

**CITY OF RICHMOND**  
**Housing Advisory Commission Meeting**

**DATE: September 16, 2019**

**TIME: 3:30 p.m.**

**ADDRESS: 2400 Nevin Avenue, Richmond, CA 94804**

**This meeting is held in a building that is accessible to people with disabilities.**

**Commissioners**

**Vacant  
Chair**

**Jaycine Scott  
Vice-Chair**

**Carol Hegstrom  
Secretary**

**John “JJ” Thorp**

**Preston Lam**

**Toni Autry**

**Vacancy**

**Ben Choi  
Council Liaison**

**AGENDA**

1. Call to Order and Pledge of Allegiance (1 min.)
2. Roll Call (1 min.)
3. Welcome and Meeting Procedures (1 min.) – *Individuals who would like to address the commission on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.*
4. Agenda Review and Adoption (4 min.)  
*The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.*
5. Approval of Minutes (1 min.)
  - July 8, 2019
6. Introduction of Invited Guests
7. Election of Housing Advisory Commission Chair (2 min.)
8. Executive Director’s Update
9. Housing Advisory Commissioners’ Reports (3 min.)
10. Presentations
11. Recommendations to the Housing Authority Board of Commissioners.
  - a. ADOPT a resolution authorizing the Executive Director of the Richmond Housing Authority to execute a contract for a one-year term with Clampett Industries LLC dba EMG Corporation, in an amount not to exceed \$15,600 to complete an ASCE-41 Tier 1 Seismic Assessment of Nevin Plaza - Richmond Housing Authority
  - b. APPROVE a standing purchase order with W .W . Grainger, Inc., using the Oregon NASPO ValuePoint Master Agreement No. 8496 to purchase electrical and facilities maintenance supplies, lighting products, industrial supplies, tools and hardware in an amount not to exceed \$50,000 per the term of the contract, for an intial one year period, with a one-year optional extension

At 4:30 p.m., any items remaining on the Agenda that require immediate attention may be moved to this time.

**Commissioners**

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Chair**

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Vice-Chair**

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Secretary**

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**AGENDA**

- c. APPROVE a standing purchase order with HD Supply Facilities Maintenance, using the Omnia (formerly US Communities) Piggybackable contract for electrical and facilities maintenance supplies, lighting products, industrial supplies, tools and hardware in an amount not to exceed \$65,000 per the term of the contract, for an initial one year period, with a one-year optional extension
- d. APPROVE a standing purchase order with Herc Rentals, using the Omnia (formerly US Communities) Piggybackable contract for equipment rentals and related products in an amount not to exceed \$29,000 for a one year period, with a one year optional extension for the use of a flat-bed truck
- e. APPROVE a standing purchase order with Herc Rentals, using the Omnia (formerly US Communities) Piggybackable contract for equipment rentals and related products in an amount not to exceed \$17,000 for a one year period, with a one year optional extension for the use of light towers at the Hacienda Development
- f. APPROVE the 2019 Public Housing Authority Recovery and Sustainability (PHARS) agreement with the US Department of Housing and Urban Development Region IX, which focuses on performance outcomes, timelines, and reporting requirements for the repositioning of RHA Public Housing (PH) portfolio
- g. ADOPT a resolution approving a contract amendment with CVR Associates to provide management and financial services for the Richmond Housing Authority increasing the contract amount by \$175,000, and for a term extending to June 30, 2020

12. Open Forum (Limit to 3 minutes per person)

13. Old Business

- a. RECEIVE a financial update for the RHA
- b. Section 8 Transfer
- c. Nevin Plaza RFP
- d. Nevin Plaza Waitlist Update
- e. Hacienda Development Update

14. New Business

- a. Nystrom Development Update

15. Next Scheduled Meeting

This Commission meets every 2nd Monday at 3:30 p.m. at 2400 Nevin Avenue in the Community Room. This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date. The next meeting is scheduled for **Monday, October 21, 2019 (Holiday on the 14<sup>th</sup>)**.