



Mayor and Members of the City Council:

This is the weekly report for the week ending February 19, 2016.

1. Meeting Notes

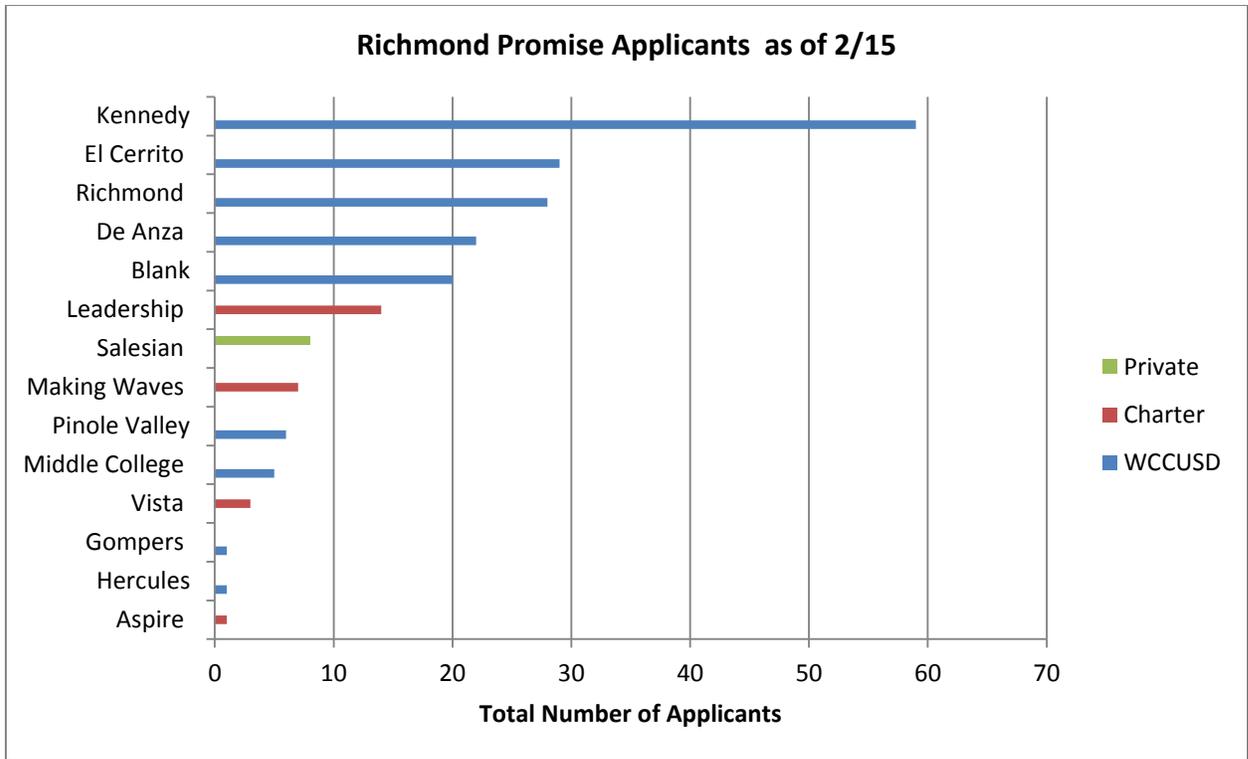
The next regular City Council meeting is scheduled for Tuesday, February 23rd beginning with a Closed Session at 5:30 PM followed by the regular agenda at 6:30 PM. The agenda may be found by clicking this [link](#).



2. Richmond Promise Richmond Promise Update

Staff continues to work diligently to outreach to Richmond families and school sites and have eligible students complete Richmond Promise scholarship applications. As of February 15, 2016, 204 students started applications, with 171 students applying from WCCUSD schools, 25 from charter schools, and 8 from private schools. The chart below provides a breakdown by school site.

We encourage you to help us spread the word and get local students enrolled. Please visit www.richmondpromise.org to start an application and find out more information. Students must complete their FAFSA or CA Dream Act by March 2nd to qualify.



3. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Activities and meeting topics during the past two weeks included:

- Met with Human Resources and Finance Department staff to discuss “other post-employment benefits” (OPEB) funding strategies;
- Met with Richmond Promise Executive Director Jessie Stewart to discuss organizational start-up activities and related issues;
- Met with Chevron Modernization Project Manager Jeff Hartwig to discuss permitting issues;
- Attended the monthly Council of Industries meeting;
- Met, together with Finance Director Belinda Warner, with a benefits consultant to review cost containment strategies;
- Attended the Richmond Community Foundation Corporate Advisors Circle meeting;
- Attended a very moving and inspirational memorial service for Richmond Police Officer Gus Vegas;
- Met with former Richmond City Attorneys Louise Renne and Randy Riddle;

- Met, along with Environmental Manager Adam Lenz, with Chevron representative Joe Lorenz to discuss their continuation of the community air monitoring program.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head “check-ins,” having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

Please feel free to contact me if you have any questions about the substance of these or any other topics.

4. FY2015-16 Mid-Year Budget Review

An important part of evaluating the City’s budget performance is by completing a thorough mid-year budget review. In completing this review, staff conducts a comparison of actual results to budget estimates to determine whether revenues and expenditures are on target or need to be adjusted.

This past week, the City Council reviewed and approved the fiscal year 2015-16 Mid-Year Review Budget that was presented by Finance Department staff. In brief, operating revenues for FY 2015-16 are higher than projected, and expenditures are proposed to decrease primarily due to savings in salaries, benefits, and other operating costs. As a result, the ending operating surplus is projected to be approximately \$1.5 million.

The FY 2015-16 Mid-Year Budget Report can be found on the City’s Finance Department webpage: [City of Richmond Mid-Year Review Fiscal Year 2015-2016](#).

5. Tenant and Landlord Resource List

Because of the very difficult housing rental market, the Richmond City Council asked that staff prepare a list of resources that are currently available to assist renters and landlords to advise them of their rights and responsibilities, and that might be of assistance in resolving conflicts over rent increases and other issues.

I have attached to this report a list of such resources in both English and Spanish. This information will be posted on the City’s website, and the specific link will be included in future weekly reports.

We welcome suggestions for other resources to be included on this list.

6. Richmond Housing Authority Receives Public Housing Assessment Score

Richmond Housing Authority (RHA) Executive Director Tim Jones reports that the Department of Housing and Urban Development (HUD) has released the RHA’s

Public Housing Assessment System (PHAS) Score Report for the fiscal year ending June 30, 2015. The score is currently at 71%, which is a designation of “Standard Performer,” and, as you will recall, shows improvement from prior years.

7. Environmental & Community Investment Agreement (ECIA) Competitive Grant Program

The City of Richmond is hosting an informational meeting regarding the new Richmond – ECIA Competitive Grant Program. This grant program is funded through the Chevron Modernization Project Environmental and Community Investment Agreement (ECIA) that was entered into between the City of Richmond and Chevron in 2014. Funding will be available over the next 10 years to fund programs that support community, youth and youth sports. Grants will be awarded on an annual basis and awards will range from \$5,000 to \$75,000.

Governmental entities and non-profit organizations that provide services focused on community, youth and youth sports services to Richmond residents are all encouraged to attend. Non-profits must have 501c3 tax status or plan to use a fiscal sponsor that has 501c3 tax status.

The next workshop will be held at the Richmond City Council Chambers (440 Civic Center Plaza) on Wednesday, February 24th at 6:00 PM.

For more information contact (510) 620-6828 or email eciagrants@ci.richmond.ca.us.

**Richmond - ECIA
Community Grant Program
Informational Meeting**

Funded via the Environmental & Community Investment Agreement (ECIA)
entered into by the City of Richmond and Chevron

**Funding is available over 10 years to fund
programs focused on community, youth
and youth sports.**



Who should attend:

- Organizations that have 501(c)(3) tax status or plan to use a fiscal sponsor with 501(c)(3) tax status
- Governmental entities
- Entities that provide services to the Richmond community

Meeting Dates:

Tuesday, February 16th
10:00 am - 11:30 am
City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

Wednesday, February 24th
6:00 pm - 7:30 pm
City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

**Find out important information about
the grant program & application process!**

FOR MORE INFORMATION:

(510) 620-6828 or eciagrants@ci.richmond.ca.us



8. Bicycle Rack Voucher Program

For the third year in a row, Engineering/Utilities Department staff submitted a successful application to the Bay Area Air Quality Management District's Bicycle Rack Voucher Program (BRVP). As a result of their efforts, the City received \$11,160 in vouchers that will be used to purchase 72 bike racks, creating up to 186 new bike parking opportunities.

This year's application includes decorative bicycle-shaped racks which will go in prominent settings in front of Richmond and John F. Kennedy High Schools, as well as at DeJean Middle School and at the Civic Center. These racks will not only provide new bike parking locations, but will also provide a welcoming statement of the City's support for active transportation options.

The application also includes several corral-style installations for local schools and City facilities. City staff, working with students and school district employees,

identified the need for more formal and secure bike parking at Richmond and John F. Kennedy High Schools, where bikes currently have to be locked up to fences. Each school will be set up with a bike parking “corral” that will accommodate 20 to 40 bicycles.

A similar installation of arc-shaped racks will be installed at the newly refurbished Kennedy Swim Center, and a few more racks will be added at the Richmond Plunge and the Family Justice Center.



Ordering, shipping, and installing the racks will take several months, so look for these improvements in the spring or early summer. The BRVP deadline has also been extended to June 3, 2016 – so if you know of a business or activity center needing bicycle racks, contact Infrastructure Administrator Patrick Phelan at Patrick_phelan@ci.richmond.ca.us. For more information about this program, see <http://www.baaqmd.gov/grant-funding/public-agencies/brvp>.

9. Free Home Solar Systems Now Available for Qualifying Richmond Residents

Richmond homeowners can now qualify for a FREE home solar system funded by the City of Richmond and State of California. To qualify, you must own and live in your Richmond/North Richmond home and earn at or below the 2015 Maximum household income, depending on household size.

Grid Alternatives, the City’s nonprofit solar technology partner, is now accepting applications from qualifying Richmond homeowners to participate in the program. To assist homeowners in the application process, the City of Richmond and Grid Alternatives are hosting a sign-up event on Thursday, March 3rd from 6:30 PM - 8:00 PM. To enroll at the workshop, please bring copies of: 1) a latest tax return (two pages) for each member of the household; 2) one PG&E bill (all pages); and 3) either a mortgage statement, insurance statement, property tax bill or copy of deed to apply.

Please see the attached flier for additional event details and qualifying household income limits.

Please RSVP for the event at www.gridalternatives.org/richmond or call 510-621-1541.

Apply to Participate now at <http://www.gridalternatives.org/clients> or call 510-731-1333.

FREE Solar

For Qualifying Richmond Homes

Sign-Up Workshop
Thursday, March 3rd, 2016
6:30pm - 8:00pm
Multipurpose Room, 440 Civic Center Plaza
Richmond, CA 94804



Richmond homeowners can now qualify for a FREE solar system funded by the City of Richmond and State of California. Program Requirements:

- You own and live in your Richmond/North Richmond home.
- Your 2015 household income is at or below the qualifying limit.

Household Size	Maximum Household Income
1	\$50,150
2	\$57,300
3	\$64,450
4	\$71,600
5	\$77,350
6	\$83,100
7	\$88,800

Please Bring Copies of:

- Latest tax return (first two pages) for each member of the household.
- One PG&E bill (all pages).
- Mortgage statement, insurance statement, property tax bill or copy of deed.

Please RSVP for event at:
www.gridalternatives.org/richmond
or call (510) 621-1541
Apply to participate now at:
<http://www.gridalternatives.org/clients>
or call (510) 731-1333

Solar GRATIS

Para Hogares en Richmond que Califican

Taller para Inscribirse
Jueves, 3 marzo del 2016
6:30pm - 8:00pm
Multi-Purpose Room, 440 Civic Center Plaza
Richmond, CA 94804



Dueños de casas en Richmond ahora pueden calificar para un sistema solar GRATIS financiado por la Ciudad de Richmond y el Estado de California. Requisitos del programa:

- Ser dueño y vivir en su casa en Richmond/North Richmond.
- Que su ingreso total del 2015 haya sido igual o inferior al límite de clasificación.

Por favor traiga copias de los siguientes documentos:

- Los impuestos más recientes (las primeras dos páginas del 1040) de cada miembro del hogar que los presentó.
- Una factura de su cuenta de PG&E (todas las páginas)
- Recibo de la hipoteca, declaración del seguro de casa, impuesto a la propiedad o copia de las escrituras.

Número de Personas en el Hogar	Ingreso Máximo del Hogar
1	\$50,150
2	\$57,300
3	\$64,450
4	\$71,600
5	\$77,350
6	\$83,100
7	\$88,800

Por favor responda si puede atender:
www.gridalternatives.org/richmond
o llame al (510) 621-1541
Aplique ahora para participar:
<http://www.gridalternatives.org/clients>
o llame al (510) 731-1333

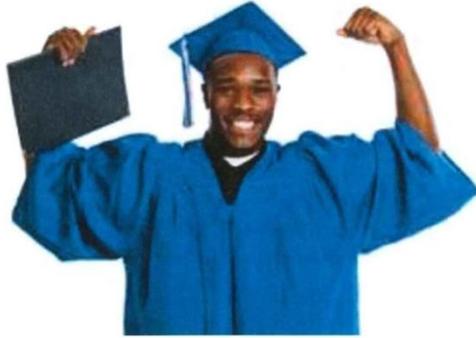
10. Six-Week S.A.T. Preparation Workshop

Taking the SAT is an essential component of the college application process. Preparing well will help students achieve a high score and attend the college of their choice.

Richmond Public Library Teen Services is now offering a six-week S.A.T. Preparation Workshop for college bound teens. The 19th annual workshop is open to students in West Contra Costa County. Participation in the workshop can be used to fulfill the college readiness requirement for the Richmond Promise Scholarship. Enrollment is limited and applications are due by 7:00 PM on Monday, March 14th.

For more information and an application, go to www.richmondlibrary.org or contact Angela Cox at (510) 620-5516. The workshop is sponsored by the Friends of the Richmond Public Library in partnership with College is Real.

S.A.T. PREPARATION WORKSHOP



Who:

Six-week workshop is open to **high school students who live in Richmond** and a limited number of students who attend schools in West Contra Costa County. **Enrollment is limited to 25 participants.**

When:

Saturdays

March 19 & April 23, 2016 9:00a.m. – 1:00p.m.
April 2, 9, 16 & 30, 2016 10:00 a.m. – 1:00 p.m.

How:

Fill-out and return the registration form and the **\$50 fee (cash, check, or money order).**

Fees are due by March 14, 2016. Forms are available at the Richmond Public Library, high school counselor/career offices and downloaded at www.richmondlibrary.org

Do you have aspirations of scoring high on the S.A.T exam and attending the college of your choice?

Workshop Components

- Learn test taking strategies
- S.A.T. pre-test, post-test, and 4 weeks of S.A.T. classroom instruction from Princeton Review certified tutors
- S.A.T. instruction manuals for students to use during the workshop and beyond
- Access to supplemental online S.A.T. preparation

Richmond Public Library Teens
325 Civic Center Plaza
Richmond, CA 94804

Sponsored by the Friends of the Richmond Public Library in partnership with College is Real
For additional information contact, Angela Cox at (510) 620-5516 or angela_cox@ci.richmond.ca.us



11. Richmond Public Library's Adult Literacy Program: A National Model for Volunteers and Digital Literacy Acquisition

From 2010-2013, the Richmond Public Library joined as a lead partner in the Broadband Technology Opportunities Program (BTOP) to study tutor facilitated digital literacy. During the 3-year period, Richmond library's program LEAP, served 1,933 learners.

Findings from this three year effort speak to the value of our local library and its programs. According to the research, “The program designed and implemented by LEAP was first and foremost a people-centered process. As a result, learning interactions gave rise to mutual respect.” The findings concluded that “libraries are especially able to connect with a diverse array of individuals who might not otherwise have opportunities to learn digital literacy or to volunteer...the impact of such programs goes far beyond the development of individual’s digital literacy skills and both expand and improve the overall health and well-being of the community.”

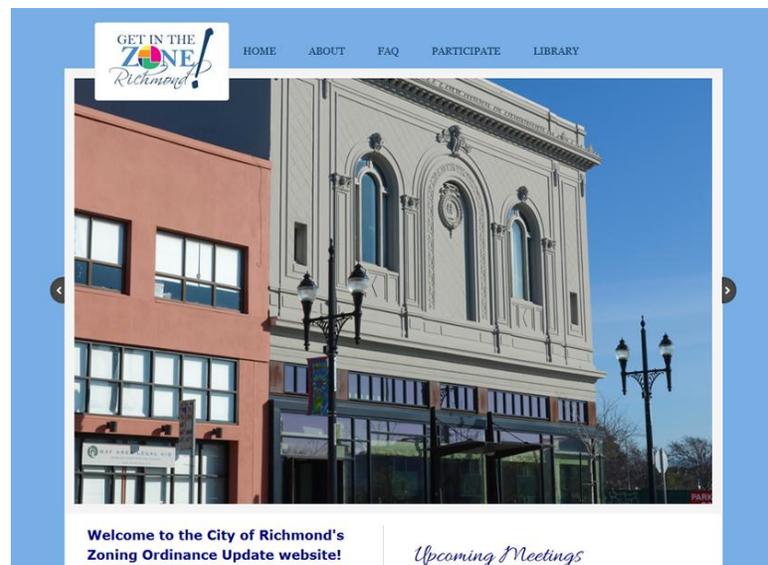
The complete research findings can be found on the webpage: Portland State University Literacy, Language & Technology Research Group.

Readers interested in lifelong learning e-tools available through the Richmond Public Library may visit: www.cal.learnerweb.org or www.richmondhealth.learnerweb.org.

12. City of Richmond Zoning Update

The City of Richmond is updating its Zoning Ordinance (Update). Existing zoning predates the General Plan 2030, which was adopted by the City Council in 2012. State law requires that the zoning ordinance be consistent with the General Plan because it translates General Plan policies into specific regulations that govern land use. Once the Update is completed, procedures for reviewing land use applications will be simplified.

Please visit the project webpage www.zonerichmond.com to get more information about the Update, to review preliminary documents, and stay up-to-date on upcoming workshops.



13.2016 Historic Preservation Awards



The City of Richmond and the Richmond Historic Preservation Commission invites nominations for the 2016 Richmond Historic Preservation Awards. The purpose of the Historic Preservation Awards program is to increase public awareness of Richmond's heritage by recognizing individuals, organizations, businesses, and agencies whose contributions demonstrate outstanding commitment to excellence in historic preservation, local history or promotion of the heritage of the City. Awards will be presented in May during National Preservation Month.

In addition to public and private buildings and structures, historic preservation projects may include media, publications, presentations and exhibits, parks, burial grounds, public art, oral history, theater productions, events and video presentations.

Eligibility: Any individual, group, organization or agency involved in historic preservation or promoting Richmond's heritage is eligible to receive a Richmond Historic Preservation Award. The preservation project or activity (or a substantial portion of a large-scale multiple activity project) must have been completed no later than December 31, 2015.

Nomination Form: You may nominate an eligible preservation project or activity by submitting a completed 2016 Historic Preservation Awards Nomination Form to the Richmond Planning and Building Services Department. Additional details about eligibility, evaluation criteria used, and submittal requirements are found in the nomination form which can be downloaded at www.ci.richmond.ca.us/preservationaward or you can pick up a nomination form from the Planning and Building Services Department located in the City Hall Building, 450 Civic Center Plaza, second floor.

Nominations are due by 5:00 PM on March 24, 2016. Feel free to call Soco Montore at (510) 620-6705 with any questions.

14.R-Transit

R-Transit provides door-to-door transportation service to persons with disabilities and seniors (age 55 and older) living in the communities of Richmond, Kensington, El Sobrante, East Richmond Heights, Hasford Heights, Rollingwood, and North Richmond. Register for service and reserve your next trip to the movie theatre for \$2.00 each way. See the flyer below for additional details.



Movie Tuesdays

R-TRANSIT

1600 Nevin Plaza Richmond, CA 94801

Phone: 510-307-8026

www.rtransit.com

Register Reserve Ride Reach



***Check individual theatres for day of the week participation. Day of the week participation varies across the country.**

Discount Day offer not valid for new movies on opening day. Offer not valid for specially priced engagements. Offer not valid on holidays. One film/showtime per ticket purchased. Check your local Cinemark theatre for pricing and participation. Excludes Cinemark XD, Cinemark IMAX and Special Engagements. RealD 3D showtimes - Discount Ticket Price Plus Premium.

New Year Special

Reserve a round trip to Century Hilltop and catch the latest movie for **\$6.25 on Tuesdays**.

All one-way trips to and from Century Hilltop will be offered at **\$2.00 each way** for the month of January & February.

All travel must occur between 9 am - 4 pm. Travel requests must be made three business days in advance. For information and reservations, call 510-307-8026

Eligibility Criteria:

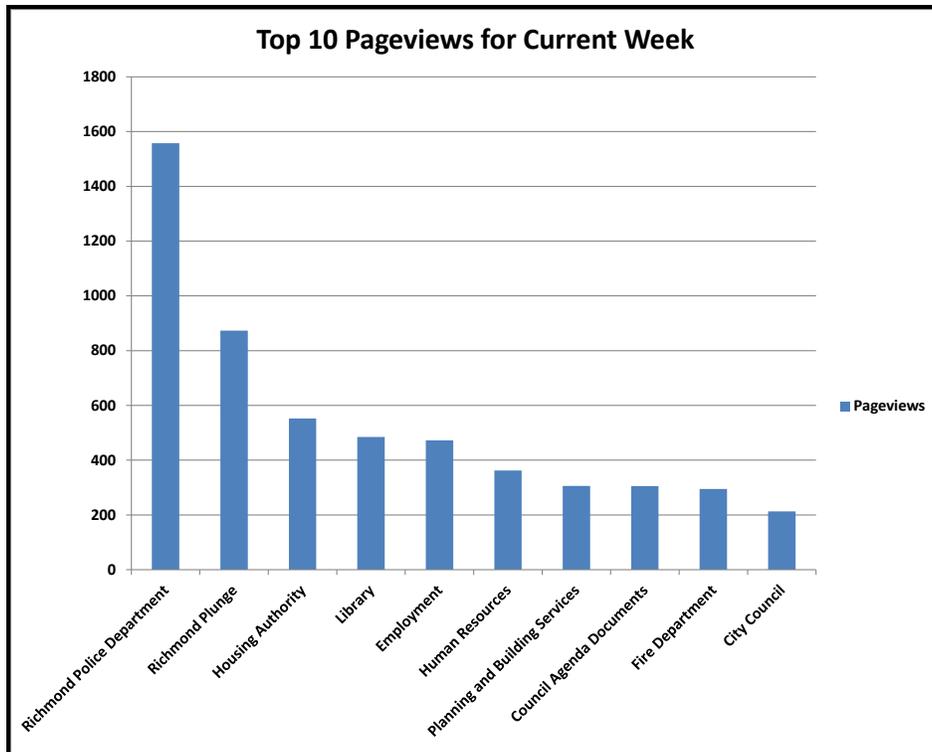
To qualify for R-Transit service, applicants must meet the residency and age or disability requirements:

1. Applicant must be a resident of one of the following Cities/areas: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.
2. Applicant must be age 55 or older; applicants between the ages of 18 - 54 must provide proof of disability.

15. Information Technology

Website

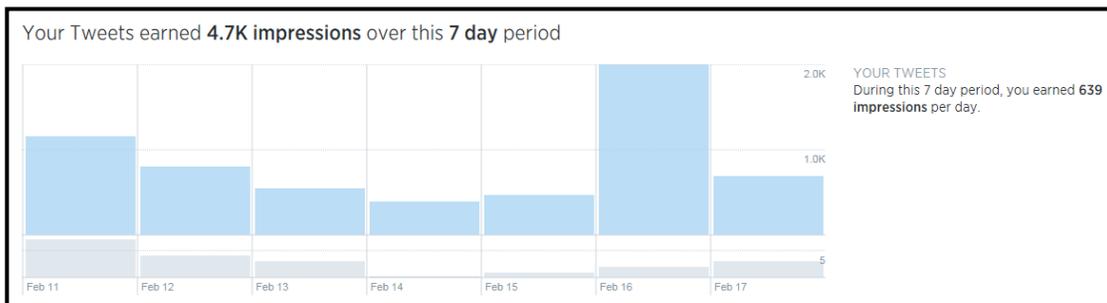
Top 10 Webpage views for the week ending 02/19/2016



Facebook Statistics

People reached increased by 252%

Twitter Statistics



TWEET HIGHLIGHTS

Top Tweet earned 373 impressions

Civil Grand Jury Service: The Contra Costa County Superior Court is accepting applications for Civil Grand Jury...
dlvr.it/KTdJ6b

🔗 2

Top mention earned 20 engagements



Henry K. Lee

@henrykleeKTVU · Feb 3

Paying baddies not to commit crime?
Washington, DC might take a page from
[@CA_Richmond](#)'s playbook. 5:45p
[@KTVU](#) pic.twitter.com/4JGB5gFw7x



KCRT DATANET OF THE WEEK

**Sisters in Solidarity
Hermanas en Solidaridad 2016**



C. Smith, 2000

Honoring women who are working to make Richmond a beloved community through service.



**Keynote Speaker:
Menbere "Menbe" Aklilu,
owner of Salute Restaurant**

Enjoy FREE inspirational speakers, entertainment, networking and lunch.

**Sisters in Solidarity
Hermanas en Solidaridad 2016**



C. Smith, 2000

Honoring women who are working to make Richmond a beloved community through service.

**Saturday, March 5th
10am to 2pm**

**Richmond Memorial Auditorium
403 Civic Center Plaza**

For information, (510) 620-6861

Don't forget to download the City of Richmond mobile app and provide your feedback at webservices@ci.richmond.ca.us

**Download the FREE
City of Richmond Smartphone App**

To use on
Apple iPhone or iPad
or Android phone

Available on the
 **App Store**

GET IT ON
 **Google play**



Enter 'Richmond California' to search and install the app

QR Codes are available for easy downloading of this APP:

Apple version of APP

Android version of APP



16. Public Works Updates

Facilities Maintenance Division:

Carpenters built and installed a reception desk at the Senior Center and built and installed a new key organizing board at the Police Department.

Painters taped and textured the new walls for the Internal Affairs offices and repaired walls in the Mayor's office for an art display.

Stationary Engineers replaced backflow parts and devices at the Recreation Complex, installed door closures at the Family Justice Center, performed maintenance on pumps at the Plunge, cleared the sewer line at Fire Station #66 and re-routed a water supply line at the Recreation Center.



Re-routing Water Supply Line

Utility Workers waxed floors at the Main Library, performed Auditorium storage clean out and cleaned 29 City owned facilities.



Storage Cleaning at Auditorium

Parks and Landscaping Division:

General maintenance crews dug and spiked the ball infields at Nicholl Park, performed irrigation repair on Barret Avenue at the Community Garden, trimmed and weeded bulbs on Macdonald Avenue, trimmed ivy on Giants field at Nicholl

Park, completed fence repair at the Community Garden and welded electrical boxes at Shields Reid.



Infield Prepping at Nicholl Park

Tree crews cut or trimmed trees on Burbeck Avenue, Maine Avenue, at Hilltop Park and at Booker T. Anderson Park.

Hilltop District crews continued weed abatement around Hilltop area, completed right of way weed abatement and started weed abatement at Hilltop Lake.



Hilltop General Maintenance

Marina District crews cleared sewer blockage at Lucretia Edwards Park, maintenance on Marina Bay Parkway medians, continued Bay Trail rehabilitation and completed irrigation repairs at Marina Green Park.



Bay Trail Rehabilitation

Streets Division:

Paving staff dug out the shoulder on Lobos Avenue and replaced the base rock, cleaned on Point Molate Road and worked from the outstanding pothole and sidewalk lists.

Street sweeping performed commercial and residential sweeping services for the third Monday through Friday in the North Richmond, Iron Triangle, North Belding Woods, Atchison Village, South Belding Woods, Santa Fe, Coronado, Marina Bay and Point Richmond neighborhood council areas as weather permitted.

Signs and Lines staff installed six new poles and signs, painted 2,101 feet of curbs, fabricated seven new signs and installed six pavement messages and delineations.



Message Installation

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

*Bill Lindsay
City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512
Bill_lindsay@ci.richmond.ca.us*

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx