



Hon. Mayor and Members of the City Council:

This is the report for the week ending September 20<sup>th</sup>, 2019.



## 1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, September 24<sup>th</sup>. Closed Session begins at 5:30 P.M., followed by the Regular Meeting of the Richmond City Council at 6:30 P.M. The agenda may be found by clicking this link: [September 24<sup>th</sup> City Council Agenda](#).

## 2. **Upcoming Events**

### **Come See Final Plans for Yellow Brick Road!**

You are invited to visit Pogo Park's Community Outreach Tents September 16<sup>th</sup>-21<sup>st</sup>, and see the last and final plans for **YELLOW BRICK ROAD®**.

Dreamed by youth in 2009 as an answer to the violence that plagued their neighborhood, Yellow Brick Road is a safe, green, clean walking and biking route through the Iron Triangle that links community assets (churches, schools, parks, community center) together.

The goal of Yellow Brick Road (YBR) is **to make physical changes to Iron Triangle streets that force speeding vehicles to SLOW DOWN**. After 10 years of blood, sweat, and tears, partnering with some of this country's most visionary transportation and urban planners, (and securing \$13 million in funding from the City of Richmond, State of California, and Caltrans), the plans are virtually complete – and the Yellow Brick Road is coming!

Specifically, Yellow Brick Road improvements are planned for:

7th Street - Pennsylvania to Ripley  
8th Street - Lincoln to Ohio  
Pennsylvania - 2nd to Harbour

Drop in and visit Pogo Park's Community Outreach Tents next week, anytime between 3:00 P.M. to 7:00 P.M., to:

- See the final plans for Yellow Brick Road

- Meet the visionaries from the original Yellow Brick Road Team
- Meet members of Pogo Park's Community Development Team who walked every block and every street of Iron Triangle to select the YBR route – and then to plan and design it
- Talk directly to City staff and the engineers/designers who are helping, 10 years later, to turn the youth's original vision into concrete reality.

Pogo Park hopes to see you next week!

<p>Coming 2020-2021</p> <p><b>YELLOW BRICK ROAD</b></p>	<p>Próximo: 2020-2021</p> <p><b>CAMINO DE LADRILLO AMARILLO</b></p>
 <p>Artist: Maren Van Duyn   Scientific Art Studio</p>	
<p><b>FINAL COMMUNITY MEETINGS</b></p> <p><b>LAST CHANCE FOR PUBLIC COMMENT!</b></p> <p><b>September 16-21, 2019</b> 3:00 pm to 7:00 pm – <i>DROP IN</i> Elm Playlot (Pogo Park) 720 Elm Avenue Richmond, CA 94801</p>	<p><b>JUNTAS FINALES DE LA COMUNIDAD</b></p> <p><b>¡ÚLTIMA OPORTUNIDAD DE COMENTARIO PÚBLICO!</b></p> <p><b>16 - 21 de Septiembre, 2019</b> 3:00 pm - 7:00 pm – <i>ABIERTO AL PÚBLICO</i> Elm Playlot (Pogo Park) Avenida Elm 720 Richmond, CA 94801</p>

**Richmond Main Street presents... Celebrate Downtown Grand Finale and “Salute to Soul 2.0” with Spirit & Soul Festival!**

Downtown Richmond is set to come alive with soulful sounds from some the Bay Area’s most loved R&B, Soul, and Funk bands at the 11<sup>th</sup> annual [Spirit & Soul Festival](#) on **Saturday, September 21<sup>st</sup>**, from **1:00 P.M. – 5:00 P.M.** on **Macdonald Avenue (Harbour Way – 13<sup>th</sup> Street)**.

The Main Stage will feature show stopping performances from [Pride & Joy](#) (the Bay Area’s favorite Party Band ), [Top Shelf](#) (classic Soul and R&B), [But-tah & The Buttahluv Band](#) (renditions of Aretha Franklin), and [Kylah Dawn](#) (rising neo-soul songstress). Dynamic and diverse performances from the RPAL Music Program, El Cerrito High School Dance, Richmond High School’s Vocal Revolution, and other local youth groups are set for the 12<sup>th</sup> Street Stage.

Richmond Main Street invites everyone to come Downtown to enjoy great music, check out 40+ artisan, food, and resource vendors, youth zone, giveaways, prizes, dancing, and Spirit & Soul Beverage Pavilion, VIP Experience ([tickets on sale via Eventbrite](#)), and celebrate our 2019 Downtown Champions.

For the first time ever, Spirit & Soul Festival will also feature two Grand Marshals: Mayor Tom Butt (Main Stage) and Councilmember Ben Choi (12<sup>th</sup> Street Stage).

Admission is FREE; all ages are welcome. More event details, including band previews and vendor list available at [www.richmondmainstreet.org/spirit-soul-festival](http://www.richmondmainstreet.org/spirit-soul-festival).

For more information, including how to volunteer or support, call (510) 236-4049.



## Badges and Boba

The Richmond Police Department is hosting a Boba and Badges event on Friday, September 27<sup>th</sup>, at 4:00 P.M. We are encouraging everyone to come out and have Boba and conversation with your local officers. See the flyer below for additional details. Hope to see you there.

# Boba & Badges

## JOIN YOUR NEIGHBORS AND POLICE OFFICERS FOR BOBA AND CONVERSATION!

No agenda or speeches, just a chance to ask questions, voice concerns, and get to know the officers in your neighborhood!

Friday, September 27, 2019

Bubble Loca

4:00 pm - 6:00 pm

3288 Pierce Street Suite c116  
Richmond, CA 94804

Contact [RPDCommunity@richmondpd.net](mailto:RPDCommunity@richmondpd.net) with any questions

Sponsored by:



## **The Richmond Rent Program Community Workshop is Presenting – Navigating the Eviction Process in Richmond**

As part of its continuing outreach to Tenants and Landlords who would like to learn more about rental housing rules and regulations, the City of Richmond Rent Program is offering the following workshops:

### **Navigating the Eviction Process in Richmond (Tenant-focused Workshop)**

Saturday, September 28, 2019

10:00 A.M. - 12:00 P.M.

City Council Chambers

440 Civic Center Plaza

Richmond, CA 94804

### **Navigating the Eviction Process in Richmond (Landlord-focused Workshop)**

Saturday, October 26, 2019

10:00 A.M. - 12:00 P.M.

City Council Chambers

## RICHMOND RENT PROGRAM COMMUNITY WORKSHOPS

### Navigating the Eviction Process in Richmond

#### Tenant-Focused

Saturday, September 28, 2019  
10:00 AM - 12:00 PM  
City Council Chambers  
440 Civic Center Plaza  
Richmond, CA 94804



#### Landlord-Focused

Saturday, October 26, 2019  
10:00 AM - 12:00 PM  
City Council Chambers  
440 Civic Center Plaza  
Richmond, CA 94804



These workshops are designed for Tenants and Landlords who would like to learn more about the eviction process in the City of Richmond and the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance.

**Topics for discussion will include:**

- Just Cause for Eviction Requirements
- Overview of the Relocation Ordinance
- Relocation Payments
- Unlawful Detainer Process
- Overview of Important California Civil Codes
- Notice Filing Requirements

Space is limited - RSVP today:

<https://rentprogram.eventbrite.com>

[richmondrent.org/workshops](http://richmondrent.org/workshops)

[rent@ci.richmond.ca.us](mailto:rent@ci.richmond.ca.us)

(510) 234-RENT (7368)



## TALLERES COMUNITARIOS DEL PROGRAMA DE RENTA DE LA CIUDAD DE RICHMOND

### Navegando el Proceso de Desalojo en la Ciudad de Richmond

#### Enfocado en los Inquilinos

sábado, 28 septiembre 2019  
10:00 AM - 12:00 PM  
Sala del Concilio de la Ciudad  
440 Civic Center Plaza  
Richmond, CA 94804



#### Enfocado en los Propietarios

sábado, 26 octubre 2019  
10:00 AM - 12:00 PM  
Sala del Concilio de la Ciudad  
440 Civic Center Plaza  
Richmond, CA 94804



Estos talleres están diseñados para Inquilinos y Propietarios que desean aprender más sobre el proceso de desalojo en la Ciudad de Richmond y los requisitos de la Ordenanza de Richmond para la Renta Justa, Causa Justa para el Desalojo y Protección del Propietario.

**Temas para dialogo incluyen:**

- Requisitos para Causa Justa de Desalojo
- Resumen de la Ordenanza de Reubicación
- Pagos de Reubicación
- Proceso de demanda de desalojo
- Resumen de Códigos Civiles Importantes de California
- Requisitos para Declaración de Aviso

Espacio limitado - confirme su asistencia hoy:

<https://rentprogram.eventbrite.com>

[richmondrent.org/workshops](http://richmondrent.org/workshops)

[rent@ci.richmond.ca.us](mailto:rent@ci.richmond.ca.us)

(510) 234-RENT (7368)



## American Red Cross – Volunteer Information Event



**American Red Cross**  
Bay Area

# American Red Cross

## Volunteer Information Event

**Become a Red Cross Volunteer Today!**

**Wednesday, October 2<sup>nd</sup> @ 6:00 p.m.**

Location: Richmond Public Library  
(325 Civic Center Plaza, Richmond, CA 94804)

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Are you looking to give back and help our community?

If so, come learn about the American Red Cross and the volunteer opportunities we offer! Volunteers are needed in Disaster Response, Community Education, Casework, Health Services, and many more areas.

RSVP to Julie Mucilli, Volunteer Coordinator  
**510-421-4527** or **[Julie.Mucilli@redcross.org](mailto:Julie.Mucilli@redcross.org)**

Start your volunteer experience today at [www.redcross.org/volunteer](http://www.redcross.org/volunteer)

## Richmond Fire Community Wildfire Protection Plan Project

The Richmond Fire Department received a California Fire Foundation grant to team with the Diablo Fire Safe Council to develop our Community Wildfire Protection Plan (CWPP). We welcome members of the Richmond community to attend on the date listed below. Location of the work sessions is in 440 Civic Center Plaza, Basement, Multi-Purpose Room.

- Plan Review - October 4, 2019

A Community Wildfire Protection Plan (CWPP) is a collaboratively developed plan that identifies wildland fire hazards, prioritizes ways to reduce those hazards, and recommends measures for homeowners and communities to mitigate the ignitability of structures.

Diablo Fire Safe Council will assist Richmond Fire Department to build off the adopted Contra Costa County Plan. Plan development will be during 2019, with the collaboration of our community members and agency partners.



As a stakeholder or agency land manager, Richmond Fire would like your help to identify areas with high fire hazards, and input on prioritizing future projects. This action plan will build off agency plans and the Contra Costa Community Wildfire Protection Plan (CWPP) to develop joint strategies for future activities and grant funding efforts.

Our working session will summarize wildfire assessments, recent projects, and future project ideas. Please bring current plans and preliminary designs for future projects or programs.

We hope you can join us to update this action plan to reduce the impact of wildfire in Richmond.

Should questions arise, please contact Fire Marshal Eric Govan via email [eric\\_govan@ci.richmond.ca.us](mailto:eric_govan@ci.richmond.ca.us) or call (510) 307-8038.

### 3. **Acknowledgements**

#### **Help Us Welcome Our New RPD Officers**

On September 14<sup>th</sup>, the Richmond Police Department gained two new recruits who graduated from the 108<sup>th</sup> Napa Valley Police Academy. Officer Garbarini and Officer Parker were standouts in the academy, receiving academic and interpersonal awards. Outstanding job, Officer Garbarini and Officer Parker! Welcome to the RPD family.



### **Mural Unveiling at Richmond Police Activities League (RPAL)**

On September 13<sup>th</sup>, RPAL unveiled the work of RPAL Youth Ambassadors, and artist Rebeca Garcia-Gonzalez on their mural about cops and kids. They called it “Beyond Mentoring”.

The mural dedication was designed to honor fallen Officer Gus Vegas. A group of high school-aged youth led by muralist Rebecca Vasquez designed and painted this mural to highlight the need for communities of color and law enforcement to build a collaborative partnership with one another. The youth often worked on this project after school in the heat and didn’t complain about stopping until it was completed.

Join us in congratulating the young people —Jorge Montano, Nora Lozano, Maria Avalos, Quincy Plummer and Jeremiah Gaines.





### **Bay Area Urban Manufacturers - Manufacturing Champion**

The City of Richmond is a Partner City in the Bay Area Urban Manufacturing Initiative. The goal of the initiative is to strengthen the regional connections of manufactures and help the manufacturing sectors grow regionally. Each year, Partner Cities highlight a local manufacturer as part of the Manufacturing the Dream campaign.

This year, the City of Richmond is proud to announce Lemur International, Inc. as the 2019 local manufacturing champion. Their 20-year history of consistent production of high quality and sustainably-sourced vanilla extracts and powders has helped bring the Bay Area's reputation for excellent food to life.

Rodger Rakotomalala founded the company after he emigrated from Madagascar with his family in 1978. His passion for Madagascar and orchids, the plant from which vanilla comes, led him to start a company that supplies high-grade vanilla products from raw vanilla beans, highlights Madagascar, and works closely with farmers in the region.

Rodger and his daughter Carol created a new small-batch proprietary method for extracting the vanilla from the beans. The resulting products are highly sought after, both locally and nationally by bakers, kombucha makers, supplement companies, and more. In 2010, after Rodger's death, Carol took on a bigger role in the company, becoming the president and majority shareholder.

As a final culmination of the Manufacturing a Dream campaign, the Richmond Economic Development Commission will attend a tour of Lemur International.



#### 4. **City Clerk's Office**

##### **Consider Voting By Mail**

The Contra Costa County Elections Division is reaching out to voters who are currently registered as polling place voters. They are encouraging voters to consider the merits of requesting their ballot at home, as this may be a more convenient option for you. Part of the reason they are reaching out is that there is a new state law that took effect beginning this year that no longer requires postage for return ballot envelopes. Contra Costa County also has close to 40 ballot drop off boxes available countywide, including a dozen that will be available on a 24/7 basis. A permanent ballot drop off box will be located at Richmond City Hall - 450 Civic Center Plaza nearest the City Council Chambers parking lot.

Receiving your ballot by mail provides individuals with more flexibility than having to go to your set neighborhood polling place on just one day. It also allows individuals to vote comfortably wherever they choose and gives them more time to study the issues on increasingly-complex ballots at their leisure. There are a variety of ways to return a completed ballot envelope, including dropping it off at neighborhood polling place on Election Day.

The Contra Costa County Elections Division has made it easy to switch. Simply send an email to [Ballot@vote.cccounty.us](mailto:Ballot@vote.cccounty.us). Subject: "I want to Vote By Mail." Please include your Name, Date of Birth, Residential Address and Mailing Address in the body of the email. You can also call the Contra Costa County Elections Division at (925) 335-7800 to make your request over the phone.

## **Legislative History**

The City's legislative history including minutes, resolutions, ordinances, meeting content, and other important records, dating back to 1905, are available online at: <http://sireweb.ci.richmond.ca.us/sirepub/docs.aspx>.

## **Apply for Your U.S. Passport at Richmond City Hall!**

The City of Richmond City Clerk's Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 A.M. to 4:00 P.M.

Wednesday: 10:00 A.M. to 4:00 P.M.

Friday: 10:00 A.M. to 2:00 P.M.

(Closed 12:00 P.M. to 1:00 P.M. – days of operation only)

You **must** call **(510) 620-6786** to schedule **all** appointments.

Drop-in hours are also available on:

Thursday: 9:30 A.M. to 12:00 NOON

Bring all required documents and complete all forms before your appointment. Drop-ins will be seen on a first come, first serve basis.

Please recognize that the area is an operational executive office, and a quiet zone.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – [travel.state.gov](http://travel.state.gov).

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



## 5. **City Manager's Office**

### **Special One-Day Household Hazardous Waste (HHW) Collection Event**

On Saturday, September 14<sup>th</sup>, in partnership with the City of Richmond, RecycleMore, West County Resource Recovery, and Republic Services, a special one-day household hazardous waste collection event was held for West Contra Costa County residents. 379 residents attended the free event to properly dispose of paints, mattresses, aerosols, electronic waste (e-waste), batteries, and oil to keep our communities clean and safe. In addition, staff from the California Product Stewardship Council was onsite to exchange empty propane canisters with refillable ones as part of the Refuel Your Fun campaign.

The total weight of waste collected at the event is approximately 45,075 lbs (22.5 tons).

Couldn't attend the event? For more information about how to dispose of Household Hazardous Waste visit, [www.ci.richmond.ca.us/1720/Hazardous-Waste](http://www.ci.richmond.ca.us/1720/Hazardous-Waste).



### **Should the City of Richmond Ban the use of Gas-Powered Leaf Blowers?**

The Richmond City Council is considering a potential ban on gas-powered leaf blowers. City staff is soliciting community feedback to understand the opportunities and challenges.

To give feedback on whether or not the City of Richmond should ban the use of gas-powered leaf blowers:

1. Submit a survey response by September 27<sup>th</sup>:  
<https://forms.gle/uJ2RXXig7q81k31aA> (English)  
<https://forms.gle/oqhoXhNJE3jU6QWNA> (Spanish)

For more information, please call the City Manager's Office at (510) 620-6512 or visit [www.richmondenvironment.org](http://www.richmondenvironment.org)

## We Want Your Feedback!

The Richmond City Council is considering a potential ban on gas-powered leaf blowers. City staff is soliciting community feedback to understand the opportunities and challenges of a possible ban.

### Question: Should the City of Richmond ban the use of gas-powered leaf blowers?

- Complete the survey and submit a response by September 27th:**  
<https://forms.gle/uJ2RXXig7q81k31aA> (English)  
<https://forms.gle/oqhoXhNJE3jU6QWNA> (Spanish)

- Join us at the Community Workshop on:**  
Wednesday, September 11, 2019 from 3:30 PM - 4:30 PM  
Point Molate Room, 2nd floor  
450 Civic Center Plaza, Richmond CA  
RSVP by calling (510) 620-5407 or visit  
<https://richmondleafblowerworkshop.eventbrite.com>



## ¡Queremos sus comentarios!

El Consejo Municipal de Richmond está considerando la posibilidad de prohibir los sopladores de hojas a gas. El personal de la ciudad solicita comentarios de la comunidad para comprender las oportunidades y los desafíos de una posible prohibición.

### Pregunta: ¿Debería la Ciudad de Richmond prohibir el uso de sopladores de hojas a gas?

- Complete la encuesta y envíe una respuesta antes del 27 de septiembre:**  
<https://forms.gle/uJ2RXXig7q81k31aA> (Inglés)  
<https://forms.gle/oqhoXhNJE3jU6QWNA> (Español)

- Únase a nosotros en el taller comunitario sobre:**  
Miércoles 11 de septiembre de 2019 de 3:30 - 4:30 PM  
Point Molate Room, el segundo piso  
450 Civic Center Plaza, Richmond CA  
Confirme su asistencia llamando al (510) 620-5407 o visite  
<https://richmondleafblowerworkshop.eventbrite.com>



### Transportation Services Division Updates

Are you interested in learning more about what services the City of Richmond's Transportation Services Division is working on for you?

Subscribe to receive updates: <http://www.ci.richmond.ca.us/list.aspx?ListID=374>  
Or Go To: <http://www.ci.richmond.ca.us/2876/Transportation>



## **City of Richmond and Gotcha Mobility announce Richmond's First Bike Share Program**

With support from Metropolitan Transportation Commission (MTC) funds, the City of Richmond's Transportation Division and Gotcha Mobility will launch the first public bike share system in Richmond. Bike share is a service that provides bicycles for short term-use for a fee. Richmond residents and visitors will have access to 250 electric assist bikes at 25 stations within the city, available for 24/7 use.

Launching later this year, the bike share system in Richmond will provide a seamless addition to the local and regional transportation network connecting residents, businesses, visitors to jobs, services, and the community. Bike share will enhance public access to destinations; expand mobility options for low income residents, especially with the provision of subsidized memberships for income-eligible residents; improve public health through increased physical activity and reduced greenhouse gas emissions and other pollutants; and support community growth through safer, more vibrant streets.

Gotcha Mobility is a mobility-as-a-service (MaaS) company offering sustainable micro-transit products –100% electric ride share, bike share, electric scooters, and trikes. Gotcha helps communities lead happier, more productive lives through alternative forms of transportation and is committed to being the City of Richmond's mobility partner. Gotcha invests in communities by having local operations that include local staff. Below are full time positions with benefits which are currently open:

- **Partner Experience Manager** (overall account lead):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132182>
- **Regional Community Manager** (focused on marketing, community engagement, ridership, and performance-based KPIs):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132172>
- **Operations Manager** (mechanically-inclined and responsible for managing day-to-day operations of Richmond's system; will hire and manage a full fleet team to oversee repairs and rebalancing):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132150>
- **Rider Experience Coordinator** (extension of Gotcha's customer support team – the first on the west coast!) The REC will be located in Richmond:  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/140873>

To learn more about Gotcha visit <https://ridegotcha.com/>  
For questions, please contact Misha Kaur at (510) 620-6797.



### **Richmond Ferry to Bridge to Greenway Complete Streets Plan Community Survey**

Transportation Services needs your feedback to provide valuable local and regional connections for people walking and bicycling to the new Richmond Ferry Terminal, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond Greenway. The survey is available [online](#) or via text. Simply text the word “active” to (510) 900-5861 to participate.



## HELP IMPROVE TRANSPORTATION OPTIONS IN RICHMOND!

### RICHMOND FERRY TO BRIDGE TO GREENWAY

COMPLETE STREETS PLAN



#### WHAT IS THE FERRY TO BRIDGE TO GREENWAY COMPLETE STREETS PLAN?

The Plan is an exciting opportunity to provide valuable connections for people bicycling and walking to the new Richmond Ferry, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond Greenway. These new connections will have regional significance, connecting three counties (San Francisco, Contra Costa and Marin) together for the first time with pedestrian and bicycle facilities.

The Plan will incorporate abundant local community input, with creative engagement intended to bring a wide variety of voices to the planning process.



#### GET INVOLVED!

##### TAKE A SURVEY:

Text "active" to  
(510) 900-5861  
or take the survey from  
the project website.

##### VISIT THE WEBSITE:

Learn more about the  
project and upcoming  
events, and sign up to  
receive project updates!

[ferry2bridge2greenway.com](http://ferry2bridge2greenway.com)

### RICHMOND AREA COMMUNITY BASED TRANSPORTATION PLAN

#### WHAT IS THE RICHMOND AREA COMMUNITY BASED TRANSPORTATION PLAN?

The Richmond Area Community Based Transportation Plan (CBTP) is an opportunity to improve transportation options and quality of life for neighborhoods in parts of Richmond, San Pablo, and El Cerrito.

The Plan will bring residents, community organizations and transportation agencies together to identify transportation challenges and develop workable solutions. The CBTP will evaluate transportation gaps and barriers identified by the community, develop solutions & projects to address challenges, and identify possible funding sources to pay for these solutions & projects.



#### I WANT TO HEAR MORE ABOUT THE CBTP! HOW DO I STAY INFORMED?

A project webpage is currently under development, so check out [www.ccta.net](http://www.ccta.net) soon to learn more about the project and upcoming events!

## RAPID (R-Transit with Lyft) Workshop

The City of Richmond's R-Transit program provides safe and reliable transportation to persons with disabilities and seniors (age 55 and older).

Service area: Program registrants can travel to any destination between the cities of Richmond, El Sobrante, San Pablo, North Richmond, Kensington, and Pinole. The cost of a one-way trip booked in advance is \$4.00, and same-day reservations are \$5.00 one way.

To qualify for R-Transit, applicants must meet two eligibility requirements:

1. Residency: applicant must be a resident of any of the following cities: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.
2. Age/disability: applicant is age 55 or older OR between the ages of 18-54 and has a disability.

Fill out an application: online at [www.rtransit.com](http://www.rtransit.com) , [print the application here](#), or call (510) 307-8026 to request an application by mail.

RAPID: R-Transit with Lyft offers R-Transit clients a subsidy to use Lyft in the service area.

The R-Transit program's newest addition, RAPID, offers R-Transit clients a subsidy to use Lyft (24/7) for on demand trips in the R-Transit service area. RAPID also offers a subsidy to travel to and from the Contra Costa Regional Medical Center and Veterans hospital in Martinez, CA. R-Transit clients pay the first \$3.00 of each one way trip in the service area, and the subsidy will cover the next \$17.00 of the trip. If the total cost of the trip exceeds \$20.00, the client is responsible for the overage.

To use the RAPID service, you must first [complete an application for R-Transit service](#); have a smart phone, credit/debit card, and a registration and waiver of liability form on file.

R-Transit will host RAPID workshops the 3<sup>rd</sup> Monday of each month for the remainder of 2019. Workshops will be held at the Richmond Senior Center located at 2525 Macdonald Avenue, Richmond from 9:00 A.M. to 12:00 NOON. The workshops will provide in depth information about the new service and one-on-one assistance with downloading the Lyft mobile application, setting up an account, and requesting rides.



### **Pass2Class 2019 Application Now Open! Free Student Transit Pass!**

511 Contra Costa is happy to announce that Pass2Class is back again for the 2019/20 school year. Students in West Contra Costa, grades 1 – 12, can receive either one 31-day AC Transit pass or WestCAT pass (while supplies last, limit three

students per household), as a way to encourage them to take transit to school rather than a car. From August 1<sup>st</sup> through October 6<sup>th</sup>, parents/guardians can review the full rules and guidelines and fill out the application [online](#).

Funding provided by Bay Area Air Quality Management District and Contra Costa Transportation Authority.

WCCUSD HIGH SCHOOL STUDENTS WHO QUALIFY FOR FREE AND REDUCED LUNCH should not apply to Pass2Class. Pass2Class only offers one month free for any student, grades 1-12.

However, WCCUSD High school students who qualify for Free and Reduced Lunch can also receive bus passes all year long through the school district. More information is available at the Pass2Class website.

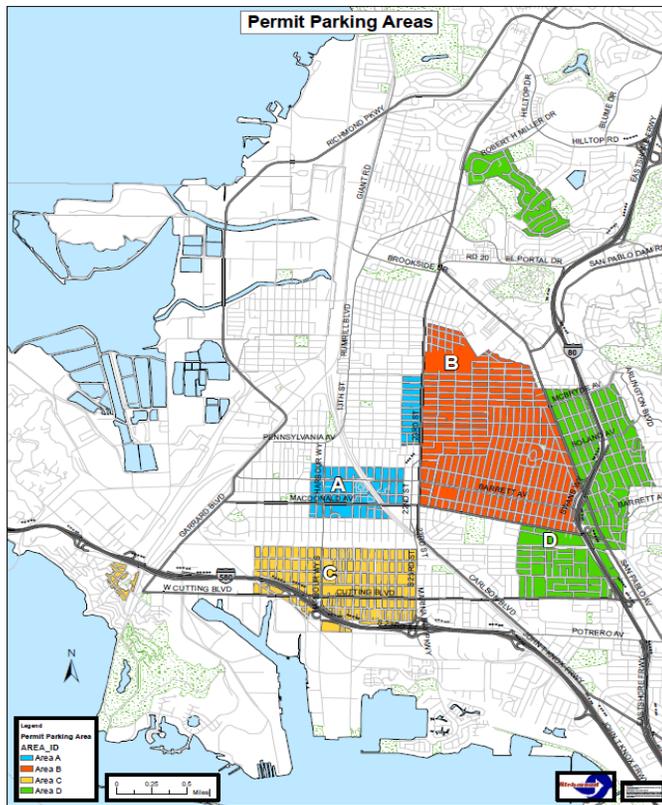


### **Residential Permit Parking Available**

The Neighborhood Permit Parking (NPP) program was created in Richmond to reduce traffic in residential areas, to protect those areas from the environmental impacts of commuting, and to allow parking access to properties. Non-permit holders may continue to park daily on a time restricted basis within the NPP areas.

If you live in an area that has already opted into the program, you are eligible to obtain a permit online: <https://richmond.getapermit.net> or in person by appointment through Transportation Services. Residents living within any of the highlighted areas on the Permit Parking Map must first submit a signed petition to “Opt In” to participate in the program.

For more information and to download forms, please go to: <http://www.ci.richmond.ca.us/3329/Parking-Management-Services>, call Transportation Services at (510) 621-1718, or email: [RichmondParking@ci.richmond.ca](mailto:RichmondParking@ci.richmond.ca).



**Free Green Waste Kitchen Pail**



Richmond residents that subscribe to compost services may pick-up a free kitchen pail at the West Contra Costa Household Hazardous Waste (HHW) Facility or Richmond City Hall.

[West Contra Costa County Household Hazardous Waste \(HHW\) Facility](#)

101 Pittsburg Avenue  
 Richmond, CA 94801  
 Wednesday through Saturday  
 9:00 A.M. - 4:00 P.M. (Closed Noon - 12:30 P.M.)

For more information about this and additional solid waste programs available to Richmond residents, please visit: [www.richmondenvironment.org](http://www.richmondenvironment.org)

**Recycling Tip of the Month**



**6. City Manager Chronicles**

This week, I had the opportunity to attend the National Drive Electric Week event in Civic Center Plaza, and showcase my 1961 Baby Blue Electric Volkswagen Beetle! Mayor Butt and I took an opportunity for a photo-op, and it was quite a successful event! Here is a link to a [YouTube video](#) about my Beetle, and here is a sneak peak of [the Drive Electric Week event](#). Drive electric!





## 7. **Engineering & Capital Improvement Department (ECIP)**

### **Engineering Projects**

Lighting has been completed for the new Hilltop District Gateway Sign #1 located at Hilltop Drive and Blume Drive. Below are photos of the sign lit at night.



*Hilltop District Gateway Sign #1*

**Streets Division**

Paving crews completed the paving of Chesley Avenue and Market Avenue, performed a base repair in front of 3004 Keith Drive, prepped and paved on East Scenic Avenue from Buena Vista Avenue to Terrace Avenue, prepped on Oregon Street from East Richmond Avenue to South Garrard Boulevard, and prepped on South 8<sup>th</sup> Street from Hoffman Boulevard to the north end of the street.





*Paving Work on Chesley Avenue*

Street sweeping staff performed commercial and residential sweeping services for the third Monday through Friday in the North Richmond, Iron Triangle, North Belding Woods, Atchison Village, South Belding Woods, Santa Fe, Coronado, Marina Bay, and Point Richmond neighborhood areas.

### **Traffic Signs and Lines**

Traffic Signs and Lines staff installed eight new signs and poles, fabricated nine signs, painted 351' of curbs and zoning, and placed pavement markers such as stop bars, stop messages, and crosswalks throughout the City.



*Pavement Marking Installation*



*New Sign Installation*



*New Sign and Pole Installation*

## 8. Finance Department

### Open Requests For Bids/Request For Proposals

Department	Project	Date Due
Police Department	Security Services -Civic Center RFP	9/24/19
RichmondWORKS/ Employment and Training	Contracting/Vendor Pay Agent	9/30/19
Finance	Uniform and Miscellaneous Rental Services	10/4/19
Planning and Building Regulations	On-call Civil Engineering, Land Surveying, and Civil & Land Development Plan Check and Inspection	10/9/19
City Attorney	CASp Access Inspections Accessible Richmond Small Business Initiative	10/15/19
Police Department	Automated License Plate Reader System	10/17/19

## 9. Fire Department

### Fire Rescue at the 500 block of Ohio Avenue

The Richmond Fire Department (RFD) responded to the 500 block of W. Ohio Avenue on Friday, September 13, 2019, for a construction worker suffering a medical emergency on the roof of a large commercial warehouse. The incident commander called for a rescue rope and stokes basket operation to safely remove the patient from the roof.

All Richmond firefighters are certified in low/high angle rope rescue operations and emergency medical care, which allowed for the safe removal and precise medical treatment for the patient.





### **September is National Preparedness Month**

The Richmond Fire Department's third installment of the "Be Prepared, Not Scared" program offers "Teach Youth to Prepare for Disasters".

#### **Week 3: September 15<sup>th</sup> – 21<sup>st</sup>: Teach Youth to Prepare for Disasters**

Disasters happen everywhere, and every member of the family can prepare. Preparedness for the future starts today.

Whether you're a kid or teen yourself, a parent or loved one, or work with youth, Ready Kids has tools and information to help before, during and after disasters.

Learn more by clicking on <https://www.ready.gov/kids> and find more information about:

- Helping children cope when disaster strikes
- Know the facts and prepare for disasters in your area
- Recursos disponibles en español

Need more information? Contact the Richmond Fire Department, Office of Emergency Services at (510) 620-6866.



### **PG&E Public Safety Power Shutoff (PSPS) and Fire Season**

We are amid fire season through November 2019. To prevent wildland fires, such as 2018's Camp Fire in Butte County and the 2017 Northern California Wine Country Fires, Pacific Gas & Electric Company (PG&E) is educating the public on the potential for Public Safety Power Shutoffs.

**What is a Public Safety Power Shutoff (PSPS)?** As part of PG&E's Community Wildfire Safety Program, PSPS are precautionary measures to help reduce the risk of wildfires. If gusty winds and dry conditions, combined with heightened fire risk, threaten the electric system service our community, it may be necessary for PG&E to turn off electricity in the interest of public safety. For more information about PG&E's Public Safety Power Shutoff program, visit [PG&E Webpage Public Safety Power Shutoffs](#).

Criteria for determining a public safety power shutoff:

**While no single factor will drive a Public Safety Power Shutoff, some factors include:**



**A RED FLAG WARNING**

declared by the National Weather Service



**LOW HUMIDITY LEVELS**

generally 20% and below



**FORECASTED SUSTAINED WINDS GENERALLY ABOVE 25 MPH AND WIND GUSTS IN EXCESS OF APPROXIMATELY 45 MPH,**

depending on location and site-specific conditions such as temperature, terrain and local climate



**CONDITION OF DRY FUEL**

on the ground and live vegetation (moisture content)



**ON-THE-GROUND, REAL-TIME OBSERVATIONS**

from PG&E's WSOC and field observations from PG&E crews

When the above criteria are met, PG&E will provide notification to customers of a power shutoff:

- Forty-eight (48) hours before the shut-off.
- Twenty-four (24) hours before the shut-off
- One-hour (1) hour before a power shutoff.

The reason for multiple notifications is because of changing conditions that affect the location of a power shutoff event.

**How do you prepare for a PSPS?** California energy companies created a website our community can visit to learn how to prepare for power shutoffs, visit:

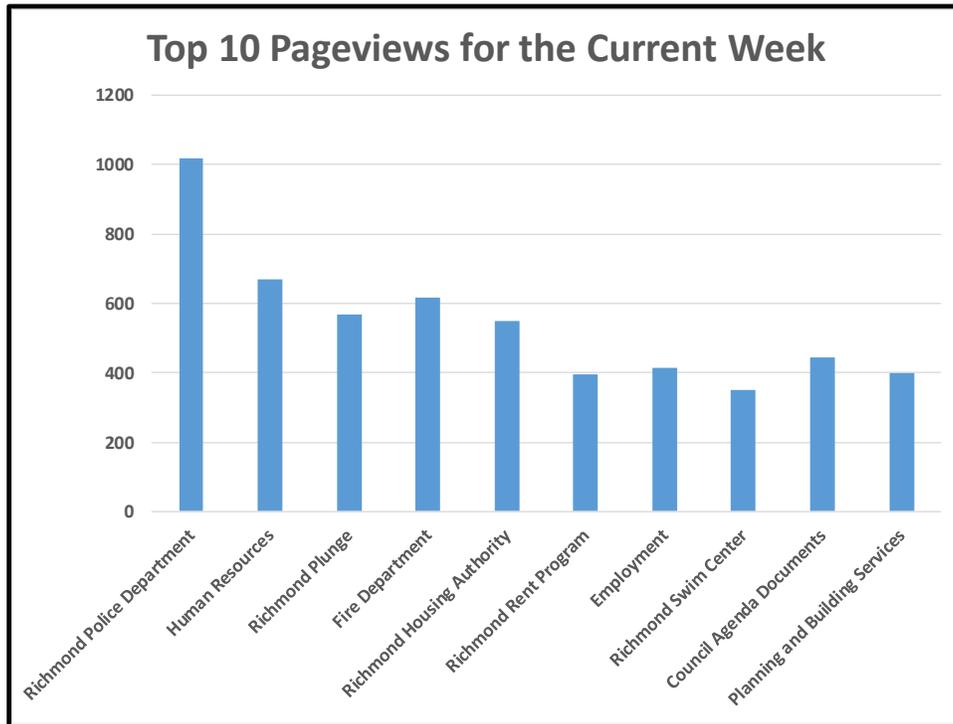
[PrepareforPowerDown website](#) in which information is available in English, Spanish, Chinese, Vietnamese, and Korean.

Preparedness steps include:

- Update your contact information with PG&E ([pge.com/mywildfirealerts](http://pge.com/mywildfirealerts) or call 1-866-743-6589)
- Plan for any medical needs
- Keep a hard copy of emergency phone numbers on hand
- Know how to open your garage door manually
- Build or restock your emergency kit
- Ensure any backup generators are ready to operate
- Designate an emergency meeting location
- Consider staying with a friend or relative during an outage.

## 10. Information Technology

### Website Statistics for the week of September 20, 2019



### KCRT PHOTO OF THE WEEK



## KCRT DATANET OF THE WEEK



**SATURDAY, OCT. 5th  
6PM**

Free event with video art,  
dance and spoken word

Richmond Ferry Terminal,  
Harbour Way South

**DEDICATION CEREMONY FOR "CHANGING TIDE"**

The goal is to raise funds for adding interactive lights, sound and music components, and creating a free outdoor stage for kids of all ages 365 nights a year.



**SATURDAY, OCT. 5th  
6PM**

Free event with video art,  
dance and spoken word

Richmond Ferry Terminal,  
Harbour Way South

**DEDICATION CEREMONY FOR "CHANGING TIDE"**

"Changing Tide" is the new eelgrass-inspired sculpture at the Richmond Ferry Terminal by Reed Madden Designs that will artfully chart the height of the tides with 19,000 LED lights.

### **11. Infrastructure Maintenance and Operations (DIMO)**

#### Abatement

Abatement crews abated weeds from various city-owned and private locations, installed a fence to prevent illegal parking/dumping on a vacant lot, and removed trash and graffiti from various locations.



*Weed Abatement/Lot Clean-Up*





*Fence Installation*





*Illegal Dumping & Graffiti Removal*

### **Code Enforcement**

A collaborative effort was made by Code Enforcement, Richmond Police, Parking Enforcement, Abatement, Animal Control and local tow companies to bring two neighboring, chronically blighted properties into compliance. After weekly inspections and very little cooperation from the residents/owner to abate the violations, three warrants were obtained to abate the properties of their large accumulation of trash, illegal occupancy, and multiple inoperable vehicles. The end result was the removal of 11 truckloads of trash, two dogs, five inoperable vehicles, the recovery of a stolen U-Haul, and the securing of one of the properties.



*Before*



*After*



*Before*



*After*



*Before*



*After*



*Multiple Agencies Participating*

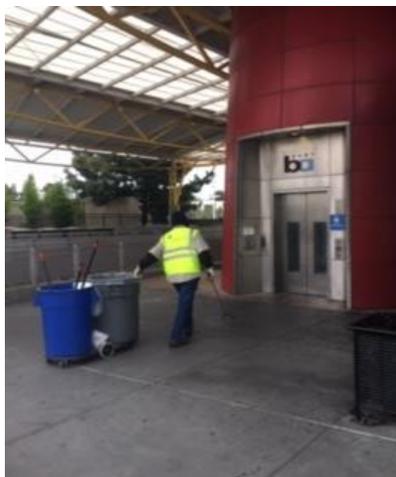
## **Facilities Maintenance**

Stationary engineers performed daily rounds in all Civic Center Plaza buildings, performed routine inspections and chemistry tests on three swimming pools, replaced the kitchen faucet at Fire Station 64, re-programmed the database on the building automation system, hung new fixtures at the Senior Center, installed a new ADA lift at the Richmond Swim Center, replaced a sink and kitchen faucet at the city-owned facility that houses the Men and Women of Valor organization, re-keyed rooms at Nevin Housing Authority, and installed shelving in the mechanical room at the Senior Center.



*Replacing a Sink at Fire Station 64*

Utility workers completed janitorial service to 20 city-owned buildings, conducted pest control at Fire Station 63, unclogged a toilet at the Plunge, and taped down rugs at the Employment & Training building.



*Removing Debris at BART*

## Parks and Landscaping

General fund crews moved bleachers from Atchison Park to Booker T. Anderson Park, weeded and trimmed Nevin Park, Joanne Pathway, Martin Luther King Park, State Court Park, and traffic islands on 37<sup>th</sup> Street & Wall and Yuba Avenue & McBryde Avenue, repaired irrigation systems at Parchester Park, Lucas Park, South Side Park, and Cutting Boulevard right-of-ways, conducted pest control at North Richmond Ballfield and Hilltop Park, prepared LaMoine Park for a party on September 14<sup>th</sup>, weed-whipped Civic Center Plaza, repaired the fence at Harbor 8 and Cutting Meadow, and spiked and dragged baseball fields at Booker T. Anderson Park.



*Weeding & Trimming*

The tree trimming crew completed work at the following sites: 8<sup>th</sup> Street & Ripley Avenue, 811 Ripley Avenue, 1405 Burbeck Avenue, 1006 23<sup>rd</sup> Street, 2301 McBryde Avenue, 3033 Tulare Avenue, and 1611 Merced Street.



*Tree Trimming at 2301 McBryde Avenue*

Hilltop District crews mowed the turf and weeded at Country Club Vista Park and Bay Vista Park, abated weeds at Vista Del Mar Park and Hilltop Lake, trimmed trees at Hilltop Lake, started the revamping project on Hilltop Drive, and abated homeless encampments on San Pablo Avenue & Richmond Parkway and Richmond Parkway & Giant Road.

Marina District crews mowed lawns on all parks, hand-pulled weeds and trimmed shrubs on Esplanade Drive, continued irrigation repairs on the Bay Trail, removed dead or declining shrubs and abated weeds on the Bay Trail, and diagnosed irrigation issues at Marina Bay Park.



*Hand-pulling weeds*

## 12. Library and Cultural Services Department

### American Girl Doll Celebration at the Richmond Main Library



Richmond's young library patrons are the beneficiaries of Piedmont California Girl Scout Troop #31765 2019 silver service project. Richmond Public Library received a donation of eight historical American Girl Dolls™ replete with storage cases, changes of clothes, books and journals. The project concluded on Saturday September 14, 2019, with a celebration and launch party held in the Library's Whittlesey Room and hosted by the Scouts. Twenty-seven Richmond Library members enjoyed crafts and refreshments. Young patrons also learned that each doll represents an era of American history and that the books included with the dolls provide a glimpse into those time periods. Families may borrow a doll for two weeks. All of the dolls were claimed for the initial check out. Richmond Public Library is seeking additional American Girl™ doll donations, especially a boy doll, and modern dolls that represent our ethnically and culturally diverse community. We also welcome contributions to the repair and maintenance fund. Please contact Deborah Bonet, Librarian, (510) 620-6521, with questions.

### 13. **Planning Department**

#### **Contra Costa County Census 2020 - Grant Funding Available for Outreach**

Contra Costa County is excited to announce the release of the Contra Costa County Census 2020 Outreach and Assistance Grants Request for Proposal (RFP). We urge you to consider applying for a grant to support your work and to share the [Census Outreach & Assistance Grants RFP](#) with all tax-exempt organizations, schools, and public agencies who are working on Census 2020 outreach and awareness.

The County seeks to fund grantees that are committed to ensuring a complete count of County residents with an emphasis on Hard to Count populations. Grant amounts in phase one of the RFP released on September 3<sup>rd</sup> will range between \$2,000 to \$20,000 to support Census outreach and education in Contra Costa County.



The grant funding was approved by the Board of Supervisors based on the recommendation of the County’s Census 2020 Complete Count Steering Committee to invest in and support Census 2020 outreach and education efforts. The Complete Count Steering Committee was appointed by the Board of Supervisors to help ensure a fair and complete 2020 Census count.

“Contra Costa County is proud to support organizations that will mobilize our communities to ensure a complete count of all residents,” said Board Chair, Supervisor John Gioia. “A fair and accurate count is important to ensure that Contra Costa County gets its fair share of federal funding for vital services and infrastructure.”

Census data collected every 10 years is the source of important information for communities, businesses, and governments. Many households will begin receiving communications from the U.S. Census Bureau in March 2020. This Census count determines how many representatives each state has in Congress and how over \$675 billion in federal funds are distributed to tribal, state and local governments each year to support education, infrastructure, and social services that are vital to our communities.

A George Washington University study estimates that for every person not counted, California and its local governments lose an estimated \$2,000 a year per individual.

Forty-two percent of Contra Costa County's funding comes from federal and state resources.

To help support local organizations and agencies that are working to engage and promote the participation of all Contra Costa County residents, particularly in hard to count communities, the County released Phase 1 of the RFP for Census 2020 Outreach and Assistance Grants. Grant applications must be submitted **by 5:00 P.M. on Monday, September 30, 2019**, via email to [Barbara.Riveira@cao.cccounty.us](mailto:Barbara.Riveira@cao.cccounty.us).

For more information about Contra Costa County's Request for Proposals and its Census 2020 work and resources, visit [www.contracosta.ca.gov/census2020](http://www.contracosta.ca.gov/census2020). Questions about the RFP can be directed to Barbara Riveira, Office of the County Administrator, at (925) 335-1018.



#### 14. **Police Department**

##### **North & East Neighborhood Community Picnic**

The Annual North and East Neighborhood community picnic was in full effect on Saturday, September 13<sup>th</sup>. The Richmond Police Department's Crime Prevention Team was there visiting with the neighbors, listening, providing crime prevention info, and enjoying the festivities—including sack races. The day featured info booths, including crime prevention, entertainment, and a kids' zone. Great job by all the organizers putting it together!





## **Crime Prevention Banquet**

On Saturday, October 19<sup>th</sup>, from 6:00 P.M. to 8:30 P.M., the Richmond Police Department's Crime Prevention team will host a banquet to recognize members in the community.

We are currently looking for nominations! This nomination process is unique because the community has an opportunity to submit a nominee for the awards.

Please submit your online nomination form by following this link: <https://ww04.elbowspace.com/secure/20150720135523393034>

Online nomination mobile-friendly form

link: <https://ww04.elbowspace.com/secure/m20150720135523393034>

If you'd like to fill out the paper form, please e-mail Mandy Swirsding [mswirsding@richmondpd.net](mailto:mswirsding@richmondpd.net). The deadline is October 2, 2019 --- 5:00 P.M.

Awards will be presented in the following categories:

- Volunteer of the Year
- Police Officer of the Year (Individual officers only, no groups, please)
- Neighborhood Watch Group of the Year
- Business Watch Group of the Year



## 15. **Richmond Promise**

### **Become a Richmond Promise Mentor!**

Interested in supporting a Richmond student through college? Richmond Promise is expanding its mentorship program and seeking individuals who can support our Scholars in their academic, personal, and career success.

Building on the success of our 2018-19 mentor pilot program, we aim to match mentors and mentees for the 2020-21 academic year. This goal is dependent on mentee/mentor interest and mutual fit.

The time commitment for mentors is approximately one hour per month starting in August 2019 with a minimum of a one-year commitment. If the mentee is based outside of the Bay Area, the interaction will be virtual.

If you're interested, please complete the mentor interest form at [bit.ly/RichMentor20](https://bit.ly/RichMentor20)

For questions, email [bquarles@richmondpromise.org](mailto:bquarles@richmondpromise.org)



### **Support the Richmond Promise at Promisenet 2019!**

Here at the [Richmond Promise](#), we are thrilled to be hosting the [PromiseNet 2019](#) national conference in partnership with [Contra Costa Community College District](#) and [UC Berkeley Division of Equity and Inclusion](#).

The two-day conference, Bridges to Opportunity, held November 4<sup>th</sup> & 5<sup>th</sup> at UC Berkeley, will build on more than a decade of [PromiseNet](#) convenings and bring together hundreds of mission-aligned education and civic leaders, policy makers, practitioners, philanthropists, and researchers from across the country. Since the first PromiseNet was held in Kalamazoo in 2008 these gatherings have sparked ideas, energy and action to strengthen and build the Promise movement.

We anticipate 400-500 attendees, including regional Promise initiatives such as Berkeley, Oakland, San Francisco, Stockton, and Richmond that collectively support thousands of Bay Area students through post-secondary degrees and into the workforce each year.

We hope to have strong Richmond and West County representation. [Listen to this message from our Scholars](#), and confirm your spot and [RSVP Today!](#)



**November 4 - 5, 2019**

University of California, Berkeley

[www.promisenet.net](http://www.promisenet.net)

#### **16. Water Resource Recovery**

##### **Cutting/Carlson & Hoffman Wet Weather Improvement Projects**

Project work continues and is forecasted to finish in September 2019. Sewer work has completed at an easement located in private property near Hoffman Boulevard and Marina Way South.



*Pouring concrete in the forms for the sidewalk, curb and gutter restoration.*



*Restoration of driveway slab to access the sewer line running through the easement.*

**Expose Two Discharge Pipes and Temporary 8" Sludge Pipe Line Installation**





## **Environmental Compliance Group**

On September 4, 2019, the City of Richmond Water Resource Recovery and Engineering Department responded to an EBMUD water main break on the 2500 block of Macdonald Avenue. The main break resulted in a sink hole and sent several thousands of gallons of water down the City's streets spanning three blocks.



The sink hole and water main lines have since been repaired and the City's street has been restored.



## **Sewer Lateral Grant Program**

The City of Richmond's Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit [www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program](http://www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program) or call (510) 620-6594.



## Sewer Lateral Grant Program Application Guidelines

Application and copies of the required documents listed below must be submitted in person at:  
Water Resource Recovery Center – 430 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804  
Counter Hours: Monday-Friday 8:30am-4pm

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

**Eligibility:**

- ◆ Parcels served by the City of Richmond Sanitary Municipal Sewer District.
- ◆ Sewer lateral replacement must be completed **BEFORE** applying for the Sewer Lateral Grant Program.
- ◆ A full line replacement must be completed during the fiscal year July 1, 2019 to June 30, 2020.
- ◆ If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

**Required Documents:**

- ◆ Only Lateral Grant Applications dated 6/05/2019 or newer will be accepted.
- ◆ Contractor's final paid in full invoice.
- ◆ Proof of payment (copy of canceled check, credit card receipt, or bank statement are accepted).
- ◆ Certificate of Lateral Compliance (Issued by the City after reconstruction permit inspections are approved).
- ◆ Grant Deed (change of ownership taken place within last 3 months and/or if property is under a Trust).
- ◆ Tax-exempt organizations must submit proof of tax-exempt status.

**Award Limits:**

- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- This program can be suspended at any time without prior or advanced notification or posting.
- Property owner(s) are eligible for **ONE (1)** sewer lateral grant reimbursement award on a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2019 and ending June 30, 2020, the complete sewer lateral grant reimbursement amount is \$1,800 per application.
- Incomplete applications will **NOT** be accepted.
- All applications **MUST** be submitted in person. Any applications submitted via email or mail will **NOT** be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 3 weeks from the date the completed application is received and approved by the City.

**PLEASE NOTE**  
Sewer Lateral Grant Program for Fiscal Year 2019-2020  
SINCE work completed during the fiscal year (7/1/19 – 6/30/20)  
will be eligible for sewer lateral grant reimbursements

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**CITY OF RICHMOND**  
Water Resource Recovery Department  
Water Resource Recovery Center, 2<sup>nd</sup> Floor  
Richmond, CA 94804  
Office: (510) 620-6596  
Fax: (510) 620-6595  
Email: [water@ci.richmond.ca.us](mailto:water@ci.richmond.ca.us)  
Website: [www.ci.richmond.ca.us/2130](http://www.ci.richmond.ca.us/2130)

**Sewer Lateral Grant Program  
Application**



APPLICANT INFORMATION <small>(Please Print Name and Address on Reverse)</small>	
Property Owner(s) Name (PRINT) _____	
Property Address (PRINT) _____	
Mailing Address (if different than above) _____	
Phone: (City) _____	Email: _____
Property Affiliation: <input type="checkbox"/> Primary Residence <input type="checkbox"/> Rental Property (please specify below) <input type="checkbox"/> Other _____	
Is the rental property currently registered with the City of Richmond Rent Program? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Contractor bid amount: _____	Total amount paid to contractor: _____
By signing this application, I certify that (a) I have read and understand the "Sewer Lateral Grant Application and Guidelines"; (b) I am the legal owner or, if the owner is a tax-exempt public service organization, the legal representative of the owner of the subject property described above; (c) I recognize the availability of the sewer lateral grant application is not a guarantee or promise for the City of Richmond to approve sewer lateral grant funds for private sewer lateral replacement at the above described property; (d) I understand the City will reimburse all awardable sewer lateral grant reimbursement to property owner(s) on a lifetime on a first come first serve basis until all sewer lateral grant funds are exhausted for the subject property described above; (e) I must register the private sewer lateral at the above described property in compliance with Richmond Municipal Code Chapter 12.05 even if the sewer lateral grant application is not approved; (f) I have not submitted a claim to the City or any other public agency for reimbursement of funds incurred to make the sewer lateral replacement described above; and (g) I understand that the City of Richmond does not guarantee the work of contractors on private sewer laterals. I hereby grant the City of Richmond all rights of access to the subject property necessary to process the application, such rights to be exercised only during normal business hours and with reasonable notice to occupants of the subject property.	
APPLICANT NAME (PRINT) _____	
APPLICANT SIGNATURE _____ DATE: _____	
(FOR OFFICE USE ONLY)	
1. _____ 2. _____	
(CHECK ONE) <input type="checkbox"/> Contractor's Final Invoice <input type="checkbox"/> Proof of Property Ownership (PO) Grant Deed (RCD) <input type="checkbox"/> Rental Property <input type="checkbox"/> Proof of Payment <input type="checkbox"/> Certificate of Lateral Compliance Commercial Property operated by a Non-Profit Organization: <input type="checkbox"/> Yes <input type="checkbox"/> No	APN: _____ PI: _____ LGA #: _____ Approved Date: _____ Approved Amount: _____
How this applicant previously received a lateral grant reimbursement: <input type="checkbox"/> Yes <input type="checkbox"/> No Name: _____	

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*Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.*

**Thank You!**

**Steven Falk**  
Interim City Manager  
City of Richmond  
450 Civic Center Plaza  
Richmond, California 94804  
(510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)

See below for options to connect with the City of Richmond.

## Connecting with the City of Richmond



### **Using the City of Richmond Mobile Application:**

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

**QR Codes are available for easy downloading of this APP:**

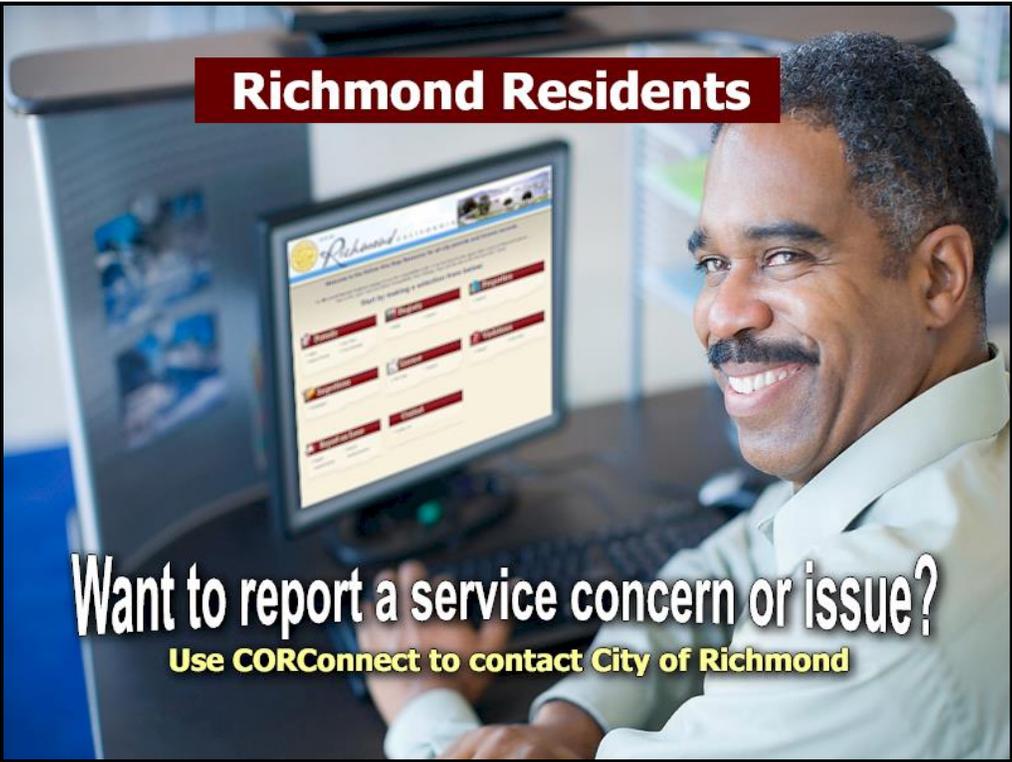
Apple version of APP



Android version of APP



We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)



On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.



You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.

## Want to report a service concern or issue?



### Use the City of Richmond Mobile Application:



The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

E-mail your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)

To contact us by phone:

The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

### Using the CORConnect Application on the City's Website:

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper

right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)