

RICHMOND, CALIFORNIA, December 18, 2018

The Special Meeting of the Richmond Housing Authority was called to order at 6:26 p.m., by Chairperson Thomas K. Butt, who led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Commissioners Jovanka Beckles, Ben Choi, Eduardo Martinez, Jael Myrick, Ada Recinos, Chairperson Thomas K. Butt, and Tenant Commissioners Jaycine Scott and Tanise Smith. **Absent:** Vice Chair Melvin Willis arrived after the roll was called.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

None.

HOUSING AUTHORITY CONSENT CALENDAR

On motion of Tenant Commissioner Scott, seconded by Tenant Commissioner Smith, the items marked with an (*) were approved by the unanimous vote of the Housing Authority Board of Commissioners:

*E-1. Adopted **Resolution No. 2076** authorizing the Executive Director of the Richmond Housing Authority to execute a \$150,000 three-year contract with up to two one-year options with Goldfarb and Lipman, LLP for legal consulting services associated with the assets of the Richmond Housing Authority.

*E-2. Adopted **Resolution No. 2077** approving a contract amendment with Staffmark Holdings, Inc. for temporary staffing services, increasing the contract amount by \$150,000, for a total amount not to exceed \$350,000, and extending the expiration date to June 30, 2020.

*E-3. Adopted **Resolution No. 2078** authorizing the Executive Director of the Richmond Housing Authority to negotiate and enter into a contract with an architect selected from the City of Richmond's architect on-call list to conduct a needs assessment and prepare a final bid specifications package for the Nevin Plaza elevator modernization project, for an amount not to exceed \$50,000, for a one year-period.

*E-4. Adopted **Resolution No. 2079** approving an emergency justification contract with Advanced Elevator Solutions for elevator maintenance services at Nevin Plaza, in an amount not to exceed \$50,000 for a one year period.

*E-5. Adopted **Resolution No. 2080** approving a contract with David Paul Rosen & Associates to assist the Richmond Housing Authority in developing and implementing a master plan for revitalization and redevelopment of its public housing portfolio for a not to exceed amount of \$150,000, with a term from January 1, 2019 through December 31, 2020.

*E-6. Adopted **Resolution No. 2081** approving a contract with Kelly Pest Control to provide pest control services, in an amount of \$30,000 for one year, with two additional one year options not to exceed \$90,000.

*E-7. Approved the minutes of the November 27, 2018, special Richmond Housing Authority meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:28 p.m.

Clerk of the City of Richmond

(SEAL)

Approved:

Chairperson