

**City of Richmond - RECREATION AND PARKS COMMISSION**  
Community Services Building, Council Chambers, 440 Civic Center Plaza

**MINUTES**  
**WEDNESDAY, MARCH 6, 2019, 6:00 PM**

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
Meeting called to order by Chair Hurlbut at 6:03 p.m.
- B. ROLL CALL**  
PRESENT: Maryn Hurlbut, Payal Patel, Joey Smith, Pardip Saini, Soheila Bana;  
ABSENT: Eleanor Thompson
- C. AGENDA REVIEW AND ADOPTION**  
Motion made to accept agenda as is by Commissioner Smith. Vice Chair Patel seconded. Motion passed unanimously.
- D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**
- Outstanding Items
    1. Roundtable meeting on Tuesday, March 11, 2019 at 6:00 p.m.
    2. Next Recreation and Parks Commission meeting is Wednesday, April 3, 2019
    3. Recreation and Parks Commission continues to look for dedicated persons to join
    4. \$512.62 in trustee account
  - Membership Changes  
Melvin Willis has been appointed as the Recreation and Parks Commission liaison
- E. OPEN FORUM**
- Melvin Willis, Richmond City Council – Introduced himself as the new Recreation and Parks Commission liaison.
  - Cordell Hindler, Richmond Resident – Reached out to El Cerrito High to recruit junior commissioners. Suggested that someone from the Recreation and Parks Commission speak at one of the neighborhood council meetings.
  - Garry Hurlbut, Richmond Resident – Tennis teams from Nicholl Park won the East Bay championship. Six tennis court renovations at Nicholl Park have been completed in the last year and a half.
- F. CONSENT CALENDAR**
- Commissioner Smith made a motion to approve the February 6, 2019 minutes. Soheila Bana seconded. Motion passed.
- G. STAFF REPORTS**
- Parks and Landscaping Division – oral report provided by Superintendent, Greg Hardesty
    1. John F Kennedy basketball court and restrooms work has begun
    2. Lucas Parks restrooms should be set in place by the end of the month
    3. Contract for fence at Richmond Swim Center in process
    4. Tennis courts at Wendell Park are being converted for Futsal courts
    5. Nicholl park water fountain installation in process
    6. Southside Park picnic area rehabilitation on track for completion
    7. Martin Luther King, Jr. Park Fitness Zone area plans are being re-designed to adhere to grant funding and budget
  - Facilities – provided PowerPoint report
  - Capital Improvement – no report
  - Community Services Department – oral report provided by Recreation Supervisor, Troy Porter
    1. New early childhood program for drop-ins called “Tiny Super Heroes”

2. Citywide President's Week Camp was a success. Due to low attendance at various sites, camp attendees were bussed from various community centers to the Recreation Complex. 30 children in attendance.
3. 16<sup>th</sup> Annual Chinese New Year's special event had over 400 people in attendance
4. Sheilds – Reid 10 & under basketball league received donation of uniforms by Local 741
5. Sheilds-Reid is closed for ADA upgrades. Children are temporarily at the North Richmond Senior Community Center during renovations.
6. New program, "Little Splashers" at the Plunge on Monday's from 10 am -10:30 am for ages 6 months to 4 years.
7. CSD\_2019-2020 mini-grant application period is now open

#### **H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**

- 1 EBMUD water testing process – Javier Ramos, Water Distribution Supervisor – Provided a PowerPoint presentation explaining where Richmond water comes from and results of the water testing of the fountains in Richmond parks.
- 2 Road Map to Being a Good Recreation and Parks Commissioner – Payal Patel, Vice Chair, Recreation and Parks Commission – Provided description of the duties and expectations of a Recreation and Parks Commissioner which will be also be used during the commissioner recruitment process.

#### **I. COMMISSIONER LIAISON REPORTS**

- Commissioner Bana – commented that Richmond Bridge bike lane may be eliminated and it's important to keep it.
- Commissioner Saini – reported on the many at the Senior Centers; suggested sending a card from the Recreation and Parks Commission to Mary Silva, the president of the Richmond Annex Neighborhood Council as she recently suffered a stroke.
- Commissioner Patel – Looking forward to going more in depth into the Road Map to Being a Good Recreation and Parks Commissioner
- Commissioner Smith – gave a report of all events attended and activities participated in
- Chair Maryn Hurlbut – invited commissioners to the Prop 68 dream park design meeting; informed staff about Mendocino Park issues with swing set and water fountain.

#### **A. ACTION ITEMS RECAP**

- Jr. commissioner recruitment
- Suggestion to honor people in the city with walk of honor
- Fire safety improvements and procedures
- Road map on website

#### **B. FUTURE AGENDA ITEM RECOMMENDATIONS**

- Youth commissioners program
- Understanding City council liaison responsibilities
- Regular testing of drinking water in the park fountains
- Marketing city facilities study session
- Get well card for Mary Silva
- Slide show from Commissioner Smith

#### **C. ADJOURNMENT**

Meeting adjourned at 8:05 p.m.

#### **D. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, April 3, 2019, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

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Delana Elarms-Andrews – Office Clerk  
*Abridged by, Ms. Johann Frazier*