

**ORDINANCE NO. 10-17 N.S.**

**AN ORDINANCE OF THE CITY OF RICHMOND ESTABLISHING FEES IN THE MASTER FEE SCHEDULE FOR SPECIFIED SERVICES RENDERED BY CITY DEPARTMENTS. THIS ORDINANCE AMENDS THE FEE SCHEDULE WHICH WILL IMPLEMENT COST RECOVERY AND WILL SERVE AS THE BASIS FOR FUTURE FEE ADJUSTMENTS.**

The City Council of the City of Richmond do ordain as follows:

**SECTION 1.** Section 2.34.040 of the City of Richmond Municipal Code is hereby amended to include the following fees within the various categories:

Description	Percentage of Costs to be Recovered	Proposed Fees
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost. RMC 6.02.180		
<b>COMMUNITY SERVICES</b>		
<b>RICHMOND CONVENTION CENTER</b>		
<b>RENTAL: MEMORIAL AUDITORIUM MAIN FLOOR</b>		
Friday – Sunday, hourly (Back Half of Main Floor)	100%	As Needed
Monday – Thursday, hourly (Back Half of Main Floor)	100%	As Needed
<b>RENTAL EXTRA FEES:</b>		
Kitchen use-Senior Center	100%	As Needed
<b>ADMINISTRATION FEES:</b>		
Application Fee - Rentals	100%	As Needed
Gross Concessions-Alcohol (Per Assessed Number of Attendee)	100%	As Needed
Rental Amendment Fee (any changes on approved contract)	100%	As Needed
Rental Event Date Change Fee	100%	As Needed
<b>SPECIAL EVENT PERMIT FEES:</b>		
Application Short Notice Fee (Application fee must be received 30 days prior to event)	100%	As Needed
<b>TRANSPORTATION - PARKING MANAGEMENT SERVICES</b>		
<b>Neighborhood Parking Permits</b>		
Neighborhood Parking Permit -Residential Annual	100%	As Needed
Neighborhood Parking Permit -Residential Visitor Hang tag -Annual	100%	As Needed
Neighborhood Parking Permit- Residential Replacement	100%	As Needed
Neighborhood Parking Permit -Merchant Annual	100%	As Needed
Neighborhood Parking Permit - Merchant Part Time Employee -Quarterly	100%	As Needed
Neighborhood Parking Permit- Merchant Visitor Pass booklet (set of 10)	100%	As Needed
<b>Electric Vehicle Charging</b>		
Electric Vehicle Charging Station- Rapid Charger	100%	As Needed
Electric Vehicle Charging Station- Slow Charger	100%	As Needed
<b>Parking Lots</b>		
Metered Parking Rates (paid stalls)	100%	As Needed

Metered Parking Rates (paid stalls)- Special Event	100%	As Needed
Marina Way Lot	100%	As Needed
Other Surface Lots, and 12th Street Garage	100%	As Needed
<b>Parklets</b>		
Parklet Permits (per space) -special event	100%	As Needed
Parklet or Bike Corral Permit - 1 Year and renewals	100%	As Needed
<b>Lot Leases</b>		
Metered Surface Lot Lease	100%	As Needed
Other Surface Lot Lease	100%	As Needed
<b>Parking Rental Fees</b>		
Parking Rental Fees	100%	As Needed

**SECTION 2.** Commencing with the effective date of this ordinance, the fees established in Section 1, above shall be as follows, subject to adjustment in accordance with Richmond Municipal Code Section 13.45:

Description	Current Fee	Proposed Fees
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost.		
<b>COMMUNITY SERVICES</b>		
<b>RICHMOND CONVENTION CENTER</b>		
<b>RENTAL: MEMORIAL AUDITORIUM MAIN FLOOR</b>		
Friday – Sunday, hourly (Back Half of Main Floor)	NEW	500.00
Monday – Thursday, hourly (Back Half of Main Floor)	NEW	400.00
<b>RENTAL EXTRA FEES:</b>		
Kitchen use-Senior Center	NEW	103.00
<b>ADMINISTRATION FEES:</b>		
Application Fee - Rentals	NEW	30.00
Gross Concessions-Alcohol (Per Assessed Number of Attendee)	NEW	1.00
Rental Amendment Fee (any changes on approved contract)	NEW	25.00
Rental Event Date Change Fee	NEW	30.00
<b>SPECIAL EVENT PERMIT FEES:</b>		
Application Short Notice Fee (Application fee must be received 30 days prior to event)	NEW	25.00
<b>TRANSPORTATION - PARKING MANAGEMENT SERVICES</b>		
<b>Neighborhood Parking Permits</b>		
Neighborhood Parking Permit -Residential Annual	NEW	\$20 (2 vehicle limit)
Neighborhood Parking Permit -Residential Visitor Hang tag -Annual	NEW	10.00
Neighborhood Parking Permit- Residential Replacement	NEW	15.00
Neighborhood Parking Permit -Merchant Annual	NEW	70.00
Neighborhood Parking Permit - Merchant Part Time Employee -Quarterly	NEW	17.00

Neighborhood Parking Permit- Merchant Visitor Pass booklet (set of 10)	NEW	10.00
<b>Electric Vehicle Charging</b>		
Electric Vehicle Charging Station- Rapid Charger	NEW	\$7/hr- \$1/min.
Electric Vehicle Charging Station- Slow Charger		\$1 /hr 1-4 hrs then \$5/Hr.
<b>Parking Lots</b>		
Metered Parking Rates (paid stalls)	NEW	\$1/hr
Metered Parking Rates (paid stalls)- Special Event	NEW	Daily rate for each stall removed from service
Marina Way Lot	NEW	\$1/hr, \$3/Day, \$45/Mthly
Other Surface Lots, and 12th Street Garage	NEW	\$1/hr, \$4/day, \$45/Mthly
<b>Parklets</b>		
Parklet Permits (per space) -special event	NEW	78.00
Parklet or Bike Corral Permit - 1 Year and renewals	NEW	112.00
<b>Lot Leases</b>		
Metered Surface Lot Lease	NEW	Daily rate
Other Surface Lot Lease	NEW	Based on lease terms
<b>Parking Rental Fees</b>		
Parking Rental Fees	NEW	Based on lease terms

**SECTION 3.** Pursuant to Section 2.34.040 of the Municipal Code of the City of Richmond which provides for the establishment of a Master Fee Schedule for the fees to be charged by the various City departments for City services, City Council of the City of Richmond hereby enacts a Master Fee Schedule that updates the fees assessed by the City departments to reflect the actual cost associated with providing the service. The Master Fee Schedule can be utilized as the basis for the future fee adjustments based on the Employment Cost Index.

**SECTION 4.** Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed each and every section, subsection, phrase or clause of this ordinance irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared invalid or unconstitutional, whether on its face or as applied.

**SECTION 5.** This ordinance shall be effective 30 days after passage and adoption with the exception of A.B. 1600 Developer impact fees which will become effective sixty days after the adoption of this ordinance.

First read at a regular meeting of the Council of the City of Richmond held June 6, 2017, and finally passed and adopted at a regular meeting thereof held June 20, 2017, by the following vote:

AYES: Councilmembers Choi, Martinez, McLaughlin, Myrick,  
Willis, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: Vice Mayor Beckles.

**PAMELA CHRISTIAN**  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:  
**TOM BUTT**  
Mayor

Approved as to form:  
**BRUCE GOODMILLER**  
City Attorney

State of California            }  
County of Contra Costa        }       : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Ordinance No. 10-17 N.S.**, passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 20, 2017.

  
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Pamela Christian, City Clerk of the City of Richmond