



Environmental Community Investment Agreement (ECIA) Transit & Transportation programs

Friday, March 10, 2017
3:00 pm – 5:00 pm

Richmond City Hall – Richmond Room | 450 Civic Center Plaza | Richmond, CA 94804

MEETING AGENDA

ECIA Committee Members:

Eric Anderson – **Chair**

Martha Serianz - **Vice Chair**

Erica Benita Haywood - Committee Member

Marena Brown – Committee Member

Carolyn Douglas – Committee Member

Jovanka Beckles – Council Liaison

Meeting Agenda:

- 1) **Welcome and Introductions** (*10 minutes - 2 mins max per committee member*)
Committee member introductions, including why members chose to serve on the committee; transportation/ traffic concerns they have in Richmond and its neighborhoods; and other related concerns.
- 2) **Public Comment on Items Not on the Agenda** (*15 minutes – 3 mins max per speaker*)
- 3) **Presentations/Discussion/Action:**
 - a) Update on the First Mile / Last Mile Transportation Strategic plan, including discussion of the scope of work and schedule of the plan (*30 minutes*)
 - b) ECIA 2017-18 Agreement, Budget, Schedule (*60 minutes*)
 - i) Council approved budget for 2015, 2016, & 2017
 - ii) Timing of funding allocations under the ECIA agreement
 - iii) Eligible expenditures under the agreement
 - iv) Identification and prioritization of programs and projects under the ECIA agreement
- 4) **ADJOURN** – Committee members will be polled for the next regularly scheduled meeting date.

Agendas regarding this Committee can be found online at:

www.ci.richmond.ca.us

Meeting materials will be made available for public inspection, during business hours at Richmond City Hall, 450 Civic Center Plaza, City Manager's Office, 3rd Flr., Richmond, CA within 96 hours of meeting date and time.

The City of Richmond ECIA Committee and staff shall provide reasonable accommodations for persons with disabilities planning to attend the Committee's meeting. Please call or e-mail the following Committee staff person at least 72 hours before the meeting: Lori Reese-Brown – Project Manager, City of Richmond, (510) 620-6869, lori_reese-brown@ci.richmond.ca.us

Environmental Community Investment Agreement (ECIA) Transit & Transportation programs

Meeting Minutes

Friday, December 2, 2016

3:00 pm – 5:00 pm

Richmond City Hall – Richmond Room | 450 Civic Center Plaza | Richmond, CA 94804

Members:

Eric Anderson – **ECIA Member**
Carolyn Douglas – **ECIA Member**
Christa Sequoia Erasmus – **ECIA Member**
Erica Benita Haywood - **ECIA Member**
Martha Serianz - **ECIA Member**
Jovanka Beckles – **ECIA Council Liaison**

Members Present:

Eric Anderson – **ECIA Member**
Carolyn Douglas – **ECIA Member**
Christa Sequoia Erasmus – **ECIA Member**
Erica Benita Haywood - **ECIA Member**
Martha Serianz - **ECIA Member**
Jovanka Beckles – **ECIA Council Liaison**

Meeting Agenda:

a) Welcome and Introductions.

Lori Reese-Brown, Project Manager with the City of Richmond called the meeting to order

Bill Lindsay, Richmond City Manager, welcomed Committee members providing an update on the Committee's role and its responsibilities. The Manager referenced the "First Mile/ Last Mile Transportation Strategic Plan" and the benefits of adopting and implementing the plan to the City of Richmond and the Region.

Christopher Whitmore, Director of Policy and Strategy with the city of Richmond's Mayor's Office introduced himself requesting time on the next agenda to discuss a transit screen proposal.

Community members in the audience also introduced themselves stating their interest in bicycle share programs.

b) Public Comment on any item not on the agenda (*not to exceed 3 minutes*)

There were no speakers for public comment

c) Committee Member orientation

Rachel Sommovilla, Assistant City Attorney in the City Attorney's Office provided copies of the Rosenberg's Rules of Order procedures discussing in detail the rules of order. Ms. Sommovilla answered all questions members had inviting them to always refer to the handout or call staff with questions.

d) Election of Chair and Vice Chair

Martha Serianz recommended Eric Anderson to serve as Chair of the Committee, seconded by Erica Benita. Committee members unanimously approved Mr. Anderson as Chair.

Eric Anderson recommended Martha Serianz as Vice Chair, seconded by Erica Benita. Committee members unanimously approved Ms. Serianz as the Vice Chair.

e) Presentation of approved FY 201-17 ECIA Budget

LaShonda White, Management Analyst in the City Manager's Office discussed the approved FY ECIA budget with Committee members and the specifics under transportation and transit programs.

Audience members highlighted the importance of ensuring bicycle programs were represented as well as reorganizing existing programs and services to accommodate transportation as identified in the Investment Agreement. Non-profit organizations in the audience asked for revenue to be set aside for infrastructure, and programs. Committee member Erasmus requested a list of urgent traffic safety needs under consideration and a full picture of low-hanging immediate community projects.

Committee members recommended Council's consideration of allocating up to \$500k to support non-profit organizations, in which Council Member Liaison Jovanka Beckles referenced the North Richmond Mitigation Committee and its work with community organizations.

Staff was directed to bring to the Committee in early 2017 a draft Proposal for accomplishing this task. Committee Chair Eric Anderson requested additional details and copies of the ECIA Agreement to determine exactly what the revenue could be utilized for prior to commencement.

f) *RECEIVE and update on the First Mile / Last Mile Transportation Strategic Plan – Nelson Nygaard Inc.*

After a brief introduction by Lori Reese-Brown, COR Project Manager, Alexandra Sweet, Project Manager with Nelson Nygaard discussed the First Mile / Last Mile Transportation Strategic Plan. Committee members were handed a copy of the approved services with emphasis placed on work to date and the next steps. Members were also presented a project calendar for identifying the timeline of all services under the contract and for future reference as a stakeholder committee is established. Committee Chair Anderson requested staff update the Committee at each meeting on the progress.

g) *Discussion items for the next Meeting Agenda*

Committee Member Christa Sequoia Erasmus stated she would like to see diversity included at the table, the importance of community outreach, and holding meetings throughout the Community to reach individuals who have challenges with getting to City Hall.

h) ADJOURN to the next regularly scheduled meeting

City Staffer Lori Reese-Brown, stated she would poll members on their availability for January 17th, 2017 or after. That the next meeting was subject to the status of the First Mile / Last Mile Transportation Strategic Plan and member engagement.

The ECIA Meeting adjourned at 4:52 pm