

**RICHMOND, CALIFORNIA, November 27, 2018**

The Special Meeting of the Richmond Housing Authority was called to order at 5:34 p.m., by Chairperson Thomas K. Butt, who led the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Present:** Commissioners Ben Choi, Eduardo Martinez, Ada Recinos, Vice Chair Melvin Willis, Chairperson Thomas K. Butt, and Tenant Commissioners Jaycine Scott and Tanise Smith. **Absent:** Commissioners Jovanka Beckles and Jael Myrick arrived after the roll was called.

**STATEMENT OF CONFLICT OF INTEREST**

None.

**AGENDA REVIEW**

None.

**HOUSING AUTHORITY STUDY SESSION**

E-1. The matter to receive a report from (1) Macias Gini & O'Connell (MGO) LLP on a forensic audit completed for the Richmond Housing Authority (RHA), and (2) City Finance Department on RHA's financial status and budget, was introduced by City Manager Carlos Martinez. MGO Partners Scott Johnson and Harrison Murk presented a Powerpoint presentation that highlighted the following: areas of focus; outstanding debt; financial transactions and controls; conflict of interest review; Internal Revenue Service penalties and interest; collectability of outstanding loans due to the City of Richmond from RHA; repositioning options and fiscal considerations; and next steps. Discussion ensued. Finance Director Belinda Warner presented a Powerpoint presentation that highlighted the following: multi-year position listing; proposed organizational structure; operating budget trends; adopted RHA fiscal year 2018-19 budgets; settlement funds; outstanding debt; housing in lieu fees; and capital fund summary. Further discussion ensued. The Commission requested staff to develop a policy to prevent future RHA debt from funding advances provided by the City of Richmond.

**ADJOURNMENT**

There being no further business, the meeting  
adjourned at 6:31 p.m.

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Clerk of the City of Richmond

(SEAL)

Approved:

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Chairperson