

CITY OF RICHMOND, CA
HUMAN RESOURCES MANAGEMENT DEPARTMENT

**PERSONNEL BOARD
REGULAR MEETING**

**CITY COUNCIL CHAMBERS
440 CIVIC CENTER PLAZA
RICHMOND, CA 94804**

**JANUARY 24, 2019
MINUTES**

The regular meeting was called to order by Chair Steve Early at 5:15 p.m. on January 24, 2019.

1. ROLL CALL

Present: Steve Early, Chair
Mindy Pines, Board Member
Kyra Worthy, Board Member

Absent: McKinley Williams, Board Member

2. AGENDA REVIEW

- No changes

3. STATEMENT OF CONFLICT OF INTEREST

- None

4. APPROVAL OF MINUTES

SPEAKERS:

- None

a. Regular Meeting of December 19, 2018

Chair Early made a motion to approve the minutes of December 19, 2018. Board Member Pines seconded the motion. Minutes were approved by the following vote: YEA: S. Early, M. Pines, K. Worthy, NAY: None.

5. PUBLIC COMMENT

SPEAKERS:

Cordell Hindler: recommended that the Deputy City Attorney job specification be placed on the Personnel Board agenda for the next meeting. Mr. Hindler also recommended a presentation from City staff on Government Alliance on Race & Equity, City of Berkeley had a similar training along with a brain storming session to gather ideas from the community and the employees to work on the agendas. Mr. Hindler recommended language changes in the Deputy City Manager job specification.

Audio recordings of Personnel Board Meetings are available at:

<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

Secretary Lisa Stephenson clarified that the Deputy City Attorney job specification and the Deputy City Manager job specification are both executive management and changes would not come before the Personnel Board.

6. **CONSENT AGENDA**

- None

7. **NEW BUSINESS**

- None

8. **UNFINISHED/OLD BUSINESS**

- None

9. **REVIEW AND/OR ISSUANCE OF SUBPOENA(S)**

- None

10. **CONSIDERATION OF PROBLEMS AND REPORTS**

- None

11. **ADJOURNMENT**

Meeting adjourned at 5:19 p.m.