Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

AGENDA
Tuesday, December 5, 2017

Link to City Council Agendas/Packets
http://sireweb.ci.richmond.ca.us/sirepub/meet.aspx

Register to receive notification of new agendas, etc.
http://www.ci.richmond.ca.us/list.aspx

Mayor	**Vice Mayor**
Thomas K. Butt	Jovanka Beckles

Councilmembers
Ben Choi
Eduardo Martinez
Jael Myrick
Ada Recinos
Melvin Willis

Housing Authority Tenant Commissioners
Jaycine Scott
Tanise Smith

The Richmond City Council also serves as Board Members and Commission Members for the following:

Housing Authority
Joint Powers Financing Authority
Surplus Property Authority
Local Reuse Authority

COMMUNICATION ACCESS INFORMATION:
This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

PUBLIC COMMENT ON AGENDA ITEMS: Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

OPEN FORUM FOR PUBLIC COMMENT: Individuals who would like to address the City Council on matters not listed on the agenda or on items remaining on the consent calendar may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. **The time allocation for each speaker will be as follows:** 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the consent calendar must first complete a speaker's card and discuss the item with a City staff person who has knowledge of the subject material, prior to filing the card with the City Clerk and **prior** to the City Council's consideration of Agenda Review. Councilmembers who request to remove an item from the consent calendar must first discuss the item with a staff member who has knowledge of the subject material **prior** to the City Council's consideration of Agenda Review. An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review. One or more designated staff members will be present in Council Chambers one hour prior to each Council meeting for this purpose.

CONDUCT AT MEETINGS: Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to

issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

CITY HARASSMENT POLICY: The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made. These procedures supplement the Council Rules and Procedures relating to disruption of orderly conduct at Council meetings.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).
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OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

5:30 p.m.

A. **ROLL CALL**

B. **PUBLIC COMMENT BEFORE CLOSED SESSION**

C. **ADJOURN TO CLOSED SESSION**

CLOSED SESSION

Shimada Room of the Community Services Building

CITY COUNCIL

LIABILITY CLAIMS - (Government Code Section 54956.9):

Graham vs. City of Richmond

Chandler vs. City of Richmond

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Subdivision [a] of Government Code Section 54956.9):

In re Bond Insurance litigation

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Initiation of litigation pursuant to Subdivision (c) of Government Code Section 54956.9):

One case

REGULAR MEETING OF
THE RICHMOND HOUSING AUTHORITY

6:25 p.m.

A. **PLEDGE TO THE FLAG**

B. **ROLL CALL**

C. **STATEMENT OF CONFLICT OF INTEREST**

D. **OPEN FORUM FOR PUBLIC COMMENT**

E. **AGENDA REVIEW**

F. **HOUSING AUTHORITY CONSENT CALENDAR**

F-1. ADOPT a resolution authorizing the city manager or his designee to execute an Option to Lease Agreement with Mercy Housing California and the Community Housing Development Corporation of North Richmond for the Hacienda Development Project - Richmond Housing Authority (Bill Lindsay 620-6512).

F-2. APPROVE the minutes of the special November 21 and 28, 2017, Richmond Housing Authority meetings - City Clerk's Office (Pamela Christian 620-6513).

G. **ADJOURNMENT**

REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

A.   **ROLL CALL**

B.   **STATEMENT OF CONFLICT OF INTEREST**

C.   **AGENDA REVIEW**

D.   **REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

E.   **REPORT FROM THE CITY MANAGER**

F.   **OPEN FORUM FOR PUBLIC COMMENT**

G.   **CITY COUNCIL CONSENT CALENDAR**

G-1.   APPROVE a three-year contract with one two-year option to extend with PlanetBids, Inc. to provide an online vendor registration / bid Management System (BidsOnline) in an amount not to exceed $18,675 per year - Finance Department (Belinda Warner/Ofelia Alvarez 620-6699).

G-2.   ADOPT a resolution approving a three percent annual cost of living increase, in addition to the two percent minimum cost of living increase, for the recipients of the General Pension Fund, for a total annual cost of living increase of five percent for these recipients - Finance Department (Belinda Warner 620-6740).

G-3.   ADOPT a resolution approving the submittal of an application for grant funds, pursuant to the California State Department of Parks and Recreation, Office of Grants and Local Services, to construct needed facilities at the City's forthcoming Miraflores Park, and, if awarded, ACCEPT and APPROPRIATE the grant funding - Department of Infrastructure Maintenance and Operations (Tim Higares 620-6508).

G-4.   APPROVE a grant-funded amendment to the contract with Groundwork Richmond for community outreach, training, project management, tree-planting and maintenance related to the "Ten Thousand Trees 2.0" project, increasing the amount by $24,568 for a total contract amount of $473,568, and extending the contract to June 30, 2018 - Department of Infrastructure Maintenance and Operations (Tim Higares 620-6508).

G-5.   ADOPT a resolution authorizing the city manager to accept and appropriate the US Environmental Protection Agency Brownfields Assessment Grant in the amount of $400,000 to support the Richmond Housing Renovation Program - Housing and Community Development (Bill Lindsay 620-6512).

G-6. ADOPT a resolution authorizing the city manager and/or his designee to execute a United States Environmental Protection Agency (EPA) Brownfields Assessment Grant-funded contract with the Richmond Community Foundation to complete a comprehensive Community Involvement Plan (CIP) to support the Richmond Housing Renovation Program, in the amount not to exceed $21,500 and for a term ending June 30, 2019 - Housing and Community Development (Bill Lindsay 620-6512).

G-7. ADOPT a resolution authorizing the city manager and/or his designee to execute a United States Environmental Protection Agency (EPA) Grant-funded contract with Stantec Consulting Services for environmental engineering services to support the Richmond Housing Renovation Program in the amount not to exceed $374,318 and for a term ending August 31, 2019 - Housing and Community Development (Bill Lindsay 620-6512).

G-8. APPROVE an emergency contract with C&W Construction Specialty, Inc. to replace a traffic guardrail system on Richmond Parkway at Giant Road, and a crash cushion system at Richmond Parkway at Hensley Street, in an amount not to exceed $55,000 - Engineering and Capital Improvement Projects Department (Yader A. Bermudez 774-6300).

G-9. APPROVE the minutes of the November 7, 2017, regular meeting of the Richmond City Council - City Clerk's Office (Pamela Christian 620-6513).

G-10. ADOPT an ordinance (second reading) initiating a zoning ordinance amendment process to update Article 15.04.610.270 of the Richmond Municipal Code to add regulations for adult-use commercial cannabis, and to temporarily restrict the approval of adult-use cannabis businesses until such regulations are developed, except that existing permitted dispensaries shall be permitted to sell adult-use cannabis with their current City permit and requisite state license until the City's regulations regarding adult use cannabis businesses go into effect - Planning and Building Services Department (Richard Mitchell 620-6706).

G-11. APPROVE contract amendment No. 1 with NBS Government Finance Group to expand the fee study scope to include an analysis of planning fees, and to complete a study comparing the City's building permit fees with those of other cities in the region, increasing the contract amount by $19,700 for a total contract amount not to exceed $29,600 - Planning and Building Services Department (Richard Mitchell 620-6706).

G-12. APPROVE contract amendment No. 2 with Dyett & Bhatia Urban & Regional Planners to assist with certain zoning text amendments needed to align with recently adopted State laws and other planning efforts, increasing the contract amount by $70,000 for a total contract amount not to exceed $700,000, and extending the term through December 31, 2018 - Planning and Building Services Department (Richard Mitchell 620-6706).

H. **REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)**

I. **ADJOURNMENT**

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This agenda may be previewed on KCRT – Channel 28, Richmond Television,
City website www.ci.richmond.ca.us. Any documents produced by the City and distributed to a majority of
the City Council regarding any item on this agenda will be made available at the
Main Counter at City Hall located at 450 Civic Center Plaza.