

RICHMOND, CALIFORNIA, October 16, 2018

The Special Meeting of the Richmond Housing Authority was called to order at 6:25 p.m., by Chairperson Thomas K. Butt, who led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Commissioners Jovanka Beckles, Eduardo Martinez, Jael Myrick, Ada Recinos, Vice Chair Melvin Willis, Chairperson Thomas K. Butt, and Tenant Commissioners Jaycine Scott and Tanise Smith. **Absent:** Commissioner Ben Choi was absent for the entire meeting.

WELCOME THE NEW CITY MANAGER

Chairperson Butt officially welcomed City Manager Carlos Martinez. Mr. Martinez expressed his gratitude for the opportunity to serve Richmond and gave comments regarding his commitments.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

None.

REPORT FROM THE EXECUTIVE DIRECTOR

Former Acting City Manager Shasa Curl acknowledged the staff that worked on issues at the Nevin Plaza apartments. Ms. Curl provided a brief overview of the status of the Richmond Housing Authority (RHA) administration and operations. Acting RHA Executive Director Gabino Arredondo presented a Powerpoint presentation highlighting key issues and status at the Nevin Plaza apartments and other RHA properties. Housing Authority Board of Commissioners requested staff to prioritize completion of the television room at the Nevin Plaza apartments and staff's plans to maintain the current momentum; RHA's financial status; the succession plan for the executive director position; and a more compassionate tenant newsletter.

HOUSING AUTHORITY CONSENT CALENDAR

On motion of Tenant Commissioner Smith, seconded by Tenant Commissioner Scott, the items marked with an (*) were approved by the unanimous vote of the Housing Authority Board of Commissioners:

*G-1. Adopted **Resolution No. 2071** approving a contract with iSterling Inc. to provide Housing Quality Standards (HQS) and Uniform Physical Condition Standards (UPCS) inspection services, in an amount not to exceed \$250,000, over a three-year period, with two optional one-year extensions.

*G-2. Adopted **Resolution No. 2072** extending the purchase order with Extended Stay of America, Inc. for emergency temporary relocation services to RHA tenants for three years until October 7, 2021, in an amount not to exceed \$150,000.

*G-3. Adopted **Resolution No. 2073** approving a contract amendment with A Step Above for elevator maintenance services at Nevin Plaza, increasing the payment limit by \$50,000, for a not to exceed total contract amount of \$160,000.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:48 p.m.

Clerk of the City of Richmond

(SEAL)

Approved:

Chairperson