

**CITY OF RICHMOND**  
**Housing Advisory Commission**  
**Special Meeting**

**DATE: February 20, 2018**

**TIME: 10:30 a.m.**

**ADDRESS: 330 – 24<sup>th</sup> Street, Conference Room, Richmond, CA 94804**

**This meeting is held in a building that is accessible to people with disabilities.**

**Commissioners**

**Antheia  
Harrison-Farr  
Chair**

**Jaycine Scott  
Vice-Chair**

**Carol Hegstrom  
Secretary**

**Tanise Smith**

**Vacancy**

**Vacancy**

**Vacancy**

**Ben Choi  
Council Liaison**

**AGENDA**

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker's card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker's card before the item is called. The standard amount of time for each speaker will be three minutes.
4. Agenda Review and Adoption (4 min.)  
The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.
5. Approval of Minutes (1 min.)
  - November 13, 2017
6. Introduction of Invited Guests
7. Announcements through the Housing Advisory Commission Chair (2 min.)
8. Management's Report
  - A. Items for Board Action/February 20
    - 1) Staffmark Holdings, Inc. (temporary staffing)
    - 2) Award lease to Ricoh, Inc. for new copiers
  - B. Items for Board Action/February 27
    - 1) PHARS Agreement
    - 2) HERC Equipment Rental lease
    - 3) 2018 Resident Advisory Board – Annual Plan
    - 4) Status Report
    - 5) Opening of wait list for Section Project Based Voucher for seniors only)

At 11:30 a.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

9. Housing Advisory Commissioners' Reports (3 min.)
10. Presentations.
11. Recommendations to the Housing Authority Board of Commissioners and/or Housing Advisory Commission.
12. Open Forum (Limit to 3 minutes per person)
13. Old Business
14. New Business
15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, March 12, 2018.**

16. Adjournment