



Richmond Workforce Investment Board Meeting Minutes – April 10, 2014

Richmond Workforce Investment Board meeting

Cassandra Youngblood, Interim RWIB Chairperson, called the Richmond Workforce Investment Board Meeting to order on Thursday April 10, 2014, at 11:50pm.

Roundtable Introductions

Minutes approved for February 13, 2014 meeting. Motioned by Ruth Vasquez-Jones, seconded by Len Turner, minutes approved unanimously.

Review Local Agreement on the Proposed Modernization Project

Sal Vaca, Director, Employment and Training

The purpose of this agreement is to outline the City of Richmond Employment and Training Department, the Contra Costa Building and Construction Trades and the Chevron Richmond Refinery's combined goal to increase the job opportunities for Richmond residents and the supply of goods and services from Richmond businesses on the Modernization Project.

The proposed Richmond refinery modernization project will be \$1 billion. The project will create 1,000 construction jobs and 500 office jobs. The project will replace an outdated hydrogen plant and enhance sulfur recovery units at the refinery. RichmondWORKS will assist in preparing our Richmond residence to proper training prior to being employed and referring to Chevron's local hire coordinator. A flyer will be available to introduce new project and coordination instruction will be available. Furthermore, Chevron will provide monthly report to the City of Richmond summarizing the local content and the jobs provided for Richmond residents.

This agreement may include Mitigation Projects associated with the Modernization Project.

Review of Draft Joint Statement of Commitment between UC Berkeley, Lawrence Berkeley National Lab, and the City of Richmond

Sal Vaca, Director, Employment and Training

Sal Vaca directed the board to a specific and very significant part of the Joint Statement of Commitment, page 8 Line 69 thru 97, where it states how LBNL will cooperate with and invest in the Richmond Community. LBNL will "provide economic opportunities to Richmond residents" by doing some local hiring. As well as a commitment to work in strengthening partnerships and support "of Richmond's educational goals including, but not limited to, support of WCCUSD Strategic Plan, STEM educations programs, engaged scholarships and research, leadership development, public service, college advising, work-based training, internships, and life-long learning programs..."



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Presentation on Contractors Resource Center

Len Turner, CEO, Turner Group Construction

La Tanya Hawkins, President, Turner Group Construction

Objective: Create a Business Accelerator model where trade-specific resources are provided to local Richmond subcontractors and tradespersons in order to grow capacity and promote sustainability.

Business Accelerator Model:

- Centralized West Contra Costa Site
- Fully Staffed
- Organizational Goals
- Performance Measures
- Reporting and Monitoring
- Revenue Stream for Sustainability
- One-Stop Shop for Local Minority Subcontractors
- Affordable Office Space
- On-Site Plan Room/Webex Training
- Making Available Plans for Local Projects
- Administrative Services
- Local Employment Opportunities

Measures of Success:

- Decrease in Unemployment Rate
- Decrease in High School Drop Out Rate
- Increase in Union Enrollment/Participation
- Increased Availability of Local Minority Subcontractors
- Increase in Contract Awards to Local Minority Subcontractors Local Minority Subcontract Growth
- Decrease in Crime
- Increase in City Morale
- Enhancement of City Image

Next Step: Partnering with Chevron and Alignment with Economic Revitalization Initiative (ERI)

Turner Group Construction will be presenting this material to Chevron soon in hopes of a partnership.



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Review and Consider Approving Program Policies

Rosemary Viramontes, Program Coordinator, Employment and Training

Charita Patterson, Administrative Services Analyst, Employment and Training

The State requested to revisit The following Policies and present to the WIB members for approval:

Individual Training Account (ITA) Policy

ITA's will be capped to \$3500 per individual enrolled into a training program, with the flexibility of increasing that amount up to \$5000 when classroom/vocational training or OJT is in a priority industry and there are no training providers/employers who can provide the same type of training at \$3500 or less. The counselor/case manager must seek proper approval from a WIA project Coordinator or manager to indicate such.

Authorization to work verification deferred action for childhood arrivals.

Any client with deferred Action status will have documentation that will withstand the I-9 document verification process. Since these persons can pass the I-9 verification process, they can be served assuming of course that any other eligibility criteria are also satisfied, e.g., age, selective service registration, income.

Veteran's Services-Priority of Service-Eligible Persons

Effective the date of this policy, RichmondWORKS One-Stop Access Point must have signage at or near the entrance encouraging customers to identify themselves as Veterans or eligible spouses of Veterans and the benefits of such self-identification. Signage will also be placed in strategic locations and high traffic areas throughout the One-Stop Career Center.

Management of WIA Enrollments, Case Closures and Outcomes

Effective Feb1, 2014, all WIA cases will leave the program via the auto exit process rather than hard exit unless the Employment Specialist reports a global exclusion. Employment Specialists will report successful "entered employment" and credential attainment through the Case Closure and/or during follow-up. Employment Specialists that use services provided by partner programs to extend the last projected end date of an activity must record the partner service in VOS On-line through "universal" activities and case notes.

Allowable Date Parameters for Exits and Exit Reversal Process

All exit outcomes must occur on or after October 1, 2013. Employment Specialists reviewing their case files for implementation of the auto exit features in Virtual One-Stop (VOS) On-line effective February 1, 2014 outlined in Policy #ETP01-0214 must adhere to this restriction when closing "inactive" cases to ensure the integrity of the local area performance outcomes.

All four reviewed policies were motioned for approval by Barrie Hathaway and seconded by Ginny Kuhel.



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Public Comments

Save the Date:

Community Reception for Mexico Consul Generals

An event to meet and network with two Consul Generals from Mexico and to support Local businesses

When: Thursday, May 8th, 2014

Where: La Revolucion Restaurant, 3190 Klose Way Richmond, CA 94806

Time: 5:30pm – 7:30pm

Save the Date:

RichmondBUILD Academy Cordially Invite you to attend the Graduation of Cohort 23

When: Friday, April 18th, 2014

Where: RichmondBUILD III, 500 23rd Street, Richmond, CA 94804

Time: 10:00am -12:00pm

Announcements

- Brain Garber announced that he will be retiring from Chevron at the end of May. Sal Vaca sincerely thanked Mr. Garber for all of his years of service to the Richmond Workforce Investment Board and the community.
- Sal Vaca was pleased to announce that the California Workforce Investment Board certified the Richmond Workforce Investment Board recognition as a High-Performance Local Board (HPB) Richmond is one of sixteen boards granted this status. A plus to having this status is that only HPBs can apply for certain monies set aside by Governor Brown. Sal thanked all of the members for their participation in making this be a possibility.
- Pamela Covington wanted to congratulate Sherry Drobner in her award presented by the Oakland WIB today.

Next RWIB Meeting

Thursday, June 12, 2014

RichmondWORKS, 330 25th Street, Richmond, CA 94804

2nd Floor Training Room

11:30 am -1:00pm

Meeting adjourned at 1:06pm.



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Attendees:

Barrie Hathaway
Becky Ross
Brian Garber
Cassandra
Youngblood
Cheryl Vaughn
Cindy Surgue
Derek Barrett
Gina Baker
Ginny Kuhel
Itza Gonzalez
Jay Leonhardy
Jeffery Shoji
Joe Serrano
Latressa Alford
Len Turner
Linda Palmquist
Martha Gonzalez
Marurice Stevenson
Pamela Covington
Patrick Duffey
Rosemary
Viramontes
Ruth Vasquez-Jones
Sal Vaca
Sherry Drobner
Uche Uwahemu
Xavier Abrams