CITY OF Richmond CALIFORNIA

Mayor and Members of the City Council:

This is the report for the week ending December 1, 2017.

1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, December 5th beginning with Closed Session at 5:30 PM, followed by the Regular Meeting of the Richmond Housing Authority at 6:25 PM, then by the Regular Meeting of the Richmond City Council at 6:30 PM. The agenda may be found by clicking this link: Richmond City Council Agenda Packet.

2. Rent Program Community Workshops Next Week – Setting Standards for Changes in the Maximum Rent

For most multifamily rental properties in the City of Richmond, rent increases are limited to the annual change in the Consumer Price Index (a measure of inflation).

In the coming months, the Rent Board will establish standards for allowing individual rent increases and decreases due to a rental unit's conditions, historic rental rates, operating costs, and other reasons.

All are invited to attend and provide feedback on topics such as:

- Rules and standards for increasing or decreasing rents for rent-controlled rental units;
- How the Rent Board defines a "fair rate of return" on rental property investments;
- Calculating rent reductions due to problems with the rental unit (pests, broken appliances, etc.).

Workshop #1	**Workshop #2**
Monday, December 4, 2017	Saturday, December 9, 2017
6:00 PM - 7:30 PM	10:00 AM - 12:00 PM
City Council Chambers	Multipurpose Room
440 Civic Center Plaza	440 Civic Center Plaza (Basement)

RSVP today (for our planning purposes): https://rentprogram.eventbrite.com

3. Online Payment of the Residential Rental Housing Fee

In November 2016, a majority of City of Richmond voters approved Measure L, the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance. The Ordinance established the residential rental housing fee, which must be paid by all Richmond landlords to fund implementation of the Ordinance through the City's Rent Program Department.

The current residential rental housing fee is $145.00 per rental unit. It is anticipated that invoices for payment of the fee will be mailed beginning in November 2017, with payment due by **January 2, 2018**. Alternatively, the fee may be paid online at www.https://etrakit.ci.richmond.ca.us. Please refer to the images below for additional online payment instructions.

You can save time and avoid late payment penalties by paying online today.

For more information about the Rent Program, please visit www.richmondrent.org or call (510) 620-6576. The Rent Program office is located on the second floor of 440 Civic Center Plaza, Richmond, CA 94804, and is open Monday-Friday, from 9:00 AM – 12:00 PM and 1:00 PM – 4:00 PM.

CALLING ALL RICHMOND LANDLORDS:

YOU CAN PAY THE RENTAL HOUSING FEE ONLINE!

WHAT:
The Rental Housing Fee funds administration of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance.

HOW MUCH:
$145 per Rental Unit

HOW:
1. Go to: **https://etrakit.ci.richmond.ca.us**
2. Under the "Permits" heading, click, "Pay Fees"
3. Select your name from the "Contractor/Landlord Login"
4. Your password is the highest APN (parcel) number of all rental properties you own in the City of Richmond (first nine digits, no dashes)

www.richmondrent.org | rent@ci.richmond.ca.us | (510) 620-6576

LLAMADO A TODOS LOS PROPIETARIOS DE RICHMOND:

¡USTED PUEDE PAGAR LA CUOTA DE VIVIENDA DE ALQUILER EN LÍNEA!

QUE:
La Cuota de Alquiler de Vivienda provee fondos para la administración de la Ordenanza para Renta Justa, Causa Justa para el Desalojo y Protección del Propietario.

CUÁNTO CUESTA:
$145 por Unidad de Alquiler

CÓMO:
1. Visite: **https://etrakit.ci.richmond.ca.us**
2. Bajo el encabezado de "Permits" (permisos), haga clic en, "Pay Fees"
3. Seleccione su nombre desde el "Contractor/Landlord Login"
4. Su contraseña es el número más alto de APN (parcela) de todas las propiedades de alquiler que posee en la ciudad de Richmond (primeros nueve dígitos, sin guiones)

www.richmondrent.org | rent@ci.richmond.ca.us | (510) 620-6576

4. Port of Richmond Automobile Import News

The Port of Richmond continues to see its automobile import volumes steadily growing, which has positive impacts on jobs in the Richmond community and income for the Port Department. In 2016, the Port's tenant, Auto Warehousing Company (AWC), processed 136,669 Honda and Subaru vehicles. To date in 2017, the operation has imported 116,399 vehicles, and is on track to exceed last year's annual import volumes. AWC currently provides 115 Teamster Union jobs, as well as Longshoremen jobs when the ships are unloaded.

5. Santa Needs a New Sleigh! a Super FUN(draiser) Holiday Party

Come out to one of Richmond's newest breweries to eat, drink, be merry, and help get Santa to the annual Downtown Holiday Festival!

Check out this super FUN(draiser) holiday party on Thursday, December 7th, from 4:00 PM – 8:00 PM at East Brother Beer Company, 1001 Canal Boulevard in Richmond. There will be great beer and food, guest bartenders, a Santa photo booth, an "Ugly" Holiday Sweater Contest, raffle prizes, music, and more!

All tips will support the 16th annual Downtown Holiday Festival, which provides a safe, fun, and memorable experience for hundreds of Iron Triangle families.

The event is sponsored by: Richmond Main Street Initiative, East Brother Beer Co., and Taqueria Esperanza. For more information: visit the Facebook event, call (510) 236-4049, or email admin@richmondmainstreet.org.

6. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organization deals routinely.

Meetings and events of note the past two weeks included:

- Met with representatives from San Francisco Baykeeper to discuss the status of the current settlement agreement, together with Water Resource Recovery Manager Ryan Smith, Senior Deputy City Attorney Everett Jenkins, Finance Director Belinda Warner, and finance and legal consultants;
- Participated in a conference call with Housing and Urban Development (HUD) Region IX (San Francisco) staff, along with Finance Director Belinda Warner, Deputy City Attorney Carlos Privat, and consultant Tia Ingram;
- Met with representatives from Richmond Grown, along with Port Director Jim Matzorkis, Port Operations Manager Lucy Zhou, and Deputy City Attorney Carlos Privat, to discuss their proposal for use of Port property;
- Attended the Richmond Promise Board meeting;

- Attended a portion of the Healthy Richmond annual meeting; and
- Made a presentation to the Richmond Rotary Club.

These meetings were in addition to attending the regular management staff meeting, agenda planning, reviewing staff reports to the City Council, doing department head "check-ins," having discussions on various personnel matters, and having short discussions with staff, community members, members of the press, etc.

7. Fill-a-bag Holiday Food Drive Challenge

Fill a bag. Feed a family.

The season of giving is upon us! **The Community Services Department is hosting its 2nd Annual Holiday Food Drive to benefit Bay Area Rescue Mission (BARM), and we need your help!** Complete the Fill-a-Bag Challenge by bringing one grocery bag full of non-perishables to a Richmond community center by December 18th.

BARM's most needed items for the holiday season include cornmeal, canned vegetables, sugar, and spices. Clean out your pantry while you're prepping for holiday celebrations, or pick up a few goods on your next trip to the grocery store!

Food drive barrels will be located at various city facilities in Richmond, as listed below.

- Booker T. Anderson Community Center
- Building 440 at Civic Center Plaza
- Community Services Department (Recreation Complex)
- Disabled People's Recreation Center (DPRC)

- May Valley Community Center
- Parchester Village Community Center
- Richmond Annex Senior Center
- City Hall
- Richmond Plunge
- Police Department (Regatta Boulevard)
- Bayview Branch Library
- West Side Branch Library
- Richmond Senior Center
- Richmond Swim Center
- Shields-Reid Community Center

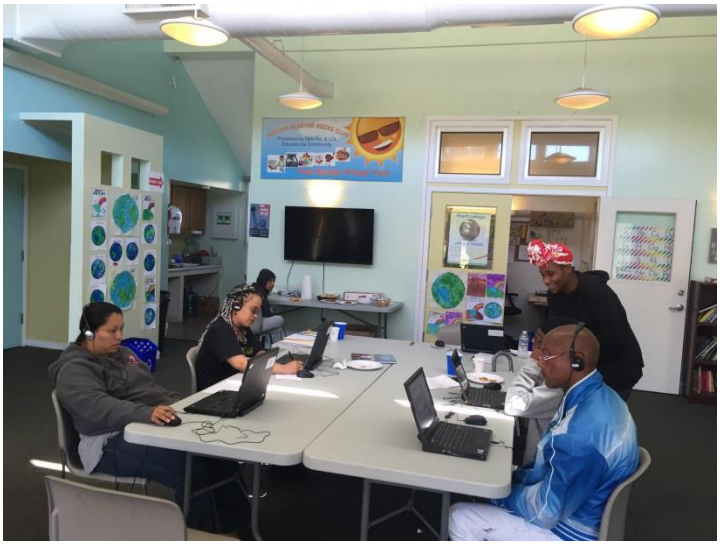
For more information, e-mail stephanie_ny@ci.richmond.ca.us or call (510) 620-6563.

8. Digital Literacy for 2018 @ LEAP

Enhance your literacy skills and be competitive in the workforce, or enter the pathway toward a career in technology. In a pilot program, LEAP will have ten slots available for a FREE training opportunity for Richmond residents. Completion of this program will earn you an IC3 certificate that demonstrates your proficiency in basic computer skills and Office Suites, and allows you to continue to advance in the field of technology.

The course will begin in January. We encourage all adults who have an interest in computers to contact Patricia at 510-620-6684 or email at patricia_ruis@ci.richmond.ca.us. We will be taking names and calling you back for an orientation to learn more about the class.

Also, join the basic Digital Health Literacy classes in January. The bi-lingual classes (English/Spanish) will help participants gain basic computer skills and become confident Internet users. At the completion of this 10-hour course, participants will know how to find all the local health resources necessary for themselves and their family, make appointments online with a doctor, sign up for health coverage, and much more. Contact Patricia at patricia_ruis@ci.richmond.ca.us or call for an application: (510) 620-6684.



9. <u>Apply for Your U.S. Passport at Richmond City Hall!</u>

The City of Richmond City Clerk's Office is pleased to announce that it is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 AM to 4:00 PM
Wednesday: 10:00 AM to 4:00 PM
Friday: 10:00 AM to 2:00 PM
(Closed 12:00 PM to 1:00 PM – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. No drop in service for same day appointments or scheduling future appointments is available at this time; you **must** call **(510) 620-6786** to schedule **all** appointments.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – travel.state.gov.

For more information about the City of Richmond Passport Acceptance Facility, please visit http://www.ci.richmond.ca.us/passports.

10. <u>New Mini-Grants Program! $500 to $2,500!</u>

The Richmond Community Services Department (CSD) Mini-Grant, a component of the Richmond Environmental Community Investment Agreement (ECIA) Grant Program, is now available! In alignment with the ECIA Grant, the Community Service Grant provides support for those organizations that serve the needs of community, youth, and youth sports. The CSD Mini-Grant is designed to support organizations that are Richmond-serving and that partner with/or consistently utilize facilities managed by the Community Services Departments.

Grants are available in amounts up to $2,500. The application and more information are available on the City website. The deadline to submit applications is December 8, 2017. Info: 510-620-6553

11. I-80 Central Avenue Operations Improvement Project (I-80 and Central Avenue) Update

This week, the contractor, Mike Brown Electrical (MBE), worked to install signal and lighting pole foundations at the intersection of Rydin Road and Central Avenue on the northwest, northeast, southwest, and southeast corners. Difficult drilling was encountered which slowed the drilling operation.

Next week, MBE will continue to install signal and lighting pole foundations at the intersection of Rydin Road and Central Avenue.

For more project information, please visit the project webpage: www.ccta.net/projects/project/36

If you have questions, please call Community Outreach Representative Jacqueline Majors at (510) 882-1603; or email: I80CentralAve@gmail.com.

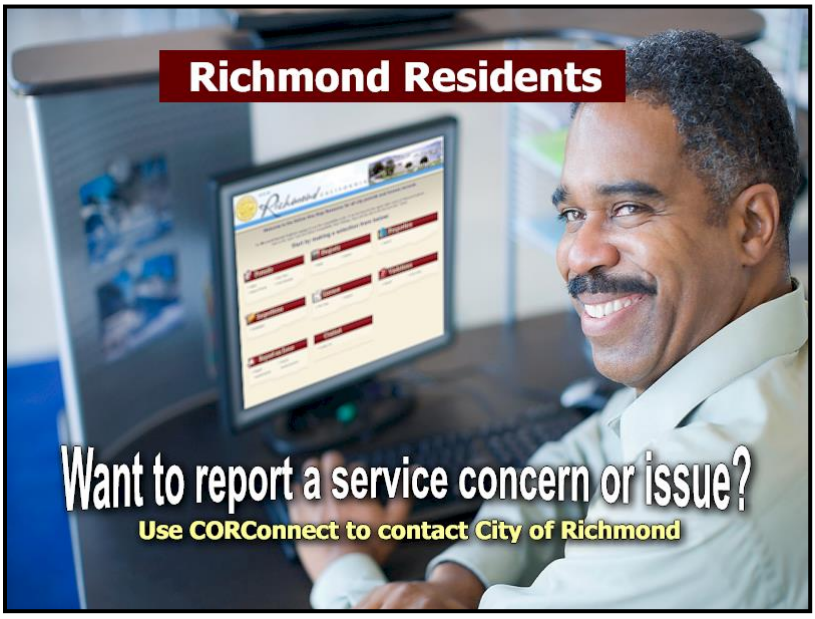
12. Contra Costa CARES | A Health Access Program is Currently Accepting Applications

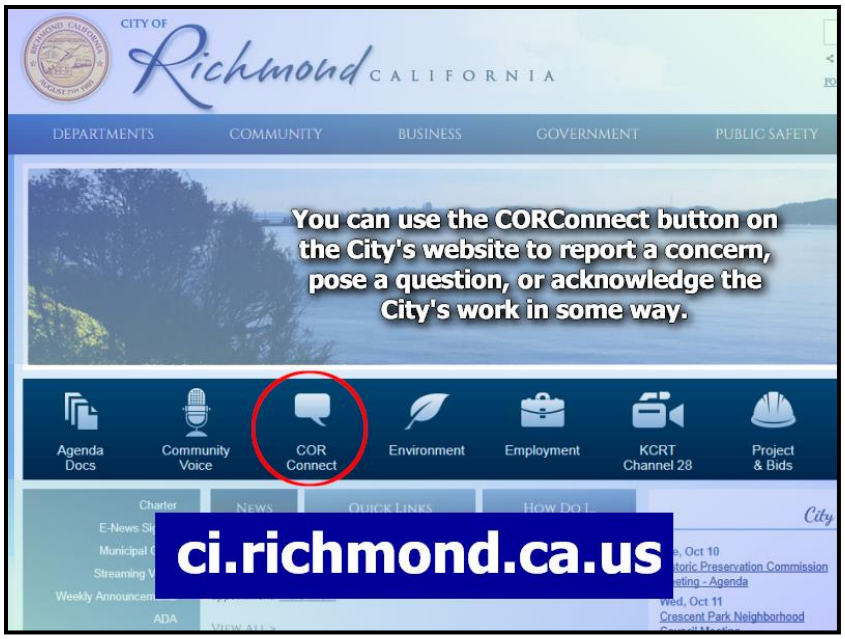
Contra Costa CARES is a healthcare program for uninsured adults living in Contra Costa County and is **currently accepting applications**. Those enrolled can access primary care services at no cost.

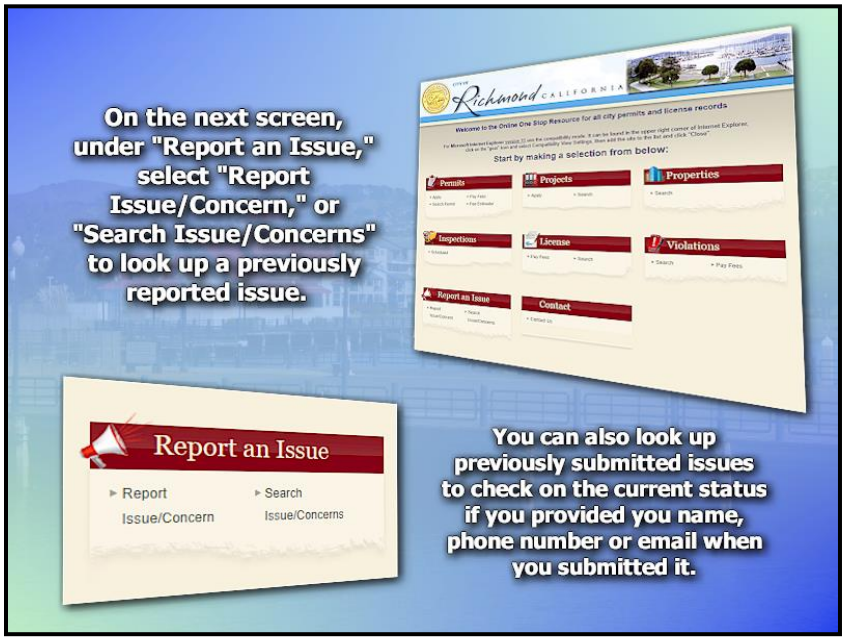
Applying is easy; simply make an appointment with the health center that you would like to receive care from, either Brighter Beginnings: (510) 213-6681 or Lifelong Medical Care: (510) 215-9092, and show up to your appointment. During your appointment a health center enroller will assist you with your application and check if you are eligible for the program. Make sure to bring proof of identity, residence, and income to your appointment.

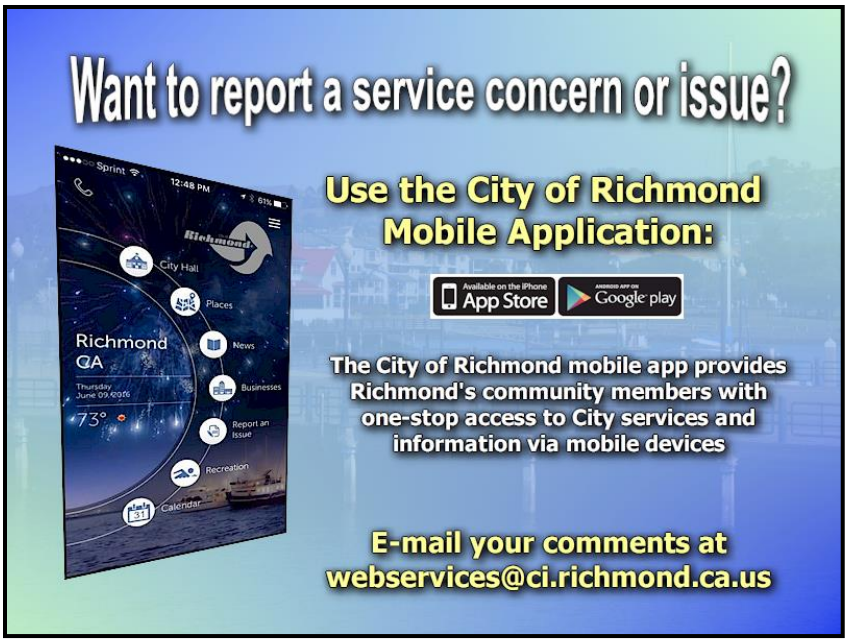
To be eligible, you must be 19 years of age or older, be a resident of Contra Costa County, not be eligible for full-scope Medi-Cal, Covered CA, or other insurance, and have an annual household income of 138% federal poverty level or lower (i.e. 1-person households= $16,643; family of four = $33,948). Those that are unsure about their eligibility can call to set up an appointment, and a trained health center worker will help determine eligibility.

13. Connecting with the City of Richmond




CITY OF Richmond CALIFORNIA
DEPARTMENTS
COMMUNITY
BUSINESS
GOVERNMENT
PUBLIC SAFETY
You can use the CORConnect button on the City's website to report a concern, pose a question, or acknowledge the City's work in some way.
Agenda Docs
Community Voice
COR Connect
Environment
Employment
KCRT Channel 28
Project & Bids
ci.richmond.ca.us


On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.
Start by making a selection from below:
Permits
Projects
Properties
Inspections
License
Violations
Report an Issue
Contact
Report an Issue
Report Issue/Concern
Search Issue/Concerns
You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



Connect with the City of Richmond

To contact us by phone:

The City's website (http://www.ci.richmond.ca.us/) provides a department and staff directory at http://www.ci.richmond.ca.us/Directory.aspx.

If you're not sure which department you need to contact, or, if you don't receive a call back (which should not happen) from your original call or message, we encourage you to phone the City Manager's office at (510) 620-6512.

Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (http://www.ci.richmond.ca.us/) to report a concern, pose a question, or acknowledge the City's work in some way. These **CORConnect** issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.

Alternatively you can select the **COR Connect** button on any other webpage on the left hand side of the page.

On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.

On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer** version 11 using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us

Using the City of Richmond Mobile Application:

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local

businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

QR Codes are available for easy downloading of this APP:

Apple version of APP **Android version of APP**

We welcome your comments at webservices@ci.richmond.ca.us

14. Community Services Highlights

Upcoming Events

Candy Cane Classic Basketball Tournament

The Richmond Community Services Department (CSD) annual Candy Cane Basketball Tournament will be held on December 9th and 10th at the Richmond Recreation Complex, Booker T. Anderson Center and Richmond PAL. For more information, contact the Registration Office at (510) 620-6793 or visit our website or Facebook event.

4th Annual Youth Job Fair, Ages 15-24

Whether you like spending time outdoors, working with children, aquatics, or public safety, there's something for you with the East Bay Regional Park District! Learn about the wide variety of job opportunities for youth and students while exploring the many jobs available for the summer and in the near future. Free lunch and shuttle provided. Pre-registration is not required; drop-in event.

Date, Time & Location:
Saturday, January 27, 2018 at 10:00 AM – 12:00 PM

Richmond Memorial Auditorium and Convention Center
403 Civic Center Plaza
Richmond, CA 94804

Schedule for Event
10:00 AM - Doors Open!
10:00 AM -11:00 AM - Job Fair
11:15 AM -11:45 AM - Workshops
12:00 PM - Farewell!

*Free Shuttle from El Cerrito del Norte BART leaves at 9:45 AM, final drop off is at 12:15 PM**

Follow us on Facebook and stay updated on our Facebook event page here.
Can't make it? There is another Youth Job Fair event scheduled in Livermore at the Robert Livermore Community Center on January 20, 2018.

Highlights

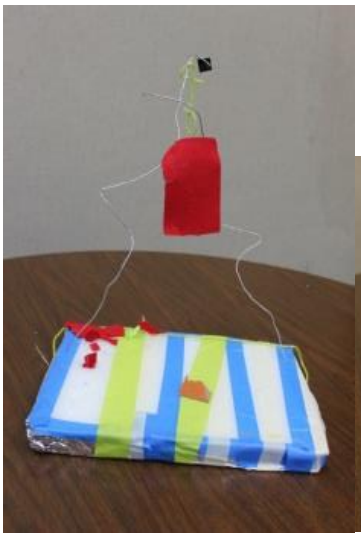
Annual Thanksgiving Events – Shields-Reid
The Shields Reid Achieve Afterschool Program held their Annual Thanksgiving Dinner last week. 60 participants from the program and their families were treated to a bounty of foods from ham and chicken, to stuffing and mashed potatoes. Each child took a turn

saying what they were thankful for this year. Like in years past, “family” was the number one response from the children.

Nevin Community Center

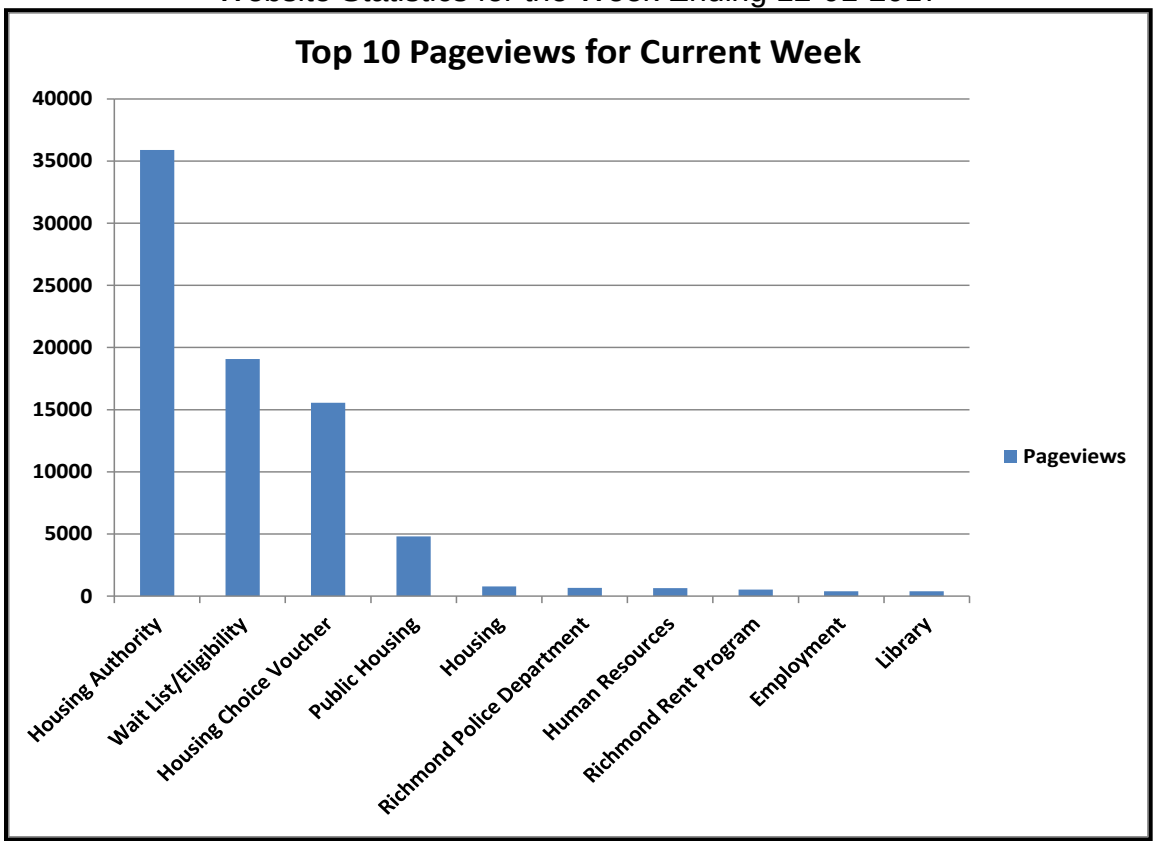
Nevin parents and staff contributed various dishes for the After School Program’s Thanksgiving feast. Nevin staff had an enlightening conversation with the students about homelessness and holiday giving. Staff prepared plates with food and served them to some of the homeless. Everyone commemorated the day with a feast of traditional and new Thanksgiving foods.

Vita, representative from the Richmond Art Center (RAC), has been working with Nevin’s After School participants. Drawing, painting, and creating a sculpture with recycled materials is part of her multimedia curriculum.



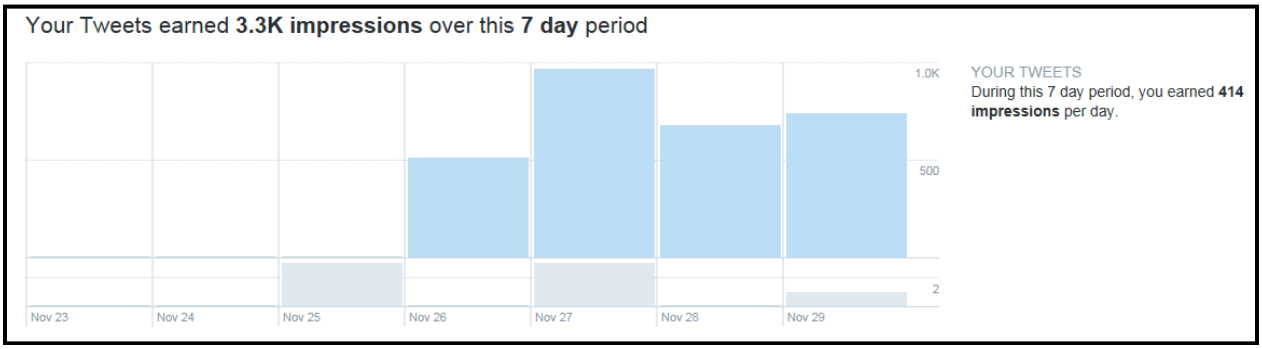
15. Information Technology

Website Statistics for the Week Ending 12-01-2017



- ↑ Page views increased by 83%
- ↑ Page likes increased by 33%
- ↑ Post engagements are up 62%
- ↑ Top Tweet mentions increased by 19.1%

↑ Followers are up!



KCRT DATANET OF THE WEEK

December 7th
4PM - 8PM
East Brother Beer Company
1001 Canal Blvd, Richmond
Santa Needs a New Sleigh!
info: (510) 236-4049
Richmond Main Street
Richmond, California

Learn how to code using Minecraft, Moana, and the Amazing Gumball tutorials!
Moana
Wayfinding with Code
HOUR OF CODE
Minecraft
FREE EVENT! December 7th 3:00 - 5:30PM
Building Blocks for Kids Collaborative, 310 9th St, Richmond
For more information: (510) 232-5812

55th Annual
Holiday Arts Festival
Sunday, December 3
11am — 5pm
Special members'
preview hour: 10 — 11am
handcrafted art • housewares & gifts • jewelry
textiles • ceramics • prints & paintings
food & drink
Call for more info:
(510) 620-6772
RICHMOND
ART CENTER

The Richmond Community
Services Department (CSD)
Mini-Grant Program
is now available!
Grant awards will range from
$500 to $2,500
The CSD Mini-Grant Program
provides support for those
organizations that serve the
needs of community, youth,
and youth sports.
RICHMOND
CSD
COMMUNITY SERVICES
DEPARTMENT
ENRICHING OUR COMMUNITY

16. Engineering/CIP Departments

Engineering Projects:
The Rifle Range Road Project is close to completion. This week's activities included final grading, construction of the wood stairs, hydro seeding and the erosion control installation. The contractor opened the roadway to traffic earlier this week.

Streets Division:
Paving crews ground and paved Skyview Drive from Amend Road to Skyview Place and worked from the outstanding pothole list in various locations around the City.

Paving on Skyview Drive

Street sweeping staff performed residential sweeping services for the fourth Monday and Tuesday, the fifth Wednesday and Thursday and the first Friday in the Santa Fe, Point Richmond, Marina Bay, Coronado, Metro Richmore Village, Pullman, Cortez/Stege, Park Plaza, Laurel Park, City Center and Richmond Parkway and Medians neighborhood council areas.

Signs and Lines repaired 40 signs and poles, installed 22 new signs, and removed all Measure “J” signage throughout the City.

17. Infrastructure Maintenance and Operations

Abatement:

The Abatement and Demolition Unit demolished one of the City's most blighted nuisance properties located at 447 A Street. It has been a challenge to navigate the various legal, regulatory and logistical issues, but the court finally signed the warrant for demolition. We are hoping that this location will soon be acquired by the Richmond Housing Rehabilitation Program to eventually become the location of a new single family residence.

Before and After

Abatement crews also abated and boarded a private property in the Parkview Neighborhood as requested by Code Enforcement, removed homeless encampments and abated I-80/Central Underpass, removed tons of debris from Freemans' tow yard, continued removing tons of illegal dumping and removed graffiti throughout the City.

Property Board-Up

Central Underpass

Freeman's Tow Yard

Illegal Dumping

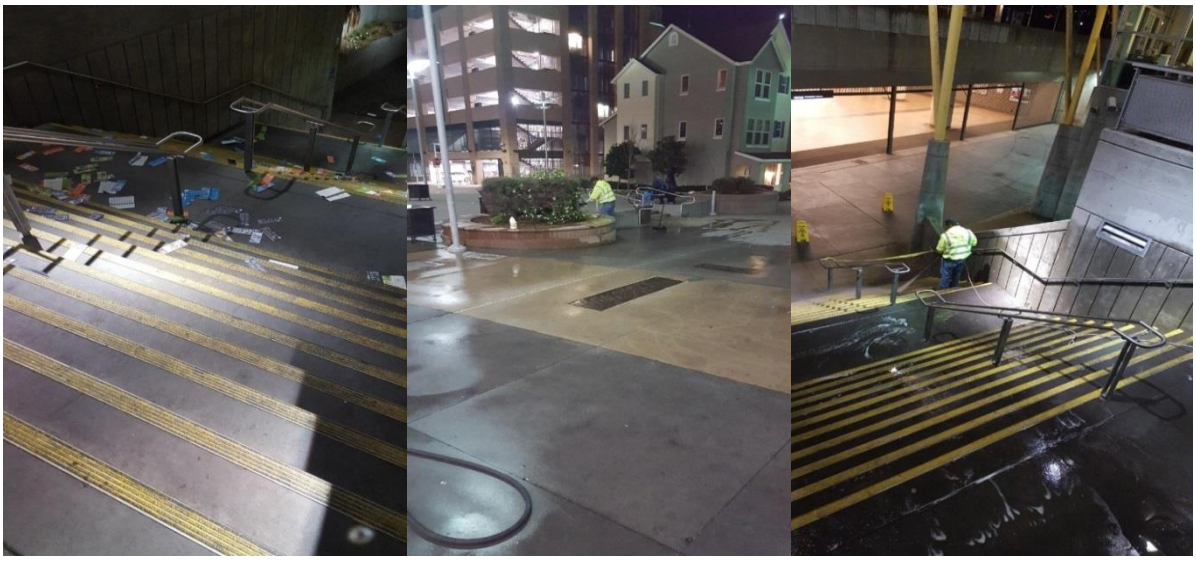
Graffiti Abatement

Facilities Maintenance Division:
Carpenters repaired the counter on the 2nd floor of City Hall, modify work stations in Employment and Training and install new paneling at the Main Library.

Painters have been touching up paint and completing various repairs around the City.

Stationary Engineers cleared sewer lines at the Bayview Branch Library, repaired the furnace at Fire Station #63, completed fire station inspections, reconfigured cubicles in 440 Civic Center Plaza, install various ergonomic units throughout the City, made keys for various departments and mended the curtain in the Council Chambers.

Utility Workers pressure washed the Bay Area Rapid Transit (BART) and Richmond Transit area, scrubbed the floor of the Parchester Community Center social hall, set up meeting rooms and the Council Chambers and maintained 29 city-owned facilities.



BART/Transit Station Cleaning

Parks and Landscaping Division:

General maintenance crews weed whipped Mira Vista Park, picked up trash on the Greenway, repaired the bag station for dog waste along the Greenway and hung holiday lighting in Civic Center Plaza.

Hilltop District crews continued maintenance around Hilltop Mall business area, completed center median weed abatement from the Richmond Parkway causeway to San Pablo Avenue and completed weed abatement on Atlas Road.

Richmond Parkway Maintenance

Marina District crews removed weed and pruned the Esplanade area and continued with the landscaping project on the Marina Bay Parkway.

Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

Have a great week!

Bill Lindsay
City Manager
City of Richmond
450 Civic Center Plaza
Richmond, California 94804
(510) 620-6512
Bill_lindsay@ci.richmond.ca.us

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: www.ci.richmond.ca.us/list.aspx