



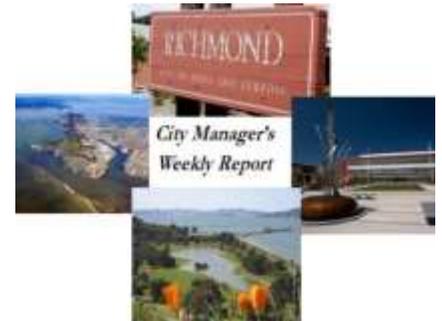
Hon. Mayor and Members of the City Council:

This is the report for the week ending May 24<sup>th</sup>, 2019.

## 1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, May 28<sup>th</sup>. Closed Session begins at 6:00 P.M. followed by the Regular Meeting of the Richmond City Council at 6:30 P.M.

The agenda may be found by clicking this link: [May 28<sup>th</sup> City Council Agenda](#).



## 2. **Upcoming Events**

### **Boorman Park Community Workshop - We Want Your Input!**

The Community Services Department and Parks and Landscaping Division are teaming up with the West County Regional Group, First 5 Contra Costa, and Healthy and Active Before 5 for the Boorman Park Community Workshop on Monday, June 3<sup>rd</sup> at Boorman Park (S. 25th Street and Maine Avenue in Richmond). The workshop is free, with a light dinner, childcare, and interpretation provided.

The event is the latest in a series of community workshops as part of the Richmond Parks Assessment, which began in September 2018. Out of 25 Richmond parks, Boorman Park was identified by residents as a priority for improvement.

At the upcoming workshop, organizers will present the final proposed design for Boorman Park and guide participants through a walking tour of the park. The tour will allow participants to visualize and view the locations of recreational features and support amenities part of the park design. Participants will be asked to provide input on details of the final design.

The final design will provide a guideline for decision makers to allocate funding to improve, activate, and increase usage of Boorman Park.

RSVP online at <https://boormanparkcommunityworkshop.eventbrite.com> or by phone at (925) 771-7320.

# Boorman Park Community Workshop

Your opinion  
matters!

Let's create a  
new Boorman  
park. Share input  
on the final design.

*Bring the whole family!*



WHERE: **Boorman Park**

S. 25th St. & Maine Ave., Richmond, CA. 94804

WHEN: **Monday, June 3rd, 2019**

5:45 pm - 7:45 pm

**Dinner, Childcare & Interpretation provided**

Please RSVP at <https://boormanparkcommunityworkshop.eventbrite.com>  
or (925) 771-7320

**FREE!**



# Taller Comunitario del Parque Boorman

¡Su opinión es  
importante!

Diseñemos un  
nuevo parque  
Boorman.  
Comparta sus  
comentarios sobre  
el diseño final.

*¡Venga con toda su familia!*



DÓNDE: **Boorman Park**

S. 25th St. & Maine Ave., Richmond, CA. 94804

CUÁNDO: **Lunes 3 de junio, 2019**

5:45 pm - 7:45 pm

**Habrâ Cena, Cuidado de niños e Interpretación**

Por favor confirme su asistencia al:

<https://boormanparkcommunityworkshop.eventbrite.com> o (925) 771-7320

**¡GRATIS!**



## ADA Compliance for Merchants Event- June 6, 2019

Merchants along the 23<sup>rd</sup> Street corridor have complained that they are being targeted by a local attorney for violations of the Americans with Disabilities Act (ADA). In many instances they have been threatened with litigation if they do not make a payment to this attorney. Many of them have made payments to avoid the expense of litigation. They see this practice as a form of extortion. With the assistance of Darlene Drapkin they have organized a meeting scheduled for June 6<sup>th</sup>, 2019. Bruce A. Soublet, Sr. Assistant City Attorney/ADA Coordinator will be making a presentation to the group on opportunities available through the City, funded by business license fees, to have their businesses inspected by a Certified Access Specialist (CASP) who would provide them with a report informing them of what needs to be done to bring their property into compliance. Under recent amendments to California law such an inspection and certification can offer them some protection from the practices of those who use the ADA to extract payments from small businesses.

**JUNE 6 THURSDAY 8:30 - 10 AM**

**6 DE JUNIO JUEVES 8:30 - 10 AM**

**AMERICAN DISABILITY ACT (ADA)**

**DEALING WITH COMPLIANCE ISSUES**

**TRATANDO CON PROBLEMAS DE CUMPLIMIENTO**

**AS A MERCHANT:**  
Know your rights  
How you can ensure you are not in violation  
Do not be subjected to costly lawsuits

**COMO COMERCIANTE:**  
Conoce tus derechos  
Cómo puede asegurarse de que no está en violación  
No se someta a juicios costosos.

\* A CITY ATTORNEY WILL BE ON HAND TO EXPLAIN AVAILABLE GRANT TO AVOID FUTURE LEGAL PROBLEMS.

\* UN ABOGADO DE LA CIUDAD ESTARÁ DISPONIBLE PARA EXPLICAR LA SUBVENCIÓN DISPONIBLE PARA EVITAR FUTUROS PROBLEMAS LEGALES.

### WHERE / DONDE:

Veteran's Hall – 968-23rd Street



## Fiscal Year (FY) 2019-20 Budget Update

This week, the Finance Department hosted a community budget meeting during which attendees learned about the budget process, financial trends, and the current status of the FY2019-20 budget. Each City department presented to the City Council at its May 21<sup>st</sup> meeting their mission, accomplishments, goals, personnel, and proposed budget for FY 2019-20.

Staff continued work toward closing the budget gap of \$7.5 million which has been reduced to \$3.3 million. The City Council will receive a budget update at its May 28<sup>th</sup> meeting.

The Finance Department will be hosting the second community budget meeting on Tuesday, June 11<sup>th</sup>, from 6:00 P.M. – 7:30 P.M., in the Council Chamber (440 Civic Center Plaza). Citizens will receive an overview of the City's budget process, information on the City's finances, including the current year's budget, and have a chance to ask questions to staff. All are invited to attend.

A poster for the City of Richmond, California, announcing community budget meetings. The background features a blurred image of a person riding a bicycle on a path. The text is centered and includes the city name, meeting dates and times, and location.

*The City of* **Community Budget Meetings**  
**RICHMOND**  
*California*

Members of the community you are invited to attend the  
City of Richmond's Community Budget Meetings hosted by the Finance Department.  
The meetings will be held

**Monday, May 20, 2019 from 1:30pm-3:00pm**  
and  
**Tuesday, June 11, 2019 from 6:00pm-7:30pm**  
in the  
**Council Chambers at 440 Civic Center Plaza**

You will receive an overview of the City's budget process, information on the City's finances  
including the current year's budget and have a chance to ask questions to staff.

We look forward to your attendance and input!

### 3. **Acknowledgments**

#### **Mary “Peace” Head Memorial Garden, Bench, and Plaque Dedication**

On Friday, May 17<sup>th</sup>, the Office of Mayor Tom Butt, Parchester Neighborhood Council, and Richmond Love Your Block hosted the Mary “Peace” Head Memorial Garden, Bench, and Plaque Dedication in Parchester Village. Ms. Head, a late community activist and Parchester native, was known to many as “Mayor of Parchester”.

The garden was created in 2017 by Love Your Block mini-grant recipients Patricia Duncan Hall and Raynard Lozano. Since then, it has been providing freshly grown produce to residents. Ms. Head had a passion for nature and gardening, and the dedication of the garden, as well as installation of new signage and bench, aim to keep her passion flowing.

*(Photo credit: Richmond Love Your Block and Office of Mayor Tom Butt)*





#### 4. **City Manager's Office**

##### **Recycling Presentation at Senior Center**

On Wednesday, May 22<sup>nd</sup>, 2019, the City Manager's Office's Community Development and Environmental and Health Initiatives division, in partnership with the Community Services Department and Republic Services, held a recycling presentation for patrons of the Senior Center located at 2525 Macdonald Avenue.

City staff organized a recycling presentation attended by about 15 patrons. The Republic Services Recycling Coordinator provided a presentation on what materials can and cannot be recycled, the importance of carefully separating waste from recyclables, and proper disposal of household hazardous waste. In addition, presentation participants received a free reusable bag, stainless steel reusable straws, and reusable water bottles.

Visit Republic Services' website, [www.republicservices.com/municipality/wccc-ca](http://www.republicservices.com/municipality/wccc-ca), or call (510) 262-7100 for more information and resources about recycling and Household Hazardous Waste.



### **Richmond Ferry to Bridge to Greenway Complete Streets Plan**

The City of Richmond has begun initial steps towards completing the *Ferry to Bridge to Greenway Plan*. This plan is an exciting opportunity to improve active transportation to the new Richmond Ferry, the upcoming Richmond-San Rafael multi-use path, and the Richmond Greenway. The plan will incorporate abundant local community input, with creative engagement intended to bring a variety of voices to the planning process.

On May 23<sup>rd</sup>, 2019, the Placeworks team facilitated the first stakeholder advisory committee meeting at Bridge ARTSpace Film Studio in Richmond, CA. The input collected at the key stakeholder meeting will help guide recommendations that will enhance the Richmond community and provide regional benefits by providing people bicycling and walking the safe, convenient access to important destinations. To learn more about the project, view upcoming events, and sign up to receive project updates, visit [www.ferry2bridge2greenway.com](http://www.ferry2bridge2greenway.com).

For more information about this project, please contact the Transportation Division at (510) 620-6869.



### **Summer Youth Pass**

511 Contra Costa is offering a \$35 youth pass for youth ages 6-18. This pass gives youth rides on WestCAT, County Connection, and Tri-Delta from June 1<sup>st</sup> – August 31<sup>st</sup>.

To purchase a summer youth pass visit: <https://511contracosta.org/youthpass/>

You can also purchase a Summer Youth Pass at the following in person sale locations:

Location	Address	Hours
County Connection	2477 Arnold Industrial Way, Concord	Mon- Fri 8:00 A.M. – 5:00 P.M.
Tri-Delta Transit	801 Wilbur Avenue, Antioch	Mon – Thurs 7:00 A.M. – 6:00 P.M.
WestCAT	601 Walter Avenue, Pinole	Mon – Fri 7:30 A.M. – 6:00 P.M.

If you prefer to pay by check and cannot visit a location, you can download a mail order form to order by mail. Please visit this [link](#) to view and download the form.



**West Contra Costa County Express Bus Study Identifies Potential Routes and Stops for Public Review**

In fall 2018, the West Contra Costa Transportation Advisory Committee (WCCTAC) asked for community input on potential additional express bus service that would connect commuters from **West Contra Costa County** to destinations in west **Berkeley, Emeryville, Oakland, and San Francisco**. The expanded express bus service would travel primarily along Interstate 80, to help reduce congestion along this busy corridor and improve direct connections to job centers.

WCCTAC incorporated public feedback and the results of a travel market analysis of existing commute trends to generate potential express bus stop locations. To determine preferred route(s) for implementation, WCCTAC wants input from all potential riders on their preferred bus stop locations. The ultimate express bus route(s) will be designed to serve the greatest number of riders with a minimal amount of pick-up and drop-off locations.

To share your ideas and learn more about this project please visit: [bit.ly/wcctacbus](http://bit.ly/wcctacbus). Help choose the future express bus stops! [Take the online survey.](#)

**Help Spread the Word!** Tell your friends and family about these opportunities to share your ideas.

To learn more about WCCTAC, please visit [www.wcctac.org](http://www.wcctac.org). To contact the project manager, Leah Greenblat, email [LGREENBLAT@wcctac.org](mailto:LGREENBLAT@wcctac.org).

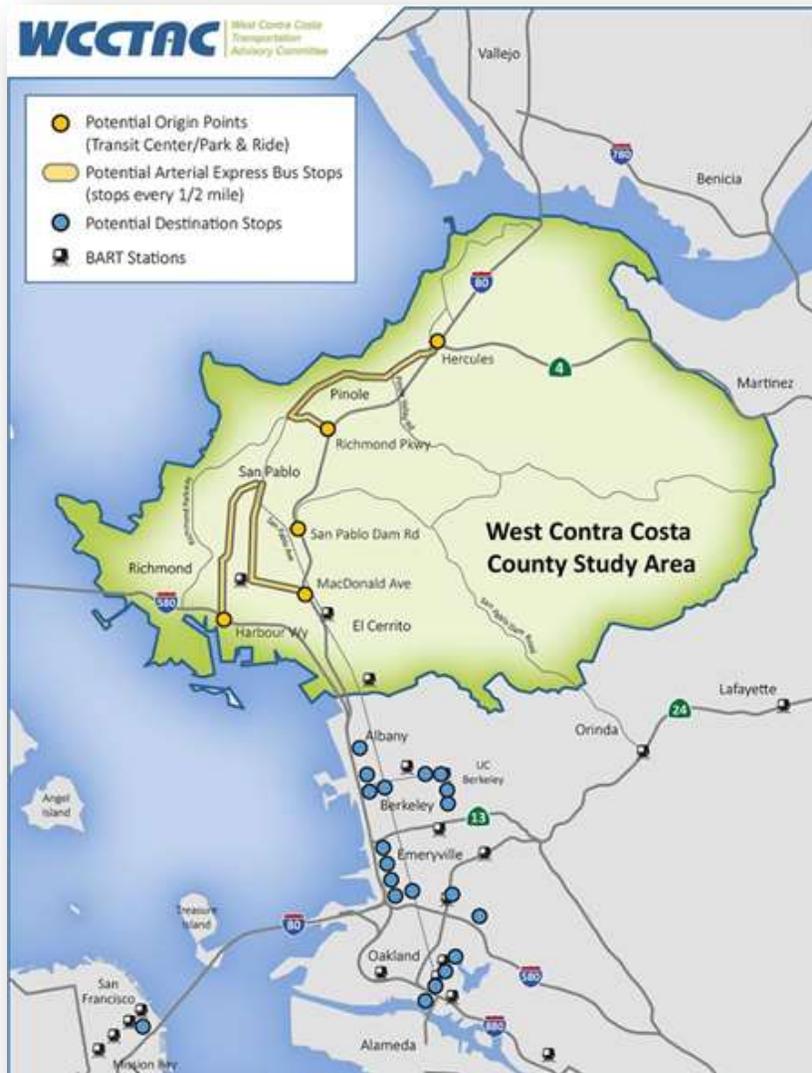
### ***El Estudio de Autobuses Exprés del Oeste de Contra Costa Identifica Rutas y Paradas Potenciales para su Revisión Pública***

En el otoño de 2018, el Comité Asesor de Transporte del Oeste de Contra Costa (WCCTAC, por sus siglas en inglés) solicitó la opinión de la comunidad sobre un posible servicio adicional de autobús exprés que conectaría a los pasajeros del oeste del **Condado de Contra Costa** con destinos en **Berkeley, Emeryville, Oakland y San Francisco**. El servicio expandido de autobuses exprés transitaría principalmente a lo largo del I-80 para ayudar a reducir la congestión en este corredor y mejorar las conexiones directas a los centros de trabajo.

WCCTAC incorporó la opinión pública y los resultados de un análisis del mercado de las tendencias de viaje existentes para generar las posibles ubicaciones de las paradas. Para determinar la(s) ruta(s) preferida(s) a implementar, WCCTAC desea saber las ubicaciones de las paradas preferidas de todos los pasajeros potenciales. La ruta (o rutas) final se diseñarán con el fin de brindar servicio a la mayor cantidad de pasajeros posible con un número mínimo de paradas.

Para compartir sus ideas y obtener más información sobre este proyecto, visite: [bit.ly/wcctacautobus](http://bit.ly/wcctacautobus). ¡Ayúdenos a pasar la voz! Avíseles a sus amigos y familiares sobre estas oportunidades para compartir sus ideas. [Tome la encuesta.](#)

Para aprender más de WCCTAC, visite [www.wcctac.org](http://www.wcctac.org). Para contactar la directora del proyecto, Leah Greenblat, envíe un correo electrónico a [LGREENBLAT@wcctac.org](mailto:LGREENBLAT@wcctac.org).



## **Free Richmond Treasure Box Workshops**

A Free Mosaic Workshop is being offered to Richmond groups, organizations, employees, businesses, schools, families, and community members to beautify the community through art. Workshop dates are available through May 2019.

Create a design of your own on 18x24 paper and sign-up for a Mosaic Workshop. Materials, tools, and hosting space will be provided. Workshops will be led by Daud Abdullah, who has been a leader in Richmond's mosaic Treasure Box movement. Enjoy a stress-free activity with friends and family to improve our neighborhoods. Share the news and book now! Contact Princess Robinson at [princess@urbantilth.org](mailto:princess@urbantilth.org) or call (510) 478-7808.



**FREE  
MOSAIC  
WORKSHOP  
AVAILABLE  
NOW**

**CREATE YOUR DESIGN & SEE  
IT ON YOUR LOCAL  
TRASHCAN**

**SIGN UP NOW!**

OPEN TO ORGANIZATIONS,  
BUSINESSES, SCHOOLS,  
FAMILIES, AND MORE ...

**DATES AVAILABLE UNTIL  
MAY 2019! BOOK NOW!**

Princess Robinson  
[princess@urbantilth.org](mailto:princess@urbantilth.org)  
510-478-7808

**TREASURE  
BOX  
ACADEMY**

**THINGS TO KNOW**

**IMPROVE OUR COMMUNITY THROUGH CREATIVE ART**

WE ARE COMMITTED TO PROVIDING A WONDERFUL EXPERIENCE!

MAKE YOUR DESIGN ON 18X24 SIZE PAPER.  
BOOK YOUR AVAILABILITY!  
WE PROVIDE MATERIALS & HOST!  
HOPE TO SEE YOU SOON!

**DAUD ABDULLAH**

*Daud Abdullah is a Richmond Resident that has been hosting workshops with groups to revitalize local trash cans for 28 years. Daud Abdullah has installed multiple trashcans around the City of Richmond*

**Recycling Tip of the Month!**

Interested in starting recycling or compost services? Questions about what is recyclable or compostable? Please contact Republic Services at (510) 262-7100.

**LANDFILL**

Polystyrene foam (Styrofoam)

**COMPOST**

Compostable BPI Certified Bags

**LANDFILL**

All Compostable or Biodegradable Plastic

**RECYCLING TIP OF THE MONTH**

Suggestions for items to feature? Comment on our @RichmondEH facebook post.  
[www.richmondenvironment.org](http://www.richmondenvironment.org)

\*Please note, paper towels and napkins are not recyclable.

For recycling and compost signs and outreach material visit,  
[www.republicservices.com/municipality/wccc-ca](http://www.republicservices.com/municipality/wccc-ca)

### **Free Green Waste Kitchen Pail**



Richmond residents that subscribe to compost services may pick-up a free kitchen pail at the West Contra Costa Household Hazardous Waste (HHW) Facility or Richmond City Hall.

### **West Contra Costa County Household Hazardous Waste (HHW) Facility:**

101 Pittsburg Avenue  
Richmond, CA 94801  
Wednesday through Saturday  
9:00 A.M. - 4:00 P.M. (Closed Noon - 12:30 P.M.)

For more information about this and additional solid waste programs available to Richmond residents, please visit: [www.richmondenvironment.org](http://www.richmondenvironment.org)

### **Fill out a survey to prioritize \$60 million in funding for Contra Costa County**

The Contra Costa County HOME/CDBG Consortium has begun planning for the expenditure of over \$60 million in federal funds in Contra Costa County over the next five years.

The priorities contained in the Consolidated Plan will guide the investment of over \$12 million each year in federal Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) funding. These versatile federal funding sources can build new affordable housing, rehabilitate existing affordable housing, modify and rehabilitate homes for

lower income and senior homeowners, construct or improve public facilities and parks, improve infrastructure in lower income neighborhoods, provide employment training to lower income workers, offer financial and other assistance to small business owners, fund services to homeless persons, provide funding for a wide variety of services for lower income families and individuals; and much, MUCH more!

**Fill out the survey for your voice to be heard:**

English: <https://www.surveymonkey.com/r/N9CKWX7>

Spanish: <https://www.surveymonkey.com/r/KNB2GJ5>

If you need any other accommodations, please call Teri House at (925) 779-7037.

**HELP CREATE THE FUTURE OF YOUR COMMUNITY**

Nos gustaría escuchar sus opiniones

Sponsored by the cities of Antioch, Concord, Pittsburg, Walnut Creek, and the County of Contra Costa on behalf of all other cities in the County

Every five years, YOU, your friends, neighbors, and community have the opportunity to help identify your city's greatest needs, and determine how over \$60 million in federal HOME, CDBG, ESG, HOPWA and other funds will be spent to help address those needs.

Take a quick 10-minute survey and make your voice COUNT! Links to the surveys in both English and Spanish on the tear-off strips below OR take a photo of these links:

Cada cinco años, usted tiene la oportunidad de ayudar a identificar las mayores necesidades de su comunidad, y determinar cómo más de \$60 millones en los fondos federales se gastarán para ayudar a abordar esas necesidades.

¡Complete una encuesta rápida de 10 minutos y haga que su voz cuente! Por favor, tome una de las encuestas abajo o tome una foto de los enlaces electrónicos, y comparte con sus amigos!!!!

English: <https://www.surveymonkey.com/r/HKSCS6S>  
Español: <https://www.surveymonkey.com/r/WT5KNGJ>

## 5. **City Manager Chronicles**

Below are some of the topics for meetings that I attended during the past week in the hope that it provides an idea of the many issues we deal with routinely.

Meetings and events of note during this week included:

- I attended the first of two planned budget community meetings. The purpose of these meetings is to offer the community an opportunity to get an overview of the City budget, ask questions, and make suggestions as they may deem appropriate. The first meeting was held during the day at the City Council Chambers, from 1:30 P.M. to 3:00 P.M. If you couldn't attend the meeting; don't worry, you can still review the presentation at: <https://www.ci.richmond.ca.us/1427/Presentations>. The second budget presentation is scheduled for June 11<sup>th</sup>, from 6:00 P.M. to 7:30 P.M. at City Hall. I hope to see you there.
- Along with City staff, our Financial Advisor, Bond Counsel and Lead Underwrites, I participated in two presentations; one to Build America Mutual and another to Assured Guaranty, both bond insurers to obtain insurance protection for investors regarding the issuance of bonds for the Port of Richmond and for the Civic Center. By obtaining insurance we hope to lower the risk for investor and thus, lower the City's borrowing costs.
- I met with Executive Management staff to discuss and address community forum issues brought to our attention at the May 14<sup>th</sup> Council meeting, and to review the items to be placed in the May 28, 2019 City Council agenda. After the meeting, I reviewed and finalized staff reports to include in the Council packet.
- Finance staff provided me a monthly update of the City's financial position for the month ending April 30, 2019. Among the issues we discussed included the General Fund balance sheet, working capital, outstanding invoices, and tracking of General Fund and all funds expenditures. Our revenues and expenses so far are tracking very close to our projections. However, we need to do a better job of obtaining grant reimbursements to minimize cash flow impacts to the General Fund.
- I attended a League of CA Cities East Bay Division event to listen to an update presentation from CalPERS regarding their investment strategy, contribution rate projections, and funded status. It seems that CalPERS may only reach a 4%, rather than their 7% expected investment rate of return this year, which will translate into an increase of the Unfunded Accrued Liability for cities. The stark reality is that pension cost increases continue outpacing cities' revenue growth, forcing cities to make difficult decisions regarding staffing and level of community service levels.

- The focus of this week was to continue exploring ways to close the City budget gap of \$7.5 million while minimizing staffing and level of service reductions. We have made great progress and have lowered the budget gap to \$3.3 million. For more details, see the draft budget staff report at:  
<http://sireweb.ci.richmond.ca.us/sirepub/cache/2/mzy3zau3l2z1eios1othnlv0/55855905242019021825245.PDF>

## 6. **City Clerk's Office**

### **ELECTION NEWS!!!**

Contra Costa Elections is now offering a super simple texting option for polling place voters to switch to Vote by Mail. Simply text COCOBALLOT to 28683 (or 2VOTE). The service was launched on Friday, May 10, 2019; see this [East Bay Times article](#) for more information.

### **Apply for Your U.S. Passport at Richmond City Hall!**

The City of Richmond City Clerk's Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 A.M. to 4:00 P.M.

Wednesday: 10:00 A.M. to 4:00 P.M.

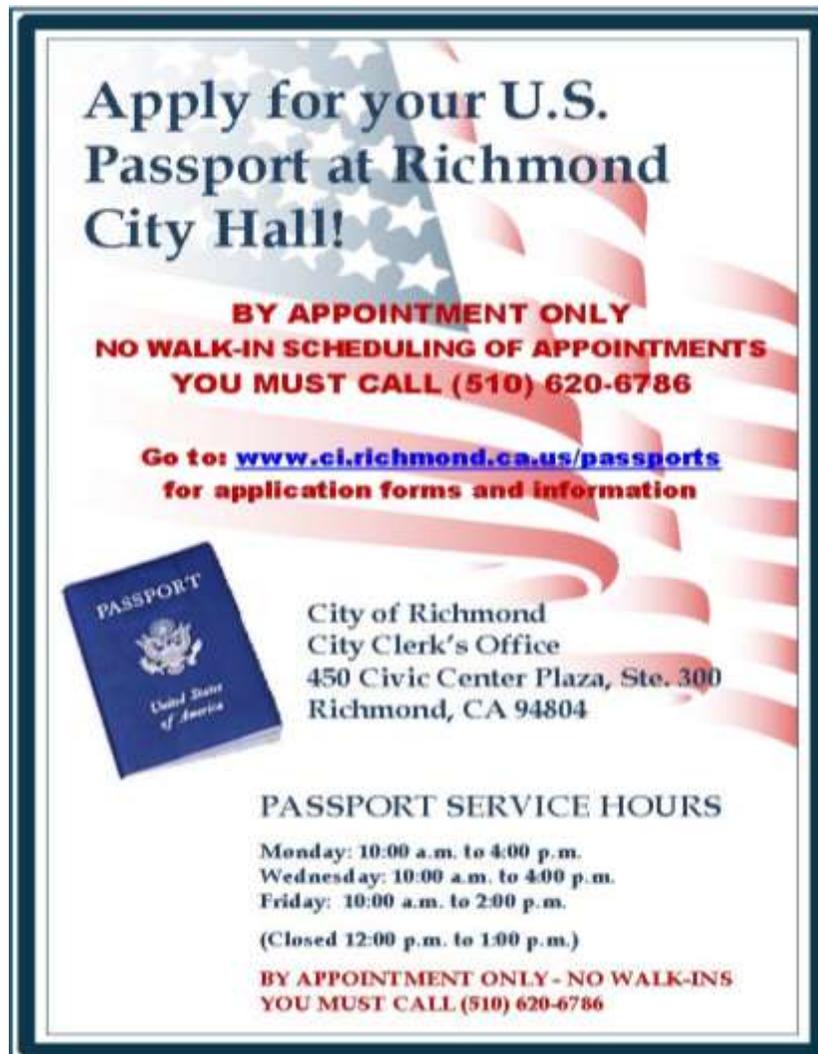
Friday: 10:00 A.M. to 2:00 P.M.

(Closed 12:00 P.M. to 1:00 P.M. – days of operation only)

Please recognize that the area is an operational executive office, and a quiet zone. No drop in service for same day appointments or scheduling future appointments is available at this time; you **must** call **(510) 620-6786** to schedule **all** appointments.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – [travel.state.gov](http://travel.state.gov).

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



**Apply for your U.S.  
Passport at Richmond  
City Hall!**

**BY APPOINTMENT ONLY  
NO WALK-IN SCHEDULING OF APPOINTMENTS  
YOU MUST CALL (510) 620-6786**

**Go to: [www.ci.richmond.ca.us/passports](http://www.ci.richmond.ca.us/passports)  
for application forms and information**



City of Richmond  
City Clerk's Office  
450 Civic Center Plaza, Ste. 300  
Richmond, CA 94804

**PASSPORT SERVICE HOURS**

Monday: 10:00 a.m. to 4:00 p.m.  
Wednesday: 10:00 a.m. to 4:00 p.m.  
Friday: 10:00 a.m. to 2:00 p.m.  
(Closed 12:00 p.m. to 1:00 p.m.)

**BY APPOINTMENT ONLY - NO WALK-INS  
YOU MUST CALL (510) 620-6786**

## 7. **Community Services Department**

### **37th Annual Senior Information & Health Fair Day**

The Community Services Department (CSD) held the 37th Annual Senior Information & Health Fair Day, on Wednesday, May 8, 2019, from 9:00 A.M. – noon at the Richmond Memorial Auditorium.

What an amazing day! It began with over 40 vendors and demonstrators providing useful information for our senior community, city employees and anyone interested in participating in the event. Throughout the entire event, entertainers from various senior centers performed an array of dances and exercises, the RFD Fire Marshall gave a demonstration on how to use a fire extinguisher, and the audience joined in for the Zumba workout. To top it off, attendees were served a free delicious pancake breakfast, sponsored by the Center for Elders' Independence.

A big thank you to all who participated and we hope to see you next year!



### **Aqua Zumba!**

Aqua Zumba is a fun class available at both City of Richmond pools. It's a drop-in class for ages 18+. No experience or swimming ability is required, but participants should feel comfortable in chest-high water. Fees are \$8 for Richmond residents and \$10 for non-Richmond residents.

At the Richmond Plunge (1 E. Richmond Avenue in Pt. Richmond), classes are held on Mondays from 6:30 P.M. - 7:30 P.M., and Saturdays from 10:00 A.M. - 11:00 A.M.

At the Richmond Swim Center (4300 Cutting Boulevard @ S. 45th Street) classes are held on Fridays from 9:00 A.M. - 10:00 A.M.

For any questions regarding Aquatics program, please call either pool during open hours. For more information and pool schedules, visit the [Aquatics page](#) on the City of Richmond's website.



### **Annie's Annuals Field Trip**

The Annex Senior Center went on a field trip to Annie's Annuals on Wednesday, May 22<sup>nd</sup>. Annie's Annuals is a Richmond nursery specializing in hard-to-find plants and flowers, including native wildflowers & heirlooms. We had a wonderful lunch under the canopy tent surrounded by the beautiful flowers. Seniors got to shop all various kinds of flowers and received 10% off their purchases. It was a gorgeous day!





## 8. **Employment and Training (E&T)**

### **RichmondWORKS receives a grant award in the amount of \$300,000 to serve English Language Learners**

RichmondWORKS received a grant award from the Labor and Workforce Development Agency, the California Workforce Development Board and the Employment Development Department in the amount of \$300,000 to fund Project IMPACTO. Project IMPACTO (Immigrant Participants Accessing Career Training Opportunities) will serve 75 English Language Learners. RichmondWORKS is partnering with Weigh of Life, LEAP, and the West Contra Costa Adult Education on the grant application to provide 75 limited English speakers with basic skills, GED and High School Diplomas, career technical education in growth sectors, job placement and support services. The City of Richmond received one of four awards made statewide that include Los Angeles County, Tulare County, and Orange County.

Anyone interested in applying for Project IMPACTO should contact RichmondWORKS at (510) 307-8014.

## 9. **Engineering & Capital Improvement Department (ECIP)**

### **Streets Division**

Paving crews completed paving on Tewksbury Avenue, installed two new regulatory signs below the stop sign on Tewksbury and Santa Fe Avenues, performed storm patrol, and worked from the outstanding pothole list in various locations around the City.





Tewksbury Avenue



New Sign Installation

Street sweeping staff performed commercial and residential sweeping services for the third Monday and Tuesday and the fourth Wednesday through Friday in the North Richmond, Iron Triangle, North Belding Woods, Metro Richmore Village, Pullman, Cortez/Stege, Park Plaza, Laurel Park, City Center, Richmond Annex, Parkview, Panhandle Annex, and Eastshore neighborhood areas.

Signs and Lines staff installed 16 new signs and poles at various locations, fabricated 17 signs, painted 15' of curbs and zoning, and installed 28' of thermoplastic for pavement messaging.



Red Curb Refresh

### **Electrical Division**

Electricians repaired a damaged street light at Hilltop Green, installed a street light pole at San Pablo Avenue and Hilltop Drive, and installed a street light head at Lakeside Drive and Richmond Parkway.





Street Light Repair at Hilltop Green



Street Light Pole Installation at San Pablo Avenue



Street Light Head Installation at Lakeside Drive

## 10. Finance Department

### Open Requests For Bids/Request For Proposals

Department	Project	Date Due
City Manager	Notice of Development Opportunity: Historic Anitas Building	5/24/19
Information Technology	Technology Related Hardware, Software and Services	5/24/19
Water Resource Recovery	On-Call Sanitary Sewer & Storm Water Plan Check and Inspection Services	5/28/19
DIMO	Emergency and Routine Hazardous and Bio-Hazardous Waste Removal Services	5/29/19
Police	Public Safety Data Integration Services RFP	5/29/19
Engineering and CIP	Nevin Senior Housing Elevator Modernization	5/30/19
Housing Authority	Vacant Unit Turnover Services RFQ	6/3/19

## 11. Fire Department

### Richmond Fire Community Wildfire Protection Plan Project

The Richmond Fire Department received a California Fire Foundation grant to team with the Diablo Fire Safe Council to develop our Community Wildfire Protection Plan (CWPP). We welcome members of the Richmond community to attend on the dates listed below. Location of the work sessions is in City Hall, 440 Civic Center Plaza, Basement-Multi-Purpose Room; work sessions are from 10 A.M. to 3 P.M.

- Projects & Priorities - July 10, 2019
- Action Plan & assessment strategy - August 21, 2019
- Plan Review - October 4, 2019

A Community Wildfire Protection Plan (CWPP) is a collaboratively developed plan that identifies wildland fire hazards, prioritizes ways to reduce those hazards, and recommends measures for homeowners and communities to mitigate the ignitability of structures.

Diablo Fire Safe Council will assist Richmond Fire Department to build off the adopted Contra Costa County Plan. Plan development will be during 2019, with the collaboration of our community members and agency partners.



As a stakeholder or agency land manager, Richmond Fire would like your help to identify areas with high fire hazards, and input on prioritizing future projects. This action plan will build off agency plans and the Contra Costa Community Wildfire Protection Plan (CWPP) to develop joint strategies for future activities and grant funding efforts.

Our working session will summarize wildfire assessments, recent projects, and future project ideas. Please bring current plans and preliminary designs for future projects or programs.

We hope you can join us to update this action plan to reduce the impact of wildfire in Richmond.

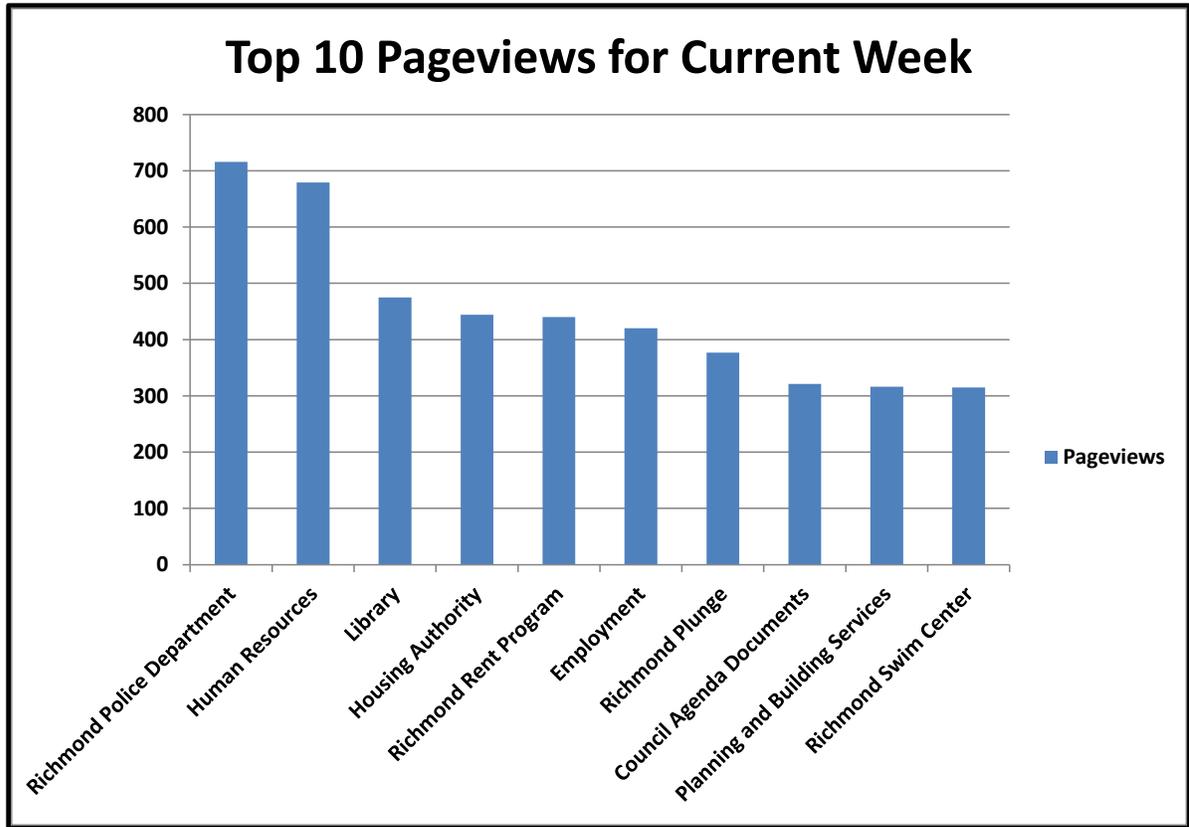
Should questions arise, please contact Fire Marshal Eric Govan via email [eric\\_govan@ci.richmond.ca.us](mailto:eric_govan@ci.richmond.ca.us) or call (510) 307-8038.

## 12. **Information Technology**

### **City Information Technology Business License Online Payment Process**

Improvements are underway to create a simplified Business License process that will improve the walk-in application process and allow for new applications to be completed online. City staff subject matter experts continue to meet to refine the process to help develop workflow and a streamlined online application in the City's TRAKiT system. These planned improvements are targeted to go live in July 2019. Please stay tuned.

Website Statistics for the week of May 24, 2019



KCRT DATANETS FOR THE WEEK

**FIRST5 CONTRA COSTA** **Contra Costa Regional Services** **Health & Human Services** **CSD** **WaterSmart**

## Boorman Park Community Workshop

Monday, June 3rd  
Lunes 3 de junio

5:45 PM to 7:45 PM  
S 25th St. & Maine Ave  
Richmond

More Info / Más información:  
**(925) 771-7320**

## Taller Comunitario del Parque Boorman

### ¡Su opinión es importante!

Diseñemos un nuevo parque Boorman. Comparta sus comentarios sobre el diseño final.

¡Venga con toda su familia!  
Habrá Cena, Cuidado de niños e Interpretación



## Boorman Park Community Workshop

### YOUR OPINION MATTERS!

Let's create a new Boorman Park. Share input on the final design.

Bring the whole family.  
Dinner, Childcare & Interpretation provided.



### Using COR Connect to search for permits

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively you can select the **COR Connect** button on any other webpage on the left hand side of the page.



Select the COR Connect icon from the front page of the City website.



This will take you to the COR Connect webpage <http://etrakit.ci.richmond.ca.us/>

WELCOME TO:

## COR CONNECT

Issue, Application and Payment Web Portal

This site allows citizens, landlords and contractors to submit permit applications, issues or complaints, view status of applications and pay fees for many permits and licenses.

Please feel free to [contact us](#)  
Or stop by City Hall at 450 Civic Center Plaza, Richmond, CA 94804

**RICHMOND Fair Rent/Just Cause LANDLORDS:**

You can pay the rental housing fee online!  
Use the contractor/landlord login portal to pay all fees which is located at the top of the page. When you change the login option from public to contractor/landlord start typing your registered name in the username field. Once logged in You will see a dashboard with all your permitted rental units. Under shopping cart on the left side select the option to pay all fees.

For **Microsoft Internet Explorer version 11** use the compatibility mode. It can be found in the upper right corner of Internet Explorer, click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

**To Pay Fees or Apply you must login to your account .**

**Start by making a selection from below:**

- Permit Application**
  - Apply/Submit Application
  - Pay Fees
  - Fee Estimator
  - Search for Permit**
- Projects**
  - Pay Fees
  - Search
- Properties**
  - Search
- Inspections**
  - Schedule
  - Cancel
  - Scheduled
- License**
  - Pay Fees
  - Search
- Violations**
  - Search
  - Pay Fees
- Issues**
  - Report
  - Search
  - Issue/Petition/Enroll
  - Issue/Petition/Enrolls
- Contact**
  - Contact Us

Select Search for Permit under the Permit Application section. This will bring you to the Permit Search screen where you can specify the criteria for your search.

**Permit Search**

Search By:

The available search criteria for permits are;

- Permit Number
- Description of work
- Site Address
- Parcel Number (APN)

- Permit Type
- Permit Subtype

The available modifiers for each criteria are;

- Contains
- Equals
- At Least
- At Most
- Begins With

The last field is where you enter the values for the criteria you have chosen. One thing to be aware of is that this search engine looks for an exact match so entering less is often better than entering more information. For example, if you chose Site Address as the criteria do not enter the suffix. COR Connect is connected to the TRAKiT system database. TRAKiT is the City's Community Development system and is the system used for issuing permits.

For permit search the most useful criteria is Site Address and the most useful modifier is Begins with. I would start by using these options and entering the address number and street name in the value field. This should bring up a list of all the permits for this address.

**Permit Search**

Search By:     [Click here for search examples](#)

---

**Permits**

Permit Number	DESCRIPTION OF WORK	Site Address	Parcel Number	Permit Type	Pe
22000358	101 PARK PL	101 PARK PL	558122034	COMMERCIAL	SII
22000713	101 PARK PLACE	101 PARK PL	558122034	COMMERCIAL	SII
22004624	SEWER REPAIR - STREET CUT STAR...	101 PARK PL ...	558122034	SAP CONV	
22019984	101 PARK PL	101 PARK PL	558122034	SAP CONV	SII
F15-02777	101 PARK PL	101 PARK PL	558122034	FD PERMIT TO OPERATE	ME
M93-00048	PLAN RETRIEVAL	101 PARK PL	558122034	PLTY	
P93-00183	47' SEWER LATERAL REPLACEMENT	101 PARK PL	558122034	CONVERTED	
PD15-00102	EL SOL	101 PARK PL	558122034	PD PERMIT TO OPERATE	AL
S96-00109	SEE DESCRIPTION	101 PARK PL	558122034	BLDG	
SW13-00311	EL SOL RESTAURANT	101 PARK PL	558122034	STORMWATER	C4
SW16-00311	EL SOL RESTAURANT	101 PARK PL	558122034	STORMWATER	C4
WW18-00017	EL SOL RESTAURANT	101 PARK PL	558122034	FATS OIL GREASE PERMIT	CL
F14-02777	101 PARK PLACE	101 PARK PLACE	558122034	FD PERMIT TO OPERATE	ME
F16-02777	101 PARK PLACE	101 PARK PLACE	558122034	FD PERMIT TO OPERATE	ME
F17-02777	101 PARK PLACE	101 PARK PLACE	558122034	FD PERMIT TO OPERATE	ME
F18-02777	101 PARK PLACE	101 PARK PLACE	558122034	FD PERMIT TO OPERATE	ME
F19-02777	101 PARK PLACE	101 PARK PLACE	558122034	FD PERMIT TO OPERATE	ME

To see more information on a particular permit double click on the line.

**Permit Search**

Search By:     [Click here for search examples](#)

---

**Search Results**

Permit Number
22000358
22000713
22004624
22019984
F15-02777
M93-00048
P93-00183
PD15-00102
S96-00109
SW13-00311
SW16-00311
<b>WW18-00017</b>
F14-02777
F16-02777
F17-02777
F18-02777
F19-02777

**Permit #WW18-00017**

Print Permit

Permit Info | Site Info | Inspections(3)

**Type:** FATS OIL GREASE PERMIT  
**Subtype:** CLASS V - FOG PERMIT  
**Scope of Work:** EL SOL RESTAURANT  
**Status:** ISSUED  
**Applied Date:** 3/7/2018  
**Approved Date:**  
**Issued Date:** 3/7/2018  
**Finalized Date:**  
**Expiration Date:** 6/30/2020

**Linked Activities:**

Parent License

40038682 STANDARD W/HEALTH PERMIT 101 PARK PLACE

There are three tabs with more information. To see the relevant inspections for this permit select the Inspections tab. As you can see on the Inspections tab for this permit there are three inspections.

**Permit Search**

Search By:     [Click here for search examples](#)

---

**Search Results**

Permit Number
22000358
22000713
22004624
22019984
F15-02777
M93-00048
P93-00183

**Permit #WW18-00017**

Print Permit

Permit Info | Site Info | Inspections(3)

Type	SEQ#	Result	Scheduled Date	Time	Completed	Time	
WW UNSCHED...	0		5/2/2019				<a href="#">More Info</a>
WW UNSCHED...	0	RE-INSP...	4/2/2019		4/2/2019		<a href="#">More Info</a>
WW UNSCHED...	0	NONE/I...	3/22/2018		3/22/2...		<a href="#">More Info</a>

To see more on a particular inspection select the More Info link.

Inspection - WW UNSCHEDULED FOG	
Inspection Type:	WW UNSCHEDULED FOG
Order#:	0
Result:	NONE/IN COMPLIANCE
Scheduled Date:	3/22/2018
Scheduled Time:	
Completed Date:	3/22/2018
Completed Time:	
Inspector:	MAXWELL POTTER
Remarks:	

### 13. **Infrastructure and Maintenance Operations (DIMO)**

#### **Abatement**

Abatement crews participated in the Santa Fe Neighborhood Clean-ups assisting 10 seniors, abated a homeless encampment requested by the Fire Department, abated weeds, and removed trash and graffiti throughout the city.





Santa Fe - Neighborhood Clean-Up





Weed Abatement





Homeless Encampments



Illegal Dumping





Graffiti Abatement

**Code Enforcement**

Code Enforcement staff received complaints about multiple violations at the property shown below. Over the past month, staff sent out notices and gave the resident(s) time to abate the outstanding violations. After the compliance deadline lapsed, Code Enforcement staff obtained an inspection/abatement warrant to enter the property to abate the violations. With the help of the City of Richmond Abatement Unit, the overgrown vegetation at the property was removed.



Before



After



Before

After

Code Enforcement staff received a complaint about a vehicle parked on the front lawn. After conducting an inspection, an officer noticed several violations on the property. Staff issued a Notice of Violation letter and an Administrative Citation and the property was brought into compliance.



Before



After

Code Enforcement staff dealt with the property owners for several months after issuing a Notice of Violation and several Administrative Citations for blocking the sidewalk and parking on unapproved surface. The property was finally brought into compliance.



Before



After

Code Enforcement received a complaint about a vehicle and receptacle violation. After sending a Notice of Violation, the property was brought into compliance.



Before



After

### **Facilities Maintenance**

Stationary Engineers performed daily pool maintenance and Civic Center Plaza boiler inspections, replaced a water shutoff valve and cleared the sink at the Arts Center, cleared the kitchen sink at Fire Station 63, repaired the women's toilet and a urinal at the Recreation Center, and repaired the automatic front door at the Auditorium.



Replacing shutoff valve

Utility Workers picked up tables and chairs from the Auditorium and delivered to Riggers Loft for the annual Taste of Richmond event, cleaned the parking lot at 12<sup>th</sup> Street and Nevin Avenue, conducted pest control at Fire Station 68, detail-cleaned the City Manager's offices, removed furniture from the Nevin Senior Citizen building, cleaned carpets and waxed the floors at Recreation Complex, installed pigeon spikes at Bart, and unclogged a toilet in the staff restroom at the Main Library. In addition, staff completed scissor lift training.



Staff completing training

### **Parks and Landscaping**

General fund crews weeded the following locations: Civic Center Plaza, Canine Training Area at Nicholl Park, Kern Playlot, Mendocino Park, Richmond Swim Center, Martin Luther King Jr. Park, Lucas Park, Belding-Garcia Park, Tewksbury Avenue bus stop and around the Developing Personal Resources Center. Crews also repaired irrigation at the Richmond Art Center, North Richmond Ballpark, Atchison Village and Parchester Parks, placed dori poles along Canal Boulevard for the Taste of Richmond event, repaired play equipment at the Solano Playlot, repaired a gate at Burg Park, and removed illegal dumping and litter along the Richmond Greenway.



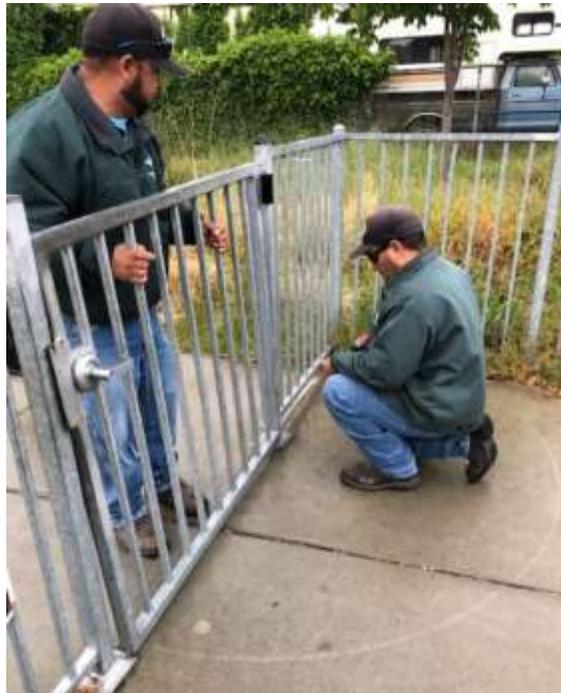
Weeding Mendocino Park



Weeding Lucas Park



Repairing irrigation system at the Richmond Art Center



Repairing the gate at Burg Park



Installing dori poles on Canal Boulevard

Hilltop District crews mowed turf at Country Club Vista and Bay Vista Park; continued weed abatement at Country Club Vista Park and Hilltop Lake, completed weed abatement on Atlas Road and Auto Plaza Monument, and started weed abatement on Hilltop Drive.



Weeding on Atlas Road



Weeding on Hilltop Drive

Marina District crews continued with debris removal, mowed turf at all parks, performed weed abatement on medians at Marina Way South and the Bay Trail along Barbara & Jay Vincent Park, repaired a bathroom at Lucretia Edwards Park, repaired the irrigation at the central command, renovated the sand at the Rosie the Riveter site, and landscaped a planter at Rosie Beach.



Renovation of sand at Rosie the Riveter site

## 14. Planning & Building

### Automated Phone Inspection Scheduling System - Planning and Building Services

The Building Division has expanded its permit inspection scheduling services to include an [Automated Phone Inspection Scheduling System](#). This new system allows our customers to call (800) 231-6881 and schedule or cancel inspections as well as retrieve inspection results via touch-tone telephone. This service is available 24 hours a day, seven days a week. [Instructional pamphlets](#) are available at the permit services counter and on the [Building Division webpage](#).

**NEED A PERMIT INSPECTION?**

## City of Richmond Building Division

The City of Richmond has expanded its permit inspection scheduling services to include an Automated Phone Inspection Scheduling System. This system allows customers to schedule or cancel inspections and to retrieve inspection results via touch-tone telephone, 24 hours a day, seven days a week.

**AUTOMATED PHONE INSPECTION SCHEDULING SYSTEM**

The Automated Phone Inspection Scheduling System is now in place and will help streamline the City's inspection scheduling process. Using a touch-tone telephone, customers should dial the Inspection number **(800) 231-6881** and follow a series of prompts by touch tone to schedule or cancel an inspection or to retrieve inspection results.

Planning & Building Services  
450 Civic Center Plaza, 2nd Fl.  
Richmond, CA 94804  
510-620-6868

PLEASE GRAB A PAMPHLET FOR SPECIFIC INSTRUCTIONS!

## 15. **Police Department (RPD)**

### **Annual Inspection & Award Ceremony**

On May 16<sup>th</sup>, the Richmond Police Department held a ceremony to honor our fallen officers, celebrate unity, and recognize officers that have gone above and beyond. It was a wonderful event.



### **Community Briefing Release**

The Richmond Police Department released a community briefing regarding a police involved shooting that occurred on April 11<sup>th</sup>, 2019. The video can be viewed on YouTube, or by clicking [here](#).



## Drugs in Flamin' Hot Cheetos Bag

Officer Hodges and his K9 partner Gunner were out for a walk yesterday afternoon, when K9 gunner found a local drug dealer's snack.



## Juneteenth Event

RPD will have a community booth at the Juneteenth Festival. Mark your calendars! We hope to see you there.



## Driver Arrested

Officers responded to a call in the city's southern district. The caller advised there was a vehicle stopped in the intersection with the driver passed out behind the

wheel. As officers arrived and approached the driver's side window, they immediately noticed a firearm on the vehicles floorboard. The driver was quickly removed from the vehicle and the loaded firearm was secured. The driver was arrested for DUI and possession of a loaded firearm.



## 16. **Richmond Promise**

### **Richmond Promise Americorps VISTA Fellows**

We are seeking awesome individuals who are passionate about the mission of the Richmond Promise and equitable access to higher education to join our team as Americorps VISTA Fellows. The ideal candidates for these roles believe deeply in doing whatever it takes to help our students succeed, have relentless and rigorous attention to detail, enjoy efficiency and improvement of systems, and are excited about supporting a college-going and graduating culture in Richmond, CA! They should thrive in a fast-paced and multifaceted environment, have experience and demonstrated success in balancing multiple priorities, enjoy building relationships with students and adults, and proactively solving challenges. The role is:

- Scholarship Operations & Data Coordinator
  - Application due in Americorps Portal May 31<sup>st</sup>
  - Start date July 8<sup>th</sup>

HOW TO APPLY:

1. Applications are due May – July depending on position
2. Visit the VISTA homepage:  
<https://www.nationalservice.gov/.../americorps/americorpsvista>
3. From there, click the red Apply Now button.
4. Click the [My.AmeriCorps.Gov](#) link and search “Richmond Promise”
5. Questions? Email [jessie.stewart@richmondpromise.org](mailto:jessie.stewart@richmondpromise.org)



*Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.*

**Thank You!**

Carlos Martinez  
City Manager  
City of Richmond  
450 Civic Center Plaza  
Richmond, California 94804  
(510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)

See below for options to connect with the City of Richmond.

## Connecting with the City of Richmond



### **Using the City of Richmond Mobile Application:**

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

**QR Codes are available for easy downloading of this APP:**

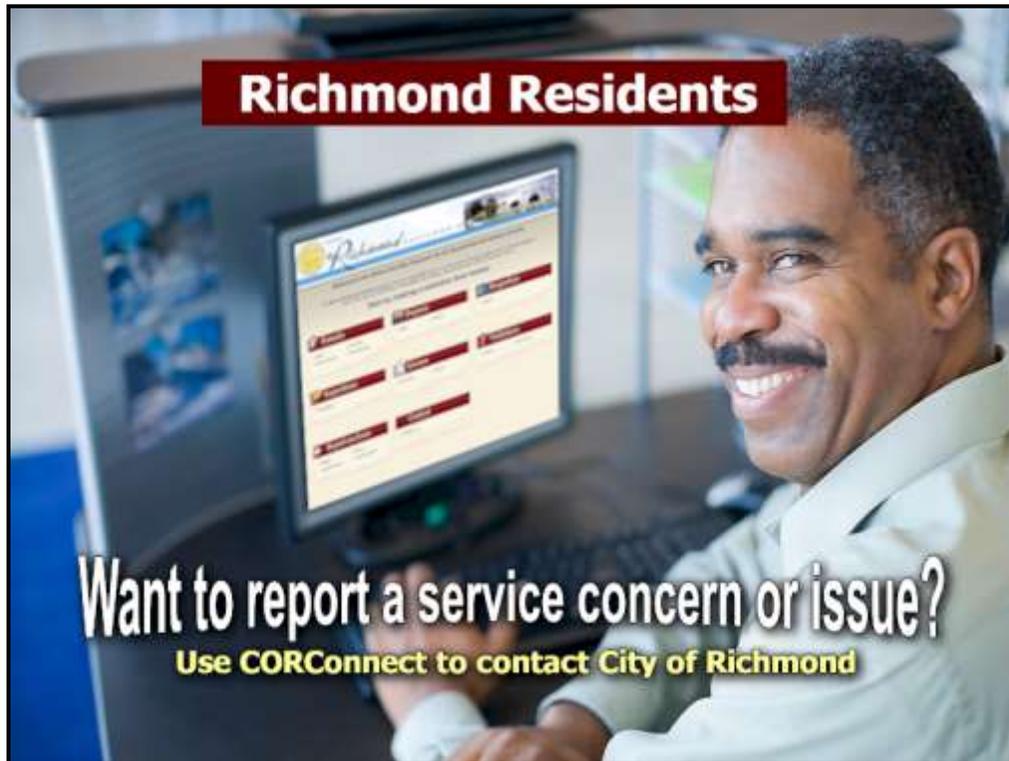
Apple version of APP



Android version of APP



We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)



On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.



You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.

Want to report a service concern or issue?



Use the City of Richmond Mobile Application:



The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

E-mail your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)

To contact us by phone:

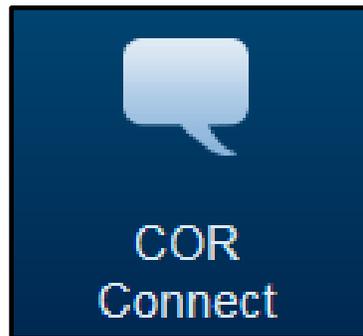
The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

### Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper

right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)