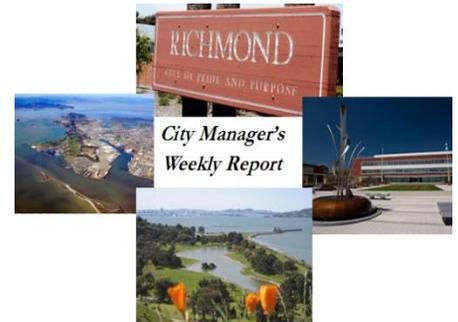




Mayor and Members of the City Council:

This is the report for the week ending October 13, 2017.



1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, October 17th, beginning with Closed Session at 5:30 PM, followed by a special meeting of the Richmond Housing Authority at 6:25 PM, and then by the City Council meeting at 6:30 PM. The agenda may be found by clicking this link: [Richmond City Council Agenda Packet](#).

2. **North Bay Fire: Support for the Impacted Communities**

Our thoughts – and our hearts – go out to those impacted by the fires in the North Bay. The Richmond Fire Department has deployed units based on the State of California’s mutual aid system to assist in battling these fires.

Richmond residents and employees have inquired about providing assistance to the many families needing temporary shelter from evacuated areas. While City facilities are not currently needed for this purpose, you should know that the City of Richmond Fire Department Office of Emergency Services (OES) is working in concert with the Contra Costa County Sheriff’s Department (OES) and the American Red Cross to stand ready should additional shelter needs arise.

To directly help the fire victims, it is highly recommended that donations be made to the American Red Cross, which assists in providing care and shelter during these types of emergencies. To do so, please access Redcross.org, call 1-800-REDCROSS (733-2767), or text the word REDCROSS to 90999 to make a \$10 donation.

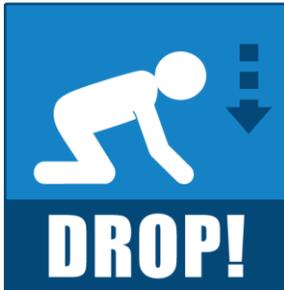
Thank you for your compassion and support for the fire-impacted communities.

3. **California ShakeOut, Thursday, October 19th at 10:19 AM**

Your past experience in earthquakes may give you a false sense of safety; you didn't do anything, or you ran outside, yet you survived with no injuries. Or perhaps you got under your desk and others thought you overreacted. However, you likely have never experienced the kind of strong earthquake shaking that is possible in much

larger earthquakes: sudden and intense back and forth motions of several feet per second will cause the floor or the ground to jerk sideways out from under you, and every unsecured object around you could topple, fall, or become airborne, potentially causing serious injury. This is why you must learn to immediately protect yourself after the first jolt... don't wait to see if the earthquake shaking will be strong!

In MOST situations, you will reduce your chance of injury if you:
MOST situations, you will reduce your chance of injury if you:



DROP where you are, onto your hands and knees. This position protects you from being knocked down and also allows you to stay low and crawl to shelter if nearby.



COVER your head and neck with one arm and hand

- If a sturdy table or desk is nearby, crawl underneath it for shelter
- If no shelter is nearby, crawl next to an interior wall (away from windows)
- Stay on your knees; bend over to protect vital organs



HOLD ON until shaking stops

- Under shelter: hold on to it with one hand; be ready to move with your shelter if it shifts
- No shelter: hold on to your head and neck with both arms and hands.

The City of Richmond will be participating, along with an estimated 10 million Californians and 38.5 million people worldwide, in the California ShakeOut drill next Thursday, October 19th at 10:19 AM.

At the appointed time, City employees will exercise "Drop, Cover, and Hold On". Please join us. For more information, visit:

<https://www.shakeout.org/california/dropcoverholdon/>



4. Richmond Recognized with 2017 Solar Access Champion Award

This past Thursday, the City of Richmond received the 2017 Solar Access Champion award at GRID Alternative’s “Interconnection” event on Thursday, October 12th. City Councilmember Ada Recinos accepted the award on behalf of the City. GRID honored Richmond’s renewable energy and environmental justice leadership, which has included:

- Installation of solar power for 254 income-qualifying families, with 678 kilowatts of solar installed;
- Generation of \$5.6 million in energy cost savings for Richmond families; and
- Reduction of 14,400 tons of harmful greenhouse gas emissions, (equivalent to taking 2,755 cars off the road for 1 year, or planting 335,000 trees).

In 2017, the City, in partnership with GRID completed a multi-family solar installation of 98 housing units at the Triangle Court community, and partnered with the Richmond Community Foundation on building the City’s first all-electric Zero Net Energy Homes. Richmond homeowners interested in receiving a free solar system are encouraged to start an application at <http://www.grid solar.org/richmond/> or by calling (866) 921-4696.



5. I-80 Central Ave. Operations Improvement Project (I-80 and Central Avenue)

Construction has begun on the I-80 Central Avenue improvement project. The first phase of this project will install new curb ramps along the north side of Central Avenue between Pierce Street and Rydin Road.

This week, Mike Brown Electrical (MBE) continued to install and relocate the electrical components at the intersection of San Joaquin and Central.

Next week, MBE will continue with the electrical work at San Joaquin to prepare for the curb ramp power back.

Visit the project webpage: www.ccta.net/projects/project/36

Questions? Call Community Outreach Rep Jacqueline Majors at (510) 882-1603; or email: I80CentralAve@gmail.com

6. Arbor Day at Unity Park October 21st , 9:00 AM – 2:00 PM

Annually, on the third Saturday of October, the City of Richmond celebrates Arbor Day. This year, the community is celebrating at Unity Park, the City's newest \$5 million dollar grant-funded park, designed and built by the community with Friends of the Richmond Greenway. The celebration is Saturday, October 21st from 9:00 AM – 2:00 PM.

Please come lend a hand installing the green infrastructure that will benefit this neighborhood for decades to come, while enjoying music, food and community.

The 2017 City of Richmond Arbor Day is presented by Groundwork Richmond, Richmond Parks & Landscaping Department, Richmond Trees, and the Urban Forestry Advisory Committee.



celebrate Arbor Day WITH GROUNDWORK AND FRIENDS
 Richmond

Save the date this Arbor Day, October 21st! Help us lay the *groundwork* by planting 40 new trees for the city's new Unity Park.

Join us in creating spaces for the community to enjoy & reducing pollution through the power of trees! Check out a special sneak peek of Richmond's newest public art!

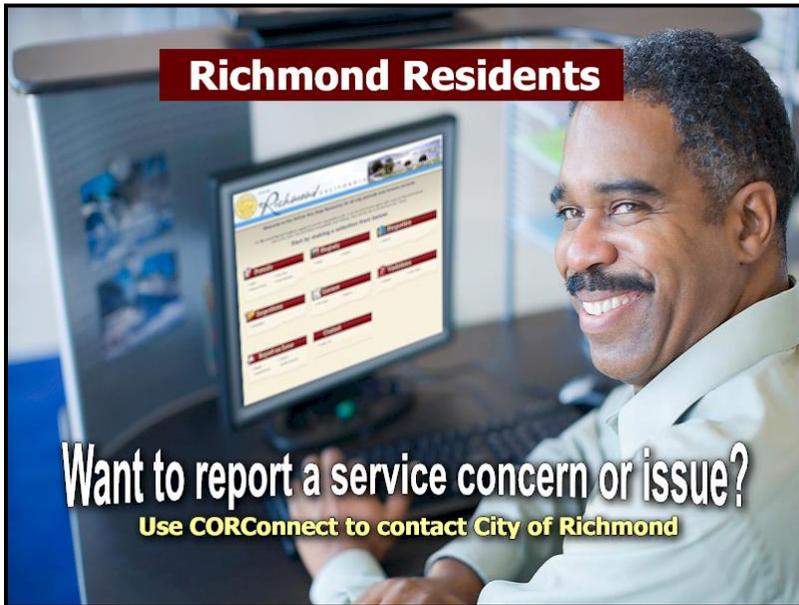





Where: Richmond Greenway Trail Entrance @ Ohio Ave. & 16th St, Richmond, CA
 When: 10.21.2017 | What Time: 9 am - 2 pm

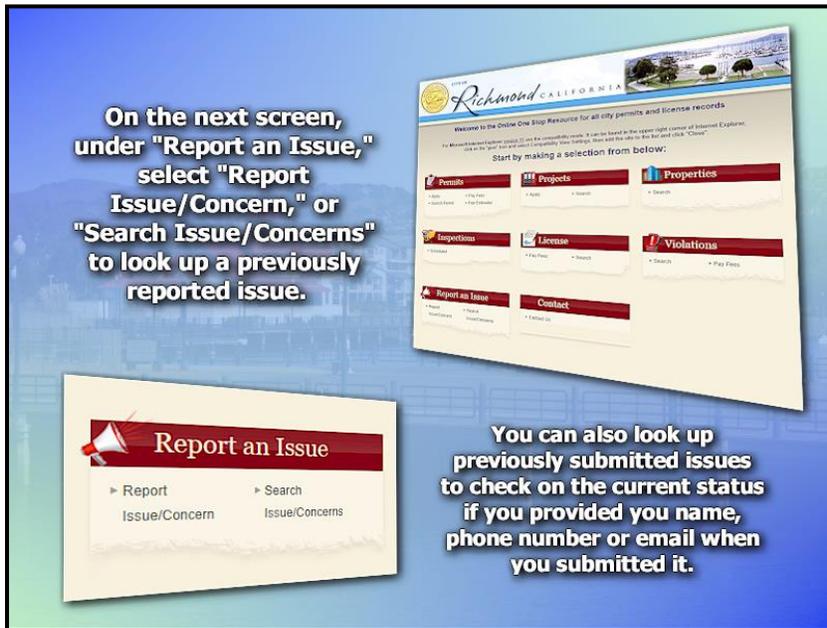
GroundworkRichmond.org | Facebook.com/GroundworkRichmondCA
Twitter.com/GroundworkRich

7. Connecting with the City of Richmond



Richmond Residents

Want to report a service concern or issue?
 Use CORConnect to contact City of Richmond



Want to report a service concern or issue?



Use the City of Richmond Mobile Application:

Available on the iPhone  Available on the Google play 

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

E-mail your comments at webservices@ci.richmond.ca.us

Connect with the City of Richmond

To contact us by phone:

The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, or, if you don't receive a call back (which should not happen) from your original call or message, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report a concern, pose a question, or acknowledge the City's work in some way. These **CORConnect** issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local

businesses, city departments and council members. The City of Richmond’s mobile phone app is available on the Apple App store and Google Play store.



QR Codes are available for easy downloading of this APP:

[Apple version of APP](#)

[Android version of APP](#)



We welcome your comments at webservices@ci.richmond.ca.us

8. Apply for Your U.S. Passport at Richmond City Hall!

The City of Richmond City Clerk’s Office is pleased to announce that it is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 AM to 4:00 PM
Wednesday: 10:00 AM to 4:00 PM
Friday: 10:00 AM to 2:00 PM
(Closed 12:00 PM to 1:00 PM – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. No drop in service for same day appointments or scheduling future appointments is available at this time; you **must** call **(510) 620-6786** to schedule **all** appointments.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – travel.state.gov.

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



**Apply for your U.S.
Passport at Richmond
City Hall!**

**BY APPOINTMENT ONLY
NO WALK-IN SCHEDULING OF APPOINTMENTS
YOU MUST CALL (510) 620-6786**

**Go to: www.ci.richmond.ca.us/passports
for application forms and information**

 City of Richmond
City Clerk's Office
450 Civic Center Plaza, Ste. 300
Richmond, CA 94804

PASSPORT SERVICE HOURS

Monday: 10:00 a.m. to 4:00 p.m.
Wednesday: 10:00 a.m. to 4:00 p.m.
Friday: 10:00 a.m. to 2:00 p.m.
(Closed 12:00 p.m. to 1:00 p.m.)

**BY APPOINTMENT ONLY - NO WALK-INS
YOU MUST CALL (510) 620-6786**

9. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Meetings and events of note this past week included:

- Attended the 7th Annual State of the District Community Leaders Breakfast at Contra Costa College;
- Participated in a conference call with representatives from the Bay Area Council and several Bay Area cities to discuss submittal of a joint proposal for siting the Amazon HQ2 project;
- Attended a meeting with PERS health plan administrators, along Alameda with labor and management leaders from Alameda County to discuss ideas for new health care options and cost containment;
- Attended the monthly Contra Costa Public Managers Association meeting;
- Attended the GRID Alternatives Awards Presentation, along with Councilmember Recinos, Administrative Chief Shasa Curl, Environmental Manager Adam Lenz, and Management Analyst Gabino Arredondo.

• These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head “check-ins,” having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

10. Richmond Promise Information Session & Scholarship/Financial Aid Workshop on October 30th!

The Richmond Promise Scholarship Application, the Free Application for Federal Student Aid and the California Dream Act Application for state financial aid are all OPEN. Remember you MUST complete your FAFSA or Dream Act Application by the March 2nd Cal Grant deadline to be eligible for the Richmond Promise Scholarship!

Join Promise staff at Richmond City Hall on *Monday, October 30th* to kick off financial aid and college access season This is a great opportunity to learn more about the Richmond Promise scholarship and other opportunities for financial aid, and the range of ways the Richmond Promise team is here to support Richmond students and families for college success. This will be a 2-part session - find further details and RSVP at: <https://www.eventbrite.com/e/richmond-promise-information-session-scholarship-financial-aid-workshop-tickets-38418285125>

- **Part 1: Richmond Promise Information / Q&A Session: 5:15 PM - 6:15 PM**
 - Open to the community - 440 Civic Center, City Council Chambers
- **Part 2: Scholarship & Financial Aid Workshop: 6:30 PM - 7:30 PM**
 - RSVP Required - 450 Civic Center, Computer Lab

Start Your Richmond Promise Scholarship at:
<http://www.richmondpromise.org/2017-18application/>

Start Your FAFSA at: <https://fafsa.ed.gov/>

Start Your Dream Act at: <https://dream.csac.ca.gov/>

Request a Workshop: The Richmond Promise team is here to support students and families through the financial aid and application process. They will work closely with all partner schools, and welcome opportunities to share college knowledge through workshops and presentations at community spaces as requested. Contact the Promise team or request a workshop today by visiting: <http://www.richmondpromise.org/request-a-workshop/> or emailing: info@richmondpromise.org or calling: (510) 761-7231

The poster is for a Richmond Promise event on October 30th. It features a blue background with a white border. At the top left is a black graduation cap. The main text reads: "RICHMOND PROMISE INFORMATION SESSION & FINANCIAL AID / SCHOLARSHIP WORKSHOP". Below this is the date "OCTOBER 30" with a large "30". To the left of the date is a stylized "R" logo. To the right of the date is a green circle with the word "SNACKS". Below the date, the schedule is listed: "5:15: INFORMATION SESSION" at "440 CIVIC CENTER CITY COUNCIL CHAMBERS" and "6:30: APPLICATION WORKSHOP" at "450 CIVIC CENTER COMPUTER LAB". At the bottom, it says "RSVP REQUIRED FOR APPLICATION WORKSHOP" with the URL "https://rpfallworkshop.eventbrite.com". There are four callout boxes: a yellow one at the top right saying "GET STARTED ON FAFSA OR DREAM ACT", a green one on the left saying "Q&A", a yellow one at the bottom right saying "BEGIN YOUR SCHOLARSHIP APPLICATION!", and a green one at the top right saying "SNACKS".

GET STARTED ON FAFSA OR DREAM ACT

RICHMOND PROMISE
INFORMATION SESSION &
FINANCIAL AID /
SCHOLARSHIP WORKSHOP

OCTOBER
30

Q&A

5:15: INFORMATION SESSION
440 CIVIC CENTER
CITY COUNCIL CHAMBERS

6:30: APPLICATION WORKSHOP
450 CIVIC CENTER COMPUTER LAB

RSVP REQUIRED FOR APPLICATION WORKSHOP
<https://rpfallworkshop.eventbrite.com>

BEGIN YOUR SCHOLARSHIP APPLICATION!

SNACKS

11. Fire Prevention Week – October 8th thru 14th

In a fire, seconds count. Seconds can mean the difference between community members escaping safely from a fire or having their lives end in tragedy. That's why this year's Fire Prevention Week theme: "Every Second Counts: Plan 2 Ways Out!" is so important. It reinforces why everyone needs to have an escape plan.



Here are this year's key Fire Prevention Week campaign messages:

- Draw a map of your home together with your family by using our grid in [English](#)(PDF) or [Spanish](#)(PDF), marking two exits from each room and a path to the outside from each exit.
- Practice your home fire drill twice a year. Conduct one at night and one during the day with everyone in your home, and practice using different ways out.
- Teach children how to escape on their own in case you can't help them.
- Make sure the address of your home is clearly marked and easy for the fire department to find.
- Close doors behind you as you leave – this may slow the spread of smoke, heat, and fire.
- Once you get outside, stay outside. Never go back inside a burning building.

More information is available at www.nfpa.org.

12. Community Services Highlights

Movies in the Plaza is back for an Indoor Halloween Feature on October 20th!

We're back and we're ready for Halloween! Join us for a spooky indoor feature with the community on **October 20, 2017 from 6:00 PM to 9:00 PM**, for Movies in the Plaza at 3230 MacDonald Avenue in our Social Hall.

Come in your Halloween costumes, bring some blankets and snuggle up as *The Nightmare Before Christmas* plays on the big screen. Arrive early because we'll have family fun Halloween activities and a chance to "Trick or Treat" before the

movie starts! Concessions will be sold (cash only), and info tables will be available. The movie will start promptly at 7:00 PM.

In conjunction with our Holiday Food Drive, we're asking that our guests donate three (3) non-perishable canned and/or dry goods for the holiday season. Guests that bring three (3) or more items will receive a FREE bag of popcorn! All donations will benefit [Bay Area Rescue Mission](#).



For more information, call: (510) 620-5503
RSVP on the [Movies in the Plaza Facebook event](#) for updates!

Sponsored by the Richmond Community Services Department and the Office of Mayor Tom Butt

ServiceWorks is Hiring! Apply Now and Please Share Widely!



Are you interested in working in the Bay Area and with young adults from the ages of 16-24? Our program is hiring (1) AmeriCorps VISTA and (1) Fellow! ServiceWorks continuing in Richmond for ServiceWorks 2.0 and is a college and career program that helps high school students get ready for their future by teaching them leadership skills, networking, and the importance of volunteering. The application for ServiceWorks as an AmeriCorps VISTA and Fellow is open! We strongly encourage candidates to apply online as early as possible. The last day to apply for priority round consideration is October 20, 2017.

Descriptions for the Positions are below:

Project Development Leader (Full Time + Evenings/Weekends)

<https://my.americorps.gov/mp/listing/viewListing.do?id=76471>

Training and Development Leader (Full Time + Evenings/Weekends)

<https://my.americorps.gov/mp/listing/viewListing.do?id=76467>

Richmond ServiceWorks Fellow (30 Hours/Week)

<http://tinyurl.com/ServiceWorksFellow>

Interested in applying or getting involved with volunteer projects? For additional comments or questions, please contact Vanessa Chau at Vanessa_Chou@ci.richmond.ca.us or at (510) 620-6552.

2nd Annual Holiday Food Drive Launched



The Community Services Department (CSD) is collecting canned goods and dry goods for the holiday season starting October 2, 2017 and ending on December 18, 2017 with all donations to benefit Bay Area Rescue Mission.

Food drive barrels will be located at various city facilities in Richmond, as listed below.

1. Booker T. Anderson Community Center
2. Building 440
3. Community Services Department (Recreation Complex)
4. Disabled People's Recreation Center (DPRC)
5. May Valley Community Center
6. Parchester Village Community Center
7. Richmond Annex Senior Center
8. Richmond City Hall
9. Richmond Plunge
10. Richmond Police Department
11. Richmond Public Library (Bayview Branch)
12. Richmond Public Library (West Side Branch)
13. Richmond Senior Center
14. Richmond Swim Center
15. Shields-Reid Community Center

For more information, e-mail stephanie_ny@ci.richmond.ca.us or call (510) 620-6563.

Rancho Market Paint Party to be Held for the First Time

NORTH RICHMOND RANCHO MARKET



10:00 AM • SATURDAY, OCTOBER 28, 2017



[Richmond Love Your Block](#) is partnering with Supervisor John Gioia's Office, and Community Housing Development Corporation to host a [paint party at Rancho Market and Deli](#) (500 Market Ave) in North Richmond!

Join your neighbors on **Saturday, October 28th at 10:00 AM** to show love for a family-owned store that has been serving the community over 20 years.

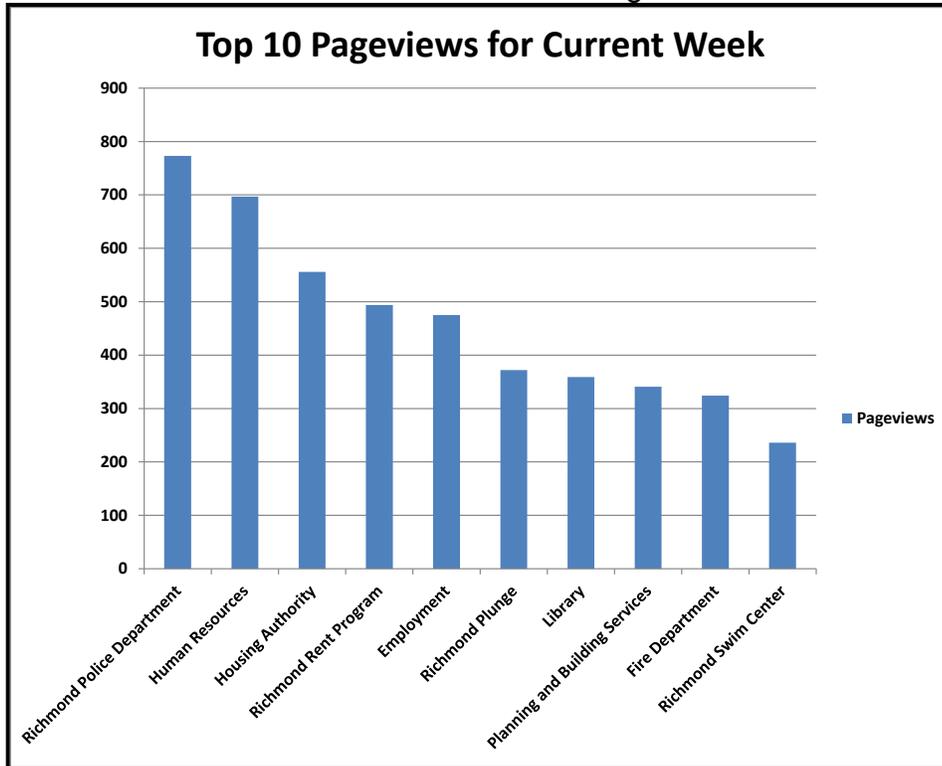
The market is one of North Richmond's most prominent buildings, located on the community's main corridor. Children participating in the Safe Routes to School program frequently stop by during their daily walk from Verde Elementary School to Shields-Reid Community Center.

All ages are welcome, and no prior artistic experience is necessary. Please wear clothes and closed-toed shoes that will not be ruined by paint. Painting supplies, food, refreshments, and water will be available.

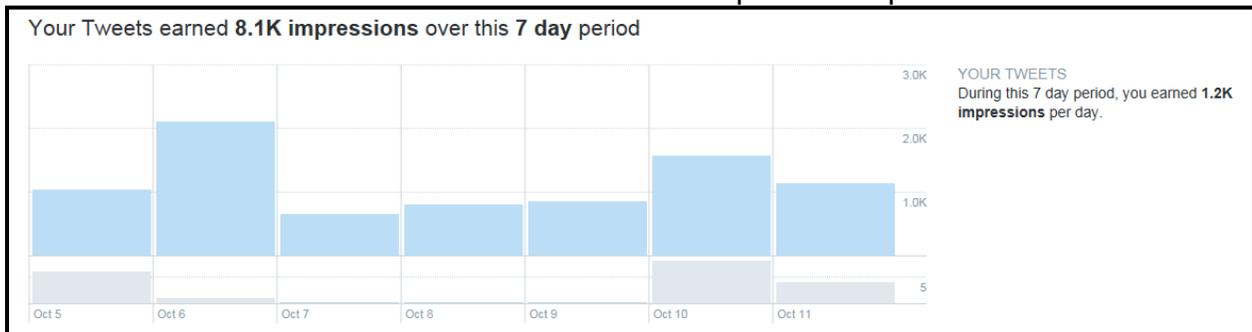
For more information, contact Robert Rogers at Supervisor Gioia's Office at (510) 231-8688.

13. Information Technology

Website Statistics for the Week Ending 10-13-2017



Tweets and Facebook followers are up from the prior week!



- ↑ Tweets are up by 55.3%
- ↑ Tweet impressions are up by 41.7%
- ↑ Page views are up 55%

- ↑ Page LIKES are up by 80%
- ↑ Videos views are up by 100%
- ↑ Page followers are up by 100%

14. Engineering/CIP Departments

Engineering Projects:

The new BART east side improvements at Nevin are essentially complete. The roadway and all sidewalks are open to pedestrian and vehicular traffic.



Improvements at Richmond BART

Concrete work continues at Unity Park's Main Plaza and crews installed a pedestrian bridge. The mural at Unity Park is almost complete. The project is on pace to continue as scheduled.





Work at Unity Park

The Rifle Range Road project continues to progress with drilling to install castings. The castings have been placed and will help with stability.



Rifle Range Road

Streets Division:

Paving crews placed grindings in alley ways from Potrero to Hoffman Avenues and South 23rd to South 15th Streets and worked from the outstanding pothole list in various locations around the City.



Haul Grinding in Alley Way

Street sweeping staff performed commercial and residential sweeping services for the second Monday through Friday in the May Valley, Vista View, Clinton Hill I, Clinton Hill II, Clinton Hill III, Clinton Hill IV and East Richmond neighborhood council areas.

Signs and Lines repaired 22 signs and poles, repaired 15 new signs and installed 1617' of thermoplastics and paint for zone painting at curbs and pavement markings.

15. Infrastructure Maintenance and Operations

Abatement:

Abatement crews performed weed abatement at various City locations, assisted with trash/bags pick up at 23rd St Alley Clean Up, removed graffiti and tons of illegal dumping throughout the City.



Greenway/35th St.



West Ohio



Planting Strips



23rd St. Alley (Bags pick-up)





Illegal Dumping

Code Enforcement:

Code Enforcement Officer Souza was contacted regarding a homeless encampment in the parking lot of O'Reilly's Auto Parts on San Pablo Avenue. Officer Souza worked with the property manager in South Gate, CA and was able to have the encampment removed from the property.





Before and After

Facilities Maintenance:

Carpenters framed and poured concrete for a new shed and removed the wall divider in the Employment and Training building.

Painters continued with the painting of the Dispatch Center.

Stationary Engineers replaced the gas valve in the Auditorium kitchen, installed restroom partitions in the Marina Bay restrooms, repaired the pool vacuum at the Plunge, responded to an odor call at the Main Library, addressed air issues in City buildings and removed debris from the basement of the Auditorium.

Utility Workers cleaned carpets at the Hilltop Substation and Employment and Training building, pressure washed the Transit Center, set up various rooms for events and serviced 29 City-owned facilities.



Carpet Cleaning Training

Parks and Landscaping Division:

General crews repaired the drinking fountain at Burg Park, weeded the underpass on Marina Way South, weed whipped at South 37th Street and Wall Avenue, performed maintenance at Rain Cloud Park, weed whipped medians on the Richmond Parkway from Ohio Avenue to Cutting Boulevard and repaired a fence at Shields Reid.



Median Cutting

Hilltop District crews continued maintenance around Hilltop Mall business area, continued with sheet mulching on Atlas Road, removed debris from the slope near the Lakeview Development and continued weed abatement on Richmond Parkway.



Blume Drive Maintenance

Marina District crews performed irrigation work, cleaned median strips on Marina Way, completed weed abatement and trimmed trees.



Median Maintenance

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Have a great week!

*Bill Lindsay
City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512
Bill_lindsay@ci.richmond.ca.us*

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx