

PERSONNEL BOARD



REGULAR MEETING Wednesday, November 18, 2015

5:15 p.m.

@ 440 Civic Center Plaza – City Council Chambers



AGENDA

Chair: Elaine Merriweather

Vice Chair: Yvonne Nair

Personnel Board Members

McKinley Williams

Vicki Winston

1. **ROLL CALL**
2. **STATEMENT OF CONFLICT OF INTEREST**
3. **APPROVAL OF MINUTES**
 - a. Regular Meeting of October 22, 2015
4. **PUBLIC COMMENT**
5. **NEW BUSINESS**
 - a. Approval to establish the new classification of Lead Police Records Specialist (Police Department)
 - b. Questions of ethics in relation to the Personnel Board Charter and administration of Personnel Board business (Vice Chair Nair)
 - c. Board Member Winston report on interview with Library Director Katy Curl
6. **UNFINISHED/OLD BUSINESS**
 - a. Discuss the following Library issues with Library Commission Chair Weems:
 1. Communications
 2. Bookmobile driver and Library associate
 3. Richmond Library and Cultural Services Department Internal Audit
 4. Anonymous letter
7. **REVIEW OF SUBPOENA(S)**

None
8. **CONSIDERATION OF PROBLEMS AND REPORTS**

None
9. **ADJOURNMENT**

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.