

City of Richmond - RECREATION AND PARKS COMMISSION
Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES
WEDNESDAY, JANUARY 9, 2019, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:00 p.m.

B. ROLL CALL

PRESENT, Maryn Hurlbut, Pardip Saini, Joey Smith, Soheila Bana, Payal Patel, Eleanor Thompson
ABSENT, None

C. AGENDA REVIEW AND ADOPTION

Agenda changes as follows, City Manager Presentation will follow Open Forum. East Bay Municipal Utility Department and Capital Improvements presentations are cancelled. Commissioner Bana made the motion to accept the changes to the agenda. Commissioner Smith seconded. Vote to adopt changes passed unanimously.

D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR

- Outstanding Items
 1. Round Table work session Tuesday, February 12, 2019
 2. Recreation and Parks Commission is looking for dedicated commissioners. Applications can be found on the City of Richmond website.
 3. Acknowledged Commissioner Smith for all she does in the realm of commission duties.
 4. Current trust balance is \$512.62
 5. Janice Playlot will be getting some attention in January
 6. Safety and convenience grab bars, shelves and hooks at Plunge will be installed before reopening.
 7. Much progress has been made on the Plunge mural restoration.
- Membership Changes
None

E. OPEN FORUM

- Cordell Hindler, Richmond Resident – Invited the commission to attend neighborhood council meetings; suggested the commission recruit youth to join.
- Garry Hurlbut, Richmond Resident, President of Richmond Tennis Association –150 adults and 350 school aged children participate in the Richmond Tennis Association (RTA). RTA has 10 adult teams, and every team made it to the playoffs. Thanked those who were instrumental on making the program successful.
- Jan Mignone, Richmond Resident – President of Richmond Neighborhood Coordinating Council (RNCC)- Wanting to find some way to honor community members who have passed away or moved. Suggested a “Walk of Honor” at the Richmond Plaza and asked the commission to assist in the process. Appreciate that the parks are being cared for and maintained.
- Suzanne Coffee – Richmond Resident, Treasurer for Santa Fe Neighborhood Council – Wanted to show support for the Recreation and Parks Commission.
- Cheryl Maier – Richmond Resident Richmond Friends and Recreation to assist the Parks and Recreation department. Sponsoring Martin Luther King Day on the Greenway on January 21, 2019, where volunteers will pick up trash, do gardening, plant trees, etc. Invited commission to attend. Richmond Greenway is unassigned by a commissioner and would like someone to be assigned.
- Rock Brown – Richmond Resident Vice President of RNCC- Thanked the commission for the water fountains in the neighborhood and Chair Hurlbut for all seeing to it that things are getting done.
- Darlene Drapkin – Richmond Resident, 23rd street scape plan to be adopted this year to help provide a safer and friendlier neighborhood, add murals, more greenery; received a grant to help make that happen.

- Demnlus Johnson III – Richmond Resident, Member of City Council – Reaffirmed commitment to the commission and informed the members that he applied to be on the commission and hopes to be appointed.
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F. CONSENT CALENDAR

- Motion to approve minutes for December 5, 2018 brought forth by Commissioner Smith, seconded by Soheila Bana. Motion passed unanimously.

G. STAFF REPORTS

- Parks and Landscaping Division – oral report provided by Superintendent Greg Hardesty and Mario Vaz
 1. 2018 Parks and Landscaping accomplishments, water fountains at various parks, Unity Park opened, new tennis courts at Nicholl Park, JFK and Lucas will be receiving new bathrooms, Dirt world officially opened, and new bocce ball court at Plunge Pool.
 2. 2019 Parks and Landscaping priorities, fence outside park at Richmond Swim center, renovated tennis court to Futsul at Wendell Park, new water fountains at Judge Carroll and Nicholl Parks, complete bathrooms at JFK and Lucas Parks
 3. 2018 Facilities highlights, painted exterior of Dispatch Center, remodeled old R-Transit building for new tenants, replaced kitchen counter tops in Fire Station #62, refinished gym floor at Booker T Anderson, re-plastered Plunge Pool, Installed new baseboard heaters in lobby at Plunge Pool.
 4. 2019 facilities priorities, Replace stairs in Employment and Training building, install new store front door in Employment & Training building, replace two condensate return pumps for the heating system in Auditorium, replace pool heater/boiler in the Richmond Swim Center, replace domestic hot water heater in the Richmond Swim Center, ADA upgrade on restrooms at Shields Reid, fill pool in Community Services facility, replace aged air conditioning units in Dispatch Center, install baskets and grab bars in shower stalls at the Plunge.
- Community Services Department – oral report provided by Director Rochelle Monk
 1. Vice Chair Patel and Commissioner Bana served as judges at the 66th annual Snow Ball on December 8, 2018
 2. Hosted 21st Annual senior winter ball on Dec. 21, 2018. Over 450 seniors and guests attended.
 3. Park Plaza neighborhood formed a Love Your Block program to pick up trash around the parks. Seeking additional funding for the Love Your Block program
 4. Applied for a block grant to replace floors at Recreation Complex
 5. Received a training grant from National Recreation and Parks. Three staff members will be trained initially.
 6. Deferred maintenance is a big issue, focus is to address repairs in the upcoming year.

H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- 1 Introduction of City Manager – Carlos Martinez, City Manager – Introduced himself to the Recreation and Parks Commission and the public in attendance.
- 2 Mid-Year Finance report – Beth Cayme, Finance Manager – provided a slide with a general report as of December 2018
- 3 East Bay Municipal Utility Department – Cancelled
- 4 Capital Improvements - Maryn Hurlbut, Recreation and Parks Chair – Presentation cancelled.
- 5 Park assessment Survey Results – Ally Uscilka and Benjamin Estrada, First Five – 25 Richmond Parks were assessed in July 2018. There will be a community workshop in a couple of weeks to work with residents and give their findings.
- 6 Pogo Park’s “Harbour 8” Park Improvement Project – Toody Maher – Park is located between 8th Street and Harbour Way. Provided a map and slides showing what the park will have in the beginning stages as well as what will be built in the future.

I. COMMISSIONER LIAISON REPORTS

- Commissioner Bana – Meeting with the fire chief and fire marshal about safety measures for Richmond was productive. Suggested inviting them to the July or August commission meeting to speak.
- Commissioner Saini – More compliments than complaints.
- Commissioner Patel – Attended East Bay Regional Park District quarterly meeting in December. Measure FF additional staff, waterfront improvements; discussed improvements at Pt. Isabel and Pt. Pinole.
- Commissioner Smith – Received emails in reference to the homeless task force which reported that the city council be asked to look into a recreational vehicle park for the homeless and CORE will be launched in February; Richmond city council allotted \$300,000 to support an interim sheltering solution; zoned for six tiny homes; memorial bench honoring Mary “Peace” Head is still moving forward.
- Commissioner Thompson – Attended Richmond toy giveaway in December. Over 300 toys were distributed.
- Chair Hurlbut – Pt. Richmond is starting a bocce ball league and sponsors are being solicited for the league; emails received are reviewed every month; the commission is actively looking for commissioner, want to meet with Lupe Gonzalez to work on the youth commissioner program ; spoke with EBMUD about water fountain testing procedure, four parks have been picked to start with.

A. ACTION ITEMS RECAP

- Jr. commissioner recruitment
- Suggestion to honor people in the city with walk of honor
- Fire safety improvements and procedures

B. FUTURE AGENDA ITEM RECOMMENDATIONS

- Youth commissioners program
- Understanding City council liaison responsibilities
- Regular testing of drinking water in the park fountains
- Marketing city facilities study session

C. ADJOURNMENT

Meeting adjourned at 8,18 p.m.

D. SCHEDULED MEETINGS

Commission Meeting – Wednesday, February 6, 2019, 6,00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by,

Delana Elarms-Andrews – Office Clerk
Abridged by, Ms. Johann Frazier