

RICHMOND, CALIFORNIA, July 25, 2017

The Special Meeting of the Richmond Housing Authority was called to order at 6:28 p.m., by Chairperson Butt, who led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Commissioners Ben Choi, Eduardo Martinez, Jael Myrick, Melvin Willis, Chairperson Thomas K. Butt, and Tenant Commissioners Jaycine Scott and Tanise Smith.
Absent: Vice Chair Jovanka Beckles was absent for the entire meeting.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

Items E-8 was removed from the Consent Calendar by the public for discussion.

HOUSING AUTHORITY CONSENT CALENDAR

On motion of Commissioner Martinez, seconded by Commissioner Choi the items marked with an (*) were approved by the unanimous vote of the Commission. Vice Chair Jovanka Beckles was absent for the entire meeting.

*E-1. Adopted **Resolution No. 2032(a)** authorizing the Richmond Housing Authority Executive Director to execute the Assessment of Fair Housing Cost Sharing Agreement, joining other agencies to complete an Assessment of Fair Housing report at a cost of \$8,850.

*E-2. Adopted **Resolution No. 2033** authorizing the appointment of up to seven participants from the Richmond Housing Authority's Section 8 and/or Public Housing Program to the Resident Advisory Board, and authorizing a stipend of \$25 for each member

*E-3. Adopted **Resolution No. 2033(a)** approving a multi-year rental lease between the Employment and Training Department (as lessee) and Richmond Housing Authority (as lessor), as required by the Department of Housing and Urban Development (HUD), effective April 1, 2017, and ending June 30, 2020, with two-three year options. The annual amount of the lease during the initial term will not exceed \$128,100.

*E-4. Adopted **Resolution No. 2034** increasing the Payment Standard to 105% of the Fair Market Rent (FMR) for the Section 8 Tenant-Based, and Project-Based Voucher Programs.

*E-5. Adopted **Resolution No. 2035** authorizing the Executive Director to submit the annual Section Eight Management Assessment Program (SEMAP) certification for Fiscal Year 2016-17 to the U.S. Department of Housing and Urban Development (HUD) when completed, and no later than the August 29, 2017 deadline.

*E-6. Approved a contract with California Housing Partnership Corporation to provide strategic and financial advisory services in connection with asset repositioning of Hacienda Senior Housing Development, Friendship Manor, Triangle Court, Nevin Plaza and Nystrom Village, in an amount not to exceed \$25,000 for a term through June 30, 2018.

*E-7. Adopted **Resolution No. 2036** authorizing the purchase of the "RentCafé" system for the "Yardi" Software System at a cost of \$18,000 to provide a Section 8 application and applicant internet portal.

E-8. The matter to adopt a resolution affirming (a) a policy governing allocation of payroll expense for employees assigned to the Richmond Housing Authority, and (b) a policy governing approval of City of Richmond charges against Richmond Housing Authority accounts was presented by Housing Authority Representative William Bounthon. Jackie Thompson gave comments. On motion of Commissioner Willis, seconded by Commissioner Martinez adopted **Resolution No. 2037** by the unanimous vote of the Commission. Vice Chair Jovanka Beckles was absent for the entire meeting.

*F-9. Approved the minutes of the June 27, 2017, Richmond Housing Authority Meetings.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:36 p.m.

Pamela Christian

Clerk of the City of Richmond

(SEAL)

Approved:

Tom Butt

Chairperson