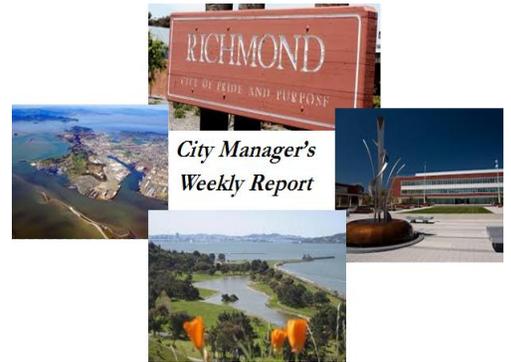




Mayor and Members of the City Council:

This is the weekly report for the two weeks ending July 8, 2016.



1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, July 19th. Enjoy next week off!

2. FY2016-17 Operating and Capital Improvement Budgets

Staff transmitted the final Operating and Capital Improvement Plan (CIP) budgets to the City Council at its meeting on June 28th, and the City Council voted unanimously to adopt these balanced budgets on that night. The budget documents are available on the City's website at: <http://www.ci.richmond.ca.us/183/Budget-Documents>.

3. Richmond Municipal Sewer District Featured in *Municipal Sewer & Water Magazine* Article

Water Resource Recovery Department staff and contractors explain Richmond's efforts in maintaining the reliability of the sanitary sewer system and meeting the requirements of the Baykeeper settlement agreement in a recent article in *Municipal Sewer & Water Magazine*. The article entitled, "*Richmond Municipal Sewer District sets an example with its work to reduce SSOs (sanitary sewer overflows) and protect San Francisco Bay*" describes efforts by the City during the past ten years to become a better environmental steward of the Bay, and the additional work that lies ahead. Please read the article here:

http://www.mswmag.com/editorial/2016/07/california_utility_keeping_it_at_bay



4. City of Richmond Recognized for Excellence in Financial Reporting

For the 9th consecutive year, the City of Richmond has been awarded the *Certificate of Achievement for Excellence in Financial Reporting* by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR) ending June 30, 2015. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The GFOA is a nonprofit professional association serving approximately 17,500 government financial professionals across United States and Canada.

5. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely. Meetings of note during the past week included:

- Met with Tom Leatherman, Superintendent of the Rosie the Riveter World War II Homefront National Historic Park, to discuss coordination of various projects;
- Met, together with Housing Authority Director Tim Jones, with representatives from the Safe Return Project to discuss housing issues related to formerly incarcerated individuals;
- Met with representatives from Chevron to review the status of the refinery modernization project, and other issues;
- Attended the awards ceremony for the Love Your Block project, honoring those residents who organized volunteer efforts to beautify their neighborhoods;
- Met with the City's debt finance team, which includes Finance Director Belinda Warner and her staff, to discuss structures for a bond refinancing to achieve savings;
- Attended the Legislation and Advocacy Committee meeting of the East Bay Economic Development Alliance;
- Helped to greet a group of students that are participating in the summer international student exchange program between West Contra Costa Unified School District students and students from China (see separate news item below);
- Met, along with various staff members, with the City's contracted State lobbyists, Whitmore & Majors, to discuss State legislative proposals and grants related to housing;
- Attended the monthly Contra Costa County Mayors Conference meeting hosted by the City of San Pablo;
- Attended a meeting with Department of Toxic Substances Control (DTSC) Executive Director Barbara Lee, Senator Lonnie Hancock, and Mayor Tom Butt to discuss issues related to cleanup of the Zeneca site. The meeting included (from the City staff) Planning Director Richard Mitchell, Administrative Chief

Shasa Curl, Senior Planner Lina Velasco, and Mayor's staff members David Gray and Alex Knox.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head "check-ins," having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

Please feel free to contact me if you have any questions about the substance of these or any other topics.

6. Fresh Fruit and Vegetables Coming to the Civic Center Every Wednesday

Freshest Cargo Mobile Farmers' Market, the non-profit Farmers Market on Wheels, is adding a new stop to its established Richmond route. On July 6th, the program began its weekly visit to the Richmond Civic Center each Wednesday from 10:45 AM to 11:45 AM.

Freshest Cargo sells low-cost, high quality, California-grown fresh fruits and vegetables in underserved communities, to improve healthy food access for families and individuals across the Bay Area.

Freshest Cargo will be hosted at the Richmond Civic Center by the Literacy for Every Adult Program (LEAP). Along with LEAP students, all City staff and community members are welcome to visit the Farmers Market and purchase fresh produce.



7. Scholarship Awards

The Friends of the Richmond Public Library and the Richmond Public Library Teen Services presented their 19th annual *Scholarships are Terrific Awards* at the City Council meeting on June 28th. Graduating high school seniors who are Richmond residents or attend school in West Contra Costa County were eligible for the

scholarships. Applicants were required to write an essay to “describe a personal experience that has inspired you to pursue and complete a four-year college degree. What challenges have you already faced that will help you succeed in college and beyond?” In addition to writing an essay, they described their community/volunteer service.

Nancy Ng was the first place recipient of the \$1,300 award. Lulu Brien was the second place recipient of the \$650 award. We congratulate them and invite you to read their winning essays on the library website, www.richmondlibrary.org, where you can go to the ‘Teen Resources’ tab and look under ‘Education’.



8. City Staff Tour Richmond's Recycling Facilities

As part of a recycling initiative, City staff from the Parks and Landscape Division, Facilities Maintenance Division, and Abatement Division toured the Republic Services Recycling Facility, Golden Bear Transfer Station, Construction and Demolition Waste site, and the Compost Facility in Richmond. The goal was to train all staff on proper procedures to maximize recycling in City processes, and on responsible disposal of material including universal waste.



9. Richmond – China Exchange Student Program.

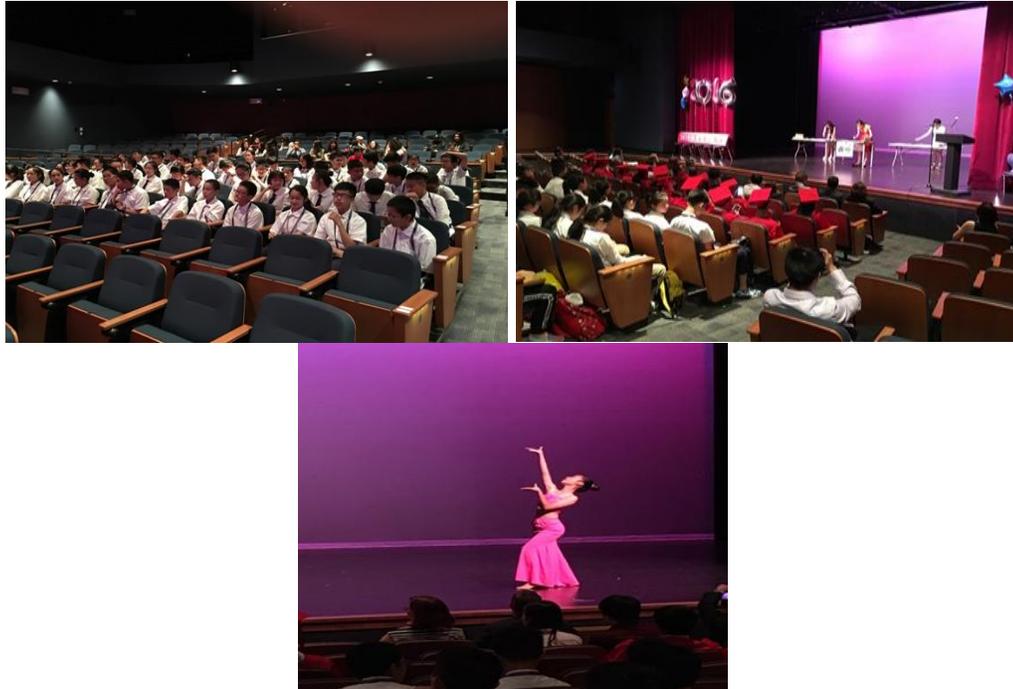
The West Contra Costa Unified School District (WCCUSD), with support from the City of Richmond, has initiated a summer international student exchange program between District students and students from China.

The program is located at De Anza High School in Richmond, and is designed to develop international cultural exchange and friendship. The program also aims to facilitate an expanded global focus with the District so that students from all backgrounds may be further prepared to compete in the global economy.

Approximately 20 WCCUSD middle and high school students are participating in the program, most of whom are from Richmond schools. There are three groups of Chinese students attending the program on a semi-staggered schedule, which includes one group of 42 middle school students and two groups of 17 high school students. All Chinese students are from Shanghai Shangde Experimental School located in Shanghai, China.

Some of the Chinese students in attendance are considering returning to the District to attend a year of high school in Richmond as exchange students. The cost for the program is paid entirely by the Chinese students' school and District students attend at no cost.

The Port of Richmond has supported the development of this project in multiple ways, including by helping the District attract Chinese students to the program from cities in China that already have existing cultural and business ties to the City of Richmond.

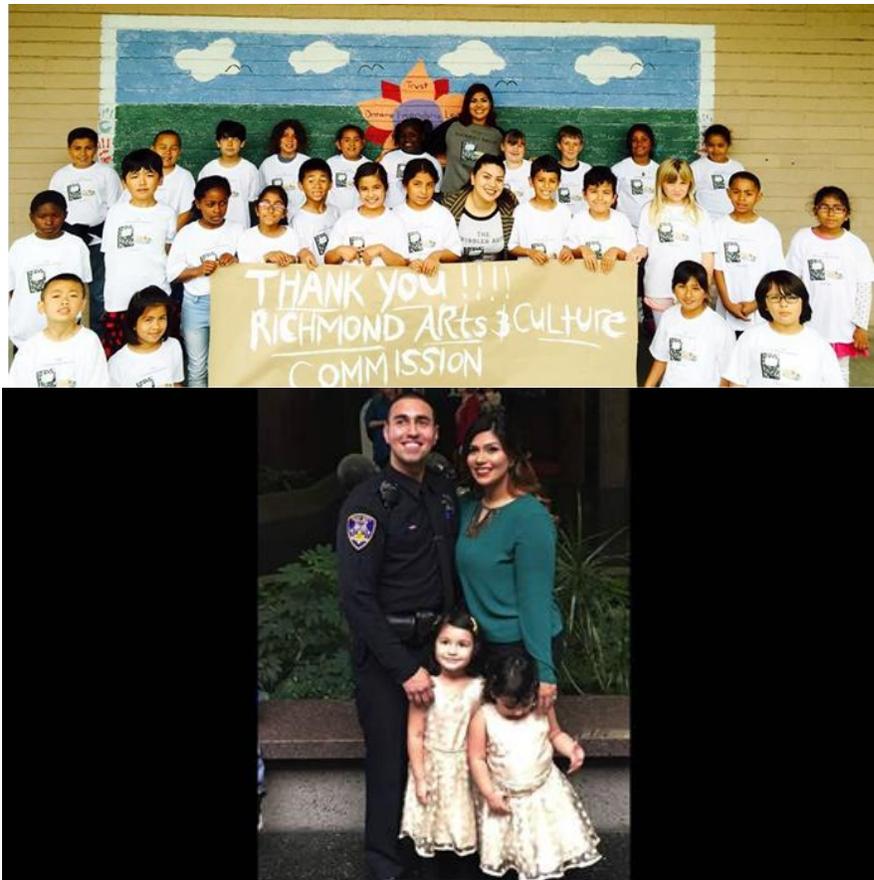


10. Neighborhood Public Art Project

One of this year's Neighborhood Public Art mini-grant winners, Tatiana Ortiz, received a grant for \$3,500 for The Scribbler Artist project. Her project taught local elementary students how to write and illustrate their own books, which were sent off to be professionally printed and bound, and then given to the students. Tatiana hosted an opening reception on Thursday, June 23rd, at Bridge Maker Arts Gallery (23 Maine Avenue).

This fall, the Scribbler Artists' artwork will be part of the *Art In Windows* exhibit in downtown Richmond. *Art in Windows* is a collaboration between the Richmond Main Street Initiative and the Richmond Arts & Culture Commission. Local children and their families will be able to see firsthand what City support to the arts looks like.

Ms. Ortiz is a rising star in our community as a woman, mother, and artist. Her husband is a police officer. We're looking forward to seeing this positive Richmond tradition continue!



11. Home Energy Efficiency Workshop

On Thursday, June 30th, the Environmental Initiatives Division of the City Manager's Office hosted an energy efficiency workshop together with Contra Costa County staff. The goal of the workshop, which was attended by over 80 community members, was to inform homeowners of the \$6,500 in incentives available through Energy Upgrade California, facilitate introductions with participating contractors, and hear experiences from homeowners that have previously participated in the program. Energy Upgrade California provides incentives to help make homes more energy efficient and provide co-benefits such as improved comfort and indoor air quality. Interested residents can learn more about the program by visiting www.bayareaenergygupgrade.org or call 866-878-6008 to speak with a program home advisor.



12. Atchison Village Mutual Homes Corporation (AVMHC) CERT Team

Atchison Village Mutual Homes Corporation (AVMHC) recently qualified as a certified Community Emergency Response Team (CERT), and was awarded a CERT neighborhood cache of equipment valued at \$600 during their Board of Directors Meeting.

To qualify for this certification, AVMHC members completed 20 hours of CERT training, an eight hour CERT hands on drill, testing the skills they learned in the classrooms on disaster preparedness, fire suppression, utility control, search and rescue, disaster medical, triage, communications, and terrorism awareness. They then completed CERT communications training and formed their neighborhood CERT team.

The CERT cache of equipment includes equipment needed to set up a CERT incident command post in their neighborhood, to effectively and efficiently respond to and recover from a disaster that may impact Richmond. Once a disaster occurs, the CERT Team activates, conducts a damage assessment of their neighborhood, conducts CERT trained response actions, and reports the damage assessment and resources needed to the Emergency Operations Center (EOC).



13. CERT CART Training

The Richmond Fire Department Office of Emergency Services, and Contra Costa County Animal Services, recently conducted an Advanced Disaster Response Training focused on animal sheltering. In this 18-hour course, students learned animal disaster preparedness, shelter operations, logistics, intake processes, animal disaster psychology, medical intake, animal behavior, communications, and more. West County Community Emergency Response Team (CERT) graduates expanded their skill sets to be able to assist in emergency shelters during a major disaster.

During a major disaster, local government is responsible for the lives of the entire community, including pets. When necessary in a disaster, the Contra Costa County Animal Response Team (CCC CART) sets up and manages emergency animal shelters near a City/Red Cross human shelter.

More than 60% of disaster survivors have animals, and most people will refuse to evacuate unsafe structures and areas without these pets. According to Contra Costa County records, there are 38,581 households with 57,756 animals in Richmond, which creates additional challenges for professional first responders during an emergency.

As with CERT, the CART program operates under the Incident Command System with local fire and police responders, county, state and federal partners. CART organizes local strike teams throughout the Bay Area that set up and manage emergency animal shelters during a disaster.



14. Illegal Fireworks Seizure

The City of Richmond has joined many other agencies in banning the use of all personal fireworks because of the risk of fires and injury. Illegal fireworks are also banned because of noise pollution, negative impact on pets and smoky conditions that affect people with asthma and other breathing conditions.

Last Sunday evening, Richmond firefighters responded to a residential fire alarm. Upon their arrival, firefighters observed light smoke and discovered an unattended smoking pot on the stove within the apartment. While searching the residence for possible fire victims, a small dog was rescued and 269 pounds of illegal fireworks were discovered. Firefighters rendered first aid to the dog, while Richmond Police personnel confiscated the illegal fireworks and notified the State Fire Marshal.



15. West Contra Costa Unified School District Seamless Summer Food Program

Free summer meals are being offered at a location near you from June 9th - August 17th to all children 18 years or younger. This service will be provided by the WCCUSD Seamless Summer Food Program (SSFP). SSFP is making sure no child in West Contra Costa County goes hungry when schools are closed this summer. The Nevin Community Center, Parchester Community Center, Recreation Complex, and Main Library are among several City facilities hosting SSFP services.

Check out when and where you or someone you know can get free meals by following the link below. More information including menus can also be found on the site. If you have further questions regarding the program, please call (510) 307-4580.



WCCUSD Food Service Department: <http://www.wccusd.net/page/256>

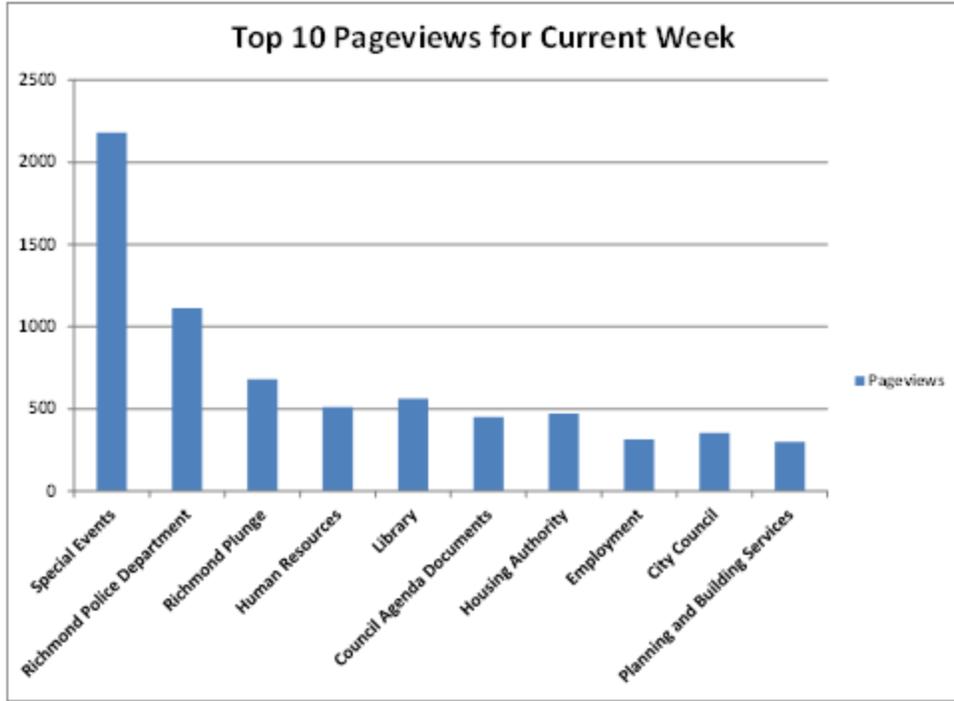
Please use the following link to find all WCCUSD Summer Meal sites with dates, times, locations, and meals: <http://goo.gl/KysTkr>



16. Information Technology

Website

TOP 10 WEBPAGE VIEWS FOR THE WEEK ENDING 07-08-2016

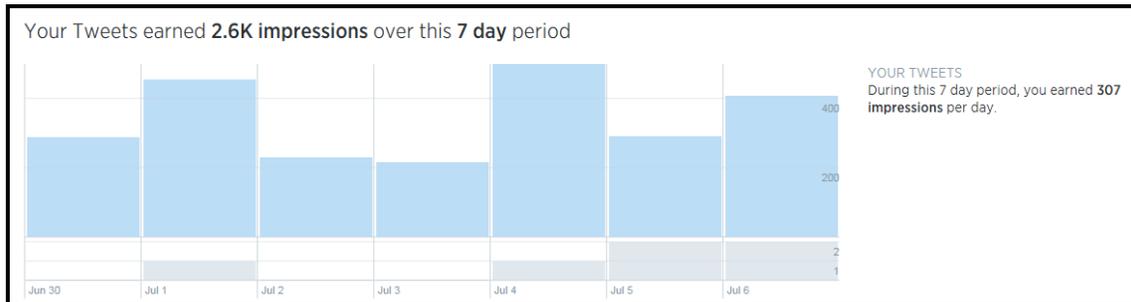


Facebook Statistics

Total page likes increased by 75%
 Total page views increased by 29%
 Total reached increased by 40%

Twitter Statistics

Total profile visits up 14.8%
 Total mentions up by 22.9%
 Followers are up



Jul 2016 • 5 days so far...

TWEET HIGHLIGHTS

Top Tweet earned 161 impressions
 Planning Commission Meeting - 7/7/2016 is cancelled: Event date: July 7, 2016 Event Time: 06:30 PM - 11:59 PM... dlvr.it/LhzNcG

[View Tweet activity](#) [View all Tweet activity](#)

Top mention earned 9 engagements
Eric Maldonado @emaldonadoTCU · Jun 30
 @TravisCU has built Mad City Money in @CA_Richmond to give teens/young adults real #financial life skills #traviscu pic.twitter.com/0IDxR5C4ra

Top Follower followed by 346 people
 ~ Teena P. ~ @f8th4lyf_2 FOLLOWS YOU
[View profile](#) [View followers dashboard](#)



[View Tweet](#)

KCRT DATANET OF THE WEEK:

Worldwide Music, Car Show, Information Booths, International Food Court, & more!

Recreation & Parks Commission Presents
International Folk

FESTIVAL & CAR SHOW

July 9th - 10AM - 4PM - Nicholl Park, Richmond

For information about being a vendor, how to get an information booth, or being a performer at the event (510) 812-1903 or (510) 526-7261

City of Richmond Mobile APP UPDATE

An upgraded version of the City of Richmond’s mobile phone app is now available on the Apple App store and Google Play store.



QR Codes are available for easy downloading of this APP:

Apple version of APP

Android version of APP



This free City of Richmond mobile app provides Richmond’s community members with one-stop access to City services and information.

You may view the City’s mobile app on YouTube: <https://youtu.be/i4W1wVvB9fw>.

The City of Richmond is looking forward to feedback from the community on this upgraded Mobile App. We welcome your comments at webservices@ci.richmond.ca.us.

17. Community Services Highlights

Sign up at the Recreation Complex for fun summer activities! Space is still available for August and October.


 In Partnership with 

Community Outreach Outdoor Program
Camping + Day Trips to Regional Parks!

The East Bay Regional Park District and the City of Richmond have joined forces to offer three fun Day Trips to Regional Parks and one big Camping Trip for healthy and fun family recreation. Sign up today for these FREE outings. Every trip is free; you just need to complete the permission slip. For more information, please call Tetteh Kisseh, Recreation Coordinator, at 231.3009 or call 620.6793.





April 30, 10am-4pm: Redwood Regional Park, Oakland
 Come out to beautiful Redwood Park in the Oakland Hills for hiking through the woods, teambuilding games, lunch, and learning basic camping skills.

May 28, 10am-4pm: Castle Rock Regional Park, Walnut Creek
 Our bus will take you to this beautiful park near Mt. Diablo, for a fun day of games, hiking, learning basic camping skills, and swimming.

August 5th-7th: Anthony Chabot Regional Park, Castro Valley
 Our bus will take you out to this rugged and remote park for a camping trip. We provide the tents, sleeping bags, pads, food, and activities! Come out and hike, play games, hang out by the campfire, eat s'mores, and learn camping skills under the stars and tall eucalyptus trees.

October 29, 10am-4pm: Ardenwood Historic Farm, Fremont
 Come out to this historic organic farm and visit the blacksmith shop, the old mansion, hang out with the goats + pigs, learn how folks used to farm the land, and then come to the pumpkin patch to pick up your Jack O'Lantern.

To Register: fill out the waivers and return them to Richmond Recreation Complex, 3230 Macdonald Ave.

Senior Activities

The Pancake Breakfast was a big hit at the Senior Center. Over 50 folks enjoyed hot stacks of fluffy pancakes and a morning of socializing. If you missed it, look out for the next one coming soon!





18. Engineering/Capital Improvement Program Departments

Capital Improvement Projects:

Pavement Rehabilitation Project

Engineering staff is still overseeing the Pavement Rehabilitation project. The final concrete work and traffic striping on 22nd Street, 23rd Street Connector, Barrett Avenue, Macdonald Avenue, and Ohio Avenue.



Striping on 23rd Street



Pedestrian Improvements on 19th Street and Macdonald Avenue

Safe Routes to School Project

The Safe Routes to School Project involves installation of Americans with Disabilities Act (ADA) curb ramps, high-visibility crosswalks with in-pavement flashing lights, traffic striping and markings, pedestrian safety signs, sidewalk, curb and gutter and median improvements near Ford, Grant, King, and Lincoln elementary schools. This week, several curb ramps are being constructed near Grant School. The City is coordinating the timing of the work with the individual schools in order to minimize disruption to school activities.

For more information, please contact the project's Public Outreach Coordinator, Jacqueline Majors at (925) 949-6196.



Ramp Placement Near Grant School

Streets Division:

Paving crews worked from the outstanding pothole list, worked on a portion of 19th Street and Macdonald Avenue, and set up road closures for the 3rd of July Celebration.



Grinding on 19th Street

Street sweeping performed commercial and residential sweeping services for the fourth Monday and Tuesday, the fifth Wednesday through Thursday, and the first Friday in the Santa Fe, Point Richmond, Marina Bay, Coronado, Metro Richmore Village, Pullman, Cortez/Stege, Park Plaza, Laurel Park, City Center, May Valley, Vista View, and Clinton Hill neighborhood council areas.

In addition to the above, street sweeping services were also performed on the first Monday through Thursday and the second Friday in the Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Carriage Hills North Side, El Sobrante Hills, Greenbriar, Hansford Heights, Via Verda, San Pablo Dam Road, Bristole Cone, Clinton Hill IV and East Richmond neighborhood council areas.

Signs and Lines staff installed 51 new poles and signs, installed 12 pavement messages, repaired 48 signs and poles, painted 239' feet of curbs and fabricated 35 signs in-house.



Message Installation



Message Installation

19. Infrastructure Maintenance and Operations

Abatement:

Abatement crews abated overgrowth in alleyways and vacant lots on Hoffman Boulevard, removed graffiti in various areas, cleared medians on Broadway and South 37th Street and continued with removal of illegal dumping throughout the City.



Carlson Boulevard Weed Abatement (before and after)



Lot Overgrowth Abatement (before and after)



Illegal Dumping Removal



Graffiti Removal

Facilities Maintenance:

Utility Workers scrubbed and waxed floors at the Police Department, recycled e-waste, removed webs from the Main Library, attended recycling training, and maintained 29 city owned facilities.

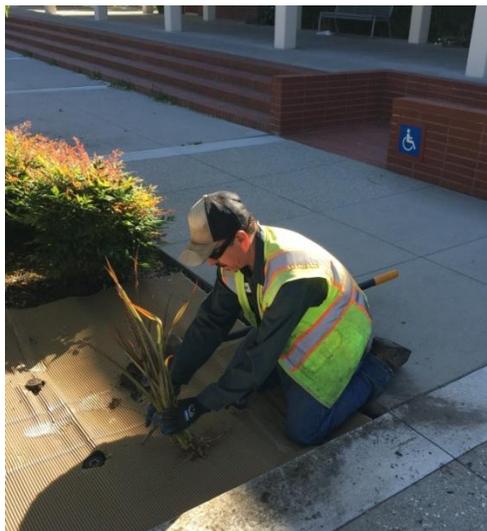
Electricians removed electrical units supporting the July 3rd Festival, repaired the security lights at the Main Library, installed power for the new door at the Recreation Complex, fixed the traffic light knockdown at San Pablo and Clinton Avenues and replaced the traffic signal pole knocked down at 16th Street and Macdonald Avenue.



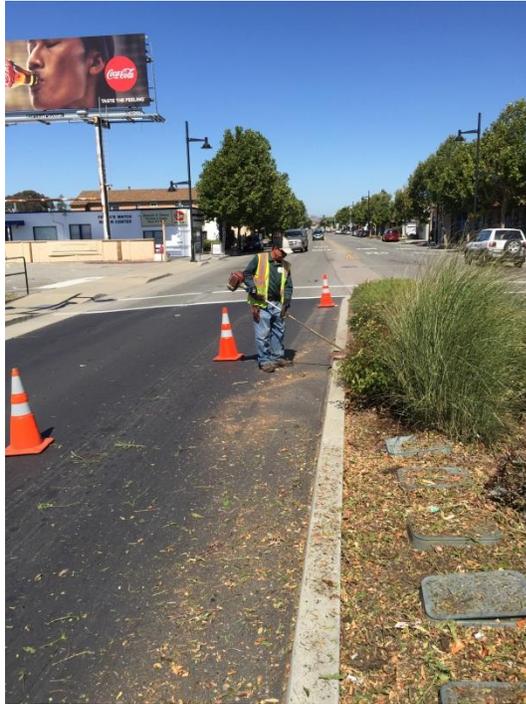
July 3rd Festival Support

Parks and Landscaping Division:

General maintenance crews weeded and trimmed around the Family Justice Center, on the medians on Macdonald Avenue near Target and on Cutting Boulevard, continued cutting in fire zones, trimmed Civic Center Plaza, weeded and trimmed John F. Kennedy Park, cut and trimmed along the soundwall at South 55th Street, repaired the irrigation at Wendell and Nicholl Parks, delivered mulch to the Greenway near 6th Street, weeded along the Greenway from 4th to 6th Streets, pulled weeds from the planter box located at City Hall, installed “No Smoking” signs in Nicholl Park and a sign at Atchinson Park, cleared weeds at Parchester Park and the Barrett Avenue underpass, and assisted with the tennis court repaving at Nicholl Park.



Flax Thinning at Civic Center Plaza



Weed Abatement on Macdonald Avenue



New Sign at Atchison Village

The tree crew cut or trimmed trees on South 16th Street, Roosevelt Avenue, Bissell Avenue, Santa Clara Street, 41st Street, Portrero Avenue, Carlson Boulevard, Rheem Avenue, Greenridge Drive and on the Greenway. Staff also mowed and edged around Civic Center Plaza.



Tree Trimming

Hilltop District crews continued weed abatement along Richmond Parkway, weed abatement on Robert Miller Drive, weed abatement performed at Country Club Vista and Bay Vista parks, and removed graffiti throughout the area. They also completed a landscape project at the Auto Plaza and continued with general maintenance on Blume Drive.



Weed Abatement on Richmond Parkway

Marina District crews continued planting on Regatta Boulevard, performed graffiti removal throughout the area, prepped for and later cleaned from the July 3rd Celebration, completed some irrigation repairs, trimmed and mulched planter beds at Lucretia Edwards Park, and abated weeds along Regatta Boulevard and the Brad Moody underpass.

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

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You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx