

City of Richmond - RECREATION AND PARKS COMMISSION
Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES
WEDNESDAY, NOVEMBER 1, 2017, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:00 p.m.

B. ROLL CALL

ALL IN ATTENDANCE

C. AGENDA REVIEW AND ADOPTION

- Change to order: 1. DIMO, 2. TRAC 3. SNOW BALL

D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR

Chair made several announcements

- Outstanding Items
 1. Next work session scheduled for November 13, 2017 due to Thanksgiving holiday
 2. Plunge Pool concrete repairs have been postponed until March.
 3. Comm. Hurlbut asked for an annual wrap up of action items next month
 4. Park name discrepancies will be discussed at next meeting
 5. West Contra Costa Park events - none listed
 6. Current trust balance is \$512.62
- Membership Changes
 1. New Member SOHEILA BANA

E. OPEN FORUM

- Cordell Hindler, Richmond Resident – Emailed ONS and Engineering to invite them to the commission meeting next month to give an update on what they're doing. Also wants to invite City Council liaison to come periodically to give an update on what's happening on the council level.
- Garry Hurlbut, Richmond resident and President of Richmond Tennis Association - In regards to ECIA mini grants, had a question if what he was involved in would qualify for one of the grants. Dir. Monk's response: Must be program or activity that will benefit the community, and must operate in one of our parks or facilities

F. CONSENT CALENDAR

- NOT APPROVED – Voted to approve the October 4, 2017 in December as all commissioners did not get the chance to view them prior to the meeting.
 1. Comm. Paskowitz motioned to postpone approval
 2. Comm. Smith seconded the motion and all voted unanimously to postpone.

G. STAFF REPORTS

- Parks Division –
 1. Provided oral report
- Community Services Department –
 1. Provided oral report

H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

I. PRESENTATIONS ARE OUT OF ORDER DUE TO TECHNICAL DIFFICULTIES

- DIMO– Tim Higare, Director – gave presentation of what DIMO does: code enforcement, abatement and demolition, engineering, facility maintenance, equipment and fleet services, park and landscaping

- TRAC-Bruce Beyaert, TRAC Chair – Brochures and maps given to commission, PowerPoint presentation of the Bay Trail
- 65th Annual Snow Ball – Sharolyn Babb, CSD Recreation Program Coordinator – There is a scholarship available this year. 5 out of 9 schools are participating. She believes the event will sell out. Comm. Hurlbut asked what she needs to be supported. Sharolyn responded: more judges for the court and in the future a runner up scholarship.

J. COMMISSIONER LIAISON REPORTS

- Vice Chair Patel –Went to Hilltop Lake Park near dark to see what happens and to check the safety. She encountered wild turkeys, cats and skunks. Saw solar trash cans. The trail was not very well lit.
- Comm. Paskowitz – Attended a seminar on Board Development. Came away with the point of picking people who have the assets you want as opposed to just picking a warm body to fill the position. Mini grant applications are available between October 23rd and December 18th. Reviewed the CSD performance measures and liked how it was broken down.
- Comm. Smith – Questioned if the trees that were planted by CSD could be replaced if it died. Gary will look into it. Nicholl Park putting green looking better. Wondering if solar trash cans will be installed at Civic Center. Warned that there are overgrown trees blocking the security cameras.
- Comm. Saini – Spoke about the restrooms at JFK park. The root problem at the senior annex has been fixed as well as the fountain water. There needs to be landscaping work done.
- Comm. Schwartz – No report
- Comm. Bana – No report
- Chair Hurlbut – Two additional suggestions regarding furniture and cleanliness at pools, rubber mats causing people to trip; Bocce ball court almost complete; Tree in front of the Plunge and one of the large branches fell off. The suggestions from the pouches in her areas have been collected and more blank forms are available.

K. ACTION ITEMS RECAP

- Trimming trees at Civic Center that are obscuring security cameras

L. FUTURE AGENDA ITEM RECOMMENDATIONS

- Renaming of Park
- Police will be presenting in December
- Action item annual wrap up

M. ADJOURNMENT

Meeting adjourned at 8:31 p.m.

N. SCHEDULED MEETINGS

Commission Meeting – Wednesday, December 6, 2017, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by: _____

Delana Elarms-Andrews – Office Clerk