

City of Richmond - RECREATION AND PARKS COMMISSION
Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES
WEDNESDAY, MAY 2, 2018, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:00 p.m.

B. ROLL CALL

PRESENT: Maryn Hurlbut, Payal Patel, Steven Paskowitz, Pardip Saini, Joey Smith, Benjamin Schwartz

ABSENT: Soheila Bana

C. AGENDA REVIEW AND ADOPTION

No changes.

ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR

- Outstanding Items
 1. Next Round Table Work Session is the 2nd Tuesday of each month. Next meeting is 6 pm on May 8, 2018 at 305 Seacliff Way, Richmond
 2. Richmond Plunge pool repairs will occur this fall
 3. The water fountain installations at Humboldt Park have been scheduled
 4. Park and facility names are in sync on the official city website-
 5. Current trust balance is \$512.62
 6. Community center suggestion lists have been identified for each site. Upon resolution they are posted at the community center which the issue occurred.
 7. <http://ci.richmond.ca.us/3600/Recreation-Parks-Commission>
 8. Vice Chair Payal Patel reappointed by Richmond City Council

D.

E. OPEN FORUM

- Cordell Hindler, Richmond Resident – distributed fliers; requested updates regarding Richmond Plunge Closure; requested Commission invite Council Member to next meeting.
- Gary Hurlbut, Richmond Resident, as President of Richmond Tennis Association, provided monthly tennis update.
- Anselmo Ramirez, Richmond resident – Invited Commission to participate in and provided information regarding the 5k Richmond youth benefit event he is hosting on Aug 12, 2018

F. CONSENT CALENDAR

- APPROVED – April 4, 2018 minutes. Commissioner Schwartz motioned to approve; Commissioner Smith seconded; Vice Chair Patel abstained; motion passed

G. STAFF REPORTS

1. Parks and Landscaping Division – oral report provided by Greg Hardesty
 - a. The Wellness Trail installation on schedule; community planning in process.
 - b. Drinking fountain at Humboldt Park has been installed. ADA issues being reviewed, fountain installation scheduled at Nicholl Park and a replacement at Memorial Park.
 - c. Restrooms scheduled for installation at JFK – post July 1, 2018; meeting scheduled regarding restroom installation for Southside Community and Lucas Parks.
- Community Services Department – oral report provided by Director Rochelle Monk
 1. Capital Improvement Projects planned for:
 - a. Richmond Plunge – ADA upgrade
 - b. Recreation Complex – gym, roof, additional parking, etc.
 - c. Swim center – HVAC
 - d. Shields-Reid - remodel

H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- Community Services Department FY18/19 Budget – Director Rochelle Monk, and staff, Ranjana Maharaj, Hope Latell, presented oral and PowerPoint overview of budget
- Fee Schedule for Community Services Department – Director, Rochelle Monk, provided oral report of current fee schedule.
- Propose
 - Cordell Hindler, Richmond resident – inquired about the process for non-profit organizations to rent the facilities
 - Anselmo Ramirez, Richmond Resident – requested to present at next Commission meeting regarding fee waivers
 - Proposed Waiver Requests for Reviewing and Approving Fee and Insurance Waiver Requests for Use of Community Centers – Chair Hurlbut announced proposed procedures; further discussion and consideration will be done at the next Roundtable meeting; final proposal will be presented at a regularly scheduled meeting for approval and publication

I. COMMISSIONER LIAISON REPORTS

- Vice Chair Patel – inquired about reporting of dead trees; Superintendent Hardesty advised reports can be submitted at 510-231-3075
- Comm. Paskowitz – gave updates from homeless task force: scheduled to appear before Richmond City Council on 22 May to declare state of emergency.
- Comm. Smith – requested cutting of tree on the side of the Richmond Auditorium due to video camera blockage; secured a position on a list for CSD to receive a donated water drinking fountain, installation, signage and a one year warranty.
- Comm. Saini – commented that Martin Luther King, Jr. Park looks beautiful and thanked the Parks Division for its work.
- Comm. Schwartz – will attempt to attend neighborhood council meeting again this month
- Chair Hurlbut – provided updates on the upgrades to the Richmond Plunge Garden site

J. ADJOURNMENT

Meeting adjourned at 8:27 p.m.

K. SCHEDULED MEETINGS

Commission Meeting – Wednesday, June 6, 2018, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Delana Elarms-Andrews – Office Clerk
Abridged by: Ms. Johann Frazier