

**RICHMOND, CALIFORNIA, October 17, 2017**

The Special Meeting of the Richmond Housing Authority was called to order at 6:44 p.m., by Chairperson Thomas K. Butt, who led the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Present:** Commissioners Ben Choi, Eduardo Martinez, Jael Myrick, Melvin Willis, Ada Recinos, Vice Chairperson Jovanka Beckles, Chairperson Thomas K. Butt, and Tenant Commissioners Jaycine Scott and Tanise Smith.  
**Absent:** None.

**STATEMENT OF CONFLICT OF INTEREST**

None.

**AGENDA REVIEW**

Item F-1 was withdrawn from the agenda by Chairperson Butt.

**HOUSING AUTHORITY CONSENT CALENDAR**

On motion of Commissioner Martinez, seconded by Commissioner Willis, the items marked with an (\*) were approved by the unanimous vote of the Housing Authority Board of Commissioners:

\*E-1. Adopted **Resolution No. 2045** approving the Third Amended and Restated Bylaws of the RHA Housing Corporation (3rd A/R Bylaws), which clarify how Directors are removed, and which establish the City Manager, City Finance Director and City Planning and Building Services Department Director as Directors and Officers of the RHA Housing Corporation.

\*E-2. Adopted **Resolution No. 2046** increasing the payment standard to 100% of the Fair Market Rent (FMR) for the Section 8 Tenant-Base, and Project-Based Voucher Programs.

\*E-3. Adopted **Resolution No. 2047** awarding Project Based Vouchers to the following developments: 162 to Twenty-One and Twenty-Three Nevin; 79 to Miraflores; and 50 to Monterey Pines.

\*E-4. Adopted **Resolution No. 2048** awarding one-year contracts to Bay Hawk Plumbing in the amount of \$150,000; B&B Professional Locksmith Services in the amount of \$50,000; Kelly Pest Control in the amount of \$ 20,000; BDO Financial Management Services in the amount of \$125,000; Direct Line Answering Service in the amount of \$ 20,000; HR Management in the amount of \$50,000; Accountemps in the amount of \$75,000;

and increasing the contract authority by \$50,000 for A Step Above.

\*E-5. Received information on the status of the Richmond Housing Authority operations and provide direction to staff as appropriate.

\*E-6. Approved the minutes of the special September 26 and regular October 3, 2017, meetings.

**COMMISSION AS A WHOLE**

F-1. **Withdrawn from the agenda**, the matter to authorize the chair of the Richmond Housing Authority Board of Commissioners to take necessary actions to conduct a hearing in the future, pursuant to Health and Safety Code Section 34318, including issuing subpoenas to witnesses for the production of documents and taking testimony under oath, for the purpose of investigating U.S Department of Housing and Urban Development funding and related issues.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:46 p.m.

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Clerk of the City of Richmond

(SEAL)

Approved:

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Chairperson