



=]

Mayor and Members of the City Council:

This is the weekly report for the week ending February 26, 2016.

1. Meeting Notes

The next regular City Council meeting is scheduled for Tuesday, March 1st beginning with a Closed Session at 5:30 PM followed by the regular agenda at 6:30 PM. The agenda may be found by clicking this [link](#).

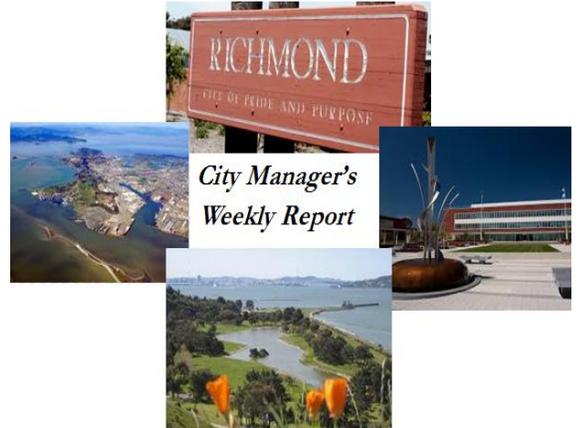
2. Richmond's First Black Female Firefighter

At this past Tuesday's meeting, the City Council recognized Deputy Fire Marshal Robin Poindexter for her long service to the Richmond community, and, significantly, being the first Black female firefighter in City of Richmond history.



During her approximate 29-year career with the City of Richmond, she has also had the distinction of being the City's first female fire inspector; the first to have a Richmond Youth Academy Scholarship in her name; and, today, the first female deputy fire marshal.

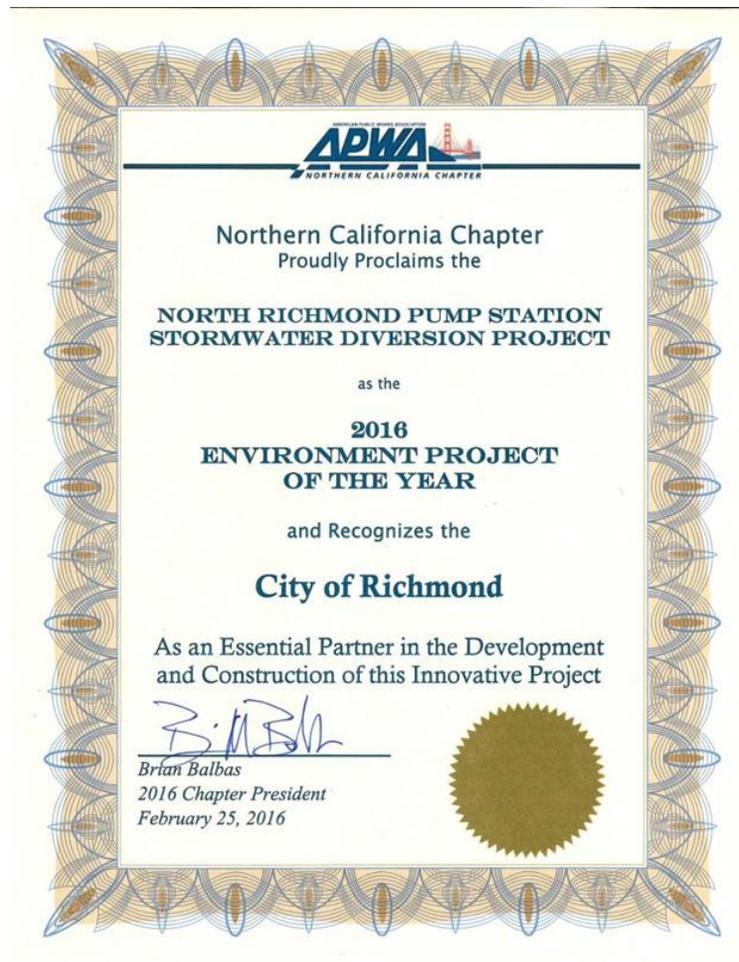
Congratulations to Deputy Fire Marshal Robin Poindexter!



3. North Richmond Pump Station Diversion Project wins American Public Works Association Award

A project facilitated by the Contra Costa County Public Works Department won the 2016 Environment Project of the Year Award at the American Public Works Association (APWA) awards luncheon this past Thursday, February 25th. The project diverts stormwater runoff collected at the North Richmond Pump Station to the West County Wastewater District sanitary sewer system during initial periods of rainfall, commonly referred to as “first flush” water, that has higher concentrations of pollutants. This project resulted from a requirement of the Municipal Regional Permit (MRP) from the Regional Water Quality Control Board to pilot a project that diverts stormwater to a wastewater treatment plant and reduce pollutant load to the San Francisco Bay, and is the first of its kind in California.

The City of Richmond and the West County Wastewater District were also recognized as essential partners in the development and construction of this innovative project.



4. West Contra Costa Unified School District (WCCUSD) Superintendent Search

WCCUSD staff has provided the City with notice of a special meeting of the Board of Trustees tomorrow, Saturday, February 27th, at which the Board will, among other things, consider approving the contract with the firm that will be doing the search for the new superintendent, and begin framing the search process. The meeting begins at 9:00 AM at the Lovonya DeJean Middle School Multipurpose Room, 3400 Macdonald Avenue in Richmond.

5. Tenant and Landlord Resource List

Because of the very difficult housing rental market, the Richmond City Council asked that staff prepare a list of resources that are currently available to assist renters and landlords to advise them of their rights and responsibilities, and that might be of assistance in resolving conflicts over rent increases and other issues.

I have attached to this report a list of such resources in both English and Spanish. This information will be posted on the City's website, and the specific link will be included in future weekly reports.

We welcome suggestions for other resources to be included on this list.

6. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Activities and meeting topics during the past week included:

- Attended the Finance Department's FY 2016-17 budget kickoff meeting;
- Met with Richmond PAL Executive Director Larry Lewis and Boardmember John Zieshenne to discuss updating the memorandum of understanding between PAL and the City, and parking requirements for their downtown facility;
- Attended a lunch meeting, together with Port Executive Director Jim Matzorkis and Administrator Lucy Zhou, and with Vice Mayor Eduardo Martinez and Councilmember Nat Bates, with an investor from China to discuss various economic development opportunities;
- Attended a multi-departmental staff meeting to review the process and timeline for the NURVE (Nystrom United Revitalization Effort) project;
- Met with Transportation Project Manager Lori-Reese Brown and Planning Director Richard Mitchell to discuss development conditions of approval related to transportation systems;

- Attended the “Breakfast for Business” meeting hosted by the Richmond Chamber of Commerce (RCOC), at which the new RCOC President/CEO James Lee discussed his vision for the organization;
- Met with the City of Richmond’s State lobbying team, Vern Whitmore and Jacqueline Majors, to discuss City projects and priorities;
- Met with Code Enforcement Manager Tim Higaes and Superintendent Denée Evans to discuss parking issues and strategies;
- Attended the monthly West County Mayors & Supervisors meeting;
- Attended the Mayor’s Business Roundtable meeting;
- Presented a training session, together with City Clerk Pam Christian, to City staff members on agenda report writing;
- Met with National Resource Network/PFM financial consultant Russ Branson, along with Finance Director Belinda Warner and Budget Administrator Markisha Guillory, to discuss updating the City’s 5-year financial model for budget planning purposes;
- Met with Parks and Recreation Commissioners Connie Portero and Diego Garcia to discuss planning for community events;
- Met as part of a “writing subcommittee” of the Berkeley Global Campus Working Group to review the first draft of the final report of recommendations by the Group to UC Berkeley and the Lawrence Berkeley National Laboratory.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head “check-ins,” having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

Please feel free to contact me if you have any questions about the substance of these or any other topics.

7. Fiscal Year 2016-17 Budget Kick-Off

This past week, the Finance Department held the annual budget kick-off meeting in preparation for FY 2016-17. The City Manager and Finance Director presented the budget message to City staff in attendance. Staff learned what’s new for the upcoming fiscal year, received a refresher on entering budgets and generating reports, and were able to ask specific questions about the budget process.

8. Nevin Avenue Improvement Project Update

The Nevin Avenue Pedestrian and Bicycle Improvements Project is a reconstruction of Nevin Avenue between 19th Street and 27th Street that will improve aesthetics and safety for travel between the Civic Center and Richmond BART Station areas. The project involves new sidewalks, curb and gutter, streetlights, landscaping and stormwater drainage improvements.

Over the last two weeks, weather has been favorable and has allowed the placement of concrete for the rain gardens, driveways, curbs and gutters for a substantial portion of the street between 19th Street and 23rd Street. While certain intersections in this area remain incomplete pending utility relocation work, paving of the north side of Nevin Avenue in this section is tentatively scheduled for the week of February 29th.

After paving, crews will begin work on the south side of Nevin Avenue between 19th Street and 23rd Street. The community can expect a shift in traffic from the north side to the south side of the street in mid-March.

For the segment between 24th Street and 27th Street, during the week of February 22nd, the storm drain main line installation was completed, and demolition of sidewalks and curbs was initiated. Subterranean stormwater blocks will be installed in the coming weeks, as well as associated lateral storm drain connections. Additionally, the East Bay Municipal Utility District (EBMUD) is scheduled to relocate a water line at 24th Street to allow final connection of the new storm drain system. Overall completion of the project is anticipated for July - August 2016.

For additional information or to be added to the project update contact list, please contact the project's Public Outreach Coordinator Jacqueline Majors at (925) 949-6196. You can also follow the project on Facebook at <https://www.facebook.com/NevinAvenueProject>.



Stormwater rain garden installation



Sidewalk and intersection bulb-out installation

9. **Terminal One Project Draft Environmental Impact Report Available**

On February 26, 2016, the City of Richmond Planning Division released the Draft Environmental Impact Report (DEIR) for the Terminal One Project (Project). The DEIR, which is required under the California Environmental Quality Act (CEQA), evaluates the environmental impacts associated with the Project, analyzes alternatives and identifies mitigation measures to avoid significant environmental effects. Release of the DEIR opens a 45-day comment period that closes at **5:00 PM on April 11, 2016**.

Comments on the Draft EIR should be sent in writing by **5:00 PM on April 11, 2016** at the following email: Lina.Velasco@ci.richmond.ca.us or address:

City of Richmond Planning Division
ATTN: Lina Velasco
450 Civic Center Plaza, 2nd Floor
P.O. Box 4046
Richmond, CA 94804

The DEIR is available online at www.ci.richmond.ca.us/terminalone. Copies are also available for review at the following locations:

- **Richmond Public Libraries:**
 - **Main Branch**, 325 Civic Center Plaza, Richmond, CA 94804, and
 - **West Side Branch**, 135 Washington Avenue, Richmond, CA 94801 (Point Richmond); and

- City of Richmond **Planning and Building Services Department**, City Hall, 450 Civic Center Plaza, Richmond, CA, 94804. The Planning Department public counter is open Monday through Thursday from 8:30 AM to 4:00 PM and Fridays from 8:30 AM to 12:30 PM.

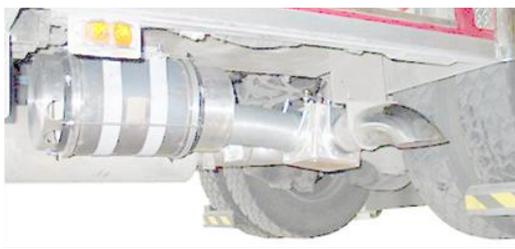
10. Ward Diesel Exhaust Filter Systems

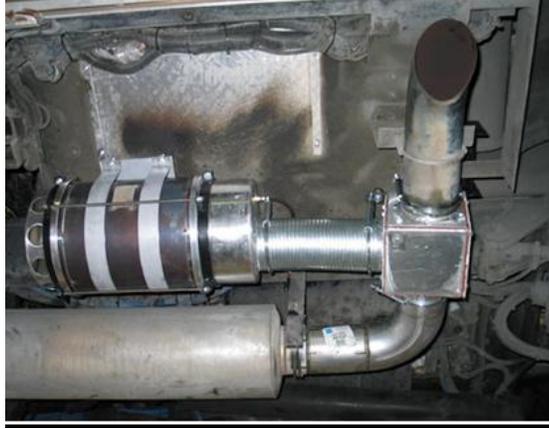
Studies have indicated that breathing vehicle exhaust fumes inside the firehouse can cause or contribute to serious illnesses (emphysema, cancer, heart attack, and stroke) and even death for fire fighters who work and, many times, eat and sleep in the facility.

The exhaust from engines burning diesel fuel is a complex mixture of gases and fine particulates. They contain toxic substances that disperse in the breathing area in a firehouse. Exhaust residue adheres to walls and other surfaces, and becomes embedded in clothing, furniture, etc., where it can be absorbed through the skin.

In accordance with the National Fire Protection Association standard 1500, the Richmond Fire Department is required to install diesel filter systems within three years for all of its fire companies and spare apparatus. The goal is to prevent and reduce inhalation exposures to our firefighters, including their living and sleeping areas.

To comply with these requirements, and in an effort to increase firefighter health and life safety, the Richmond Fire Department is installing Ward Diesel Exhaust Filter Systems. The Ward Diesel Exhaust Filter System is a fully automatic, self-contained filtering system designed to restrict cancer-causing diesel particulates from emission. Installation has been completed on four of seven front line fire engines, and installations will continue in the coming months.





11. Bicycle Rack Voucher Program

For the third year in a row, Engineering/Utilities Department staff submitted a successful application to the Bay Area Air Quality Management District's Bicycle Rack Voucher Program (BRVP). As a result of their efforts, the City received \$11,160 in vouchers that will be used to purchase 72 bike racks, creating up to 186 new bike parking opportunities.

This year's application includes decorative bicycle-shaped racks which will go in prominent settings in front of Richmond and John F. Kennedy High Schools, as well as at DeJean Middle School and at the Civic Center. These racks will not only provide new bike parking locations, but will also provide a welcoming statement of the City's support for active transportation options.

The application also includes several corral-style installations for local schools and City facilities. City staff, working with students and school district employees, identified the need for more formal and secure bike parking at Richmond and John F. Kennedy High Schools, where bikes currently have to be locked up to fences. Each school will be set up with a bike parking "corral" that will accommodate 20 to 40 bicycles.

A similar installation of arc-shaped racks will be installed at the newly refurbished Kennedy Swim Center, and a few more racks will be added at the Richmond Plunge and the Family Justice Center.



Ordering, shipping, and installing the racks will take several months, so look for these improvements in the spring or early summer. The BRVP deadline has also been extended to June 3, 2016 – so if you know of a business or activity center needing bicycle racks, contact Infrastructure Administrator Patrick Phelan at Patrick_phelan@ci.richmond.ca.us. For more information about this program, see <http://www.baaqmd.gov/grant-funding/public-agencies/brvp>.

12. Free Home Solar Systems Now Available for Qualifying Richmond Residents!

Richmond homeowners can now qualify for a FREE home solar system funded by the City of Richmond and State of California. To qualify, you must own and live in your Richmond/North Richmond home and earn at or below the 2015 Maximum household income (see the flyer below), depending on household size.

GRID Alternatives, the City's nonprofit solar technology partner, is now accepting applications from qualifying Richmond homeowners to participate in the program. To assist homeowners in the application process, the City of Richmond and GRID Alternatives are hosting a **sign-up event on Thursday, March 3rd from 6:30 – 8:00 PM**. To enroll at the workshop, please bring copies of: 1) a latest tax return (two pages) for each member of the household; 2) one PG&E bill (all pages); and 3) either a mortgage statement, insurance statement, property tax bill or copy of deed. Please see the attached flier for additional event details and qualifying household income limits.

Please RSVP for the event at www.gridalternatives.org/richmond or call 510-621-1541 so that we can properly plan the event logistics. Residents may also apply to participate now at <http://www.gridalternatives.org/clients> or call 510-731-1333.

FREE Solar
For Qualifying Richmond Homes

 **Sign-Up Workshop**
Thursday, March 3rd, 2016
6:30pm - 8:00pm
Multi-Purpose Room, 440 Civic Center Plaza
Richmond, CA 94804





Richmond homeowners can now qualify for a FREE solar system funded by the City of Richmond and State of California. Program Requirements:

- You own and live in your Richmond/North Richmond home.
- Your 2015 household income is at or below the qualifying limit.

Household Size	Maximum Household Income
1	\$50,150
2	\$57,300
3	\$64,450
4	\$71,600
5	\$77,350
6	\$83,100
7	\$88,800

Please Bring Copies of:

- Latest tax return (first two pages) for each member of the household.
- One PG&E bill (all pages).
- Mortgage statement, insurance statement, property tax bill or copy of deed.

Please RSVP for event at:
www.gridalternatives.org/richmond
or call (510) 621-1541
Apply to participate now at:
<http://www.gridalternatives.org/clients>
or call (510) 731-1333

Solar GRATIS
Para Hogares en Richmond que Califican

 **Taller para Inscribirse**
Jueves, 3 marzo del 2016
6:30pm - 8:00pm
Multi-Purpose Room, 440 Civic Center Plaza
Richmond, CA 94804





Dueños de casas en Richmond ahora pueden calificar para un sistema solar GRATIS financiado por la Ciudad de Richmond y el Estado de California. Requisitos del programa:

- Ser dueño y vivir en su casa en Richmond/North Richmond.
- Que su ingreso total del 2015 haya sido igual o inferior al límite de clasificación.

Por favor traiga copias de los siguientes documentos:

- Los impuestos más recientes (las primeras dos páginas del 1040) de cada miembro del hogar que los presentó.
- Una factura de su cuenta de PG&E (todas las páginas)
- Recibo de la hipoteca, declaración del seguro de casa, impuesto a la propiedad o copia de las escrituras.

Número de Personas en el Hogar	Ingreso Máximo del Hogar
1	\$50,150
2	\$57,300
3	\$64,450
4	\$71,600
5	\$77,350
6	\$83,100
7	\$88,800

Por favor responda si puede atender:
www.gridalternatives.org/richmond
o llame al (510) 621-1541
Aplique ahora para participar:
<http://www.gridalternatives.org/clients>
o llame al (510) 731-1333

13. Six-Week S.A.T. Preparation Workshop

Taking the SAT is an essential component of the college application process. Preparing well will help students achieve a high score and attend the college of their choice.

Richmond Public Library Teen Services is now offering a six-week S.A.T. Preparation Workshop for college bound teens. The 19th annual workshop is open to students in West Contra Costa County. Participation in the workshop can be used to fulfill the college readiness requirement for the Richmond Promise Scholarship. Enrollment is limited and applications are due by 7:00 PM on Monday, March 14th.

For more information and an application, go to www.richmondlibrary.org or contact Angela Cox at (510) 620-5516. The workshop is sponsored by the Friends of the Richmond Public Library in partnership with College is Real.

S.A.T. PREPARATION WORKSHOP



Who:

Six-week workshop is open to **high school students who live in Richmond** and a limited number of students who attend schools in West Contra Costa County. **Enrollment is limited to 25 participants.**

When:

Saturdays

March 19 & April 23, 2016 9:00a.m. – 1:00p.m.
April 2, 9, 16 & 30, 2016 10:00 a.m. – 1:00 p.m.

How:

Fill-out and return the registration form and the \$50 fee (cash, check, or money order).

Fees are due by March 14, 2016. Forms are available at the Richmond Public Library, high school counselor/career offices and downloaded at

www.richmondlibrary.org

Do you have aspirations of scoring high on the S.A.T exam and attending the college of your choice?

Workshop Components

- Learn test taking strategies
- S.A.T. pre-test, post-test, and 4 weeks of S.A.T. classroom instruction from Princeton Review certified tutors
- S.A.T. instruction manuals for students to use during the workshop and beyond
- Access to supplemental online S.A.T. preparation

Richmond Public Library Teens
325 Civic Center Plaza
Richmond, CA 94804

Sponsored by the Friends of the Richmond Public Library in partnership with College is Real
For additional information contact, Angela Cox at (510) 620-5516 or angela_cox@ci.richmond.ca.us



14.2016 Historic Preservation Awards

The City of Richmond and the Richmond Historic Preservation Commission invites nominations for the 2016 Richmond Historic Preservation Awards. The purpose of the Historic Preservation Awards program is to increase public awareness of Richmond's heritage by recognizing individuals, organizations, businesses, and agencies whose contributions demonstrate outstanding commitment to excellence in historic preservation, local history or promotion of the heritage of the City. Awards will be presented in May during National Preservation Month.

In addition to public and private buildings and structures, historic preservation projects may include media, publications, presentations and exhibits, parks, burial grounds, public art, oral history, theater productions, events and video presentations.

Eligibility: Any individual, group, organization or agency involved in historic preservation or promoting Richmond's heritage is eligible to receive a Richmond

Historic Preservation Award. The preservation project or activity (or a substantial portion of a large-scale multiple activity project) must have been completed no later than December 31, 2015.

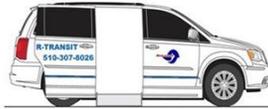
Nomination Form: You may nominate an eligible preservation project or activity by submitting a completed 2016 Historic Preservation Awards Nomination Form to the Richmond Planning and Building Services Department. Additional details about eligibility, evaluation criteria used, and submittal requirements are found in the nomination form which can be downloaded at www.ci.richmond.ca.us/preservationaward or you can pick up a nomination form from the Planning and Building Services Department located in the City Hall Building, 450 Civic Center Plaza, second floor.

Nominations are due by 5:00 PM on March 24th. Feel free to call Soco Montore at (510) 620-6705 with any questions.



15. R-Transit

R-Transit provides door-to-door transportation service to persons with disabilities and seniors (age 55 and older) living in the communities of Richmond, Kensington, El Sobrante, East Richmond Heights, Hasford Heights, Rollingwood, and North Richmond. Register for service and reserve your next trip to the movie theatre for \$2.00 each way. See the flyer below for additional details.



Movie Tuesdays

R-TRANSIT

1600 Nevin Plaza Richmond, CA 94801 Phone: 510-307-8026 www.rtransit.com

Register Reserve Ride Reach



**DISCOUNT DAYS
at Cinemark!**

*Check individual theatres for day of the week participation. Day of the week participation varies across the country.

Discount Day offer not valid for new movies on opening day. Offer not valid for specially priced engagements. Offer not valid on holidays. One film/showtime per ticket purchased. Check your local Cinemark theatre for pricing and participation. Excludes Cinemark XD, Cinemark IMAX and Special Engagements. RealD 3D showtimes - Discount Ticket Price Plus Premium.

New Year Special

Reserve a round trip to Century Hilltop and catch the latest movie for **\$6.25 on Tuesdays.**

All one-way trips to and from Century Hilltop will be offered at **\$2.00 each way** for the month of January & February.

All travel must occur between 9 am - 4 pm. Travel requests must be made three business days in advance. For information and reservations, call 510-307-8026

Eligibility Criteria:

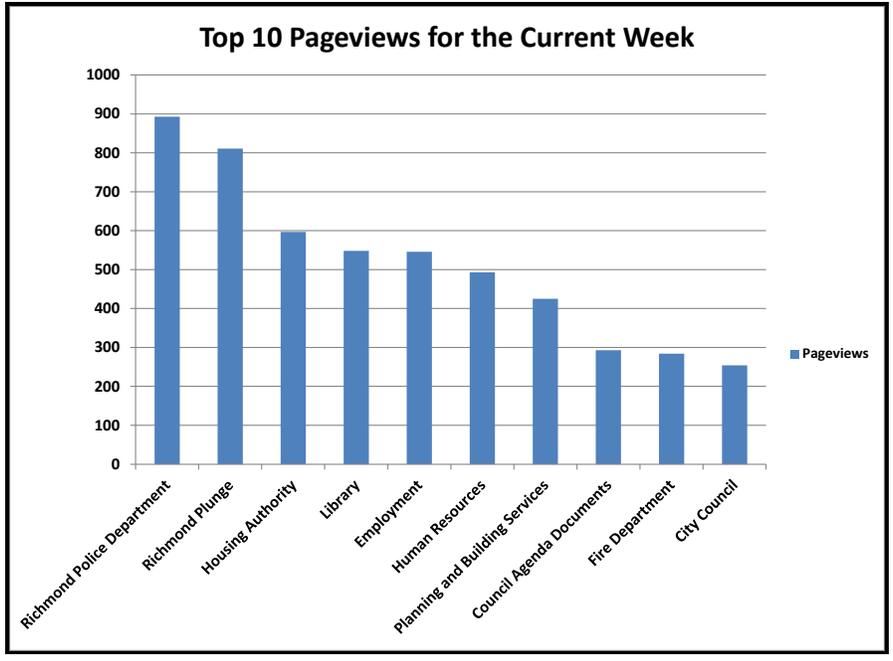
To qualify for R-Transit service, applicants must meet the residency and age or disability requirements:

1. Applicant must be a resident of one of the following Cities/areas: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.
2. Applicant must be age 55 or older; applicants between the ages of 18 - 54 must provide proof of disability.

16. Information Technology

Website

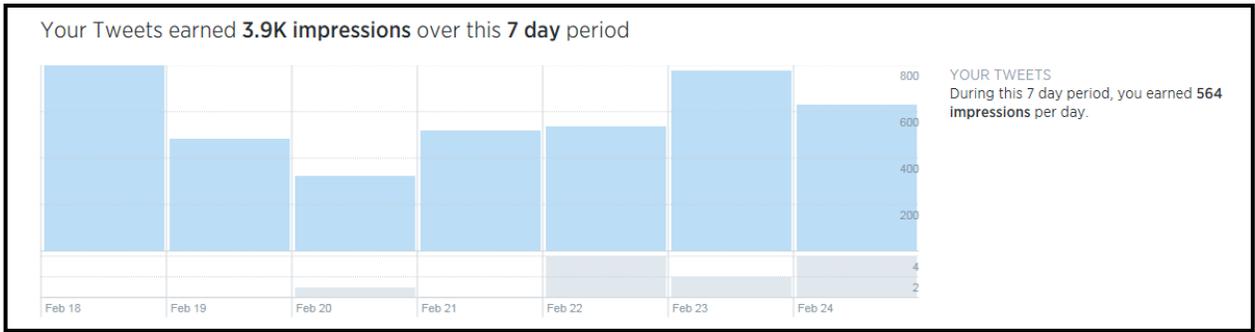
Top 10 Webpage views for the week ending 02/26/2016



Facebook Statistics

People reached increased by 133%
 Post engagement increased by 274%

Twitter Statistics



Top mention earned 23 engagements

KaBOOM!
@kaboom - Feb 21

What's a totem pole doing in the middle of the road? goo.gl/ju16wR #playeverywhere @CA_Richmond pic.twitter.com/GOsmGdSon0



← 1 ↻ 1 ❤ 3

KCRT DATANET OF THE WEEK:

RICHMOND
and the legacy of the
BLACK PANTHER PARTY
January 23 – March 19, 2016

Richmond Museum of History
400 Nevin Avenue,
Richmond, CA 94802.
Tel: 510.235.7387

FREE Opening Reception
Jan. 23, 2016 @ 2pm.

Open Wednesday through
Sunday 1–4pm
Admission:
\$3 for students/seniors,
\$5 for adults,
kids under 12 free
www.richmondmuseum.org
info@richmondmuseum.org

**Now through
March 19th**

Richmond Museum of History
400 Nevin Ave., Richmond

For more info: **510-235-7387**

City of Richmond Website and Mobile APP UPDATE

Don't forget to download the City of Richmond mobile app.

**Download the FREE
City of Richmond Smartphone App**

To use on
Apple iPhone or iPad
or Android phone

Available on the
App Store

GET IT ON
Google play

Enter 'Richmond California' to search and install the app

QR Codes are available for easy downloading of this APP:

Apple version of APP

Android version of APP



You may watch the [informational video](#) for an overview of the app available for free at Apple App Store for IOS devices and at Google Play for Android phones. The City of Richmond is looking forward to feedback from the community on this new mobile app. We welcome your comments at webservices@ci.richmond.ca.us

17. Public Works Updates

Facilities Maintenance Division:

Carpenters installed security cage for Information and Technology, resolved safety issues at the Auditorium and repaired broken floor tile at the Recreation Complex.

Painters repaired drywall and painted the restroom on the first floor of the Auditorium, painted safety markers inside of the Auditorium and recycled old paint at the waste facility.

Utility Workers auto-scrubbed floors at the Recreation Complex, continued with Auditorium storage clean out, continual carpet cleaning at Civic Center Plaza and cleaned 29 City owned facilities.



Auto-Scrubbing at the Recreation Complex

Parks and Landscaping Division:

General maintenance crews weeded and mulched at Civic Center Plaza, trimmed and weeded on Macdonald Avenue, weed whipped around the Family Justice Center, performed irrigation repair at Mira Vista and John F. Kennedy Parks, started the installation of two memorial plaques at 55th Street and Creely Avenue sitting area, maintenance around the Recreation Complex parking lot, weeded Lucas and Nevin Parks, and continued prepping sports fields at North Richmond Ballfield, Lucas and Atchison Parks.



Maintenance at the Recreation Complex

Tree crews cut or trimmed trees on Roosevelt Avenue, Ohio Avenue and at Booker T. Anderson Park. Crews also mowed and edged the Civic Center lawns.

Hilltop District crews continued weed abatement around Hilltop area, started tree removal on Blume Drive along the soundwall and continued weed abatement and general maintenance on Richmond Parkway and planted and mulched islands along Auto Plaza Drive.



Maintenance on Auto Plaza Drive

Marina District crews completed weed abatement and maintenance on Esplanade, continued Bay Trail rehabilitation and performed weed abatement at various lots in the Marina area.



Esplanade Maintenance

Streets Division:

Paving staff ground and paved Scenic Avenue from Washington Avenue to Tunnel Drive and worked from the outstanding pothole and sidewalk lists.



Grinding on Scenic Avenue

Street sweeping performed commercial and residential sweeping services for the fourth Monday through Friday in the Santa Fe, Point Richmond, Marina Bay, Coronado, Metro Richmond Village, Pullman, Cortez/Stege, Park Plaza, Laurel Park, City Center, Richmond Annex, Parkview, Panhandle Annex and Eastshore neighborhood council.

Signs and Lines staff installed 18 new poles and signs, painted 606 feet of curbs, fabricated 12 new signs, repaired seven signs and poles and installed 11 pavement messages and delineations.



Message Installation

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

*Bill Lindsay
City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512
Bill_lindsay@ci.richmond.ca.us*

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx