



Mayor and Members of the City Council:

This is the report for the week ending October 6, 2017.

1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, October 17th. Enjoy the next week off!



2. Connecting with the City of Richmond

I have recently heard concerns expressed by several residents that it is difficult to connect with the City of Richmond to report a service concern or issue. This is of particular interest to me; I want the City staff to be both accessible and responsive, and making it easy to contact us is an important part of this process.

To contact us by phone:

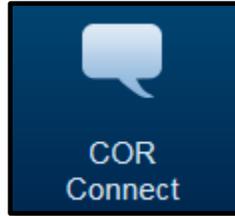
The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, or, if you don't receive a call back (which should not happen) from your original call or message, I encourage you to phone the City Manager's office at 510-620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report a concern, pose a question, or acknowledge the City's work in some way. These CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's office at 510-620-6512.

To access CORConnect, select the COR Connect button on the homepage of the City website.



Alternatively you can select the COR Connect button on any other webpage on the left hand side of the page.



On the next screen, under "Report an Issue", select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's

events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.



QR Codes are available for easy downloading of this APP:

Apple version of APP

Android version of APP



We welcome your comments at webservices@ci.richmond.ca.us

3. Fire Prevention Week – October 8th thru 14th

In a fire, seconds count. Seconds can mean the difference between community members escaping safely from a fire or having their lives end in tragedy. That's why this year's Fire Prevention Week theme: "Every Second Counts: Plan 2 Ways Out!" is so important. It reinforces why everyone needs to have an escape plan.



Here are this year's key Fire Prevention Week campaign messages:

- Draw a map of your home together with your family by using our grid in [English](#)(PDF) or [Spanish](#)(PDF), marking two exits from each room and a path to the outside from each exit.
- Practice your home fire drill twice a year. Conduct one at night and one during the day with everyone in your home, and practice using different ways out.
- Teach children how to escape on their own in case you can't help them.
- Make sure the address of your home is clearly marked and easy for the fire department to find.
- Close doors behind you as you leave – this may slow the spread of smoke, heat, and fire.
- Once you get outside, stay outside. Never go back inside a burning building.

More information is available at www.nfpa.org.

4. Arbor Day at Unity Park October 21st , 9:00 AM – 2:00 PM

Annually, on the third Saturday of October, the City of Richmond celebrates Arbor Day. This year, we are celebrating at Unity Park, the City's newest \$5 million dollar grant-funded park, designed and built by the community with Friends of the Richmond Greenway. The celebration is Saturday, October 21st from 9:00 AM – 2:00 PM.

Please come lend a hand installing the green infrastructure that will benefit this neighborhood for decades to come, while enjoying music, food and community.

The 2017 City of Richmond Arbor Day is presented by Groundwork Richmond, Richmond Parks & Landscaping Department, Richmond Trees, and the Urban Forestry Advisory Committee.

celebrate Arbor Day WITH **GROUNDWORK AND FRIENDS** Richmond

Save the date this Arbor Day, October 21st! Help us lay the *groundwork* by planting 40 new trees for the city's new Unity Park.

Join us in creating spaces for the community to enjoy & reducing pollution through the power of trees! Check out a special sneak peek of Richmond's newest public art!

Richmond City

Richmond Trees
Greening Our City Together

URBAN FORESTRY ADVISORY COMMITTEE
RICHMOND CALIFORNIA

Where: Richmond Greenway Trail Entrance @ Ohio Ave. & 16th St, Richmond, CA
When: 10.21.2017 | What Time: 9 am - 2 pm

GroundworkRichmond.org | [Facebook.com/GroundworkRichmondCA](https://www.facebook.com/GroundworkRichmondCA)
[Twitter.com/GroundworkRich](https://twitter.com/GroundworkRich)

5. Apply for Your U.S. Passport at Richmond City Hall!

The City of Richmond City Clerk's Office is pleased to announce that it is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 AM to 4:00 PM
Wednesday: 10:00 AM to 4:00 PM
Friday: 10:00 AM to 2:00 PM
(Closed 12:00 PM to 1:00 PM – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. There is no drop-in service for same day appointments or scheduling future appointments available at this time; so, please call **(510) 620-6786** to schedule **all** appointments.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – travel.state.gov.

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



**Apply for your U.S.
Passport at Richmond
City Hall!**

**BY APPOINTMENT ONLY
NO WALK-IN SCHEDULING OF APPOINTMENTS
YOU MUST CALL (510) 620-6786**

**Go to: www.ci.richmond.ca.us/passports
for application forms and information**



City of Richmond
City Clerk's Office
450 Civic Center Plaza, Ste. 300
Richmond, CA 94804

PASSPORT SERVICE HOURS

Monday: 10:00 a.m. to 4:00 p.m.
Wednesday: 10:00 a.m. to 4:00 p.m.
Friday: 10:00 a.m. to 2:00 p.m.
(Closed 12:00 p.m. to 1:00 p.m.)

**BY APPOINTMENT ONLY - NO WALK-INS
YOU MUST CALL (510) 620-6786**

6. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Meetings and events of note this past week included:

- Attended a meeting of the California Association of Law Enforcement Background Investigators, and made a presentation there, together with Police Chief Allwyn Brown;
- Met with Finance Director Belinda Warner and Richmond Housing Authority (RHA) consultant Tia Ingram to discuss RHA financial controls and procedures;
- Met with the four other West Contra Costa County city managers, and RecycleMore Executive Director Stan Hakes, to discuss the strategic mission of the RecycleMore solid waste joint powers authority;
- Met with staff members from the City Manager's office, the Planning Department, and the City Attorney's office to discuss the Transit Village Phase 2 project;
- Attended a meeting with Larry Best, from the California Emerging Technology Fund, along with Councilmember Eduardo Martinez, to discuss the Neighborhood Transformation project;
- Met with health care consultant Sally Covington to discuss the pilot United Labor Health Plan;
- Met, together with Planning and Building Services Director Richard Mitchell, with Rhonda Harris to discuss a veterans housing project;
- Participated in a conference call with the developer of the 12th and Macdonald property, together with Administrative Chief Shasa Curl;
- Attended the quarterly meeting of the City's labor union leadership along with Human Resources staff members;
- Met, together with Planning and Building Services Director Richard Mitchell, with the developer of the Baywalk project;
- Met with representatives from the Richmond Art Center (RAC), along with Library and Cultural Services Director Katy Curl and Deputy City Attorney Carlos Privat, to discuss finalizing a memorandum of understanding and a lease agreement with RAC;
- Met with a representative from the Tibetan Association to discuss their community center located in Richmond;
- Met with Mayor Butt, Planning and Building Services Director Richard Mitchell, Redevelopment Consultant Alan Wolken, and Mayor's staff member Alex Knox, to discuss the "Parcel FM" development.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head "check-ins," having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

7. Richmond Promise Scholarship Now Open + Upcoming Workshop!

The FAFSA/Dream Act and Richmond Promise Scholarship applications are now open!

To be eligible for the Richmond Promise Scholarship, a student must:

- Be a resident of Richmond or North Richmond (i.e. have a Richmond home address);
- Have graduated from an eligible high school within the West Contra Costa Unified School District boundary area or received your GED/high school equivalency between June 2017-2018;
- Have attended an eligible high school at least 9th-12th grade consecutively;
- Complete the FAFSA/Dream Act by the March 2nd Cal Grant deadline.

The application can be found on the Richmond Promise website at www.richmondpromise.org. Please share this opportunity with eligible students in your life!

FAFSA can be found at <https://fafsa.ed.gov/>, and Dream Act can be found at <https://dream.csac.ca.gov/>.

To receive assistance completing your applications, find out when your school is hosting a Cash for College workshop [by visiting this link](#), and you can attend our workshop on October 30th. Details are below.

Richmond Promise Info Session & Financial Aid/Scholarship Workshop

When: Monday, October 30th

5:15 PM – Information Session

440 Civic Center
City Council Chambers

6:30 PM - Application Workshop

450 Civic Center Computer Lab
[RSVP required for workshop.](#)

Questions? Info@richmondpromise.org / (510) 761-7231

**RICHMOND PROMISE
INFORMATION SESSION &
FINANCIAL AID /
SCHOLARSHIP WORKSHOP**

**OCTOBER
30**

5:15: INFORMATION SESSION
440 CIVIC CENTER
CITY COUNCIL CHAMBERS

6:30: APPLICATION WORKSHOP
450 CIVIC CENTER COMPUTER LAB

GET STARTED ON FAFSA OR DREAM ACT

SNACKS

Q&A

BEGIN YOUR SCHOLARSHIP APPLICATION!

RSVP REQUIRED FOR APPLICATION WORKSHOP
<https://rpfallworkshop.eventbrite.com>



YOU READY?
 THE RICHMOND PROMISE
 IS HERE TO SUPPORT YOU

**\$1,500 scholarship for
 2 & 4-year college or CTE!**

- Are you a resident of Richmond or North Richmond? 
- Will you graduate from a public, private, or charter school within the WCCUSD boundaries? 
- Have you attended an eligible school since the 9th grade? 
- Complete the FAFSA/DREAM Act Application by March 2! 

SCHOLARSHIP
 APPLICATION OPENS
 OCTOBER 2,
 2017!

SCHOLARSHIP
 APPLICATION
 DEADLINE IS
 MARCH 9, 2018

MUST COMPLETE
 FAFSA/DREAM ACT
 APPLICATION BY
 MARCH 2, 2018!

 www.richmondpromise.org 
 Questions? info@richmondpromise.org // (510) 761-7231

8. Community Services Highlights

North Richmond Shoreline Festival

Join us on October 7th (tomorrow!) from 11:00 AM to 4:00 PM for the annual North Richmond Shoreline Festival. Free food, entertainment, activities, and more for the whole family!

HEALTHY PARKS, HEALTHY PEOPLE!

**14TH ANNUAL
NORTH RICHMOND SHORELINE
FESTIVAL**

SATURDAY, OCTOBER 7, 2017, 11AM TO 4PM
POINT PINOLE REGIONAL SHORELINE PARK
5551 GIANT HIGHWAY, RICHMOND, CA

ALL FREE Food & Entertainment - Exhibits - Live Music - Bird Watching with the Audubon Society
Face Painting - Nature Walks - Free books - Kids' Activities - Kids' Chu Chu Train - Pony Rides
Demonstrations - Fun for the Whole Family!

LIVE MUSIC by Clarence Van Hook (Blues), Consonance (Gospel/Jazz), GTS (Latin) & More!

SPEAKERS: Richmond Mayor Tom Butt, EBRPD Shoreline Parks Manager Kevin Takel,
San Pablo Mayor Cecilia Valdez, County Supervisor John Gioia & Robert Cheasty

CELEBRATE BAY DAY
LEARN ABOUT SEA LEVEL RISE & PARTICIPATE
IN CESP'S VISUALIZING SEA-LEVEL RISE EVENT

POINT PINOLE REGIONAL SHORELINE PARK
5551 GIANT HIGHWAY, RICHMOND, CA 94806

HOSTED BY THE NORTH RICHMOND SHORELINE OPEN SPACE ALLIANCE (NRSOSA) AND CO-SPONSORED BY:
EAST BAY REGIONAL PARKS DISTRICT, THE CITY OF RICHMOND, THE CITY OF SAN PABLO & THE CALIFORNIA COASTAL CONSERVANCY



SPECIAL THANKS TO OUR CONTRIBUTING PARTNERS FOR THEIR DIRECT AND IN-KIND DONATIONS:
ENVIRONMENTAL JUSTICE COALITION FOR WATER, GOLDEN GATE AUDUBON SOCIETY,
CITIZENS FOR EAST SHORE PARKS & WEST COUNTY WASTEWATER DISTRICT



For more information, contact Lana Martarella at (510) 219-1571 or lanamazie@gmail.com
MAPS & MORE INFO AT WWW.NORTHRICHMONDSHORELINE.ORG

Floating Pumpkin Patch at the Richmond Swim Center

Don't miss an annual favorite: the Floating Pumpkin at the Richmond Swim Center, Saturday, October 14th from 1:30 PM to 4:00 PM. For information, please call: 510-620-6654.

FLOATING PUMPKIN PATCH
Saturday, October 14, 2017



Hunt for a pumpkin at the Richmond Swim Center
1:30 PM to 4:00 PM

For cost and any questions, call (510) 620-6654

Richmond Tool Library's Fundraiser and First Ever Tool Talks Workshop

TOOL DONATION DRIVE

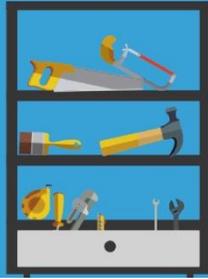
On September 6, 2017, a burglary occurred at the Richmond Tool Library that resulted in many lost tools and damages. In conjunction with our first Tool Talks, we are hosting a Tool Donation Drive. We are asking the community to continue support us in recovering our power tool inventory, purchasing a laptop, and replacing our damaged window.

Tool donations will be accepted based on:

- Condition
- Need
- Physical capacity

Please consider donating to our campaign here:

TINYURL.COM/RTLFUNDRASER



Richmond Tool Library and UC Master Gardener Program Contra Costa presents



TOOL TALKS

SUNDAY, OCTOBER 15, 2017

12 PM - 2 PM

SOCIAL HALL

3230 MACDONALD AVE

TOOL TALK TOPIC:

PRUNING "TOOL TIME" IN YOUR GARDEN BY KEITH SILVA

Like any project around your home, having the right tool for the job can mean the difference between success and failure. Come join Keith "Tool Time" Silva for a fun and informative time as he takes us through little know facts concerning the best tools and techniques for successful pruning in your garden. Keith will discuss proper tool types, tool maintenance and tips to help you prune like a "pro".



(510) 620-6553

@richmondtoollibrary guadalupe_morales@ci.richmond.ca.us



The Richmond Tool Library is hosting its first ever tool workshop! Join us, *Sunday, October 15th from 12:00 PM to 2:00 PM* at the Recreation Complex (3230 Macdonald Avenue) to learn about pruning, tool maintenance, and more! Refreshments will be provided.

Our crowdfunding campaign is live! Help us replace tools in the Library! Check out tinyurl.com/RTLFundraiser to help us 'build a better Richmond'!

Info: Guadalupe Morales, toollibrary@ci.richmond.ca.us

Movies in the Plaza is back for an Indoor Halloween Feature on October 20th!
We're back and we're ready for Halloween! Join us for a spooky indoor feature with the community on *October 20, 2017 from 6:00 PM to 9:00 PM*, for Movies in the Plaza at 3230 Macdonald Avenue in our Social Hall.

Come in your Halloween costumes and bring some blankets and snuggle up as *The Nightmare Before Christmas* plays on the big screen. Arrive early because we'll have family fun Halloween activities and a chance to "Trick or Treat" before the movie starts! Concessions will be sold (cash only), and information tables will be available. The movie will start promptly at 7:00 PM.

In conjunction with our Holiday Food Drive, we're asking that guests donate 3 non-perishable canned and/or dry goods for the holiday season. Guests that bring 3 or more items will receive a FREE bag of popcorn! All donations will benefit [Bay Area Rescue Mission](#).



For more information, please call 510-620-5503.
RSVP on the [Movies in the Plaza Facebook event](#) for updates!

Sponsored by the Richmond Community Services Department and the Office of Mayor Tom Butt.

[ServiceWorks is Hiring! Apply Now and Please Share Widely!](#)



Are you interested in working in the Bay Area and with young adults from the ages of 16-24? Our program is hiring (1) AmeriCorps VISTA and (1) Fellow! ServiceWorks is continuing in Richmond for ServiceWorks 2.0 and is a college and career program that helps high school students get ready for their future by teaching them leadership skills, networking, and the importance of volunteering.

The application for ServiceWorks as an AmeriCorps VISTA and Fellow is open! We strongly encourage candidates to apply online as early as possible. The last day to apply for priority round consideration is October 20, 2017.

Descriptions for the Positions are below:

Project Development Leader (Full Time + Evenings/Weekends)

<https://my.americorps.gov/mp/listing/viewListing.do?id=76471>

Training and Development Leader (Full Time + Evenings/Weekends)

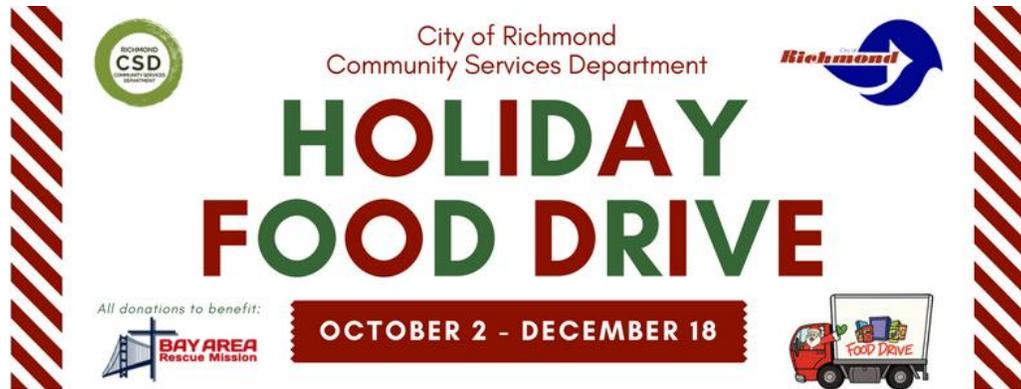
<https://my.americorps.gov/mp/listing/viewListing.do?id=76467>

Richmond ServiceWorks Fellow (30 Hours/Week)

<http://tinyurl.com/ServiceWorksFellow>

Interested in applying or getting involved with volunteer projects? For additional comments or questions, please contact Vanessa Chau at Vanessa_Chou@ci.richmond.ca.us or at (510) 620-6552.

[2nd Annual Holiday Food Drive Launched](#)



The Community Services Department (CSD) is collecting canned goods and dry goods for the holiday season. The Holiday Food Drive was launched on October 2nd, and continues through December 18th, with all donations benefitting the Bay Area Rescue Mission.

Food drive barrels will be located at various city facilities in Richmond, as listed below.

- Booker T. Anderson Community Center
- Building 440
- Community Services Department (Recreation Complex)
- Disabled People’s Recreation Center (DPRC)
- May Valley Community Center
- Parchester Village Community Center
- Richmond Annex Senior Center
- Richmond City Hall
- Richmond Plunge
- Richmond Police Department
- Richmond Public Library (Bayview Branch)
- Richmond Public Library (West Side Branch)
- Richmond Senior Center
- Richmond Swim Center
- Shields-Reid Community Center

For more information, e-mail stephanie_ny@ci.richmond.ca.us or call 510-620-6563.

Rancho Market Paint Party to be Held for the First Time

NORTH RICHMOND RANCHO MARKET



10:00 AM • SATURDAY, OCTOBER 28, 2017



[Richmond Love Your Block](#) is partnering with Supervisor John Gioia's Office, and Community Housing Development Corporation to host a [paint party at Rancho Market and Deli](#) (500 Market Ave) in North Richmond! Join us on **Saturday, October 28th at 10:00 AM** to show love for a family-owned store that has been serving the community over 20 years.

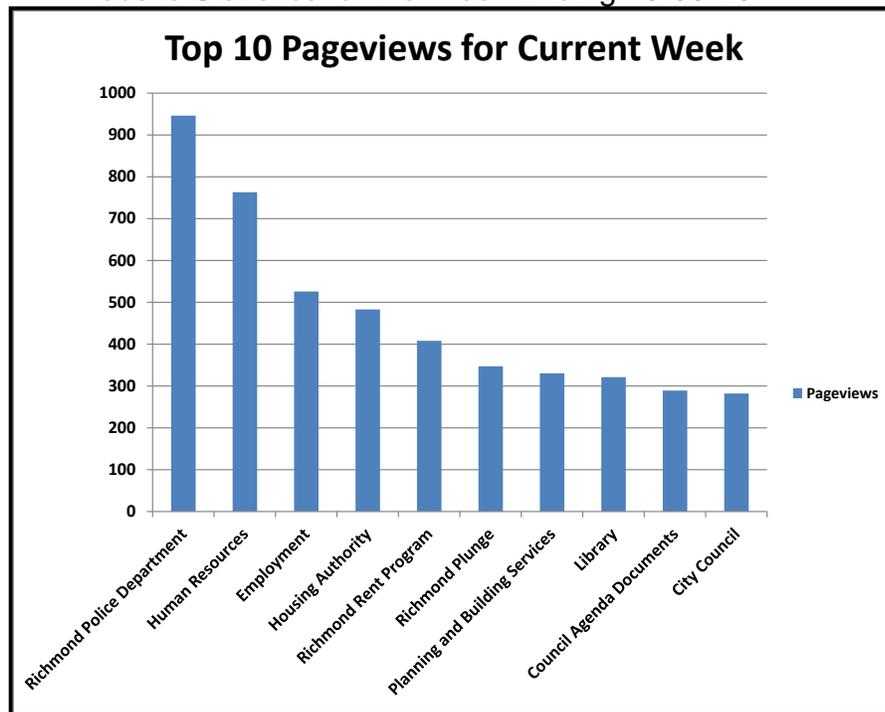
The market is one of North Richmond's most prominent buildings, located on the community's main corridor. Children participating in the Safe Routes to School program frequently stop by during their daily walk from Verde Elementary School to Shields-Reid Community Center.

Volunteers of all ages are welcome. No prior artistic experience is necessary. Please wear clothes and closed-toed shoes that will not be ruined by paint. Painting supplies and refreshments will be available.

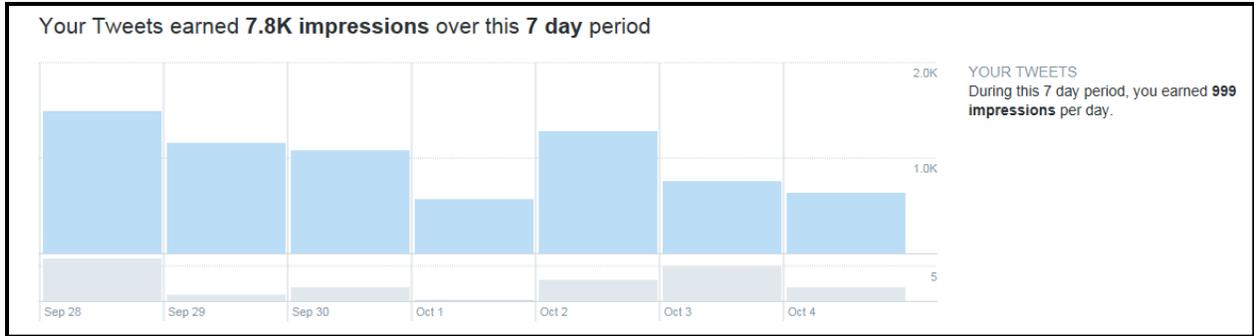
For more information, contact Robert Rogers at Supervisor Gioia's Office at (510) 231-8688.

9. Information Technology

Website Statistics for the Week Ending 10-06-2017



Tweets and Facebook followers are up from the prior week!



- ↑ Total actions on page are up 100%
- ↑ Page views are up 66%
- ↑ Total reached up by 756%
- ↑ Tweets are up 61.1
- ↑ Post engagement are up by 74%
- ↑ Page LIKES are up by 25%

KCRT DATANETS OF THE WEEK

FLOATING PUMPKIN PATCH
Saturday, October 14, 2017

Hunt for a pumpkin at the Richmond Swim Center
1:30 PM to 4:00 PM

For cost and any questions, call (510) 620-6654

10. Engineering/CIP Departments

Engineering Projects:

The Unity Park Project is continuing on schedule. The main plaza of the park and the playground area are under construction and the foundation and concrete forms

are being placed. This park covers a large area and will beautify the community when complete.



Construction at the main plaza and playground area of Unity Park

The Rifle Range Road reconstruction project started last week and is continuing. A sink hole was caused by last year's rain storms, and, with all soil testing completed, the contractor began cleaning the slide and benching existing grading in preparation of new fill.



Work on Rifle Range Road

The infrastructure and grading have started in preparation of new homes at the Bottoms Development site.



Preparation of new homes at Bottoms Development

Streets Division:

Paving crews ground and paved Sanford Avenue and Fred Jackson Way from Kelsey and Leo Streets to End South and worked from the outstanding pothole list in various locations around the City.



Paving on Sanford Avenue

Street sweeping staff performed commercial and residential sweeping services for the first Monday through Friday in the Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Hilltop Village, Carriage Hills, El Sobrante Hills, Greenbriar, Hansford Heights, Via Verda, San Pablo Dam Road, Bristle Cone, May Valley, Vista View and Clinton Hill I neighborhood council areas.

Signs and Lines repaired 9 signs and poles, installed 24 new signs and repainted red “No Parking” zones at curbs on 23rd Street between Barrett and Rheem Avenues.

11. Infrastructure Maintenance and Operations

Abatement:

Abatement crews performed abatement in various City locations, removed tons of debris from Civic Center and Freeman’s tow yards, removed graffiti and tons of illegal dumping throughout the City.



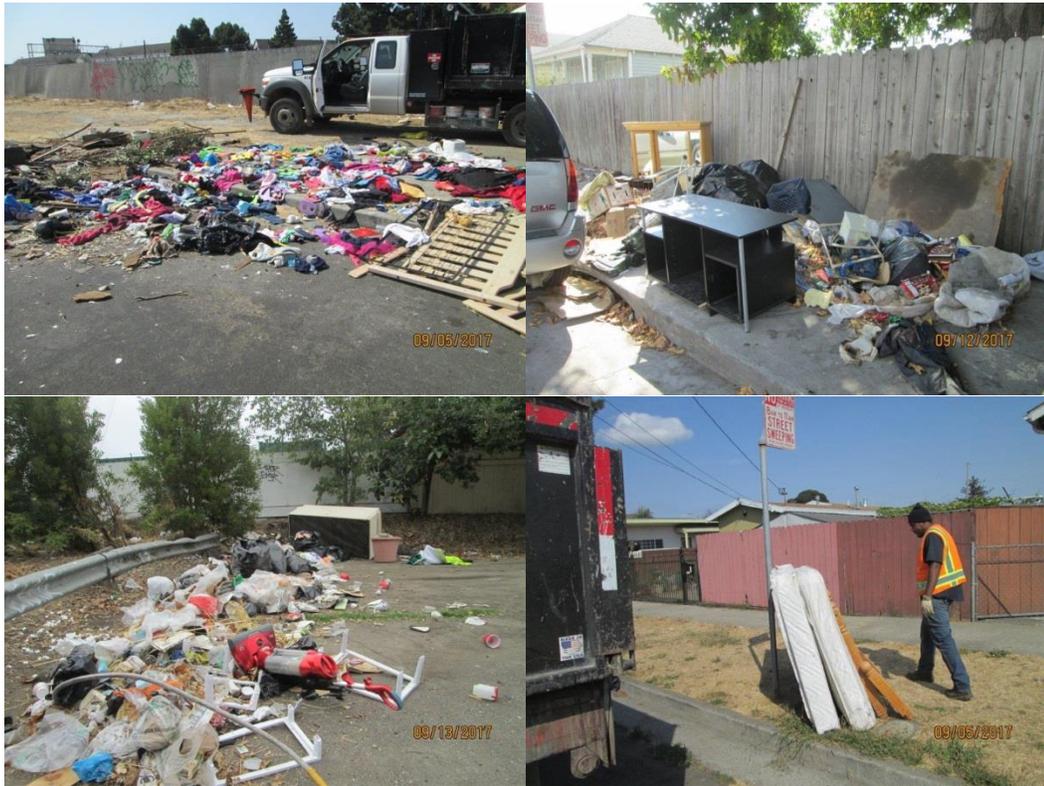
Freeman's Tow Yard



Civic Center Tow Yard



Alleyways



Illegal Dumping



Graffiti

Code Enforcement:

Code Enforcement Officer A. Causey received a complaint regarding a inoperative vehicle parked in the driveway of a property. Officer Causey found the vehicle to be missing all tires and expired registration. Notices were mailed to the property owner and vehicle owner regarding the vehicle violation. After failed attempts to have the vehicle removed by the property or vehicle owner, Officer Causey obtained a warrant and had the vehicle towed from the property.



Before and After

Facilities Maintenance:

Carpenters framed and poured concrete for a new shed and replaced the panic bars on the gates at Nevin Community Center Park.

Painters pressure washed and primed the wall at the Recreation Complex for a new mural and began painting the Dispatch Center.



Mural Preparation

Stationary Engineers repaired a gas leak on the main line to the boiler room, prepared the main Auditorium floor for the upcoming APWA conference, repaired plumbing issues at the Fire Stations, completed maintenance on the water cooler at the Annex Senior Center and met to develop plan for the re-keying of the Recreation Complex day care area.

Utility Workers pressure washed at the Richmond Transit Center, set up various rooms for events and serviced 29 City-owned facilities.



Council Chambers Set-Up

Parks and Landscaping Division:

General crews weed whipped medians on San Pablo Avenue, removed debris and trash from the Greenway, weeded the Richmond Parkway medians between Macdonald and Barrett Avenues, repaired median irrigation and fixed the gate at Shield Reid Park.



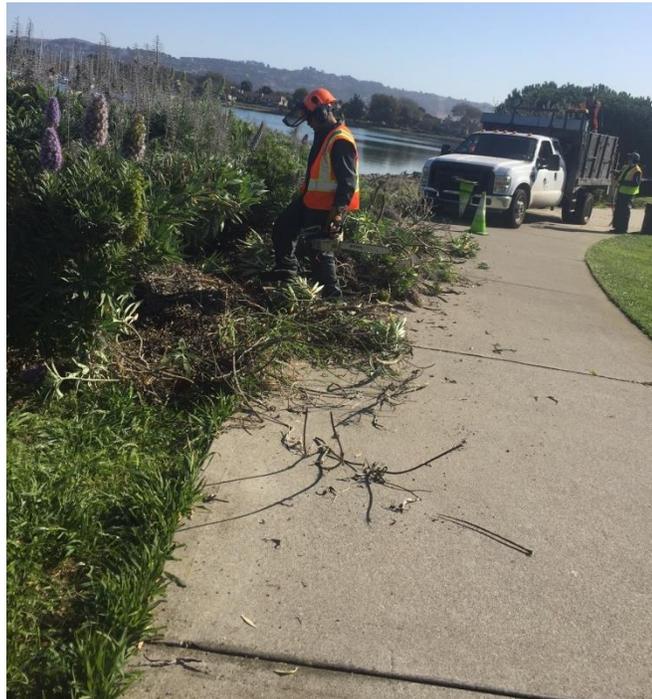
Median Cutting

Hilltop District crews continued maintenance around Hilltop Mall business area, continued with sheet mulching on Atlas Road and continued weed abatement on Richmond Parkway.



Planting on Atlas Road

Marina District crews cleaned the landscape at Barbara J. Vincent Park, continued site improvements at the Rosie the Riveter location, mowed the park's turf areas and checked irrigation throughout.



Barbara J. Vincent Park Maintenance

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Have a great week!

*Bill Lindsay
City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512
Bill_lindsay@ci.richmond.ca.us*

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx