

**CITY OF RICHMOND**  
**Housing Advisory Commission**  
**Meeting**

**DATE: July 8, 2019**

**TIME: 3:30 p.m.**

**ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804**

**This meeting is held in a building that is accessible to people with disabilities.**

**Commissioners**

**Tanise Smith**  
**Chair**

**Jaycine Scott**  
**Vice-Chair**

**Carol Hegstrom**  
**Secretary**

**John “JJ” Thorp**

**Preston Lam**

**Toni Autry**

**Vacancy**

**Ben Choi**  
**Council Liaison**

**AGENDA**

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)  
*The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.*
5. Approval of Minutes (1 min.)
  - June 17, 2019
6. Introduction of Invited Guests
7. Announcements through the Housing Advisory Commission Chair (2 min.)
8. Executive Director’s Update
  - a. Nevin Plaza RFP
  - b. New Work Order Email
9. Housing Advisory Commissioners’ Reports (3 min.)
10. Presentations
11. Recommendations to the Housing Authority Board of Commissioners.
  - a. ADOPT a resolution approving a contract with Integrated Security Management Group for security services at Nevin Plaza and Hacienda for one year with one optional one year extension, for a total amount not to exceed \$735,840
  - b. ADOPT a resolution approving the Hacienda First Amendment to Exclusive Negotiating Rights Agreement (ENRA) and First Amendment to the Option to Lease Agreement (OLA) with Mercy Housing and Community Housing Development Corporation (CHDC)

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

- c. ADOPT a resolution approving the proposed Fiscal Year 2019-20 annual operating budget with estimated revenues of \$3,887,971 and total proposed expenditures of \$5,635,912
12. Open Forum (Limit to 3 minutes per person)
  13. Old Business
    - a. Elevator Update (Status of Service Contract and New Elevator)
    - b. Maintenance Work Order Update
  14. New Business
  15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, August 12, 2019.**

16. Adjournment