

PERSONNEL BOARD



REGULAR MEETING Wednesday, June 22, 2016

5:15 p.m.

@ 440 Civic Center Plaza – City Council Chambers



AGENDA

Chair: Elaine Merriweather

Vice Chair: Yvonne Nair

Personnel Board Members

McKinley Williams

Vicki Winston

1. **ROLL CALL**
2. **AGENDA REVIEW**
3. **STATEMENT OF CONFLICT OF INTEREST**
4. **APPROVAL OF MINUTES**
 - a. Regular Meeting of May 26, 2016
5. **PUBLIC COMMENT**
6. **NEW BUSINESS**
7. **UNFINISHED/OLD BUSINESS**
 - a. **DISCUSS and APPROVE** to **DIRECT** staff to meet and confer with the unions regarding adding the following language to the current Harassment Policy and the AB2053 training:

To insure compliance with California AB2053 which went into effect January 1, 2015, and in the interest of providing a healthy workplace culture, direct the City Manager to (1) amend the existing harassment policy to include prohibition of abusive conduct/bullying behavior in the workplace including the provision of administrative procedures for preventing, reporting and responding to such prohibited conduct, and (2) provide training to all employees on the prevention of abusive conduct in addition to and along with the sexual harassment training currently required by law (Vice Chair Nair and Board Member Winston)
 - b. **RECEIVE** an update on the whistleblower policy survey on:
 - Explore whistleblower ordinances and policies in neighboring municipalities, including Oakland
 - c. **RECEIVE** an update on the Library Commission response to the Richmond Library and Cultural Services Department internal audit. (Vice Chair Nair)

- d. DISCUSS grievance appeal hearing – SEIU 1021 and set new date for the hearing
 - e. RECEIVE update on Personnel Board vacant seats
- 8. REVIEW OF SUBPOENA(S)**
- a. REISSUE subpoenas for continued grievance appeal hearing – SEIU 1021
- 9. CONSIDERATION OF PROBLEMS AND REPORTS**
- None
- 10. ADJOURNMENT**

NOTE: Copies of items to be distributed from the Public to the Personnel Board must also include two (2) copies; one (1) for the Secretary to the Board and one (1) for Board Counsel.

COMMUNICATION ACCESS INFORMATION This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator at (510) 620-6509 at least three business days before the meeting date.