

RESOLUTION NUMBER 2013

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SERVICE CONTRACT AMENDMENT WITH BDO, PHA FINANCE CONSULTING FIRM, FOR AS-NEEDED FINANCIAL MANAGEMENT CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000 FOR A TOTAL AMOUNT OF \$425,000 FOR THE THREE YEAR CONTRACT

WHEREAS, the Housing Authority is in need of finance management consulting services and on September 17, 2014 a RFP was posted on the City of Richmond's bids online, with proposals due on October 2, 2014; and

WHEREAS, there were thirty (30) vendors that downloaded the RFP resulting in two prospective proposals being submitted; and

WHEREAS, the proposals were evaluated by a panel consisting of the Housing Authority Director, Housing Authority Assisted Housing Manager and the Finance Department Accounting Manager; and

WHEREAS, the vendor recommended by the panel, BDO PHA Finance Consulting Firm (BDO), was rated the highest by the panel and scored the highest points, based on the RFP selection criteria; and

WHEREAS, BDO, the most successful bidder, has been determined to be fully capable of undertaking the scope as outlined in the RFP, and also had the most reasonable fee proposal; and

WHEREAS, since the contract has been executed the financial management consultation service needs of the Authority have increased in fiscal year 2016 as a result of the disposition of one public housing development and the conversion of two additional public housing developments.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, THAT:

The Executive Director is hereby authorized to execute a contract amendment with BDO PHA Finance Consulting Firm for as-needed financial consulting services in an amount not to exceed \$50,000 for a total amount of \$425,000 for the three year contract, and the Executive Director is hereby authorized to take all actions necessary to implement the foregoing resolution.

The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a meeting thereof held on February 16, 2016, by the following vote:

AYES: Commissioners Bates, Beckles, McLaughlin, Myrick, Pimplé, Vice Chairperson Martinez, and Chairperson Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

TOM BUTT
Chairperson

[SEAL]

ATTEST:

PAMELA CHRISTIAN
Secretary

Approved as to form:

BRUCE GOODMILLER
Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 2013** finally passed and adopted at a Special Housing Authority Meeting held on February 16, 2016.


SECRETARY OF THE HOUSING AUTHORITY