

City of Richmond - RECREATION AND PARKS COMMISSION

Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES

WEDNESDAY, AUGUST 2, 2017, 6:00 PM

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Meeting called to order by Chair Hurlbut at 6:05 p.m.
- B. ROLL CALL**
ABSENT –
- C. AGENDA REVIEW AND ADOPTION**
- Vice-Chair Patel motioned to accept the agenda as written; Comm. Schwartz seconded; passed unanimously
- D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**
Chair made several announcements
- Outstanding Items
 1. Current account balance \$512.62
 - Membership Changes
- E. OPEN FORUM**
- Cordell Hindler, Richmond Resident – invited the Commission to an event; expressed he had several persons in mind for the empty seats on the Commission; also reminded Commission he would like to see other departments report at each meeting and to add them to the monthly agenda; made other announcements.
- F. CONSENT CALENDAR**
- APPROVE – May 3, 2017 minutes
 1. Comm. Paskowitz motioned to approve with corrections; Vice-Chair Patel seconded; passed unanimously
- G. STAFF REPORTS**
- Parks Division –
 1. No report presented
 - Community Services Department –
 1. Provided oral report
- H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**
- 1st Annual year-in-review Presentation – Guadalupe Morales, Richmond Tool library, gave a presentation of the inception and current status of the Richmond Tool Library.
 1. Commission requested a community forum
 - REVIEW & APPROVE – draft of Renaming Procedures
 1. The Ad-hoc committee had been disassembled based on loss of Commissioners; therefore no vote transpired
 2. Chair Hurlbut appointed Comm. Schwartz to the Ad-hoc committee in addition to the remaining member, Comm. Patel
 3. Commission to provide feedback to the Ad-hoc committee; committee to meet with the collated input; committee to work with staff to draft new Nomination Form in addition to the Policy Guidelines
- I. COMMISSIONER LIAISON REPORTS**
- Vice Chair Patel – at Hilltop, they discussed fee waivers for renting parks; Director Monk advised there may be new policies for fee waivers;

- Comm. Paskowitz – thanked staff; gave clarifying information regarding the budget; asked staff to provide information regarding the Trust Account and its origin
- Comm. Saini – no report given
- Comm. Schwartz – no report given
- Comm. Smith – Belding-Garcia ballparks are not accessible; is concerned about the state of the outdoor bathrooms around the city; Atchison Village Neighborhood Council asked for additional trash cans at their park; would like to see recycling & composting at each recreation facility; Director Monk advised a new composting program is being developed
- Chair Hurlbut – thanked Comm. Schwartz for volunteering at the July 15th event; talked about the event;

J. COMMISSIONER COMMENTS

- Chair Hurlbut – asked the Commission to each think about a way to start up cleaning each park; invited commissioners to promote the local suggestion pouches; invited commissioners to invite Neighborhood Councils to present at the monthly meetings

K. ACTION ITEMS RECAP

- Chair Hurlbut asked each Commissioner to submit a head shot for their web site

L. FUTURE AGENDA ITEM RECOMMENDATIONS

- Director Monk suggested Director of DIMO be invited to discuss the Parks Division budget based on Comm. Paskowitz Liaison Report
- Chair Hurlbut asked for Park Rental Fee waiver policies to be presented next month; Director Monk asked for the item to be placed on the October agenda
- Staff, Johann Frazier suggested she do a GARE presentation

M. ADJOURNMENT

Meeting adjourned at 8:00 p.m.

N. SCHEDULED MEETINGS

Commission Meeting – Wednesday, September 6, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Johann Frazier, Executive Secretary