

**RESOLUTION NO. 2048**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, AWARDED ONE YEAR CONTRACTS TO BAY HAWK PLUMBING; B&B PROFESSIONAL LOCKSMITH SERVICES; KELLY PEST CONTROL; BDO FINANCIAL MANAGEMENT SERVICES; DIRECT LINE ANSWERING SERVICE; HR MANAGEMENT; ACCOUNTEMPS; AND AUTHORIZING A \$50,000 INCREASE IN CONTRACT AUTHORITY FOR A STEP ABOVE**

---

**WHEREAS**, Richmond Housing Authority (RHA) owns and manages 244 units of rental housing; and

**WHEREAS**, RHA relies upon contractors to perform critical maintenance, repair and extermination services; and

**WHEREAS**, RHA is required to provide a means for residents to report emergency situations 24/7, 365-days per year; and

**WHEREAS**, RHA is in a transition period, and needs sufficient human resources to adequately perform all required functions; and

**WHEREAS**, RHA followed a HUD prescribed solicitation process to identify competent service providers at a reasonable price; and

**WHEREAS**, Nevin Plaza is a seven story high-rise serviced by elevators that are nearing the end of useful service that require regular service to maintain a basic level of functionality; and

**WHEREAS**, the expenditures under the contract with A Step Above (elevator service) have reached the payment limit cap and additional funds are needed for Fiscal Year 2017-18.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT** the Executive Director is authorized to award the following one-year contracts, for Fiscal year 2017-18, for the following vendors for the stated amounts:

- Bay Hawk Plumbing in an amount not to exceed \$150,000; and
- B&B Professional Locksmith in an amount not to exceed \$50,000; and
- Kelly Pest Control in an amount not to exceed \$20,000; and
- BDO Financial Management in an amount not to exceed \$125,000; and
- Direct Line Answering Service in an amount not to exceed \$20,000; and
- HR Management in an amount not to exceed \$50,000; and
- Accountemps in an amount not to exceed \$50,000; and
- A Step Above, increasing the contract authority by \$50,000, for an amount not to exceed \$100,000.

\*\*\*\*\*

The foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a meeting thereof held on October 17, 2017, by the following vote:

AYES: Commissioners Choi, Martinez, Myrick, Recinos, Willis,  
Vice Chairperson Beckles, Chairperson Butt, and Housing  
Authority Tenant Commissioners Scott and Smith.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

TOM BUTT  
Chairperson

[SEAL]

ATTEST:

PAMELA CHRISTIAN

Secretary

Approved as to form:

BRUCE GOODMILLER

Attorney

State of California            }  
County of Contra Costa       : ss.  
City of Richmond             }

I certify that the foregoing is a true copy of **Resolution No. 2048**, finally passed and adopted at a special Housing Authority Meeting held on October 17, 2017.

  
CLERK OF THE HOUSING AUTHORITY