

**City of Richmond - RECREATION AND PARKS COMMISSION**  
Community Services Building, Council Chambers, 440 Civic Center Plaza

**MINUTES**  
**WEDNESDAY, DECEMBER 6, 2017, 6:00 PM**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Hurlbut at 6:03 p.m.

**B. ROLL CALL**

ABSENT: Ben Schwartz, Sohelia Bana

**C. AGENDA REVIEW AND ADOPTION**

- No changes

**D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

Chair made several announcements

- Outstanding Items
  1. Next work session scheduled for January 16, 2018 even though there is no Commission meeting in January
  2. Plunge Pool concrete repairs have been postponed until March through April.
  3. Water fountains at Humboldt and Tiller parks
  4. Resolution in discrepancy of park names
  5. Current trust balance is \$512.62
- Membership Changes  
No changes

**E. OPEN FORUM**

- Cordell Hindler, Richmond Resident – Passed out flyers for the commissioners. ONS will attend the commission meeting. Suggested City Attorney's office train new commissioners on the Brown Act. Suggested Patrick Phelan to come and give an overview in March about what's going on with the parks.
- Garry Hurlbut, Richmond resident and President of Richmond Tennis Association – Thanks to the lights at Nichol park, the courts are being used for adult and child classes. RTA committed to provide nets and racquets at Kennedy High if they start a tennis team. Hoping to get 5 schools that will walk over and utilize the tennis courts.

**F. CONSENT CALENDAR**

- APPROVED – Voted to approve the October 4, 2017 and November 1, 2017 minutes. Pardip Saini moved to approve. Comm. Smith seconded.
  1. Comm. Paskowitz motioned to postpone approval because all commissioners did not get the chance to view the minutes prior to the meeting
  2. Comm. Smith seconded the motion and all voted unanimously to postpone.

**G. STAFF REPORTS**

- Parks Division –
  1. Provided oral report
- Community Services Department –
  1. Provided oral report

**H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**

*Following discussion of each item, the Commission may vote to make recommendations to staff or to the City Council.*

1. REVIEW & APPROVE – Renaming Policy & Procedures – Motion approved unanimously  
Cordell Hindler; Richmond Resident spoke to the item.
2. PRESENTATION - end of year report: park security & Park Ranger program – Lt. Joey Schlemmer,  
Richmond Police Dep’t. - PowerPoint presentation on the crime in various parks in the area

**I. COMMISSIONER LIAISON REPORTS**

- Vice Chair Patel –Glad to be part of the interview panel and looking forward to chaperoning Snow Ball. Will be attending Parchester Town Hall Meeting this upcoming Saturday. Plan to thank a woman that she sees frequent cleaning up one of the parks in the area.
- Comm. Paskowitz – Also served on the grant panel. Requested an unduplicated count of active users of the rec center and questioned why we couldn’t use library cards. Dir. Monk stated that is a goal that has been set for the future, to generate “membership” cards.
- Comm. Saini – (Commissioner speaking too low to hear on recording)
- Comm. Smith – No report
- Chair Hurlbut – Spent time at the Plunge attempting to get the walkways complete. Bocce ball court is complete but there’s nowhere to put the equipment. There is supposed to be a shed put up beginning of the year. Received gateway grant for \$5000 to complete the bocce ball are. Suggestion pouches are working. There are new suggestion forms for commissioners. Will be spending time in Pt. Molate first quarter to figure out what’s going on in that area.

**J. ACTION ITEMS RECAP**

- None

**K. FUTURE AGENDA ITEM RECOMMENDATIONS**

- None listed

**L. ADJOURNMENT**

Meeting adjourned at 7:42 p.m.

**M. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, February 7, 2018, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by: \_\_\_\_\_  
Delana Elarms-Andrews – Office Clerk