

**City of Richmond - RECREATION AND PARKS COMMISSION**  
Community Services Building, Council Chambers, 440 Civic Center Plaza

~ *SPECIAL MEETING* ~  
**MINUTES**  
**MONDAY, JUNE 17, 2019 - 6:00 PM**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Commission Chair Maryn Hurlbut at 6:01 p.m.

**B. ROLL CALL**

PRESENT: Soheila Bana, Maryn Hurlbut, Pardip Saini, Joey Smith

ABSENT: Payal Patel, Eleanor Thompson

**C. AGENDA REVIEW AND ADOPTION**

No changes to the agenda. Commissioner Smith motioned to accept and adopt the agenda; Commissioner Bana seconded. Motion passed.

**D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

- Commission Roundtable work session scheduled for Tuesday Aug. 13th
- Next Commission meeting Wednesday, July 10<sup>th</sup> (change due to holiday week)
- Currently \$512.62 in our account
- Initial ad hoc meeting to plan a “Walk of Honor” was held
- Reminded commissioners and audience that the Mayor and City Council will continue to review the City’s budget; asked commissioners and audience to attend city council meetings to request more funding for recreation and parks services and programs.
- Indian Fountain correction plan will be started in September
- Safety fence at the Richmond Swim Center outdoor picnic area is complete
- There has been an outcry for expanded hours at the Plunge Pool that should be noted
- Replanting scheduled in garden at Plunge this weekend

▪ **Membership Changes**

New member, Remi Payne, will be appointed by Mayor Butt at the June 18<sup>th</sup> City Council meeting.

**E. OPEN FORUM**

- Susan Wehrle – expressed the necessity to increase pool hours at the Richmond Plunge to allow for seniors and those with arthritis to swim or exercise for health improvements. Asked the City to consider implementing discount rates for seniors and disabled patrons like other cities. Asked for grab bars in shower stalls.
- Victoria Sawieki –shared her positive experiences using the Richmond Plunge. Requested the Plunge hours be expanded. More benches for seating are needed around the Plunge pool.
- Charles Canvass – Inquired about the process for renaming Nevin Park (formerly known as 4<sup>th</sup> Street Park)
- James Holloway – Inquired about the process for establishing a Richmond African American Museum
- David Drisdale – expressed concerns regarding the upkeep of Richmond parks; namely State Court Park

**F. CONSENT CALENDAR**

- April 3, 2019 meeting meetings were approved. Commissioner Bana motioned to approve the minutes; Commissioner Smith seconded; the minutes were approved.
- Letter of support for the Making Waves Academy Sports Complex was approved. Commissioner Bana motioned to approve the letter; Commissioner Saini seconded; the letter was approved.

**G. STAFF REPORTS**

- Parks and Landscaping Division – oral report provided by Superintendent Greg Hardesty. The report highlighted park upgrades and maintenance activities. Expressed low staffing levels continues to make it difficult for staff to regularly maintain parks.

- Community Services Department – oral report provided by Rochelle Polk, CSD, Summer Camp began at 6 sites: over 300 enrolled. 3<sup>rd</sup> of July Fireworks at Marina Bay Park begin at 5:00 pm; Walk of Honor ad hoc committee report: planning for recognizing service in brick etching within Civic Center Plaza.

#### **H. PRESENTATIONS, DISCUSSIONS, AND ACTION ITEMS**

1. Parks Assessment Report – Rhea Laughlin of First 5 Contra Costa shared the results of the parks assessment report.
2. Program Overview for Associate Recreation and Parks Commissioners - Chair Hurlbut and Community Services Youth Coordinator, Guadalupe Morales presented the proposed program.
3. APPOINT Ad Hoc Committee Members to finalize revisions to the Application and Statement of Policy and Guidelines for Naming of Parks, Facilities, and Re-Naming Streets – Chair Hurlbut appointed Vice-Chair Patel to chair the committee. Director Polk and Superintendent Hardesty confirmed they will assist with review and editing the documents.

#### **I. COMMISSIONER LIAISON REPORTS**

- Commissioner Bana – play structure swings needed at Lamoine Park; speedbumps needed in neighborhood
- Commissioner Smith – attended Boorman Park design workshop and Juneteenth Festival. Inquired about the status of installing new signage at the Developing Personal Resources Center.
- Commissioner Hurlbut– starting bocce ball league at Hurlbut Garden Park; book donations needed for Little Corner Lending Libraries; grab bars needed in Plunge shower stalls; ADA and safety issue

#### **J. ACTION ITEMS RECAP**

- Continue discussions/meetings regarding Recreation and Parks Associates Program – plan for summer recruitment
- Reconvene Walk of Honor Ad Hoc Committee – status update at August 2019 commission meeting

#### **K. FUTURE AGENDA ITEM RECOMMENDATIONS**

- 1 City council liaison responsibilities
- 2 City facilities marketing
- 3 Budget reviews for DIMO, CSD & CIP
- 4 Procedure for naming a New Park—pending is Dirt World

#### **L. ADJOURNMENT**

Meeting adjourned at 7:58 p.m.

#### **M. SCHEDULED MEETINGS**

Commission Meeting – Wednesday, July 10, 2019, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by,

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Rochelle Polk  
Community Services Director  
*Abridged by Ms. Johann Frazier*