



City Hall
1401 Marina Way South
Richmond, CA 94804

**AGENDA
SPECIAL MEETING
Tuesday, June 28, 2005**

Mayor
Irma L. Anderson

Vice Mayor
Jim Rogers

Councilmembers
Nathaniel Bates
Thomas K. Butt
Richard Griffin
John E. Marquez
Gayle McLaughlin
Mindell L. Penn
Maria T. Viramontes

The Richmond City Council also serves as Board Members and Commission Members for the following:

**Redevelopment Agency
Housing Authority*
Joint Powers Financing Authority
Surplus Property Authority
Local Reuse Authority**

*** Federal Regulations mandates that the Housing Authority must have two Tenant Commissioners. Tenant Commissioners are:**

**Antheia Y. Farr
Helen Hall**

MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

PUBLIC COMMENT ON AGENDA ITEMS: Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item and discussion has commenced, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion. **Each speaker will be allowed THREE (3) MINUTES to address the City Council on items listed on the agenda.**

OPEN FORUM FOR PUBLIC COMMENT: Individuals who would like to address the City Council on matters not listed on the agenda or on **Presentations, Proclamations and Commendations, Report from the City Attorney, or Reports of Officers** may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. **The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. The time allocation for each speaker will be as follows: 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.**

SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience of the City Council. A member of the audience requesting to remove an item from the Consent Calendar must complete and file a speaker's card with the City Clerk **prior to the City Council's consideration of Item D, Agenda Review.** An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

The City Council's adopted Rules of Procedure recognize that debate on policy is healthy; debate on personalities is not. The Chairperson has the right and obligation to cut off discussion that is too personal, too loud, or too crude.

AGENDA

**OPEN SESSIONS
COUNCIL CHAMBER**

**AGENDA
SPECIAL MEETING
OF THE
RICHMOND HOUSING AUTHORITY
6:30 p.m.**

PLEDGE TO THE FLAG

A. ROLL CALL

B. STATEMENT OF CONFLICT OF INTEREST

C. RESOLUTION

C-1. ADOPT – approving the Housing Authority’s revenue and expenditures for Fiscal Years 2005/2006 and 2006/2007. **Staff Recommendation: Adopt the resolution approving the revenues and expenditures – Manuel Rosario (621-1300).**

D. ADJOURNMENT

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**AGENDA
SPECIAL MEETING
OF THE
RICHMOND REDEVELOPMENT AGENCY
6:50 p.m.**

A. ROLL CALL

B. STATEMENT OF CONFLICT OF INTEREST

C. RESOLUTIONS

C-1. ADOPT – approving the Redevelopment Agency’s proposed budgets for Fiscal Years 2005/2006 and 2006/2007. **Staff Recommendation: Adopt the resolutions approving the budgets** – Community and Economic Development (Steve Duran 307-8140) – **Res. No. 05.**

C-2. ADOPT – authorizing the Agency’s Executive Director to execute a Professional Services Contract with Richard Kochan for federal grant facilitation services. Total amount of the contract will not exceed \$45,200. Contract period is July 1, 2005, through June 30, 2006. **Staff Recommendation: Approve the contract** – Community and Economic Development (Steve Duran 307-8140) – **Res. No 05.**

D. AGENCY AS A WHOLE

D-1. Consider authorizing the Executive Director to execute a contract amendment with Richmond Main Street Initiative, Inc., to extend the term of the agreement to June 30, 2006. Total amount of the contract amendment is \$135,000, and the five-year total contract amount will not exceed \$525,000. **Staff Recommendation: Approve the contract amendment** – Community and Economic Development (Steve Duran 307-8140).

E. ADJOURNMENT

**AGENDA
SPECIAL MEETING
CITY COUNCIL
7:00 p.m.**

A. ROLL CALL

B. COUNCILMEMBER’S CODE OF CONDUCT

“I solemnly pledge to conduct all City matters fairly, responsibly and impartially; to carry out the business of the City in an orderly and efficient manner; to treat my colleagues, citizens, and City staff with dignity and respect; through debate, discussion, and dialogue instill public confidence and integrity in the process of City government; and to serve the citizens of Richmond to the best of my ability.”

C. APPROVAL OF MINUTES

C-1. Morning Open Session held on June 28, 2005.

D. STATEMENT OF CONFLICT OF INTEREST

E. AGENDA REVIEW

F. OPEN FORUM FOR PUBLIC COMMENT

G. CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the Council.

(NOTE: ITEMS G-1 THROUGH G-5 WERE REMOVED FROM THE CONSENT CALENDAR AT THE JUNE 21, 2005, MEETING AND CONTINUED TO THE SPECIAL MEETING. THE NUMBER IN PARENTHESIS IS THE NUMBER ASSIGNED TO THE ITEM ON ON THE JUNE 21 AGENDA)

G-1(I-8). AWARD – a contract to Dutra Construction Company, Inc., for the Inlet Dredging and Pavement Project. Total amount of the contract is \$1,535,360. **Recommended for approval by the Finance Committee** – (Norman Chan 215-4600).

G-2(I-15). RESOLUTION – amending the Classification Plan to add the classification of **Administrative Chief** (Salary Range is \$5,568 to \$10,340 per month). **This added classification will result in one less Assistant City Manager’s position, and it will impact the General Fund as the former Assistant City Manager’s position was budgeted from the non-General Fund. Staff Recommendation: Adopt the resolution** – Human Resources (Leslie Knight 620-6602).

G-3(I-16). RESOLUTION – amending the Classification Plan to add the classifications of **Senior Business Analyst** (Salary Range is \$6,358 to \$7,728 per month) and **Business Analyst I/II** (Salary Ranges are \$4,936 to \$6,000 and \$5,602 to \$6,809 per month, respectively) and amending Management Employees Ordinance No. 40-01 N.S. **This resolution will create three new classifications. However, only the Senior Business Analyst position will be filled at this time, and there will be a fiscal impact of \$88,332 to the General Fund to fill the Senior Business Analyst position. Staff Recommendation: Adopt the resolution to create the three new classifications and to fund the Senior Business Analyst position** – Human Resources (Andy Russo 620-6608).

G-4(I-20). **ORDINANCE (SECOND READING)** – adding automobile service stations to lists of MFR-1 and MFR-2 Conditional Uses. **Staff Recommendation: Adopt the ordinance** – Planning Department (Richard Mitchell 620-6706).

G-5(I-21). **DENY** claims against the City of Richmond by: (1) Jesus Tirado, (2) James Waters, (3) Diana Griffin, and (4) Noah Chandler. **Staff Recommendation: Deny the claims** - Risk Management (Shari Deutsch 620-6605).

G-6. **ORDINANCE (SECOND READING)** – establishing wages, salaries, and compensation for the classification of **Information Technology Assistant**. Salary Range is \$4,004, to \$4,771 per month – **Staff Recommendation: Adopt the ordinance** – Human Resources (Andy Russo 620-6608).

H. ORDINANCES

(NOTE: NOTE: ITEMS H-1 AND H-2 WERE CONTINUED FROM THE JUNE 21, 2005, MEETING TO THE SPECIAL MEETING. THE NUMBER IN PARENTHESIS IS THE NUMBER ASSIGNED TO THE ITEM ON ON THE JUNE 21 AGENDA)

H-1(M-1). **INTRODUCE (FIRST READING)** – amendments to the proposed Rental Inspection Ordinance – Councilmember Viramontes (620-6581).

H-2(M-2). **INTRODUCE AND GIVE FIRST READING** to the following:

a. establishing wages, salaries and compensation for the classification of **Administrative Chief** (Salary Range is \$5,568 to \$10,340 per month). **This added classification will result in one less Assistant City Manager’s position, and it will impact the General Fund as the former Assistant City Manager’s position was budgeted from the non-General Fund. Staff Recommendation: Give first reading to the ordinance,**

b. establishing wages, salaries, and compensation for the classifications of **Senior Business Analyst and Business Analyst I/II** (Salary Ranges are \$6,358 to \$7,728 and \$4,936 to \$6,000 per month, respectively) and amending Management Employees Ordinance No. 40-01 N.S. **There will be a fiscal impact to the General Fund in the amount of \$88,332 to fill the Senior Business Analyst position. Business Analyst I/II will not be filled at this time, and**

classification is \$5,355 to Employees **impact on the 6602).**

c. establishing wages, salaries, and compensation for the of **Stationary Engineer Supervisor** (Salary Range \$6,468 per month) and amending Management Ordinance No. 40-01 N.S. **There will be no General Fund** – Human Resources (620-

I. COUNCIL AS A WHOLE

(NOTE: ITEMS I-1 THROUGH I-4 WERE CONTINUED FROM THE JUNE 21, 2005, MEETING TO THE SPECIAL MEETING. THE NUMBER IN PARENTHESIS IS THE NUMBER ASSIGNED TO THE ITEM ON ON THE JUNE 21 AGENDA)

- I-1(N-1).** Adopt a resolution adopting the Annual Budget for Fiscal Year 2005/2006.
- I-2(N-2).** Discussion of information from the State Board of Equalization on collection of sales tax and payments – Councilmember Butt (236-7435).
- I-3(N-3).** Discussion to allow leniency in certain circumstances for liens on properties with outstanding balances for false alarm charges – Councilmember McLaughlin (237-1256).
- I-4(N-4).** Consider directing the City Manager to draft two measures for the November Special Election: (1) a gross-receipts tax on residential rental income and (2) a per-unit tax on residential rental income – Councilmembers Butt and Marquez.
- I-5.** Discussion of the process to fill the vacancy on the City Council – Mayor Anderson (620-6503).

J. REPORTS OF OFFICERS: STANDING COMMITTEE REPORTS, REFERRALS TO STAFF, AND GENERAL REPORTS

COUNCIL AND STAFF ONLY unless waived by six votes of the Council.

- J-1.** Reports of Chairpersons of:
 - a. Finance Standing Committee.
 - b. Public Safety Standing Committee.
 - c. Rules and Procedures Standing Committee
 - d. Report from the Mayor.
- J-2.** General Reports from Councilmembers and staff.

J-3. Referrals to staff from the City Council.

K. ADJOURNMENT

ITEMS FOR THE AGENDA MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE BY 12:00 NOON ON TUESDAY, ONE WEEK PRIOR, TO THE MEETING THE ITEM IS TO BE APPEAR ON THE AGENDA

This agenda may be previewed on KCRT – Channel 28, Richmond Television, and is also posted at the Civic Center Library and in the lobby of City Hall South

SpecialCC28June2005.Agenda