

CITY OF RICHMOND
Housing Advisory Commission
Meeting

DATE: November 13, 2017

TIME: 3:30 p.m.

ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804

This meeting is held in a building that is accessible to people with disabilities.

Commissioners

**Antheia
Harrison-Farr
Chair**

**Jaycine Scott
Vice-Chair**

**Carol Hegstrom
Secretary**

John "JJ" Thorp

Virgil Weekes

Marichelle Alcantara

Tanise Smith

**Ben Choi
Council Liaison**

AGENDA

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker's card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker's card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)
The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.
5. Approval of Minutes (1 min.)
 - October 16, 2017
6. Introduction of Invited Guests
7. Announcements through the Housing Advisory Commission Chair (2 min.)
8. Acting Executive Director's Report
 - Authorize the Housing Authority to revise the Public Housing Rent Schedule effective December 1, 2017.
 - Award a one-year contract to Universal Building Services for janitorial services for the Housing Authority administrative building and ground floor for Nevin Plaza Apartments not to exceed \$30,000.
 - Approve an increase in expenditure authority for expert legal assistance with the response to the U.S. Housing and Urban Development, Office of Inspector General audit findings not to exceed \$60,000.
9. Housing Advisory Commissioners' Reports (3 min.)
10. Presentations.

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
12. Open Forum (Limit to 3 minutes per person)
13. Old Business
14. New Business
15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, December 11, 2017.**

16. Adjournment