

MINUTES FOR THE HOUSING AUTHORITY OF THE CITY OF RICHMOND
HOUSING ADVISORY COMMISSION
REGULAR MEETING
MONDAY, FEBRUARY 13, 2017

1. Call to Order

The meeting was called to order by Chair Farr.

2. Roll Call

All Commissioners were present, except Commissioner Weekes and Smith; Council Liaison Choi was also absent.

3. Welcome and Meeting Procedures

Chair Farr gave the welcome and read the meeting procedures.

4. Agenda Review and Adoption

The agenda was amended to add invited guest Officer Dan Campos, RPD.

5. Approval of Minutes

Minutes from the January 9, 2017 meeting were reviewed. Motion to approve the minutes was made by Commissioner Thorpe and seconded by Commissioner Alcantara. The motion passed unanimously and the minutes were approved.

6. Introduction of Invited Guests

Officer Daniel Campos from the Richmond Police Department introduced himself as a new Beat 7 officer. He said in the area around Nevin Plaza he mostly deals with stolen vehicle reports. In response to a question from Secretary Hegstrom, he said that there is currently a discussion in the city about the problems at the Civic Center Motel and it may end up being forced to close. Chair Farr asked about drug activity in the area of 24th and Nevin Ave. Officer Campos said that the Richmond Police Department has cameras monitoring the area, so they are on top of what is going on in the area.

7. Announcements through the Chair

No announcements through the chair.

8. Executive Director's Report

Executive Director Jones presented four Agenda Reports to the Commission. A copy of each report was handed out to the members of the Commission. The reports detailed Staff Reports that Executive Director Jones will be presenting to the City Council at the February 21, 2017 city council meeting. #1. A modification of the Amended and Restated Predevelopment Cost Sharing Agreement with Mercy Housing and Community

Housing Development Corporation in conjunction with the Hacienda Development Project, originally presented to the council in December, 2016. #2. A contract with new vendor Communications Servicer Company as the alarm service provider at Nevin Plaza. #3. Revisions to the Section 8 Housing Choice Voucher Program Housing Payment Standards in response to revised Contra Costa County Fair Market Rent Rates. The revisions included cost increases in all categories (efficiency, 1-, 2-, 3- and 4-bedroom units). The 4th report included revisions to Chapter 8 of the Public Housing Admissions and Continued Occupancy Policies (ACOP) and Page 9 of the Procurement Standard Operating Procedures (SOPs) as requested by HUD. The changes include clarification of the Rent Collection Policy and the Smoke Free Policy in Chapter 8 of the Public Housing ACOP, and additional language added to Page 9 of the RHA Procurement Standard Operating Procedures to include reference to three citations (HUD Handbook 7460.8 Rev. 2, HUD 5370-EZ and HUD 5370-C). Each Agenda Report was reviewed and discussed by the Commission. Chair Farr requested that the commission be given material such as this at least a week in advance so that we can review it before our meeting. A motion was made by Secretary Hegstrom to accept all four Agenda Reports. The motion was seconded by Commissioner Thorpe.

9. Housing Advisory Commissioners' Reports

There were no Housing Advisory Commissioner Reports.

10. Presentations

There were no presentations.

11. Recommendations to the Housing Authority Board of Commissioners and/or HAC

Chair Farr recommended that the new commissioners get training. Vice-Chair Scott recommended that an orientation be scheduled for the new commissioners. A discussion ensued about on-line training. The item was tabled to be brought back next month as Old Business. Chair Farr suggested that Commissioner site assignments be brought up next month as New Business.

12. Open Forum

There were four open forum speakers:

- Cordell Hindler from the Library Commission announced 1. The ECIA grants applications are now available online at the city's website. 2. The Crime Prevention Committee is meeting Wednesday Feb 15th at 7 PM at the Recreation Complex. Police Chief Alwin Brown is the invited speaker. 3. He said that he can invite Michelle Mylum to come give a presentation about how to form a resident council. 4. There is a new play called 'WELL' that is starting Friday Feb. 17th at the Contra Costa Civic Theater in El Cerrito. Tickets are \$11 in advance.
- Nadine Anderson from Nevin Plaza stated that there are ongoing problems with the elevators in Nevin Plaza.

- Jesse Mitchell stated that the conditions at Nevin Plaza building continue to deteriorate. He urged Executive Director Jones to do everything he can to improve the conditions.
- Jean Jones of Nevin Plaza said that there are tenants are leaving items in the storage areas outside the cages, preventing other residents from accessing their storage units.

13. Old Business

No old business.

14. New Business

No new business

15. Next Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for Monday, March 13th, 2017.

- 16. Adjournment.** There was no further Housing Advisory Commission business, and Chair Farr adjourned the meeting at 4:28pm.