

CITY OF RICHMOND, CA
HUMAN RESOURCES MANAGEMENT DEPARTMENT

**PERSONNEL BOARD
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
440 CIVIC CENTER PLAZA
RICHMOND, CA 94804**

**OCTOBER 25, 2018
MINUTES**

The regular meeting was called to order by Chair Steve Early at 5:15 p.m. on October 25, 2018.

1. ROLL CALL

Present: Steve Early, Chair
McKinley Williams, Board Member
Mindy Pines, Board Member

Absent: Kyra Worthy, Board Member
Ada Recinos, City Council Liaison

2. AGENDA REVIEW

3. STATEMENT OF CONFLICT OF INTEREST

- None

4. APPROVAL OF MINUTES

SPEAKERS:

Cordell Hindler: mentioned that he had talked about the Assistant and Deputy City Manager during public comment last month and had provided the secretary with the job descriptions. He listened to the audio and the minutes appear to be correct.

Board Mindy Pines made a motion to approve the minutes of May 24, 2018. Chair Early seconded the motion. Minutes were approved by the following vote: YEA: S. Early, M. Pines, M. Williams, NAY: None.

5. PUBLIC COMMENT

SPEAKERS:

Cordell Hindler: asked the personnel board to review and replace outdated language in the Deputy Chief City Manager job description. Discuss changing the November meeting to the fifth Thursday since the fourth Thursday is the day before Thanksgiving. After speaking with someone in Berkeley about a Racial Equity program, Mr. Hindler would like to have staff present something to the Personnel Board on said topic. Lastly, a brainstorming session to develop expectations for our new City Manager.

6. CONSENT AGENDA

- None

Audio recordings of Personnel Board Meetings are available at:

<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

7. **NEW BUSINESS**

- None

8. **UNFINISHED/OLD BUSINESS**

- None

9. **REVIEW AND/OR ISSUANCE OF SUBPOENA(S)**

- None

10. **CONSIDERATION OF PROBLEMS AND REPORTS**

- None

11. **ADJOURNMENT**

Meeting adjourned at 5:21 p.m.