

# City of Richmond - RECREATION AND PARKS COMMISSION

Community Services Building, Council Chambers, 440 Civic Center Plaza.

## MINUTES

WEDNESDAY, MARCH 1, 2017, 6:00 PM

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
Meeting called to order by Chair Hurlbut at 6:05 p.m.
- B. ROLL CALL**  
ABSENT – Comm. Saini
- C. AGENDA REVIEW AND ADOPTION**
- Director Monk asked for Presentation item #4 be tabled; no objections
- D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**
- Outstanding Items
    1. Add commissioner to EBRPD meetings
    2. Convene ad-hoc meeting on updates to community center rules – pending feedback
    3. Convene ad-hoc meeting on updating renaming parks policy pending tonight's review
    4. BPAC invitation to speak not scheduled
    5. Resolve discrepancies of park names
    6. Scheduled meetings with RNCC w/Chair on 3/20 & 5/8
    7. Commission round table to discuss business plan to be scheduled in March
    8. Current balance in commission account is \$1,046.82
    9. Need leash law signage at George Carrol Park
      - Discussion followed and Superintendent Hardesty to review and report
  - Membership Changes
    1. none
- E. OPEN FORUM**
- Gary Hurlbut – gave an update on RTA
  - Cordell Hindler, Richmond Resident – wants to have other city departments added back to the agendas
  - Jan Mignone, Richmond Resident – asked for volunteers for Wendell Park rebuild
- F. CONSENT CALENDAR**
- APPROVE – December 7, 2016 minutes
    1. Comm. Torres motioned to approve; Comm. Patel seconded; passed unanimously
  - APPROVE – February 1, 2017 minutes
    1. Chair Hurlbut suggested to approve the minutes pending the bullet items from the staff reports
    - 2.
- G. STAFF REPORTS**
- Parks Division –
    1. Nicholl Tennis court resurfacing pre-bid conference is 3/7/17
    2. Unity Park groundbreaking scheduled sometime in April
    3. Greening the Last Mile groundbreaking sometime in the fall
    4. Wendell Park Community build is on 3/17/17
    5. Fence installation at Nicholl Park is complete except for the windscreen which is on order
    6. Rubberized surfacing in some of play-lots are being repaired
    7. Planning Division applied for a 2 million dollar grant and decision is pending
  - Recreation Department –
    1. KaBoom! Wendell park rebuild – need a VIP list
    2. Applied for State of CA grant to rebuild courts at JFK & install courts at Unity Park
    3. Received Service Works grant

**H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**

- **PRESENTATION** – received from Henry Gardner, of The Gardner Group, regarding his management review and recommendations of the Community Services Department programs, operations, and services
  1. Chair Hurlbut asked Director Monk to send budget material for the upcoming budget season
- **APPROVE** – discontinuation of recess in June and July for the regularly scheduled Recreation & parks Commission meetings
  1. Comm. Patel motioned to approve discontinuation of recess in June and July for the regularly scheduled meetings and to maintain business as usual. Comm. Torres seconded. Passed unanimously.
- **REVIEW & DISCUSS** – draft of Renaming Procedures
  1. Reviewed changes and will hold another ad-hoc meeting to finalize several paragraphs
    - Cordell Hindler, Richmond resident – spoke in response to the item
- **DESIGNATE a Liaison for the COR/EBRPD meetings**
  1. Comm. Patel nominated herself; Chair Hurlbut suggested she be assigned

**I. COMMISSIONER LIAISON REPORTS**

- Comm. Torres – said he would try to get youth at Wendell Park rebuild; Nicholl Park clean-up; Opening day; wants to put signs at Judge C. Carroll park;
- Comm. Patel – spoke about the Black History Celebration
- Comm. Paskowitz – parks look great; need more resources; had a great time at the film “The Park”; met with gentleman who asked about letter to Chevron
- Chair Hurlbut – met with Neighborhood Councils; thanked those who are active at Hurlbut Tennis & Garden Park; requested first Friday meeting with Councilmember Beckles;

**J. COMMISSIONER COMMENTS**

- Chair Hurlbut asked for recommendations on a date and time for round table. Schedule for March 25<sup>th</sup>.

**K. ACTION ITEMS RECAP**

- Convene ad-hoc meeting for Community Center Rules
- Convene ad-hoc meeting for Renaming Procedure
- Director to send budget packet material
- Address unfinished items from Business Plan
- Complete the list of Neighborhood councils within the commissioners areas

**L. FUTURE AGENDA ITEM RECOMMENDATIONS**

- Letter to Chevron

**M. ADJOURNMENT**

Meeting adjourned at 7:54 p.m.

**N. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, April 5, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

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Johann Frazier, Executive Secretary