

RICHMOND, CALIFORNIA, February 16, 2016

The Special Meeting of the Richmond Housing Authority was called to order at 6:25 p.m., by Chairperson Tom Butt who led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Commissioners Bates, Beckles, McLaughlin, Myrick, Pimplé, Vice Chairperson Martinez, and Chairperson Tom Butt. **Absent:** None.

STATEMENT OF CONFLICT OF INTEREST

None.

OPEN FORUM FOR PUBLIC COMMENT

Jackie Thompson stated that the Housing Authority Commission should have members appointed as soon as possible.

AGENDA REVIEW

Items F-1, F-2, F-3, and F-4, were removed from the Consent Calendar.

HOUSING AUTHORITY CONSENT CALENDAR

On motion of Commissioner Pimplé, seconded by Commissioner Myrick the item marked with an (*) was approved by unanimous vote of all commissioners present:

F-1. The matter to adopt a resolution approving the first amendment to the agreement with BDO PHA Finance for as-needed financial management consulting services for the Housing Authority's various low-income housing programs, increasing the original payment limit by \$50,000 for a total annual amount not to exceed \$425,000 for the three year contract ending June 30, 2017 was presented. Councilmember Bates stated Housing Authority staff should have the financial expertise to handle all financial aspects for the department and asked why consulting services are needed. Housing Director Tim Jones replied that the Rental Assistance Demonstration Program is new and many additional financial reports will be required. Commissioner Bates stated that commissioners need to be appointed to the Housing Authority Commission immediately. A motion by

Commissioner Bates, seconded by Vice Chairperson Martinez, adopted **Resolution No. 2013**, by the unanimous vote of the Housing Authority Commission.

F-2. The matter to adopt a resolution approving a second amendment to the agreement with Patel & Associates CPA for independent accounting services required to perform annual audits for the Housing Authority's various programs, increasing the original payment limit by \$38,725 for a total amount of \$150,000. Jackie Thompson gave comments. A motion made by Commissioner McLaughlin, seconded by Commissioner Pimplé, adopted **Resolution No. 2014**, by the unanimous vote of the Commissioners.

F-3. The matter to adopt a resolution authorizing a service contract with All Service Plumbing Company Inc. for as-needed indoor plumbing services for the Housing Authority public housing units for an amount not to exceed \$50,000 per year for one year with two optional one-year extensions. Jackie Thompson gave comments. A motion made by Commissioner McLaughlin, seconded by Commissioner Pimplé, adopted **Resolution No. 2015**, by the unanimous vote of the Commissioners.

F-4. The matter to adopt a resolution authorizing service contracts with Direct Line after-hours telephone answering services for an amount not to exceed \$20,000 per year with two optional one-year extensions was presented. Jackie Thompson gave comments. A motion made by Commissioner Pimplé, seconded by Commissioner Beckles, adopted **Resolution No. 2016**, by the unanimous vote of the Commissioners.

*- F-5. Approved the first amendment to the agreements with HR Management, INC. and AppleOne Employment Services for as-needed temporary staffing services, which increases the original payment limit by \$100,000 per year to \$200,000 per year.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:51 p.m.

City Clerk

(SEAL)

Approved:

Chairperson