



Community Services Building  
440 Civic Center Plaza  
Richmond, CA 94804

**AGENDA**  
**Tuesday, October 16, 2018**

*Link to City Council Agendas/Packets*

<http://sireweb.ci.richmond.ca.us/sirepub/meet.aspx>

*Register to receive notification of new agendas, etc.*

<http://www.ci.richmond.ca.us/list.aspx>

**Mayor**  
Thomas K. Butt

**Vice Mayor**  
Melvin Willis

**Councilmembers**

Jovanka Beckles

Ben Choi

Eduardo Martinez

Jael Myrick

Ada Recinos

**Housing Authority Tenant Commissioners**

Jaycine Scott

Tanise Smith

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The Richmond City Council also serves as Board Members and Commission Members for the following:

**Housing Authority**  
**Joint Powers Financing Authority**  
**Surplus Property Authority**  
**Local Reuse Authority**

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soulet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

## MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

**PUBLIC COMMENT ON AGENDA ITEMS:** Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

**OPEN FORUM FOR PUBLIC COMMENT:** Individuals who would like to address the City Council on matters not listed on the agenda or on items remaining on the consent calendar may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. **The time allocation for each speaker will be as follows:** 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

**SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.**

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the consent calendar that is sponsored by City staff must first complete a speaker's card and discuss the item with a City staff person who has knowledge of the subject material **prior** to filing the card with the City Clerk and **prior** to the City Council's consideration of Agenda Review. Councilmembers who request to remove an item from the consent calendar must do so during Agenda Review. An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

**CITY HARASSMENT POLICY:** The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made. These procedures supplement the Council Rules and Procedures relating to disruption of orderly conduct at Council meetings.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).

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**OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE  
CLOSED SESSION**

5:30 p.m.

- A. **ROLL CALL**
- B. **PUBLIC COMMENT BEFORE CLOSED SESSION**
- C. **ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

Shimada Room of the Community Services Building

- A. **CITY COUNCIL**
  - A-1. **LIABILITY CLAIMS - (Government Code Section 54956.9):**
    - Mark Gagan vs. City of Richmond
    - Cleveland Brown vs. City of Richmond
  - A-2. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Subdivision [a] of Government Code Section 54956.9):**
    - Sanchez-Bajaras vs. Walker et al.

**SPECIAL MEETING OF  
THE RICHMOND HOUSING AUTHORITY**

6:25 p.m.

**A. PLEDGE TO THE FLAG**

**B. ROLL CALL**

**C. WELCOME THE NEW CITY MANAGER**

**D. STATEMENT OF CONFLICT OF INTEREST**

**E. AGENDA REVIEW**

**F. REPORT FROM THE EXECUTIVE DIRECTOR**

**G. HOUSING AUTHORITY CONSENT CALENDAR**

**G-1.** ADOPT a resolution approving a contract with iSterling Inc. to provide Housing Quality Standards (HQS) and Uniform Physical Condition Standards (UPCS) inspection services, in an amount not to exceed \$250,000, over a three-year period, with two optional one-year extensions - Richmond Housing Authority (Gabino Arredondo 620-6512).

**G-2.** ADOPT a resolution extending the purchase order with Extended Stay of America, Inc. for emergency temporary relocation services to RHA tenants for three years until October 7, 2021, in an amount not to exceed \$150,000 - Richmond Housing Authority (Gabino Arredondo 621-1310).

**G-3.** ADOPT a resolution approving a contract amendment with A Step Above for elevator maintenance services at Nevin Plaza, increasing the payment limit by \$50,000, for a not to exceed total contract amount of \$160,000 - Richmond Housing Authority (Gabino Arredondo 621-1310).

**H. ADJOURNMENT**

## **REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:30 p.m.

- A. ROLL CALL**
- B. STATEMENT OF CONFLICT OF INTEREST**
- C. AGENDA REVIEW**
- D. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**
- E. REPORT FROM THE CITY MANAGER**
- F. OPEN FORUM FOR PUBLIC COMMENT**
- G. CITY COUNCIL CONSENT CALENDAR**
  - G-1.** APPROVE a payment to Future Ford for vehicle repairs performed on a Ford F350 truck utilized by the Parks Division, in an amount not to exceed \$18,500 – Department of Infrastructure Maintenance and Operations (Tim Higaes 620-6508).
  - G-2.** RECEIVE the City’s Investment and Cash Balance Report for the month of August 2018 – Finance Department (Belinda Warner 620-6740).
  - G-3.** RECEIVE a report on the Richmond Municipal Sewer District for the month of August 2018 - Water Resource Recovery Department (Ryan Smith 620-5486).
  - G-4.** ADOPT a resolution amending the City of Richmond's Position Classification Plan to re-title the existing Paratransit Driver classification to R-Transit Driver - Human Resources Management Department (Lisa Stephenson/Donna Newton 620-6600).
  - G-5.** APPROVE a contract amendment with Holland & Knight, LLP for mitigation monitoring and verification services relating to the Chevron Modernization Project increasing the payment limit by \$1,000,000 (to be paid by Chevron, the project applicant) and extending the term expiration to June 30, 2021 - City Attorney's Office/Planning and Building Services (Bruce Reed Goodmiller 620-6509/Lina Velasco 620-6706).
  - G-6.** APPROVE the sole source purchase of annual software maintenance from Zoll Data Systems, Inc. for the Fire Department’s Records Management System for a period of three years, in an amount not to exceed \$31,776 - Fire Department (Chief Adrian Sheppard 307-8041).

- G-7.** ADOPT an ordinance (second reading) amending Richmond Municipal Code Article VI, Building Regulations by adding a new Chapter 6.49 Permit Process for Electric Vehicle Charging Stations; to implement Assembly Bill No. 1236 setting forth procedures for an expedited permitting process for electric vehicle charging stations - Planning and Building Services Department (Richard Mitchell 620-6706).
- G-8.** APPROVE and APPROPRIATE a Grant Award Agreement with The Energy Coalition not to exceed \$3,635, to fund the Parchester Village Entrance Beautification Project, hosted by the Community Services Department, Love Your Block Program beginning September 1, 2018, through December 15, 2018 – Community Services Department (Rochelle Monk 620-6511).
- G-9.** APPROVE a contract with Oscar I. Solano, Jr., dba ZumbaRico Fitness, to continue Zumba, Zumba Fitness, and Aqua Zumba classes at six sites, in an amount not to exceed \$90,000, beginning October 1, 2018, through June 30, 2020 - Community Services Department (Rochelle Monk 620-6511).
- G-10.** APPROVE actions to update the Design Review Board; APPOINT Macy Leung, new appointment, seat #2, term expiration date March 17, 2019, and Tom Leader, reappointment, seat #5, term expiration date March 17, 2019 - Office of the Mayor (Mayor Tom Butt 620-6503).
- G-11.** PROCLAMATION declaring October 20, 2018, as Arbor Day in the City of Richmond - Office of the Mayor (Mayor Tom Butt 620-6503).
- G-12.** PROCLAMATION declaring October 18, 2018, as RYSE-ing Leaders Day in the City of Richmond and commemorating the 10 year anniversary of the RYSE Center - Office of the Mayor (Mayor Tom Butt 620-6503).

**H. RESOLUTIONS**

- H-1.** ADOPT a resolution authorizing Planning Commission members whose terms have expired but who have not been re-appointed or replaced by a new appointee to continue serving with the Planning Commission until that member's successor has been appointed by the Mayor and confirmed by the Council - Councilmember Eduardo Martinez (620-6593).

**I. COUNCIL AS A WHOLE**

- I-1.** APPOINT a public safety representative to the Personnel Board from the following panel of three nominees elected at the Personnel Board Election held August 27, 2018, to September 11, 2018: (1) Kyra Worthy, (2) Catherine Montalbo, and (3) Walter E. Russey III - City Clerk's Office (Pamela Christian 620-6513).

**I-2.** DIRECT staff to update the City of Richmond policy regarding the release of results of Citizens Police Review Commission investigations to comply with Senate Bill No. 1421 and provide as much transparency as allowed under State law - Councilmember Jael Myrick (620-6636).

**J. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)**

**K. ADJOURNMENT**

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*This agenda may be previewed on KCRT – Channel 28, Richmond Television, City website [www.ci.richmond.ca.us](http://www.ci.richmond.ca.us). Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the Main Counter at City Hall located at 450 Civic Center Plaza.*