

City of Richmond - RECREATION AND PARKS COMMISSION

Community Services Building, Council Chambers, 440 Civic Center Plaza.

MINUTES

WEDNESDAY, DECEMBER 7, 2016, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:00 p.m.

B. AGENDA REVIEW AND ADOPTION

Agenda reviewed...no motions made

**out of order from agenda:*

C. CONSENT CALENDAR

- APPROVE – November 2, 2016 minutes
 - Comm. Paskowitz motioned to approve the minutes. Comm. Saini seconded. Passed unanimously.

D. OPEN FORUM

- Garry Hurlbut, Richmond Resident – asked the Commission to recognize Tetteh Kisseh for his work with the Richmond Tennis Association, especially his recent trip to Ghana

**continued from original order from agenda:*

E. STAFF REPORTS

- Parks Division – provided oral report
- Recreation Department – provided oral report

F. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- APPROVE changing the recess months from July and August to January – discussion regarding whether to have a recess, and if so, what months would be appropriate for an alternative to July and August
 - Comm. Paskowitz motioned to not have the regularly scheduled meeting (*recess*) in January. Comm. Torres seconded. Passed unanimously.
 - Comm. Paskowitz motioned to begin meeting every June and July. Comm. Payal seconded. Passed unanimously with 1 nay.
 - Discussion held regarding changing the style of meeting for June or July.
 - Comm. Paskowitz motioned to reconsider the motion. Comm. Erasmus seconded. Passed unanimously.
 - Comm. Paskowitz motioned to table the vote (*of cancelling the June July recess*) until the next meeting (*February*).
- REVIEW Statement of Policy and Guidelines for Naming of Parks, Facilities and Re-Naming Streets and Nomination Form – Ad-hoc committee reviewed their findings from their meeting
 - Findings and changes were discussed, and other items were noted for further review
 - Commission to review this item as part of the business plan for 2017
 - Ad-hoc committee to add language later based on new suggestions and forward draft to staff to format and submit to city attorney
 - A legally approved draft will be brought back at the February meeting for final approval by the Commission
- REVIEW Community Center Rules – Director Monk reviewed recommendations from the ad-hoc meeting
 - After discussion, committee will add language based on new suggestions and forward draft to staff to format and submit to city attorney
 - A legally approved draft will be brought back at the February meeting for final approval by the Commission
 - Comm. Erasmus request that, in the future, conversations should be held with community center to staff to encourage new behaviors based on the new rules

G. COMMISSIONER LIAISON REPORTS

- Comm. Torres – asked for further lists and information
- Comm. Saini – spoke about the Annex
- Comm. Erasmus – no report
- Comm. Patel – expressed a few difficulties with the information; spoke to Boys ‘N Girls Club regarding partnering with Parchester
- Comm. Paskowitz – visited his assigned parks and reported they were amazing
- Chair Hurlbut – talked about receipt of grant funds; announced event at Plunge Garden park

H. COMMISSIONER COMMENTS

- Comm. Patel – expressed her extreme pleasure with participating as a judge at the Snow Ball; expressed challenges in regards to finding information regarding Neighborhood Council meetings
- Comm. Erasmus – advised that the King & Queen from Snow Ball were Kennedy High School students also participating in the Y-Plan and that they would be doing a presentation to BART ; appreciated how much work was done this month and she feels accomplished

I. ACTION ITEMS RECAP

- Ad-hoc committee to review the renaming procedures, send product to Rochelle and Greg for review and submission to the City Attorney, and for final recommendations to be voted on at next meeting, Feb. 1, 2016
- Modest re-wording of the Community Center Rules based on recommendations, and to follow the same review and approval process as the renaming procedures (also communicate with Community Center staff to make sure they can represent these ideas)
- E-mail will be sent to each commissioner detailing each commissioners park responsibilities and the corresponding dates and locations of their Neighborhood Council meetings in their area

**comments from Commissioners*

- *Rough draft of Business Plan from planning session will be represented in the future*
- *Finances for future projects will be discussed at the business plan meeting*

J. FUTURE AGENDA ITEM RECOMMENDATIONS

- Ask for Coordinator who works with EBRPD to come and make a presentation
- Request for presentation from BPAC

K. ADJOURNMENT

Meeting adjourned at 8:04 p.m.

L. SCHEDULED MEETINGS

Commission Meeting – Wednesday, February 1, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Johann Frazier, Executive Secretary