



Hon. Mayor and Members of the City Council:

This is the report for the week ending December 7<sup>th</sup>, 2018.



1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, December 11<sup>th</sup>. This is a Special meeting which will begin at 6:00 PM. The agenda may be found by clicking this link: [December 11<sup>th</sup> City Council Agenda](#).

2. **Upcoming Events**

**Community Services Department's 3<sup>rd</sup> Annual Holiday Food Drive**



The Community Services Department (CSD) has launched our 3<sup>rd</sup> Annual Holiday Food Drive! We are collecting canned goods and dry goods for the holiday season. The Holiday Food Drive launched on November 13<sup>th</sup>, and will continue through December 14<sup>th</sup>, with all donations benefiting the Bay Area Rescue Mission. Food drive barrels will be located at various city facilities in Richmond, as listed below:

- Booker T. Anderson Community Center
- Building 440, Civic Center Plaza
- Community Services Department (Recreation Complex)

- Developing Personal Resources Center (DPRC)
- May Valley Community Center
- Parchester Village Community Center
- Richmond Annex Senior Center
- Richmond City Hall
- Richmond Public Library (Bayview Branch)
- Richmond Public Library (West Side Branch)
- Richmond Senior Center
- Shields-Reid Community Center

For more information, e-mail [stephanie\\_ny@ci.richmond.ca.us](mailto:stephanie_ny@ci.richmond.ca.us) or call: (510) 620-6563.

### **Candy Cane Basketball Tournament**

The Community Services Department's annual Candy Cane Classic Tournament will be held on Friday, December 7<sup>th</sup> through Sunday, December 9<sup>th</sup>. Join us to cheer on our teams! There are a total of 19 teams participating in this event:

#### **Locations:**

Recreation Complex (RC), 3230 Macdonald Ave. Richmond, CA 94804

Booker T. Anderson (BTA) Community Center, 960 S. 47<sup>th</sup> St. Richmond, CA 94804

#### **Schedule:**

Friday, December 7<sup>th</sup>: 6:30 PM and 7:30 PM at RC and BTA

Saturday, December 8<sup>th</sup>: 9:00 AM to 5:00 PM at RC, BTA, RPAL

Sunday, December 9<sup>th</sup>: 9:30 AM to 4:00 PM - Playoffs and Championship at RC and BTA.



**Divisions** 10U, 12U, 14U  
Boys & Girls, Co-ed

**Dates** Friday to Sunday  
December 7-9, 2018

**Game Times** Dec 7: 6pm to 9 pm  
Dec 8 and 9: 9 am - 6 pm

**Locations** Richmond Recreation  
Complex,  
Booker T. Anderson,  
Richmond PAL

**Cost** \$185.00 per team  
\$175.00 each for two teams  
\$160.00 each for three teams

**Spectator Entrance Fee** \$4.00 for 11 and up  
\$2.00 for 10 and under  
\$1.00 for 5 and under

**Registration Opens** October 8, 2018

**Registration Deadline** November 23, 2018

**Registration Information:**  
Community Services Department  
Registration Office  
3230 Macdonald Avenue  
Phone: (510)620-6793  
Fax: (510)620-6583  
Monday-Friday 9:00am - 4:00pm



City of Richmond  
Community Services Department presents

**2018**  
**Candy Cane Classic**  
**Basketball Tournament**



**For over 40 years the Candy Cane Classic Tournament has provided exciting recreational and competitive tournament play for Bay Area youth.**

**A mandatory coaches' meeting is scheduled on November 30, 2018 at 5:00 pm at the Richmond Recreation Complex.**

**Community Services - EnRICHing Our Community**

**Family Volunteer Day Rescheduled to December 8<sup>th</sup>**



The poster features a light blue background with a dark grey horizontal band. At the top, the word "SERVICeworks" is written in a large, bold, sans-serif font. Below it, an icon of two wrenches is positioned to the left of the text "FAMILY VOLUNTEER DAY" and "SATURDAY DECEMBER 8, 2018". A green screwdriver icon is placed on either side of the time "10:00 AM - 2:00 PM". The location "Social Hall, Richmond Recreation Complex, 3230 MacDonald Avenue Richmond, CA 94804" is listed below. A dark grey band with the text "LET'S BUILD!" in orange, hand-drawn style letters is followed by a paragraph: "Join us as we help clean up and beautify our community! Learn how to build a mini planter box in our new workshop!". Below this is the Facebook and Instagram icons, followed by the handle "@ServiceWorksRichmond". At the bottom, a row of logos includes Richmond, CSD, Energy Coalition, Richmond Community Library, Love Your Block, Points of Light, Citi Foundation, and Citi.

Family Volunteer Day is coming up on Saturday, December 8<sup>th</sup>! Bring the family to join ServiceWorks at the Richmond Recreation Complex (3230 Macdonald Ave) from 10:00 AM to 2:00 PM. We will beautify the space around our building as well as Nicholl Park. Then, learn how to build your own planter box with Richmond Tool Library! Lunch as well as all tools and supplies will be provided to volunteers, and you will get to keep your personal planter box too! [RSVP on Facebook!](#)

Thank you to Richmond Love Your Block and The Energy Coalition's Climate Leaders in Action Grant for also sponsoring this project.

For more information, e-mail [guadalupe\\_morales@ci.richmond.ca.us](mailto:guadalupe_morales@ci.richmond.ca.us) or call (510) 620-6553.

## Santa & Holiday Fun coming to Downtown! ~ Wednesday, December 12<sup>th</sup>

Santa Claus is coming to Downtown! Richmond Main Street Initiative and East Bay Center for the Performing Arts invite the entire community to come Downtown to the historic Winters Building for an evening filled with memorable winter holiday activities for the entire family at the Downtown Holiday Festival on Wednesday, December 12<sup>th</sup>, from 4:00 PM – 8:00 PM at the East Bay Center for the Performing Arts, 339 11th Street, Richmond.

Featuring Santa visits (4:00 PM – 7:30 PM); Performances of A Richmond Nutcracker for children and adults of all ages at 5:00 PM & 6:30 PM; special holiday treats, giveaways, and free books (while supplies last); caroling and a Holiday Street Lighting ceremony at 7:30 PM.

Admission is free and made possible through the partnership between Richmond Main Street Initiative and East Bay Center for the Performing Arts, with generous support from the City of Richmond, Mechanics Bank, Sims Metal Management, San Francisco Bay Ferry, and individual donors and volunteers.

For more information visit [www.RichmondMainStreet.org](http://www.RichmondMainStreet.org) or call (510) 236-4049.

**DOWNTOWN HOLIDAY FESTIVAL** **FREE** presented by **EAST BAY CENTER FOR THE PERFORMING ARTS** & **RICHMOND MAIN STREET**

Visit with Santa  
4 to 7:30 pm  
Two Performances of  
"A Richmond Nutcracker"  
For children and adults  
of all ages!  
5:00 & 6:30 pm  
Holiday Street  
Lighting & Caroling  
7:30 pm  
Light Refreshments

**Wednesday, December 12, 2018 4 to 8 pm**

for more information call 510.236.4049  
or visit [RichmondMainStreet.org](http://RichmondMainStreet.org)

339 11th Street, Richmond, CA 94801  
[eastbaycenter.org](http://eastbaycenter.org)

RICHMOND MAIN STREET  
EAST BAY CENTER FOR THE PERFORMING ARTS  
Mechanics Bank  
San Francisco Bay Ferry  
SIMS METAL MANAGEMENT



### **Inclusionary Housing Ordinance Community Meeting**

The City of Richmond Department of Planning and Building Services is considering proposing amendments to the City's Inclusionary Housing Ordinance (RMC 15.04.603) to create housing options for residents at various income levels.

We need your input! Join us to:

- Discuss the results and outcome of the Financial Feasibility Analysis
- Review options for amending the Inclusionary Housing Ordinance
- Review and respond to feedback from the public and stakeholders received to date

**Community Meeting**  
 December 13, 2018  
 6:00 PM – 8:00 PM  
 440 Civic Center Plaza  
 Multi-Purpose Room (Basement)

Spanish translation will be provided & light refreshments will be served.

# Inclusionary Housing Ordinance Community Meeting



The City of Richmond Department of Planning and Building Services is considering making amendments to the City's Inclusionary Housing Ordinance (RMC 15.04.603) to create housing options for residents at various income levels.

## We need your input! Join us to:

- ◊ Discuss the results and outcome of the Financial Feasibility Analysis
- ◊ Review options for amending the Inclusionary Housing Ordinance
- ◊ Review and respond to feedback from the public and stakeholders received to date

## Community Meeting

December 13, 2018, 6:00 p.m.—8:00 p.m.

440 Civic Center Plaza,

Multi-Purpose Room (Basement)

Light refreshments will be served & Spanish translation will be provided

For more information about Richmond's Inclusionary Housing Ordinance please visit: [www.ci.richmond.ca.us/Planning](http://www.ci.richmond.ca.us/Planning) or call (510) 620-6706



# Reunión Comunitaria de la Ordenanza de Vivienda Inclusiva



El Departamento de Planificación y Construcción de la Ciudad de Richmond esta considerando realizar enmiendas a la Ordenanza de Vivienda Inclusiva (RMC 15.04.603) para crear opciones de vivienda para residentes con diversos niveles de ingresos.

## ¡Necesitamos sus Opiniones! Únase a nosotros para:

- ◊ Hablar de los resultados y consecuencias del Análisis de Factibilidad Financiera
- ◊ Revisar opciones para enmendar la Ordenanza de Vivienda Inclusiva
- ◊ Revisar y responder a los comentarios del público y las partes interesadas recibidas hasta la fecha

## Reunión Comunitaria

13 de Diciembre, 2018, 6:00 p.m.—8:00 p.m.

440 Civic Center Plaza,

Multi-Purpose Room (Sótano)

Se preverá aperitivos ligeros y Traducción en Español

Para obtener mas información sobre la Ordenanza de Vivienda Inclusiva en Richmond, por favor visite: [www.ci.richmond.ca.us/Planning](http://www.ci.richmond.ca.us/Planning) o llame al (510) 620-6706



**Join Mechanics Bank and the Richmond Chamber of Commerce for their Holiday Party on December 13<sup>th</sup>!**

Mechanics Bank cordially invites members of the Richmond Chamber of Commerce and the business community to close out 2018 by attending this fun-filled holiday party! We hope you will be able to make it to this highly anticipated annual event featuring great music & refreshments!

This event is free to all!

For more information, please contact the Richmond Chamber of Commerce at (510) 234-3512 or visit their website [www.rcoc.com](http://www.rcoc.com).



## 21<sup>st</sup> Annual Senior Winter Ball on December 15<sup>th</sup>

On Saturday, December 15<sup>th</sup>, in the Richmond Memorial Auditorium, join seniors and (not so seniors) in an evening of dancing, dining, and outstanding entertainment featuring Top Shelf Review. The Top Shelf musical singers and dancers have been dazzling the music scene for years. The cost of admission is \$30. Dinner will be served from 6:45 PM to 7:45 PM.

The Ball affords seniors an opportunity to “dress up” in their finest, be served dinner at their tables, meet old friends, make new friends, and just enjoy themselves.

For additional information, please contact Chair Myrtle Braxton at (510) 233-0777 or Correspondence Secretary Naomi Williams at (510) 918-6955.



**Richmond Commission on Aging**  
City of Richmond Community Services Department  
Proudly Presents



*The 21<sup>st</sup> Annual*  
**Senior Winter Ball**



*Saturday, December 15, 2018*  
*6 pm - 10 pm*  
Richmond Memorial Auditorium  
403 Civic Center Plaza, Richmond, CA

**TICKETS ON SALE: MONDAY, NOVEMBER 5, 2018**  
\$30 IN ADVANCE | \$240 FOR TABLE OF 8 | NO REFUNDS - ALL SALES FINAL  
\*DINNER SERVED ONLY: 6:45 PM - 7:45 PM

**BACK BY POPULAR DEMAND - TOP SHELF REVIEW**

**PROGRAM ADVERTISEMENT INFORMATION:**  
MYRTLE BRAXTON, CHAIR (510) 233-0777  
BEV WALLACE, CHAIR (510) 223-4528  
VALERIE ROBINSON, SECRETARY (510) 860-7410  
NAOMI WILLIAMS, CORRESPONDENCE SECRETARY (510) 918-6955

## **Community Services Department Mini-Grant Program Now Open!**



"ENRICHING OUR COMMUNITY"

Grants of up to \$5,000 are available up to provide support for organizations that serve the needs of community, youth, and youth sports. The Mini-Grant program is designed to support organizations that are Richmond-serving and that partner with and/or consistently utilize facilities managed by the Community Services Department.

The grant applications and all relevant attachments for the 2018-2019 fiscal year is must be submitted electronically to [recreation@ci.richmond.ca.us](mailto:recreation@ci.richmond.ca.us) by 5:00 PM on December 31, 2018, with attention to Guadalupe Morales at the Community Services Department.

Find more information on how to apply available on the [Community Services website](#).

### **3. Acknowledgments**

#### **Building Division Awarded the 2018 Northern California Chapter NECA – East Bay Code Committee’s Inspector Participation Award**

At their November 29<sup>th</sup> annual holiday banquet, the City of Richmond Building Division received the 2018 Northern California Chapter of National Electrical Contractors Association (NECA) – East Bay Uniform Code Committee’s Inspector Participation Award.

The NECA East Bay Uniform Code Committee (EBUCC) Educational Forum, under direction from the Codes and Standards Committee, is intended to advance the cause of electrical safety and improve the quality of electrical construction. Attendance at the EBUCC meetings allows the opportunity to contribute knowledge to the electrical contracting industry and also provides an excellent networking opportunity with electrical inspectors representing numerous Bay Area jurisdictions.

Thank you to Senior Building Inspectors David Myers and Dewayne Taylor and Building Inspector Supervisor Leonard Williams for representing the City of Richmond at the annual holiday banquet. A special thank you and recognition to

both Dewayne and Leonard for their faithful attendance and contributions at the monthly NECA East Bay Uniform Code Committee meetings!



### **Richmond Arts & Culture Commission Awards 2018-19 Community Art Grants**

The Richmond Arts & Culture Commission selected 10 out of 25 applicants for the 2018-19 Neighborhood Public Art (NPA) Mini-Grants. Mediums will include multi-media, literary and performing arts, music, and murals. An annual \$65,000 in General Funds has supported Neighborhood Public Art grants since 1997.

- 1) Anna Scaiano: “Bridging the Gap” - Mosaic/ Mural  
Mosaic artwork on the bridge leading to the school, and a mural on one of the school buildings at Verde Elementary School in North Richmond, are the focus of this grant.
- 2) Alfonso Leon: “One Richmond Unifying Community” - Multi Media  
A mural at Richmond High School after a series of workshops about mural painting techniques makes up this project. Students and the community will paint together.
- 3) Christy Chan: “Inside Out” - Visual Art Projection  
"Inside Out" will be a series of video projections on an outside wall at Richmond Civic Center. The projections will be of text written by local residents.
- 4) Tamara Shiloh: “Just Imagine Kidz” - Literary Project  
Bringing kids K-6<sup>th</sup> grade together with books in barbershops is the focus of this project. It will help kids with reading skills while they are waiting to have their hair cut.
- 5) Shantina Jackson: “Cops & Kids Unity” – Mural  
This project will teach 5 police and 10 youth to how to paint a mural together on the RPAL building at 2200 Macdonald Avenue/ 23rd Street.
- 6) Tania Pulido: “Richmond Purple Tree Collard” - Multi Media

This storytelling history project will result in a book series called “Follow the Plant, Follow the Story”. It will track the migration of seeds, plants and people to Richmond.

7) Ciera-Jevae Gordon/RYSE: “Lead with Love II” - Multi Media

This is a multi-media Showcase aimed at connecting the community with the youth from RYSE. Personal experiences will be conveyed, and positive messages shared.

8) Tracey Mitchell: “Money Speak” – Performing Arts

This is a drama by high school students, followed by a one hour talk with the audience about the consequences of community violence. Conflict resolution is the goal.

9) Antu Antinao: “Son Jarocho for Richmond” – Music

Community workshops will teach a musical genre/ tradition influenced by Arabic and Spanish music, and freed African slaves and Indigenous people from Veracruz, Mexico.

10) Amanda Elliott/Richmond Main Street: “Art through Transition” – Multi Media

The downtown Richmond community will explore the relationship between art and community development in 3 art exhibits by local artists and youth.

For more information, contact Michele Seville, Arts & Culture Manager, at [mseville@ci.richmond.ca.us](mailto:mseville@ci.richmond.ca.us).

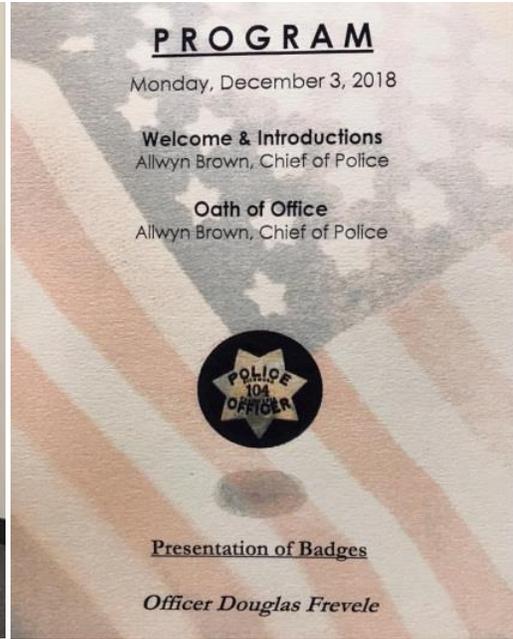




### **Police Officer's Swearing-In Ceremony**

The Richmond Police Department welcomed a new member to our crime fighting team. Officer Douglas Frevele was sworn in by Chief Brown and Asst. Chief French at RPD on Monday, December 3<sup>rd</sup>. Officer Frevele is a recent graduate of the Contra Costa Sheriff's Academy, Class of 186.





**Congratulations to these RETIREES!**

Richard Mitchell



This week, Richard Mitchell, the Director of Planning and Building Services since 2005, announced that he will retire effective, December 30<sup>th</sup>.

Richard is a Richmond native who graduated from John F. Kennedy high school in 1969. He joined the City in 1999 after working for many years in private industry. Richard considers himself very fortunate to have had the opportunity to work in his home town and to participate in many exciting and transformative projects including the renovation of the Civic Center, ex-Ford Assembly Building, Richmond Plunge, and the adoption of a new General Plan, zoning and specific plans. He is very excited about new construction that is under way in the City and equally excited

about prospects for development of the UC Field Station and the re-invention of Pt. Molate. He wishes to express his gratitude to the Mayors and City Councils that he has served and he would like to acknowledge the dedication and hard work of his colleagues.

Rosemary Harris



Please join us in congratulating Rosemary Harris on her retirement!

Rosemary has 15 years of service with the City of Richmond and has spent the last 12 years as a tremendous asset to the Building Division. Our Permit Center customers were always in good hands with her attending to their needs. Rosemary could always be counted on to pitch in and help whenever it was needed.

Rosemary... We wish you a happy and fulfilling retirement. You will be greatly missed!

Ruby Benjamin



The Department of Infrastructure, Operations and Maintenance would like to congratulate Code Enforcement Officer Ruby Benjamin on her retirement!

Ruby started her career with the City of Richmond in the Planning Department as a Planning Technician II. In 2009, Ruby transferred to the Police Department and became a Code Enforcement Officer. Honored by the Coronado Neighborhood Council and others for her commendable work in helping to beautify neighborhoods, as well as receiving commendations and awards, Ruby has been a tremendous asset to the City of Richmond and will truly be missed.

We wish you all the best!

#### 4. **City Manager's Office**

##### **Recycling and Bulky Item Disposal Options during the Holiday Season**

As the holiday season approaches, the City Manager's Office Community Development, Environmental and Health Initiatives Division encourage residents to consider the options below for disposing of bulky items, bagged items, and household hazardous waste (HHW). Information regarding all of the programs can be found by visiting, [www.richmondenvironment.org](http://www.richmondenvironment.org). Thank you for taking the time to properly dispose of bulky items, HHW, and other materials in an environmentally responsible manner.

##### **Richmond Bulky Item Pick-up:**

Richmond Single-family, Duplex and Multi-Family (3-19 units) residents can receive a free Bulky Item pick-up. A limited number of items can be collected.

Please contact [Republic Services](#), (510) 262-7100, at least one week in advance to reserve your Clean-up day. Multi-family property owners or managers must call to schedule a collection. Due to space limitations of our waste collection vehicles, Clean-up day scheduling will be on a first-come, first-serve basis

### **Household Hazardous Waste:**

Richmond residents have two locations for disposing of Household Hazardous Waste (HHW) conveniently and for free. Please bring proof of residency. For more information on acceptable items, visit <http://www.recyclemore.com/content/local-hazardous-waste-collection-facility> or call (888) 412-9277.

1) West Contra Costa County Household Hazardous Waste Facility

101 Pittsburg Avenue, Richmond, CA 94801  
Open Every Wednesday, Thursday, Friday, and Saturday  
9:00 AM - 4:00 PM (Closed: Noon - 12:30 PM)  
(888) 412-9277

2) El Cerrito Recycling Center

7501 Schmidt Lane, El Cerrito, CA 94530  
Open every Tuesday for HHW Disposal  
8:00 AM - 5:45 PM  
(510) 215-4350



# Household Hazardous Waste Disposal

\*\*\*For residents of West County only



## Common Household Hazardous Waste (HHW)

Look for "danger," "warning," "caution," "poisonous," "corrosive," "toxic" and "flammable" on product labels. If you see these words, take any unwanted products to the West Contra Costa HHW Collection Facility for proper and safe disposal.

Cuando ya no quiera los productos tóxicos que se muestran abajo, llévelos a las instalaciones de recolección de desechos domésticos peligrosos de West Contra Costa (West Contra Costa Household Hazardous Waste (HHW)) para que los reciclen o los desechen en una forma segura.



Automotive fluids & batteries  
Baterías y líquidos para automóviles



Fluorescent bulbs & tubes\*  
Tubos y bombillos fluorescentes\*



Paints, stains & solvents  
Pintura, barniz y disolvente



Household batteries\*  
Baterías y pilas\*



Household cleaners, aerosols & sprays  
Aerosoles, rociadores y productos de limpieza



Pharmaceuticals\*  
(no controlled substances)  
Productos farmacéuticos  
(pero no sustancias controladas)



Pesticides, garden chemicals & pool chemicals  
Pesticidas, productos químicos para jardines y piscinas



Fats, oils & grease  
(from food products, not hazardous waste)  
Grasas, mantecas y aceites  
(de cocina, no desechos peligrosos)



Mercury-containing items  
Artículos que contienen mercurio



Needles, syringes & lancets  
Accepted in an approved sharps collection container. Call 1-888-412-9277 to request a free container, and one will be mailed to you – one time only – at no cost. You will receive a new container when dropping off the full container at the HHW Facility.



Electronics  
Aparatos electrónicos

Agujas, jeringas y lancetas  
Aceptados en recipientes aprobados para objetos afilados. Llame al 1-888-412-9277 y pida un recipiente gratis. Le enviaremos uno por correo – una sola vez – sin costo. Recibirá un recipiente nuevo cuando entregue uno lleno en las instalaciones "HHW".

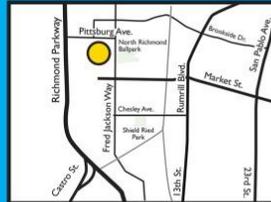
### These items are NOT accepted:

- Explosives including firearms
- Radioactive materials
- Pressurized gas cylinders over 5 gallons
- Medical waste

### Estos artículos NO se aceptan:

- Explosivos y armas de fuego
- Materiales radiactivos
- Cilindros de gas bajo presión y que sean de más de 5 galones
- Desechos médicos

## Drop-Off at the West Contra Costa HHW Collection Facility



**NO APPOINTMENT NEEDED!**  
**FREE FOR WEST CONTRA COSTA RESIDENTS**

101 Pittsburg Avenue, Richmond  
1,000 feet east of the Richmond Parkway

Hours of Operation  
Wednesday, Thursday, Friday & Saturday  
from 9 am-4 pm  
(closed 12:00-12:30 pm for lunch)

Bring proof of residency.  
Businesses can call for information and fees.

No more than 15 gallons or 125 pounds of hazardous waste is allowed to be transported per vehicle per visit. Individual containers are limited to 5 gallon capacity.

**¡NO NECESITA HACER UNA CITA!**  
**SERVICIO GRATUITO PARA LOS RESIDENTES DE WEST CONTRA COSTA**  
Para obtener más información en español, llame al 888-412-9277

### HHW pickup for seniors 60 years & older and the disabled

Call 888-412-9277 for an appointment and eligibility details.

### Recolección de desechos peligrosos para personas mayores de 60 años o discapacitados

Llame al 888-412-9277 para pedir cita y saber si reúne los requisitos.



\*Additional drop-off locations in Contra Costa County may be available. See [www.earth911.com](http://www.earth911.com).

\*Es posible que haya sitios adicionales para llevar desechos en Contra Costa. Búsquelos en [www.earth911.com](http://www.earth911.com).

## Holiday Tree Disposal and Recycling Options:

Visit <http://www.ci.richmond.ca.us/1722/Bulky-Items> to view the options for properly disposing of holiday trees. For more information please contact Republic Services at (510) 262-7100.

## 5. City Manager Chronicles

I have listed below some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the varied issues with which our organizations deals routinely.

Meetings and events of note during the past week included:

- Met with members of the Richmond Chamber of Commerce to discuss how to continue fostering economic development in the city, as well as partnering with the business community in current policy initiatives and implementation.
- Joined a tour of the West County Family Justice Center, met Executive Director Susun Kim, received an overview of services that are provided to their clients and explore ways to continue and expand the City's support for the Center.
- Received an update from Emergency Services Manager Genevieve Pastor-Cohen on the city's Emergency Volunteer Program and discussed implementation of the program to better manage volunteers' efforts in the event of a catastrophic or natural disaster.
- Participated in the quarterly city of Richmond and East Bay Regional Parks District liaison meeting to discuss matters of mutual interest such as updates on Measure FF, the North Richmond Shoreline, the Miller/Knox Land Use Plan, and Point Molate planning.
- Discussed with City staff ongoing updates and proposed policy recommendations regarding the Richmond Housing Authority.
- Participated in recurring meetings with the executive directors of the Engineering and Capital Improvements Department, Human Resources Department, and Transportation Division to receive updates related to their staff, current projects, and provided direction for future implementation of their assigned responsibilities.
- Attended the monthly Contra Costa Mayor's Conference in Walnut Creek where announcements were made regarding appointments to the Local Agency Formation Commission (LAFCO), updates from the League of California Cities, and discussions on various other regional county-related topics.

## 6. **City Clerk's Office**

### **Apply for Your U.S. Passport at Richmond City Hall!**

The City of Richmond City Clerk's Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 AM to 4:00 PM  
 Wednesday: 10:00 AM to 4:00 PM  
 Friday: 10:00 AM to 2:00 PM  
 (Closed 12:00 PM to 1:00 PM – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. No drop in service for same day appointments or scheduling future appointments is available at this time; you **must** call **(510) 620-6786** to schedule **all** appointments.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – [travel.state.gov](http://travel.state.gov).

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



**Apply for your U.S. Passport at Richmond City Hall!**

**BY APPOINTMENT ONLY  
NO WALK-IN SCHEDULING OF APPOINTMENTS  
YOU MUST CALL (510) 620-6786**

**Go to: [www.ci.richmond.ca.us/passports](http://www.ci.richmond.ca.us/passports)  
for application forms and information**

 City of Richmond  
City Clerk's Office  
450 Civic Center Plaza, Ste. 300  
Richmond, CA 94804

**PASSPORT SERVICE HOURS**  
Monday: 10:00 a.m. to 4:00 p.m.  
Wednesday: 10:00 a.m. to 4:00 p.m.  
Friday: 10:00 a.m. to 2:00 p.m.  
(Closed 12:00 p.m. to 1:00 p.m.)  
**BY APPOINTMENT ONLY - NO WALK-INS  
YOU MUST CALL (510) 620-6786**

## 7. **Community Services Department**

### **Classes Going Swimmingly**

In November, the Richmond Swim Center had the last session of swim lessons for the calendar year. The session was filled with kids, teens, and adults who wanted to learn or improve swimming skills. The smoke due to the Camp Fire caused some pool closure days, but the classes were all rescheduled by the end of the month. The next session of lessons will resume in February 2019.





## Winter Swim Lessons

| Course Title            | Session Dates | Days      | Times (per session) | Age             | Cost       | Location                               |
|-------------------------|---------------|-----------|---------------------|-----------------|------------|--|
| Sea Horse               | Session I     | 2/2-2/16  | Sa                  | 10:30am-11:00am | 3-5 years  | \$36- resident<br>\$45-non-resident    |
|                         | Session II    | 3/9-3/23  | (3x)                | 11:05am-11:35am |            |  |
|                         | Session III   | 4/13-4/27 |                     |                 |            |  |
| Starfish                | Session I     | 2/2-2/16  | Sa                  | 10:30am-11:00am | 6-12 years | \$36- resident<br>\$45- non-resident   |
|                         | Session II    | 3/9-3/23  | (3x)                | 11:05am-11:35am |            |  |
|                         | Session III   | 4/13-4/27 |                     |                 |            |  |
| Beta                    | Session I     | 2/2-2/16  | Sa                  | 10:30am-11:00am | 6-12 years | \$36- resident<br>\$45- non-resident   |
|                         | Session II    | 3/9-3/23  | (3x)                |                 |            |  |
|                         | Session III   | 4/13-4/27 |                     |                 |            |  |
| Piranha                 | Session I     | 2/2-2/16  | Sa                  | 11:05am-11:35am | 6-12 years | \$36- resident<br>\$45- non-resident   |
|                         | Session II    | 3/9-3/23  | (3x)                |                 |            |  |
|                         | Session III   | 4/13-4/27 |                     |                 |            |  |
| Teen/Adult Swim Lessons | Session I     | 2/2-2/16  | Sa                  | 11:40am-12:25pm | 13+ years  | \$30- resident<br>\$37.50-non-resident |
|                         | Session II    | 3/9-3/23  | (3x)                |                 |            |  |
|                         | Session III   | 4/13-4/27 |                     |                 |            |  |
| Private Swim Lessons    | Session I     | 2/2-2/16  | Sa                  | 10:30am-11:00am | 3+ years   | \$63- resident<br>\$78.75-non-resident |
|                         | Session II    | 3/9-3/23  | (3x)                | 11:05am-11:35am |            |  |
|                         | Session III   | 4/13-4/27 |                     | 11:40am-12:10pm |            |  |

### REGISTRATION INFORMATION

| *Session | Session Dates | Registration Opens |
|----------|---------------|--------------------|
| I        | 2/2-2/16/19   | 1/21/19            |
| II       | 3/9-3/23/19   | 2/25/19            |
| III      | 4/13-4/27/19  | 3/25/19            |

Register online: <https://apm.activecommunities.com/richmond>,  
 or in person: Recreation Complex Registration Office  
 3230 Macdonald Ave. Richmond, CA 94804  
 Reg office Hours: Mon-Fri 8:30am-4pm Ph: 510-620-6793  
 \*Registration & Session Dates are subject to change

**Selecting the Right Class:** Please check the description of class levels, and ASK FOR HELP if you need additional information by calling staff at either pool during open hours. In order to pass to any level, ALL skills from previous class must be achieved. If you select the wrong level or class, we cannot transfer into another class. Please register for only one class per session, per child. **No refunds, credits or transfers.**

## 8. **Engineering & Capital Improvement Department (ECIP)**

### Engineering/CIP Departments

#### Engineering Projects:

The San Pablo Avenue Complete Streets Project is a federally funded corridor enhancement project that focuses on multimodal access, safety and connection along San Pablo Avenue between Rumrill Boulevard and La Puerta Road. The project is a partnership between the cities of San Pablo and Richmond, with major funding (\$5.978 million) from a One Bay Area Grant (OBAG). The City of San Pablo is the lead agency for the project.

The project includes installation of new traffic signals at La Puerta Road and Robert Miller Drive, and installation of sidewalk, bicycle facilities, crosswalks, and lighting improvements along San Pablo Avenue from Rivers Street to La Puerta Road.

Key elements of the project include:

- Modification of the existing road section to add Class 2 bike lanes in both directions of travel;
- Sidewalk installation on the west side of San Pablo Avenue from Rivers Street to La Puerta Road (southbound), and from Rivers Street to Lancaster Drive on the east side (northbound);
- Removal of an existing slip lane into Robert H. Miller Drive and replacement of a right turn pocket;
- Installation of a new traffic signal at La Puerta Road;
- Modification of existing traffic signals at Rivers Street and Robert H. Miller Drive;
- Construction of soil nail and concrete retaining walls to allow the roadway to be widened sufficiently to accommodate the new facilities for non-motorized roadway use.

San Pablo Avenue will remain open to traffic in both directions at all times; however, for safety reasons, there will be times during construction when only one travel lane in each direction is available for vehicular traffic.

During the last couple of weeks, work has included: construction of curb, gutter and sidewalk on the west side of San Pablo Avenue between Robert H. Miller Drive and La Puerta Road, preparation for installation of streets lights along the corridor, and installation of a retaining wall on the west side of San Pablo Avenue.

Project information is available on the following website:

<https://www.sanpabloca.gov/1416/San-Pablo-Avenue-Complete-Streets-Projec>.

Construction questions can be directed to the Construction Manager, Jaemin Park, at [jpark@park-eng.com](mailto:jpark@park-eng.com) or (925) 818-375.



San Pablo Avenue Complete Streets Project

Construction of pedestrian improvements continues on the 37<sup>th</sup> Street Bicycle & Pedestrian Improvements Project. This project is funded by a federal grant and local funds and includes installation of: bicycle facilities and curb ramps along 37<sup>th</sup> Street from Center Avenue to Cerrito Avenue; pedestrian count-down timers at the signalized intersections with Macdonald Avenue and Barrett Avenue; a new left turn arrow for both directions of travel for Barrett Avenue traffic at 37<sup>th</sup> Street; and pedestrian bulb-outs at the intersection with Macdonald Avenue.

The Richmond City Council awarded the construction contract to W. R. Forde, and construction management and inspection services are being provided by Ghirardelli Associates.

This week, the Contractor compacted soils, placed forms, and poured concrete on the northeast corner of the intersection with Macdonald Avenue. Both of the bulb-outs on the north side of the intersection are now complete, and the temporary traffic lane configuration has been shifted to the north side of the intersection. The Contractor demolished the concrete at the southeast corner of the intersection in preparation for installation of another bulb-out.



37<sup>th</sup> Street Bicycle & Pedestrian Improvements Project

Streets Division:

Crews extended the ADA curb and refreshed color curbs at 440 Civic Center Plaza, paved the tennis court at Nichol Park, and patched a storm drain area at 1400 South 50<sup>th</sup> Street. In addition, crews extended and refreshed a red curb on Macdonald Avenue and Harbour Way, replaced a sign at the entrance of the Wastewater Treatment Plant, replaced a sign and pole on Tewksbury Avenue and Canal Boulevard, and worked from the outstanding pothole list in various locations around the City.



Curb Refresh at 440 Civic Center Plaza



Paving Work at Nichol Park Tennis Court





Storm Drain Patch at 1400 South 50<sup>th</sup> Street



Curb Refresh on Macdonald Avenue



Sign Replacement at Wastewater Treatment Plant



Sign Replacement on Tewksbury Avenue

Street sweeping staff performed residential sweeping services for the first Monday through Friday in Parchester Village, Hilltop Bayview, Hilltop Green, Fairmede/Hilltop, Carriage Hills north side, El Sobrante Hills, Greenbriar, Hansford Heights, Via Verda, San Pablo Dam Road, Bristole Cone, May Valley, Vista View, and Clinton Hill I neighborhood council areas.

Signs and Lines repaired 5 signs, installed 8 new signs and poles, and painted 281' of curbs and zoning.

Electrical Division:

Crews installed a streetlight "J" pole on 12<sup>th</sup> Street and Barrett Avenue and installed a traffic signal head on Hilltop Drive and Research Drive and at Richmond Parkway and Gertrude Avenue.



Streetlight Installation on Barrett Avenue



Traffic Signal Installation on Hilltop Drive



Traffic Signal Installation on Richmond Parkway

## 9. **Finance Department**

The auditors from Maze and Associates have been on site since November 13, 2018 doing the annual review of the financial records of the City. They are checking the accuracy of records, compliance with accounting methods, and the soundness of financial practices, including internal controls in order to generate the Comprehensive Annual Financial Report (CAFR). The auditors are also initiating the Single Audit, which is an organization-wide financial statement that examines entities that expend \$750,000 or more of federal assistance received for operations. Staff members from different divisions are working to complete additional reports/data requested in the first open checklist items provided by the auditors.

### November 2018 Business License Filings

The Finance Department is reporting that there were a total of 43 new Business License filings in the month of November 2018, with 52 jobs created as a result.

| COMPANY                           | BUSINESS_TYPE     | EMP | START DATE |
|-----------------------------------|-------------------|-----|------------|
| EL MEXICANO DELI                  | RESTAURANT        | 1   | 01-Nov-18  |
| SKY MUSIC LLC                     | RETAIL            | 1   | 01-Nov-18  |
| DION WINTER BODY WORK             | MASSAGE THERAPIST | 1   | 02-Nov-18  |
| LEVEL343 LLC                      | CONSULTANT        | 1   | 05-Nov-18  |
| TASHI TSOMO                       | RENTAL PROPERTY   | 2   | 05-Nov-18  |
| GOOD SHEPHERD HEALTHCARE SERVICES | PROFESSIONAL SVS  | 1   | 05-Nov-18  |
| SENSOR IQ LLC                     | CONSULTANT        | 1   | 05-Nov-18  |
| ROOTS CONSTRUCTION & LANDSCAPE    | LANDSCAPE SVS     | 1   | 05-Nov-18  |
| SCUBA 75                          | INTERNET SALES    | 1   | 05-Nov-18  |
| JAMES WIGGINS                     | RENTAL PROPERTY   | 0   | 05-Nov-18  |
| JOSE CLEANING                     | JANITORIAL SVS    | 2   | 06-Nov-18  |
| NAVID AUTO SALES                  | AUTO DEALER       | 1   | 07-Nov-18  |

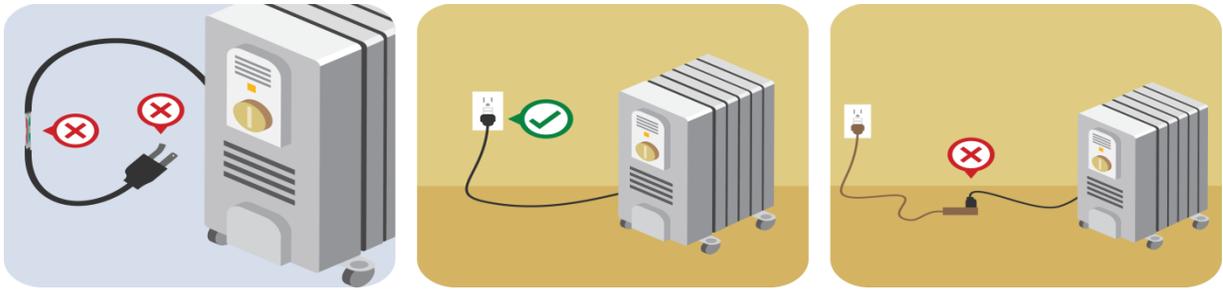
|                                    |                    |   |           |
|------------------------------------|--------------------|---|-----------|
| QINGYONG ZHENG PENSION PLAN TRUST  | RENTAL PROPERTY    | 2 | 07-Nov-18 |
| CCP HOME CARE AGENCY               | ELDERLY CARE SVS   | 2 | 08-Nov-18 |
| 2 CLEAN HEADLIGHTS                 | PEDDLER/SOLICITOR  | 0 | 08-Nov-18 |
| BAY AREA REGISTRATION SERVICES     | PROFESSIONAL SVS   | 1 | 08-Nov-18 |
| SUNSHINE BUILDING MAINTENANCE, LLC | JANITORIAL SVS     | 1 | 09-Nov-18 |
| 5 STAR CLEANING ASSOCIATES         | JANITORIAL SVS     | 1 | 09-Nov-18 |
| T & T HYDROPONIC                   | GARDEN SUPPLY      | 2 | 11-Nov-18 |
| HULA HALAU O'KALIMA                | PROFESSIONAL SVS   | 1 | 11-Nov-18 |
| FINISHED IN 52 INSURANCE SCHOOL    | INSURANCE SERVICES | 1 | 13-Nov-18 |
| CYNTHIA OROZCO RENTALS             | EQUIP RENTAL/SALES | 1 | 14-Nov-18 |
| WEN Q TAX & INSURANCE SERVICES     | TAX PREPARER       | 1 | 14-Nov-18 |
| PREMIER CAR SALES GROUP INC.       | AUTO DEALER        | 1 | 14-Nov-18 |
| AMIR ROSTAMI                       | RENTAL PROPERTY    | 2 | 14-Nov-18 |
| IAN CLOPTON                        | RENTAL PROPERTY    | 0 | 14-Nov-18 |
| WAYPOINTE CHRISTIAN FELLOWSHIP     | NONPROFIT ORG      | 5 | 16-Nov-18 |
| LEADING MARKETING                  | INTERNET SALES     | 1 | 19-Nov-18 |
| LA LUPITA MEXICAN: EATERY          | RESTAURANT         | 1 | 19-Nov-18 |
| YESSICA ZHU & DAVID P. BUTH        | RENTAL PROPERTY    | 0 | 19-Nov-18 |
| LIYANNA CANNEDY                    | RENTAL PROPERTY    | 0 | 20-Nov-18 |
| PETER NERVO                        | RENTAL PROPERTY    | 0 | 20-Nov-18 |
| THE LIVING APOTHECARY              | WAREHOUSE          | 6 | 20-Nov-18 |
| MODEST GOODS                       | HOME BASED         | 1 | 21-Nov-18 |
| JUSBNRL ENTERTAINMENT              | ENT/PRODUCTION     | 1 | 26-Nov-18 |
| AJM REALTY                         | CONSULTANT         | 1 | 26-Nov-18 |
| CRUZ MAINTENANCE                   | MAINTENANCE        | 1 | 28-Nov-18 |
| JOSEFA SOLANO BUILDING MAINTENANCE | MAINTENANCE        | 1 | 28-Nov-18 |
| K DAVIS ENTERPRISE                 | RETAIL             | 1 | 28-Nov-18 |
| BERKELEY MATERIALS SOLUTIONS       | RESEARCH           | 1 | 29-Nov-18 |
| NORTH CAL SMOG                     | SMOG STATION       | 1 | 29-Nov-18 |
| K.A. CLEANING SERVICE              | JANITORIAL SVS     | 0 | 30-Nov-18 |
| VIA RAPIDA SERVICES                | INSURANCE SERVICES | 2 | 30-Nov-18 |

## 10. **Fire Department**

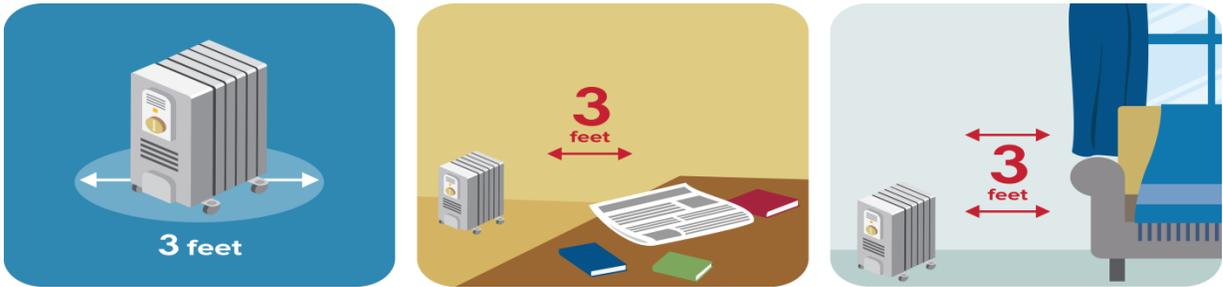
### **Holiday Safety Message from Richmond Fire Prevention**

With fall in full swing and winter on the way, temperatures will drop. Using appliances such as ovens as heaters is dangerous. Firefighters have responded to numerous fires caused by people using ovens and hair dryers to keep themselves warm. If you will be using a space heater, please take note of the following reminders, as space heaters are responsible for 79% of deaths in fires involving heating equipment inside homes (source: National Fire Protection Association).

- Do not leave your space heater unattended, or fall asleep with it on.
- Inspect your space heater for cracked or damaged cords and broken plugs. Plug space heaters directly into wall outlets and never into an extension cord or power strip.



Place portable space heaters on a solid, flat surface and at least three feet from anything that can burn, including paper materials, clothes, curtains, etc.



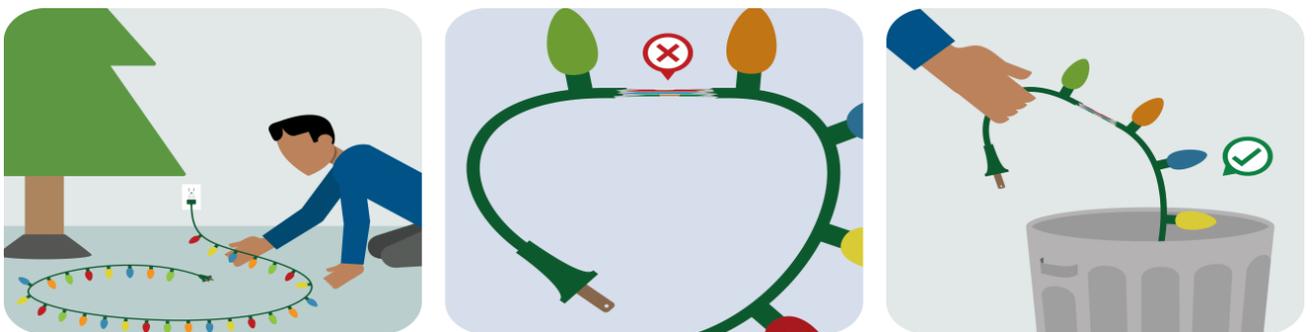
Lastly, always remember to make sure all the smoke detectors and fire alarms in your home function properly.

**Greetings and Happy Holidays from Fire Marshal Govan**

As we enter the holiday season, the Fire Prevention Division wants to ensure yours is joyous and safe. Your family and loved ones can enjoy the season by safeguarding against hazards. For many, decorating the tree with lights and ornaments is a family tradition. Festive items associated with the holiday season such as trees, lights, and candles can present fire risks that can turn this festive time of year into a devastating one.

Here are some recommendations to prevent fire risks in your home:

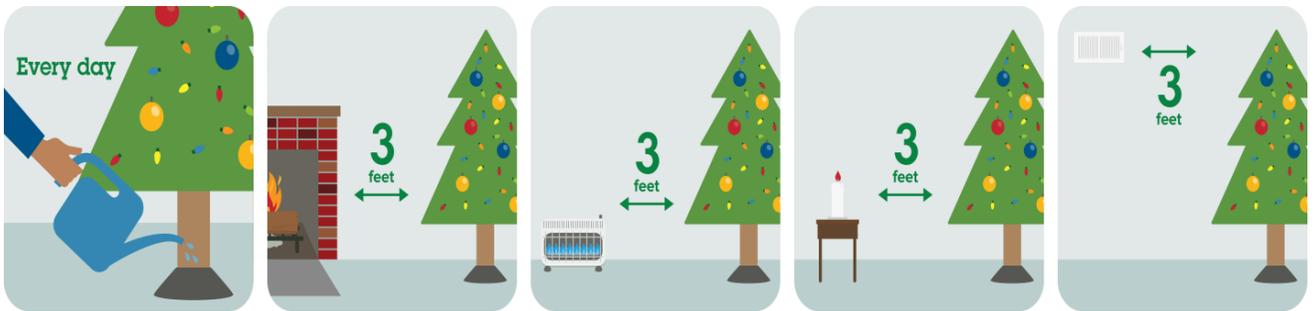
Throw away light strands with frayed or pinched wires.



Always unplug your Christmas tree lights before going to bed or leaving your home.



Water your Christmas tree every day. Keep your Christmas tree at least 3 feet away from heat sources like fireplaces, radiators, space heaters, candles, and heat vents.



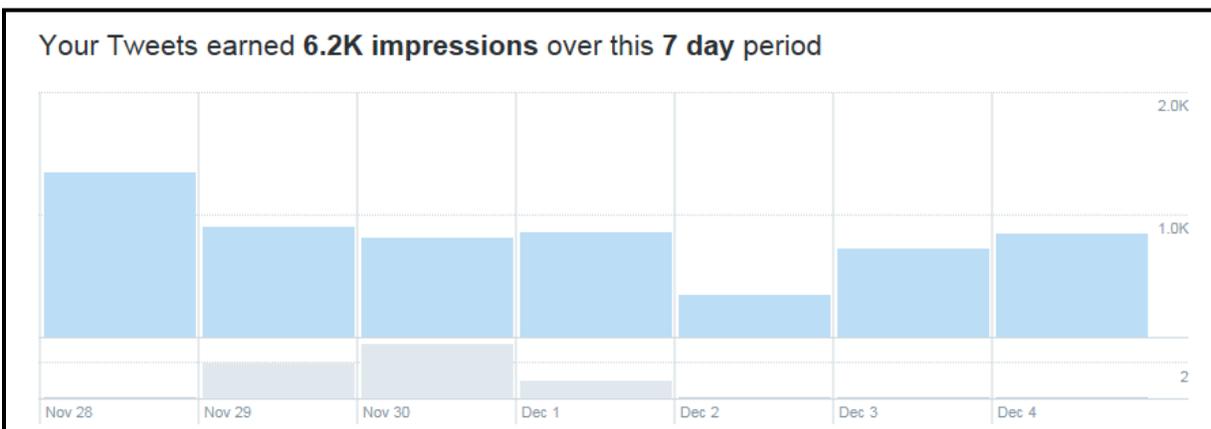
## 11. Information Technology

### Facebook Statistics for the week ending December 07, 2018

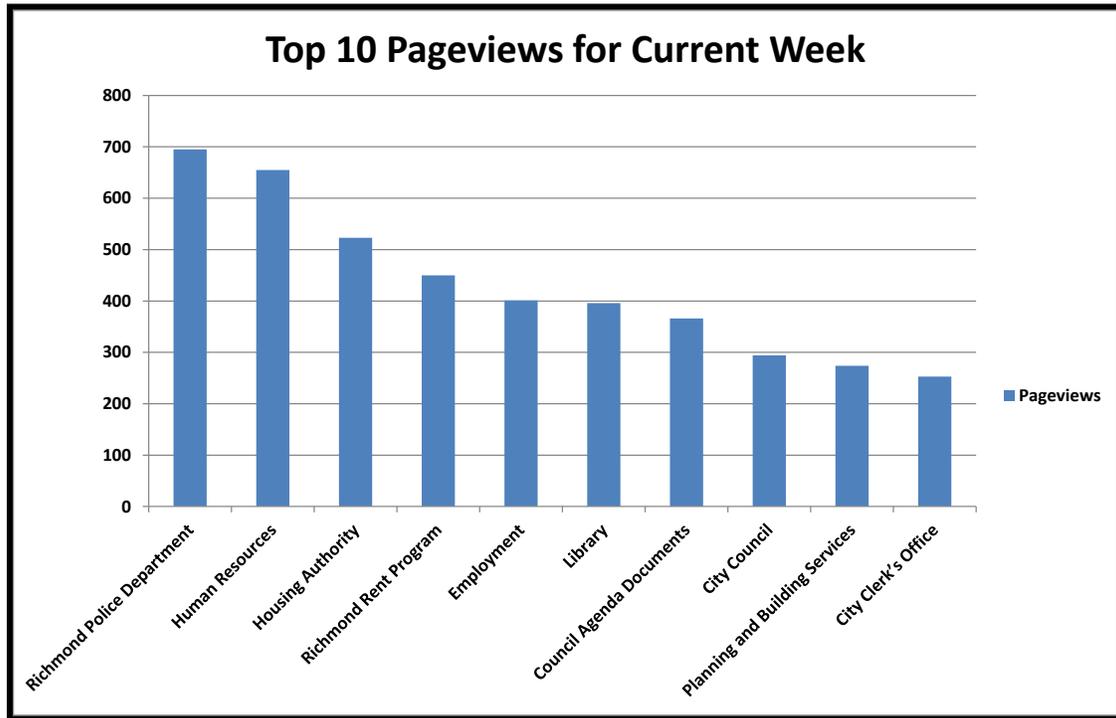
- ✓ Total page views increased by 100%
- ✓ Total video views increased by 24,500%

KCRT's videographers Brian Bland and Christian Wimmer present a look of Richmond, California from the sky has been a bit hit so we are listing this again.  
<https://www.youtube.com/watch?v=Hly13EXOKiM>

### Twitter Statistics



Website Statistics for the week of December 07, 2018



KCRT DATANET FOR THE WEEK

**RICHMOND POLICE ACTIVITIES LEAGUE  
RICHMOND KIWANIS CLUB  
FUNDRAISER**

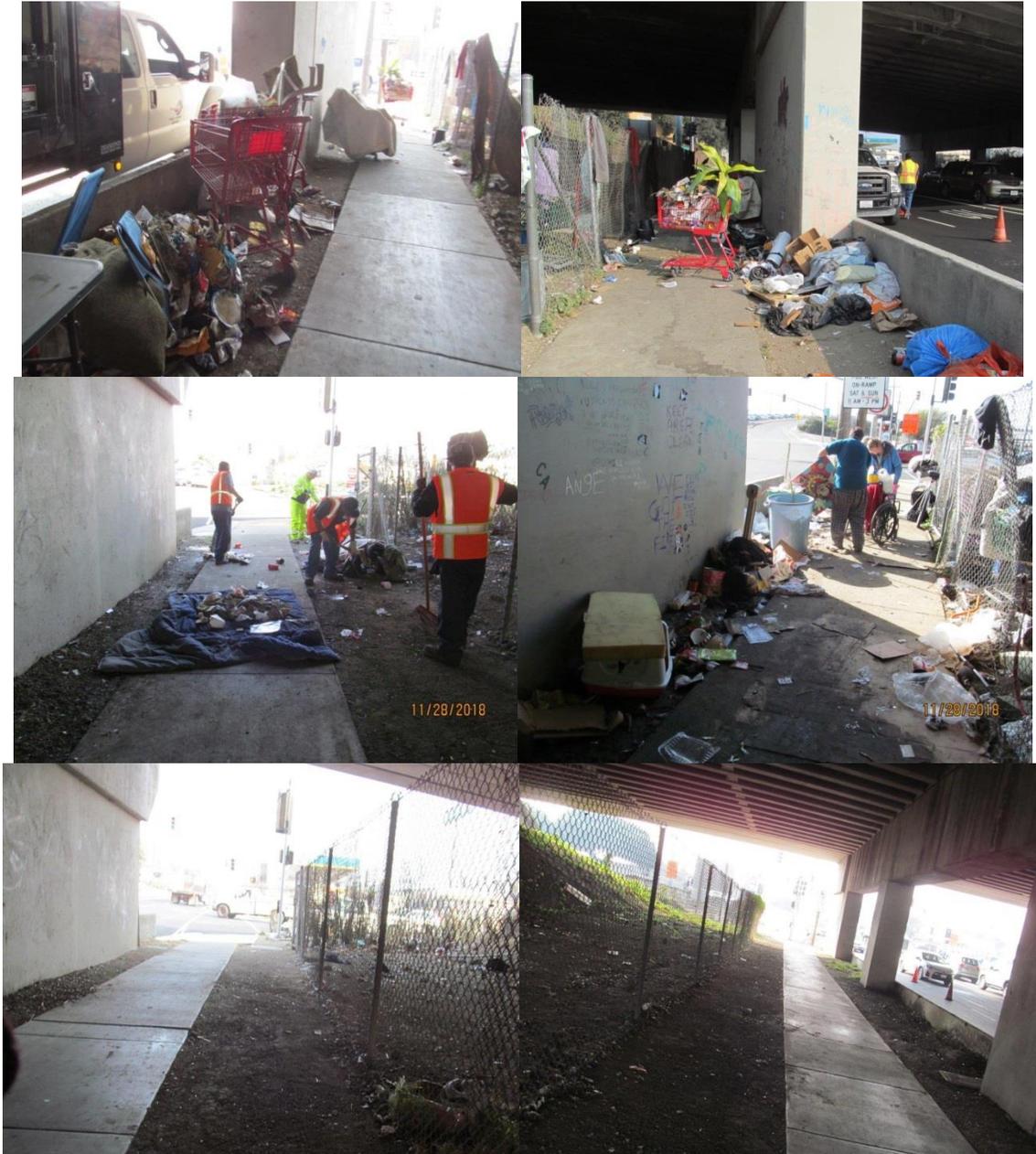
Purchase **See's CANDIES** to help support RPAL & Kiwanis Club

**Now until December 23rd  
at The Shops at Hilltop  
or visit [RPAL.org](http://RPAL.org) to order online**

## 12. Infrastructure Maintenance and Operations (DIMO)

### Abatement

Abatement crews abated I-80 and Central Avenue Underpass sidewalk, abated homeless encampments from public view, cleared out a v-ditch to prevent road flooding, and removed trash and graffiti from various locations throughout the City.



I-80/Central Underpass



Homeless Encampments



V-Ditch





Illegal Dumping



Graffiti

Code Enforcement

Code Enforcement staff observed a large amount of overgrown vegetation on a property. The property owner was issued a notice of violation and an administrative citation before properly maintaining the property and removing the overgrown grass.



Before and After

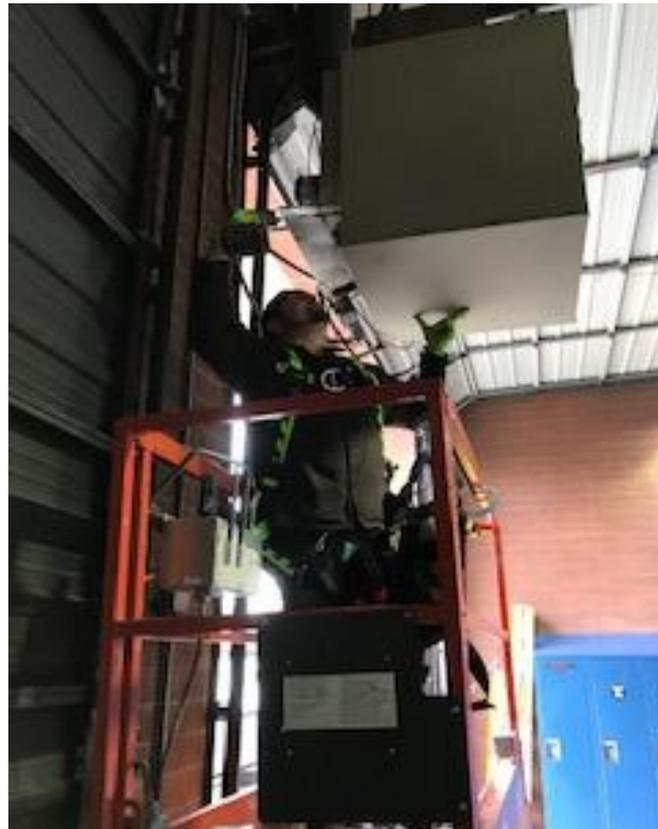
Code Enforcement received a complaint regarding a sign violation. The “Hacienda” sign had not been removed after the business closed. Staff made contact with the property owner through a Notice of Violation letter and the sign was removed.



Before and After

### Facilities Maintenance

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, cleared a clogged drain at Fire Station #66, replaced the air conditioner blower in the server room at 440 Civic Center Plaza, replaced all air filters in Civic Center Plaza, removed debris from the roof drains at the Library and Dispatch Center, installed a new microwave at the Corporation Yard in the break room, replaced a furnace at Booker T. Anderson Community Center, fixed the gate near the Carpenter's shop, replaced expended fire extinguisher at the Main Library, and repaired a furnace at Fire Station #64.



Furnace Repair at Fire Station #64

Utility Workers continued with weed abatement around Civic Center Plaza, attended training, set-up tables for meetings, and maintained 29 City-owned facilities.

Parks and Landscaping:

General Maintenance crews trimmed trees at the Main Library, weeded Parchester Community Center, cleaned Macdonald Avenue bus stop, repaired irrigation at Shields-Reid Park, mowed Judge Carroll Park, removed debris from parks and right of ways, cleaned a portion of the Railroad Avenue parking area, removed hazardous waste from yard, replaced damaged signs at multiple locations, removed graffiti at Huntington Park, removed leaves at various locations, cleared storm drains of debris, and refurbished the kiosk at the Point Molate Beach Park.



Kiosk Replacement at Pt. Molate

Hilltop District crews continued general maintenance around the business area, completed weed abatement at Country Club and Bay Vista Parks, started mulch installation on medians at Hilltop Drive and Hilltop Mall Road, started weed abatement on Atlas Road, and continued maintenance of v-ditches in the area.



Atlas Road Maintenance

Marina District crews continued with the Esplanade Landscape Project, removed graffiti from various locations, repaired light bollards, mowed turf, removed tree branches, and performed storm patrol.



Bollard Repair

### 13. **Office of Neighborhood Safety (ONS)**

The Office of Neighborhood Safety is proud to announce that RYSE Center has been selected as one of the five National Seed Communities of the inaugural [My Brother Keeper's \(MBK\) Community Challenge Competition](#). The Office of Neighborhood Safety and the Hidden Genius Project (HGP) will partner with RYSE

to grow community impact and ensure boys and young men and their families can live and thrive in humanity, love and possibility in the Richmond community. Through this effort, RYSE will work with the City of Richmond to deepen and enhance their local MBK Action Plan, as well as work to build and leverage many more cross-sector partners and champions in order to strengthen the MBK's local infrastructure.



#### 14. **Police Department**

##### **Kops for Kids Basketball Tournament**

The Richmond Police Activities League hosted their 3<sup>rd</sup> Annual Kops for Kids Basketball Tournament. The tournament was held from Friday, November 30<sup>th</sup> to Sunday, December 2<sup>nd</sup>. Over 16 travelling basketball teams participated including the Richmond PAL team. RPD staff and School Resource Officers were present to participate and mentor youth in the community. We are pleased to announce that the Richmond Police Activity League (RPAL) took first place in the tournament.





### **Holiday Helpers: The Guardians of Justice (GOJ)**

The holiday spirit is in full effect! The Guardians of Justice (GOJ), a Richmond Police Department employee group focused on diversity and equity, had a blast giving back by delivering free Christmas trees to a few awesome Richmond families. Special thanks to the Hilltop Christmas tree lot, Monterey Pines, Parchester Village, North Richmond, Pullman Point, and the Barrett Terrace Apartments for helping us organize this special surprise.





## 15. **Richmond Promise**

### **Richmond Promise is Hiring 2 Americorps VISTAs!! Start Date - February 19<sup>th</sup>!**

Are you passionate about supporting the college success of students from Richmond? Are you responsible, hard-working, and organized? You could be a Richmond Promise Americorps VISTA Fellow!

The Richmond Promise is seeking two awesome individuals who are passionate about the mission of the Richmond Promise and equitable access to higher education to join our team as Americorps VISTA Fellows February 2019-January 2020. The two roles are:

- College Success Coordinator
- Scholarship Operations & Data Coordinator

Learn more here. The ideal candidate for this role is someone who believes deeply in doing whatever it takes to help our students succeed, has relentless and rigorous attention to detail, enjoys efficiency and improvement of systems, and is excited about supporting a college going and graduating culture in Richmond, CA! S/he should thrive in a fast-paced and multifaceted environment, have experience and demonstrated success in balancing multiple priorities, enjoy building relationships with students and adults, and proactively solving challenges. Please share widely!

#### HOW TO APPLY

1. Applications are due January 11<sup>th</sup>
2. Visit the VISTA homepage:  
<https://www.nationalservice.gov/.../americorps/amicorpsvista>
3. From there, click the red Apply Now button.
4. Click the [My.AmeriCorps.Gov](#) link and search "Richmond Promise."
5. Questions? Email [jessie.stewart@richmondpromise.org](mailto:jessie.stewart@richmondpromise.org)

### **2019 Richmond Promise Scholarship Application is now open! Our Early Scholarship Deadline is December 21<sup>st</sup>**

Our 2019 Richmond Promise Scholarship application is now available to complete at our website, [richmondpromise.org](http://richmondpromise.org)

To be eligible for the Richmond Promise Scholarship, a student must:

- Be a resident of Richmond or North Richmond (i.e. have a Richmond home address)
- Have graduated from an eligible High School within the West Contra Costa Unified School District boundary area or received your General Educational Development/High School equivalency between June 2018-19
- Have attended an eligible High School at least 9<sup>th</sup>-12<sup>th</sup> grade consecutively

- Complete the Free Application for Federal Student Aid/Dream Act by the March 2<sup>nd</sup> California Grant deadline

All students who submit their application by the early deadline on December 21<sup>st</sup>, will be entered into a raffle to win FREE PRIZES! These include either Apple Air Pods or Beats Headphones.

Once again, the application can be found on the Richmond Promise website:

<https://richmondpromise.org/the-scholarship-application/>

Please share this opportunity with eligible students in your life!

The FAFSA application for financial aid can be found at <https://fafsa.ed.gov/>, and Dream Act application can be found at <https://dream.csac.ca.gov/>.



**RICHMOND PROMISE: EARLY SCHOLARSHIP DEADLINE!**

Apply by **December 21st** for a chance to **win FREE Prizes!**



- Are you a resident of Richmond or North Richmond?
- Will you graduate from a public, private, or charter school within the WCCUSD boundaries?
- Have you attended an eligible school since the 9th grade?
- Have you completed your FAFSA/Dream Act Application?

Receive up to **\$1,500** each year for 4 years of college and be entered into a raffle to win **Apple Air Pods** or **Beats Headphones!**

Application available at  
[WWW.RICHMONDPROMISE.ORG](http://WWW.RICHMONDPROMISE.ORG)



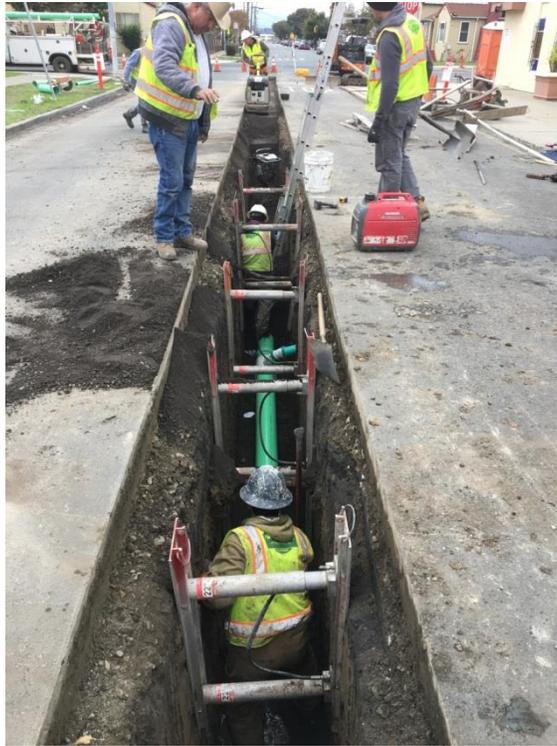
**RICHMOND PROMISE**

Questions? [mmolina@richmondpromise.org](mailto:mmolina@richmondpromise.org) // 530-794-8326

## 16. **Water Resource Recovery**

### Cutting/Carlson & Hoffman Wet Weather Improvement Projects

On October 1, 2018, construction began on the pipeline replacement projects at Cutting/Carlson & Hoffman Boulevards in the City of Richmond. These \$8.8 million projects will replace 4.5 miles of aging and damaged sewer pipe and are expected to be completed in September 2019.



Line replacement work along 23<sup>rd</sup> and Main.

### **Rehabilitation of Wastewater Treatment Plant Primary and Secondary Process Tanks**

As part of the \$6.7 million High Priority Plant Projects to address aging infrastructure and improve Wastewater Treatment Plant reliability and operating efficiency, both Primary Sedimentation Basins and all three Secondary Clarifiers are being rehabilitated this year prior to the rainy season. This project is expected to be completed by December 2018.



Secondary Clarifier #3 – Putting the influent pipe together.

For additional information on any capital projects, please contact the Veolia Capital Program Management team at (510) 412-2001, ext. 33106.

*Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.*



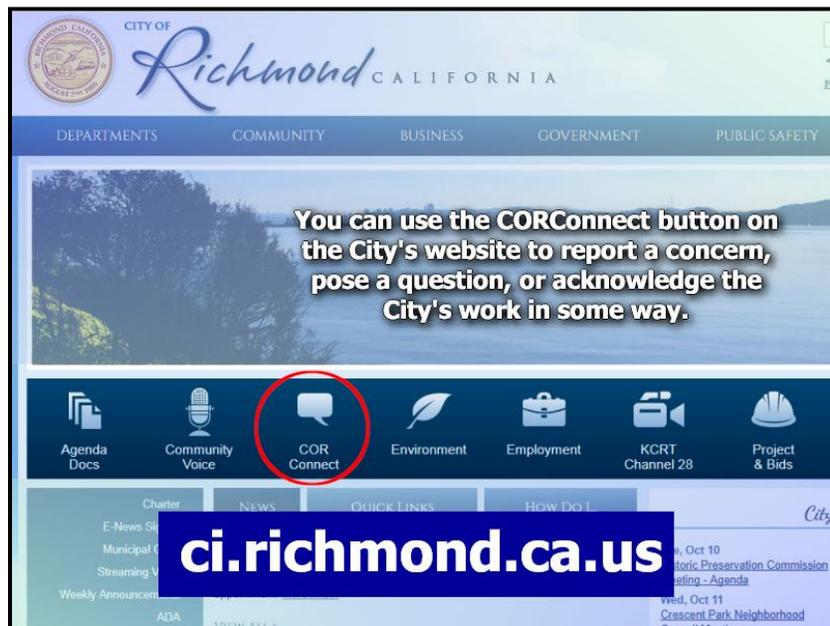
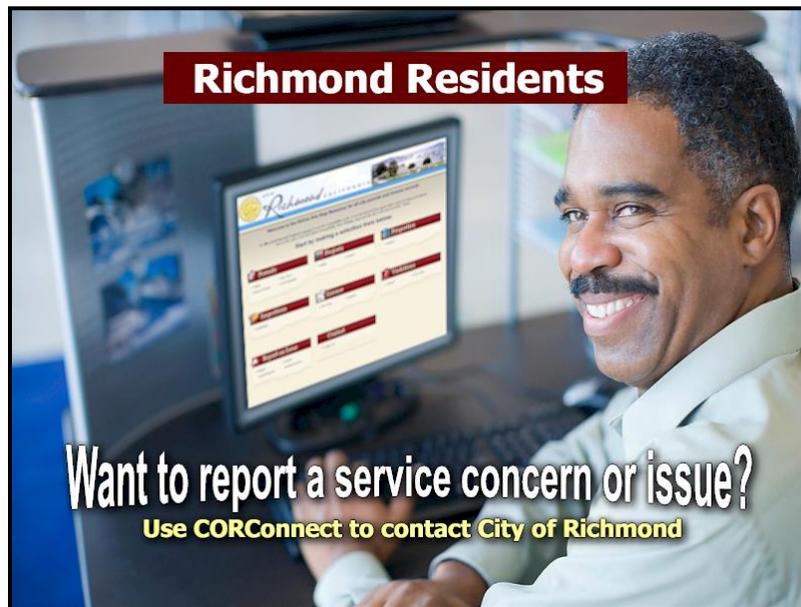
***Thank You!***

*Carlos Martinez  
City Manager  
City of Richmond  
450 Civic Center Plaza  
Richmond, California 94804  
(510) 620-6512*

*You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)*

See below to see options for connecting with the City of Richmond.

## Connecting with the City of Richmond



**On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.**




**You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.**

**Want to report a service concern or issue?**

**Use the City of Richmond Mobile Application:**



Available on the iPhone  Available on Google play 

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

**E-mail your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)**

**To contact us by phone:**

The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

**Using the CORConnect Application on the City's Website:**

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)

**Using the City of Richmond Mobile Application:**

The City of Richmond mobile app provides Richmond’s community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City’s events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond’s mobile phone app is available on the Apple App store and Google Play store.



QR Codes are available for easy downloading of this APP:

[Apple version of APP](#)

[Android version of APP](#)



We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)