CITY OF Richmond CALIFORNIA

Hon. Mayor and Members of the City Council:

This is the report for the week ending October 25th, 2019.

## 1. Meeting Notes

The next City Council meeting is scheduled for Tuesday, November 5th. Enjoy the next week off!

## 2. Upcoming Events

### PG&E Public Safety Power Shutoff (PSPS) and Fire Season

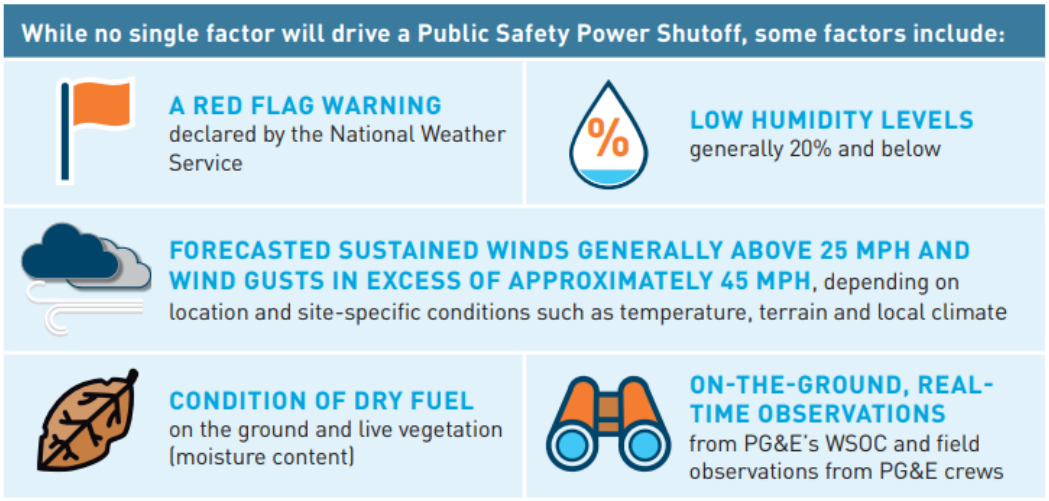
Currently, we are in the midst of fire season until November 2019. To prevent potential wildland fires such as 2018's Camp Fire in Butte County and the 2017 Northern California Wine Country Fires, Pacific Gas & Electric Company (PG&E) is educating the public on the potential for Public Safety Power Shutoffs.

What is a Public Safety Power Shutoff (PSPS)?

As part of PG&E's Community Wildfire Safety Program, PSPS are precautionary measures to help reduce the risk of wildfires. If gusty winds and dry conditions, combined with a heightened fire risk, threaten a portion of the electric system service our community, it may be necessary for PG&E to turn off electricity in the interest of public safety.

For more information about PG&E's Public Safety Power Shutoff program, visit: PG&E Webpage Public Safety Power Shutoffs.

Criteria for determining a public safety power shutoff:




When the above criteria are met, PG&E will provide notification to power customers of a power shutoff:

- Forty-eight (48) hours prior to shut-off.
- Twenty-four (24) hours prior to the event
- One-hour (1) hour prior to a power shutoff event.

The reason for multiple notifications is due to rapidly changing conditions that may change the location of a power shutoff event.

How do you prepare for a PSPS?

California energy companies created a website our community can visit to learn how to prepare for power shutoffs, visit: PrepareforPowerDown website in which information is available in English, Spanish, Chinese, Vietnamese and Korean.

Preparedness steps include:

- Update your contact information with PG&E (pge.com/mywildfirealerts or call 1-866-743-6589)
- Plan for any medical needs
- Keep a hard copy of emergency phone numbers on hand
- Know how to manually open your garage door
- Build or restock your emergency kit
- Ensure any backup generators are ready to safely operate
- Designate an emergency meeting location
- Consider stay with a friend or relative, if necessary, during an outage.

**The Richmond Rent Program Community Workshop is Presenting – Navigating the Eviction Process in Richmond**

As part of its continuing outreach to Tenants and Landlords who would like to learn more about rental housing rules and regulations, the City of Richmond Rent Program is offering the following workshop:

Navigating the Eviction Process in Richmond (Landlord-focused Workshop)
Saturday, October 26, 2019
10:00 A.M. - 12:00 P.M.
City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

This workshop is designed for Tenants and Landlords who would like to learn more about Rent Program rules and regulations.

Topics for discussion will include:

- Just Cause for Eviction Requirements
- Overview of the Relocation Ordinance
- Relocation Payments
- Unlawful Detainer Process
- Overview of Important Civil Codes
- Notice Filing Requirements

Space is limited - RSVP today: https://rentprogram.eventbrite.com

*[Please note the following: To locate future community workshop dates, you may access the Rent Program Community Workshop calendar at www.richmondrent.org.]*

## Cops and Goblins Fest at Richmond Police Department

Get your costumes ready and join us for the first ever "Cops and Goblins Fest".
On October 26th, from 11:00 A.M. - 1:00 P.M., we will be opening our doors for a safe and fun Trick-or-Treat experience. We invite all of you to come down and walk through our decorated office. We will have lots of candy and a yummy hot dog lunch! The decorations are coming along nicely. Check out this video that shows our progress.

**National Prescription Drug Take Back Day!**

National Prescription Drug Take Back Day provides an opportunity to prevent drug addiction and overdose deaths. Unused prescription drugs thrown in the trash can be retrieved and abused or illegally sold. Unused medications that are flushed contaminate the water supply. Instead, safely and anonymously turn in unused or expired medications this Saturday October 26th, 10:00 A.M. - 2:00 P.M. at Nicholl Park, located at 3230 Macdonald Avenue, Richmond, CA 94804.

We'll also be collecting vape pens and/or other e-cigarette devices (only after the batteries are removed).

For more information about the National Prescription Drug Take Back Day, please visit https://takebackday.dea.gov/ or contact nsher@bacr.org with your questions.

## Grand Opening of the Fitness Zone at Martin Luther King, Jr. Park

Join us to celebrate the opening of the Fitness Zone at Martin Luther King, Jr. Park and preview the Richmond Wellness Trail.

The Trust for Public Land and City of Richmond, in partnership with Groundwork Richmond, Rich City Rides, and The Watershed Project, are hosting an event for the Richmond community to celebrate a new fitness area that was just completed and learn about a green, bicycle-pedestrian corridor that we are planning.

**Sunday, October 27, 2019, 10:00 A.M. - 1:00 P.M.**
**Marina Way South at Virginia Avenue**

The Fitness Zone was generously funded by grants from Kaiser Permanente Northern California, the California Department of Housing and Community Development Housing-Related Parks Program, and in kind contributions from The Trust for Public Land. The Richmond Wellness Trail is being generously funded by an Urban Greening Grant from the California Natural Resources Agency, Kaiser Permanente Northern California, Hellman Foundation, in kind contributions from The Trust for Public Land, and the City of Richmond.

All are welcome. There will be food and music!

**Richmond Community Members are Invited to Share Their Voices at the Government Alliance on Race and Equity Community Forum!**

This community forum will provide an opportunity for Richmond residents to provide input on the City of Richmond's Racial Equity Plan and share their unique experiences.

The community forum will take place on Tuesday, October 29th, from 5:30 P.M. to 8:00 P.M. at the Richmond Recreation Complex (3230 Macdonald Ave., Richmond, CA 94804).

Please RSVP and register at garecommunityforum.eventbrite.com.
Food and refreshments will be available. Childcare and interpretation services will also be available upon request. Please specify when registering.

**¡Miembros de la Comunidad de Richmond están Invitados a Compartir sus Voces en el Foro Comunitario de la Alianza Gubernamental de Equidad Racial!**

Este foro comunitario proveerá una oportunidad para los residentes de Richmond a dar sus opiniones sobre el Plan de Equidad Racial para la Cuidad de Richmond y compartir sus experiencias únicas.

El foro comunitario tendrá lugar el martes 29 de octubre, de 5:30 P.M. a 8:00 P.M. en el Complejo Recreativo de Richmond (Avenida 3230 Macdonald, Richmond CA 94804).

Por favor, RSVP y regístrese en garecommunityforum.eventbrite.com.
Comida y refrescos estarán disponibles. Cuidado de niños y servicios de interpretación también estarán disponibles a petición. Por favor, especifique cuando se registre.

## LEAP Graduation Ceremony

The City of Richmond's Literacy for Every Adult Program (LEAP) would like to formally invite you to attend LEAP's Graduation ceremony on Friday, November 1st, 2019, at 4:30 P.M. at the City Council Chambers. Please join us in congratulating our graduates for their efforts in exemplifying The City of Richmond's dedication to promoting "Pride and Purpose".

## The Best Time Ever! – A Main Street Celebration

The Richmond Main Street board of directors invites you to The Best Time Ever! - A Main Street Celebration on November 7th, from 6:00 P.M. - 9:00 P.M. at CoBiz (1503 Macdonald Avenue).

Join us as we bid farewell to long-serving Executive Director Amanda Elliott, acknowledge the outstanding accomplishments of the organization under her leadership, and welcome a new chapter for Richmond Main Street. Food, wine, music, community, and fun! Specialty appetizers by Roux, a Richmond Food Hall restaurant. No host bar featuring our famous Main Street Margaritas, wine, and more.

Tickets are now on sale: General - $40, Legacy - $50 (includes limited edition RMSI wine glass).

Proceeds benefit Richmond Main Street and the revitalization of Downtown Richmond.

Learn more about Amanda's tenure at Richmond Main Street at www.RichmondMainStreet.org.

Purchase tickets at www.eventbrite.com.
For more information, contact Alicia: outreach@richmondmainstreet.org or (510) 236-4049.

## 3. Acknowledgements

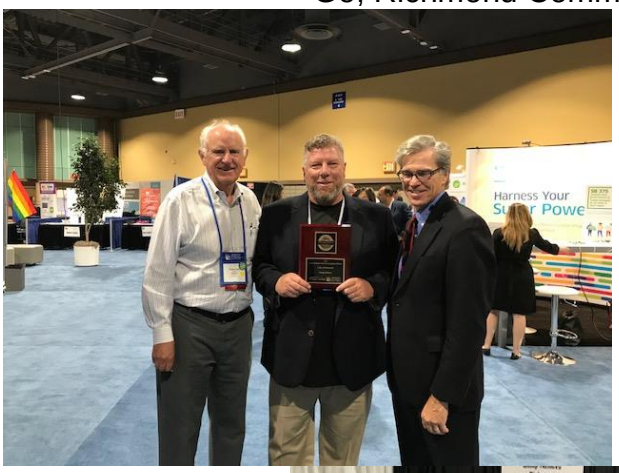
### Community Services Receives Helen Putam Award for its Achieve Program

Sponsored by the League Partners Program, the Helen Putnam Award for Excellence program was designed to recognize and promote the outstanding efforts and innovative solutions made by city governments each year.

This year, 12 cities, including Richmond, received the Helen Putnam Award for Excellence at the conference this month for their outstanding efforts to deliver services and engage residents. The award was established in 1982 and honors the League's first woman president, a dedicated public servant and Petaluma's mayor.

Watch the highlights on the video here at 1:00: https://bit.ly/341NG81

Go, Richmond Community Services!



## 4. City Clerk's Office

### Consider Voting By Mail

The Contra Costa County Elections Division is reaching out to voters who are currently registered as polling place voters. They are encouraging voters to consider the merits of requesting their ballot at home, as this may be a more convenient option for you. Part of the reason they are reaching out is that there is a new state law that took effect beginning this year that no longer requires postage for return ballot envelopes. Contra Costa County also has close to 40 ballot drop off boxes available countywide, including a dozen that will be available on a 24/7 basis. A permanent ballot drop off box will be located at Richmond City Hall - 450 Civic Center Plaza nearest the City Council Chambers parking lot.

Receiving your ballot by mail provides individuals with more flexibility than having to go to your set neighborhood polling place on just one day. It also allows individuals

to vote comfortably wherever they choose and gives them more time to study the issues on increasingly-complex ballots at their leisure. There are a variety of ways to return a completed ballot envelope, including dropping it off at neighborhood polling place on Election Day.

The Contra Costa County Elections Division has made it easy to switch. Simply send an email to Ballot@vote.cccounty.us. Subject: "I want to Vote By Mail." Please include your Name, Date of Birth, Residential Address and Mailing Address in the body of the email. You can also call the Contra Costa County Elections Division at (925) 335-7800 to make your request over the phone.

## Legislative History

The City's legislative history including minutes, resolutions, ordinances, meeting content, and other important records, dating back to 1905, are available online at: http://sireweb.ci.richmond.ca.us/sirepub/docs.aspx.

## Apply for Your U.S. Passport at Richmond City Hall!

The City of Richmond City Clerk's Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 A.M. to 4:00 P.M.
Wednesday: 10:00 A.M. to 4:00 P.M.
Friday: 10:00 A.M. to 2:00 P.M.
(Closed 12:00 P.M. to 1:00 P.M. – days of operation only)

You **must** call **(510) 620-6786** to schedule **all** appointments.

Drop-in hours are also available on:

Thursdays: 9:30 A.M. to 12:00 NOON

Bring all required documents and complete all forms before your appointment. Drop-ins will be seen on a first come, first serve basis.

Please recognize that the area is an operational executive office, and a quiet zone.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – travel.state.gov.

For more information about the City of Richmond Passport Acceptance Facility, please visit http://www.ci.richmond.ca.us/passports.

## 5. City Manager's Chronicles

In last week's edition, I described the City's need to reorganize itself and noted that the matter would be heard by the City Council at its Tuesday meeting. Well, the Council *did* hear the item and largely encouraged the City Manager's Office to go ahead with the plan as drafted and consolidate the city's organization into eight departments. The support from the City Council for the program was gratifying, as has been the support from management and union leaders. So now the work begins!

As a starting point, we'll need eight department heads. Some of those positions, namely Police, Fire, Information Technology, are already occupied. Five other department head positions, however, are not and will need appointments. To fill those jobs, the City will conduct an internal recruitment wherein any employee can apply. The final selection will be made by the City Manager.

The positions that will be open in the internal recruitment are:

- Deputy City Manager for Economic Development
- Deputy City Manager for Internal Services
- Director of Library and Community Services
- Director of Public Works
- Community Development Director

The recruitment will open next Wednesday, October 30th and close on Thursday, November 14th. Employees interested in applying must complete an ***Internal Job***

***Application Form*** which is available from Donna Newton in the Human Resources Department. Interviews for the positions will take place in late November, with the goal to announce appointments before the year-end holidays.

If you have any questions, please send them my way via steven_falk@ci.richmond.ca.us.

## 6. City Manager's Office

### All Richmond Residents Invited to Participate in 2019 Survey Online

Every two years since 2007, the City of Richmond conducts a community survey to help the City evaluate services, measure resident satisfaction with current services, and to help plan for Richmond's future.

During the months of July and August 2019, 3,000 randomly selected households were asked to participate in the 2019 Richmond Community Survey. Residents who received a mail survey are encouraged to complete and return it as soon as possible or complete the survey online using the URL provided in the cover letter attached to your mail survey.

Richmond residents not randomly selected to participate in the survey still have an opportunity to have their opinions heard. The community-wide version of the survey is now available online at **http://bit.ly/2019richmond** in Spanish and English. The deadline to participate in the online opt-in survey is **Wednesday, November 13, 2019**.

Resident participation in the survey is very important and we look forward to hearing from you! Contact (510) 620-6828 if you have any questions or need a paper copy of the survey.

## Transportation Services Division Updates

Are you interested in learning more about what services the City of Richmond's Transportation Services Division is working on for you?

Subscribe to receive updates: http://www.ci.richmond.ca.us/list.aspx?ListID=374
Or Go To: http://www.ci.richmond.ca.us/2876/Transportation

## City of Richmond and Gotcha Mobility announce Richmond's First Bike Share Program

With support from Metropolitan Transportation Commission (MTC) funds, the City of Richmond's Transportation Division and Gotcha Mobility will launch the first public bike share system in Richmond. Bike share is a service that provides bicycles for short term-use for a fee. Richmond residents and visitors will have access to 250 electric assist bikes at 25 stations within the city, available for 24/7 use.

Launching later this year, the bike share system in Richmond will provide a seamless addition to the local and regional transportation network connecting residents, businesses, visitors to jobs, services, and the community. Bike share will enhance public access to destinations; expand mobility options for low income residents, especially with the provision of subsidized memberships for income-eligible residents; improve public health through increased physical activity and reduced greenhouse gas emissions and other pollutants; and support community growth through safer, more vibrant streets.

Gotcha Mobility is a mobility-as-a-service (MaaS) company offering sustainable mico-transit products –100% electric ride share, bike share, electric scooters, and trikes. Gotcha helps communities lead happier, more productive lives through alternative forms of transportation and is committed to being the City of Richmond's mobility partner. Gotcha invests in communities by having local operations that include local staff. Below are full time positions with benefits which are currently open:

- **Partner Experience Manager** (overall account lead): https://recruiting.paylocity.com/Recruiting/Jobs/Details/132182
- **Regional Community Manager** (focused on marketing, community engagement, ridership, and performance-based KPIs): https://recruiting.paylocity.com/Recruiting/Jobs/Details/132172
- **Operations Manager** (mechanically-inclined and responsible for managing day-to-day operations of Richmond's system; will hire and

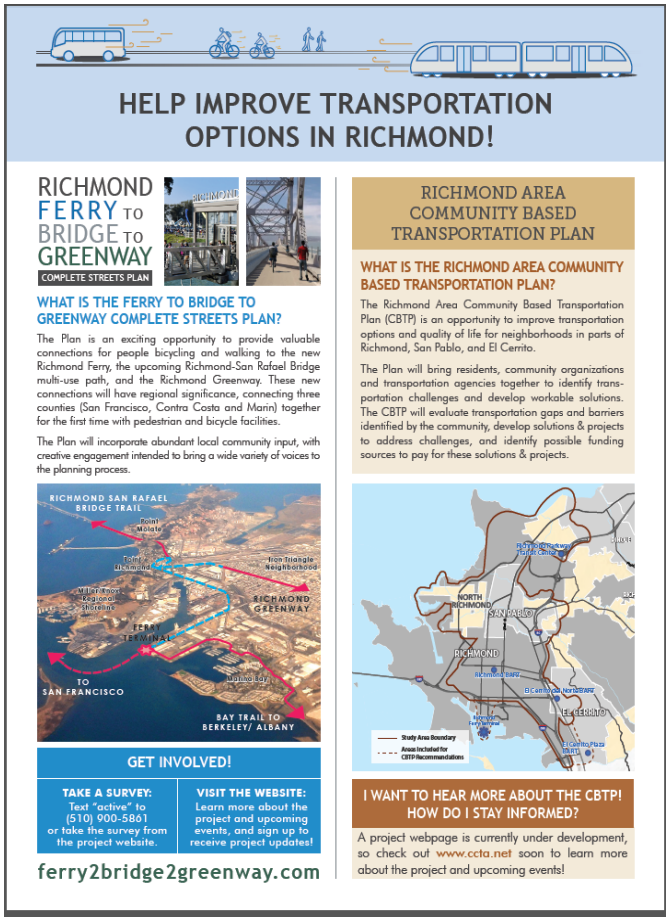
manage a full fleet team to oversee repairs and rebalancing): https://recruiting.paylocity.com/Recruiting/Jobs/Details/132150

- **Rider Experience Coordinator** (extension of Gotcha's customer support team – the first on the west coast!) The REC will be located in Richmond: https://recruiting.paylocity.com/Recruiting/Jobs/Details/140873

To learn more about Gotcha visit https://ridegotcha.com/
For questions, please contact Misha Kaur at (510) 620-6797.

**Richmond Ferry to Bridge to Greenway Complete Streets Plan Community Survey**

Transportation Services needs your feedback to provide valuable local and regional connections for people walking and bicycling to the new Richmond Ferry Terminal, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond Greenway. The survey is available online or via text. Simply text the word "active" to (510) 900-5861 to participate.




## RAPID (R-Transit with Lyft) Workshop

The City of Richmond's R-Transit program provides safe and reliable transportation to persons with disabilities and seniors (age 55 and older).

Service area: Program registrants can travel to any destination between the cities of Richmond, El Sobrante, San Pablo, North Richmond, Kensington, and Pinole. The cost of a one-way trip booked in advance is $4.00, and same-day reservations are $5.00 one way.

To qualify for R-Transit, applicants must meet two eligibility requirements:

1. Residency: applicant must be a resident of any of the following cities: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.

2. Age/disability: applicant is age 55 or older OR between the ages of 18-54 and has a disability.

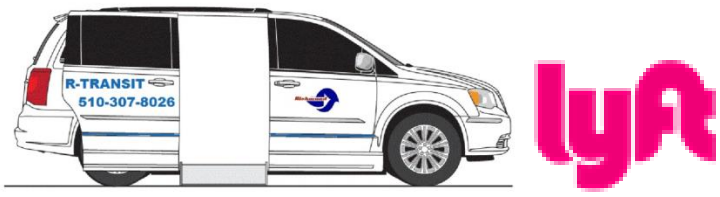
Fill out an application: online at www.rtransit.com , print the application here, or call (510) 307-8026 to request an application by mail.

RAPID: R-Transit with Lyft offers R-Transit clients a subsidy to use Lyft in the service area.

The R-Transit program's newest addition, RAPID, offers R-Transit clients a subsidy to use Lyft (24/7) for on demand trips in the R-Transit service area. RAPID also offers a subsidy to travel to and from the Contra Costa Regional Medical Center and Veterans hospital in Martinez, CA. R-Transit clients pay the first $3.00 of each one way trip in the service area, and the subsidy will cover the next $17.00 of the trip. If the total cost of the trip exceeds $20.00, the client is responsible for the overage.

To use the RAPID service, you must first complete an application for R-Transit service; have a smart phone, credit/debit card, and a registration and waiver of liability form on file.

R-Transit will host RAPID workshops the 3rd Monday of each month for the remainder of 2019. Workshops will be held at the Richmond Senior Center located at 2525 Macdonald Avenue, Richmond from 9:00 A.M. to 12:00 NOON. The workshops will provide in depth information about the new service and one-on-one assistance with downloading the Lyft mobile application, setting up an account, and requesting rides.

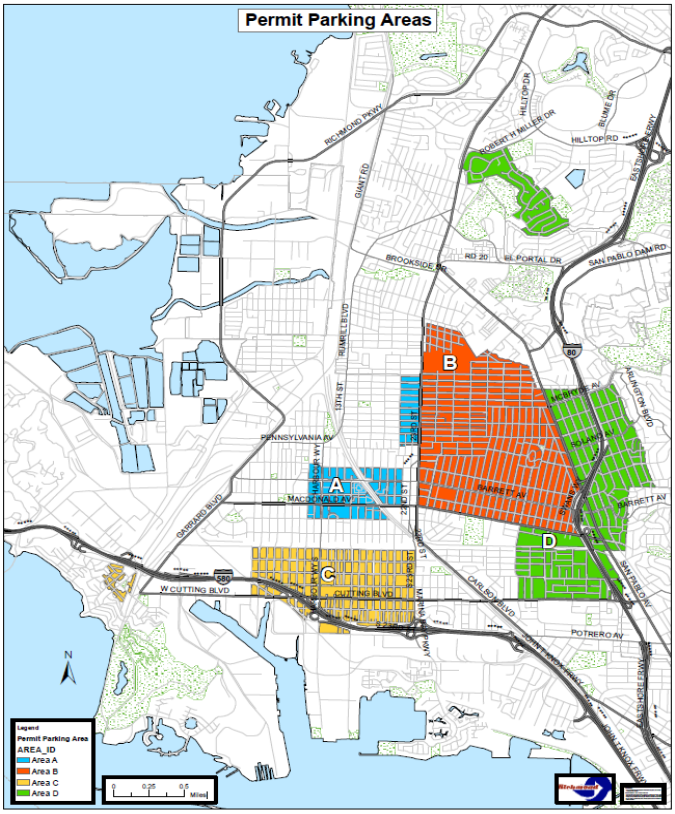



## Residential Permit Parking Available

The Neighborhood Permit Parking (NPP) program was created in Richmond to reduce traffic in residential areas, to protect those areas from the environmental impacts of commuting, and to allow parking access to properties. Non-permit holders may continue to park daily on a time restricted basis within the NPP areas.

If you live in an area that has already opted into the program, you are eligible to obtain a permit online: https://richmond.getapermit.net or in person by appointment through Transportation Services. Residents living within any of the highlighted areas on the Permit Parking Map must first submit a signed petition to "Opt In" to participate in the program.

For more information and to download forms, please go to: http://www.ci.richmond.ca.us/3329/Parking-Management-Services, call Transportation Services at (510) 621-1718, or email: RichmondParking@ci.richmond.ca.




## Free Green Waste Kitchen Pail

Richmond residents that subscribe to compost services may pick-up a free kitchen pail at the West Contra Costa Household Hazardous Waste (HHW) Facility or Richmond City Hall.

West Contra Costa County Household
Hazardous Waste (HHW) Facility

101 Pittsburg Avenue
Richmond, CA 94801
Wednesday through Saturday
9:00 A.M. - 4:00 P.M. (Closed Noon - 12:30 P.M.)

For more information about this and additional solid waste programs available to Richmond residents, please visit: www.richmondenvironment.org

**Recycling Tip of the Month**

## 7. Community Services Department

**Candy Cane Tournament is back!**

For more information, contact Maurice Range at maurice_range@ci.richmond.ca.us

## Floating Pumpkin Patch

This year's Floating Pumpkin Patch at the Richmond Swim Center was a success. Children and parents were lined up and excited to jump into the pool to pick out their pumpkins. Every child received a pumpkin with their admission. Once the pumpkins were selected, most families set them aside so that they could stay and enjoy the pool on the warm afternoon. Approximately 100 people participated in the event, and all pumpkins were sold out. Next year's plan is more pumpkins & more fun!

## Soccer Sports Programs

We currently have a 6-week soccer program that takes place on Saturdays at the Richmond Rec Complex. This program is a soccer instructional series of exercises for all the kids. They develop basic skills like passing, stopping, dribbling, and most importantly, interacting with other kids on the soccer field. We have an approximate attendance of 80+ kids/participants and an approximate attendance of 200 spectators, working with four CSD staff and two parent volunteers. The kids come from the Mandarin Elementary school and we're working with TK-2$^{nd}$ graders.

We are having a blast!

## 8. Engineering/CIP Departments

### Streets Division

Paving crews performed hot-mix asphalt patching in front of the following addresses: 3235 Annapolis Drive, 5399 Valley View Drive, 933-1003 Canal Boulevard, and Hilltop Drive and San Pablo Avenue. Staff also paved the east side of Martin Luther King in front of the new exercise equipment.

*Hot-Mix Asphalt Repair*

*Paving Work on Lobos Court*

Street sweeping staff performed commercial and residential sweeping services for the third Monday and fourth Tuesday through Friday in the North Richmond, Iron Triangle, North Belding Woods, Metro Richmore Village, Pullman, Cortez/Stege, Park Plaza, Laurel Park, City Center, Richmond Annex, Parkview, Panhandle Annex, and Eastshore neighborhood areas.

## Traffic Signs and Lines

Traffic Signs and Lines staff installed 31 new signs, repaired two signs, fabricated 13 new signs, and installed pavement markings north and southbound at Marina Bay Parkway.

*Pavement Marking Installation*

*Missing Street Name Sign Replacement*

*New Blue Curb and ADA* Sign Installation

## 9. Finance Department

### Open Requests For Bids/Request For Proposals

| Department | Project | Date Due |
|---|---|---|
| DIMO | Tennis Court Resurfacing | 10/31/19 |
| Water Resource Recovery | Wastewater Treatment Plant Seismic Analysis Project City of Richmond, CA | 11/7/19 |
| Finance | Financial Advisor Services (IRMA) | 11/8/19 |

## 10. Fire Department

### Emergency Notification System – Nixle

The City of Richmond uses the Nixle platform to communicate emergency alerts and advisory information directly with residents. To quickly sign up, text your Richmond zip code to 888-777. To sign up via email or customize your preferences, visit https://local.nixle.com/richmond-ca to register.

For more information, visit our website at www.ci.richmond.ca.us/nixle.

## Emergency Operations Shelter Training

Over the past several months, Richmond Fire Emergency Services Manager Genevieve Pastor-Cohen has been coordinating emergency shelter training for Community Services Department staff. This training is a necessary component to ensure that the city is operationally ready to respond to disasters.

On Friday, October 18, 2019, American Red Cross staff conducted a shelter management exercise with 22 Community Service Department (CSD) staff members. The training was designed to simulate the experience of opening an emergency shelter in conjunction with the Red Cross. Activities included:

- Meeting American Red Cross volunteers and discussing strategies for successful shelter opening
- Conducting a facility survey to assess the condition of the facility
- Setting up, operating and demobilizing a dormitory, registration area, and information/feeding techniques station.

Red Cross volunteers assisted and coached CSD staff throughout each step of the sheltering exercise. We extend our appreciation to the Red Cross team: Patricia Nichols, Peter Liddell and volunteers.

Over the past year, the Red Cross has provided three additional training sessions on sheltering, including Shelter Workers, Shelter Management & Operations, and the hands-on shelter management exercise.

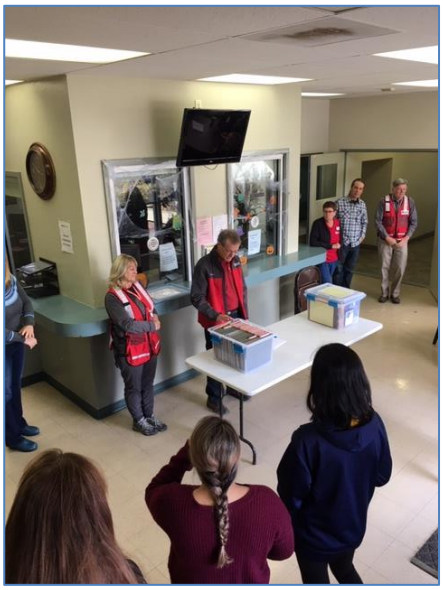
Ranjanah Maharaj, CSD Manager, Patricia Nichols, Red Cross, and Genevieve Pastor-Cohen, Richmond Fire Office of Emergency Services Manager, will be convening to develop a shelter plan for each of the 6 designated Richmond shelter locations.

*American Red Cross and Community Services Department*

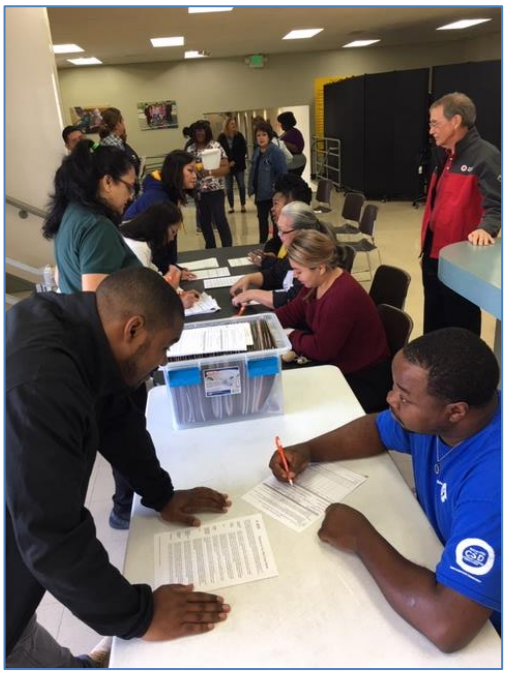
*Covering the CSD floor with tarp to protect the flooring.*

*Unfolding shelter cot.*

*Finishing touches of unfolding a shelter cot.*



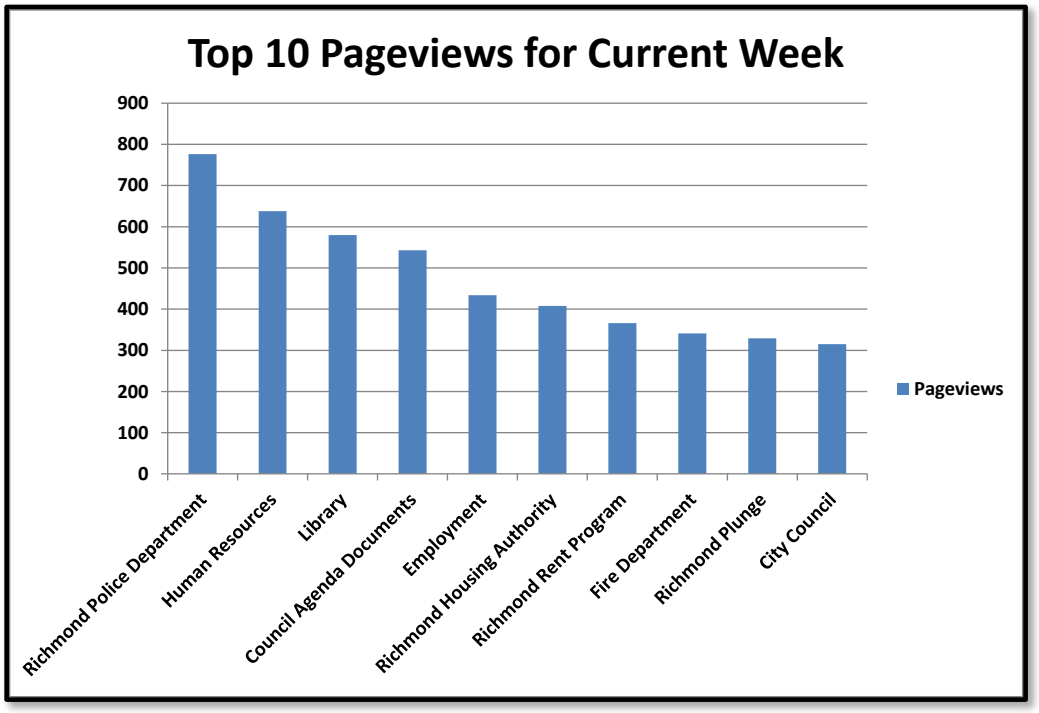
*Registration Unit training*



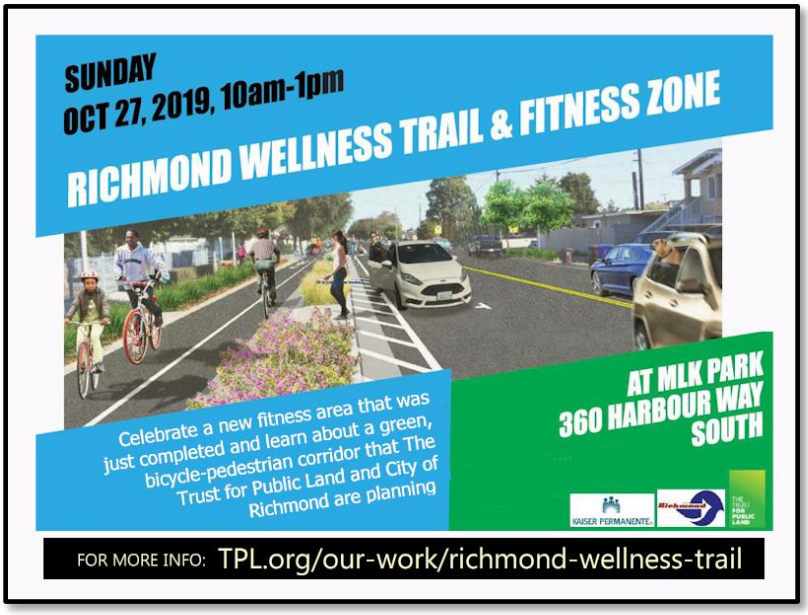
*CSD Staff practicing the registration process with mock clients.*

## 11. Information Technology

**Website Statistics for the week of October 25, 2019**




**KCRT DATANET FOR THE WEEK**



Richmond community members are invited to share their voices at the
Government Alliance on Race and Equity Community Forum
The City of Richmond encourages community members to provide input to guide the city in prioritizing racial equity

This community forum will provide an opportunity for Richmond residents to:
• Learn about the Government Alliance on Race and Equity (GARE)
• Provide input on the City of Richmond's Racial Equity Plan
• Share their unique experiences
Date: Tuesday, October 29, 2019
Location: Richmond Recreation Complex
3230 Macdonald Ave, Richmond, CA
Time: 5:30PM - 8:00PM
Please RSVP and register at:
garecommunityforum.eventbrite.com

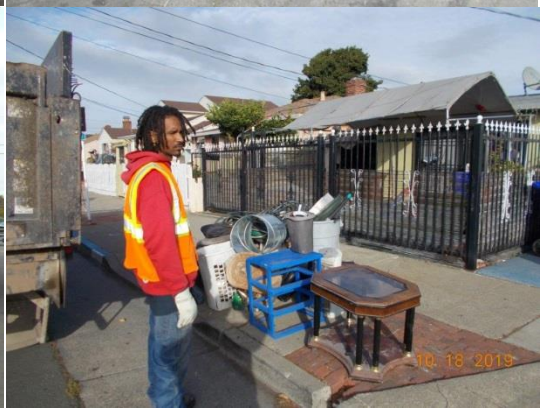
## 12. Infrastructure and Maintenance Operations (DIMO)

### Abatement

Abatement crews abated and boarded a vacant property in the North & East Neighborhood, abated the Carlson vacant lot removing 78 tons of debris in the Pullman area, hosted the Belding Woods Neighborhood Clean-up event funded by CalRecycle while assisting several seniors, and removed trash and graffiti from various locations throughout the City.

*Private Property Clean-Up/Board-Up*

*Carlson Lot Clean-Up*

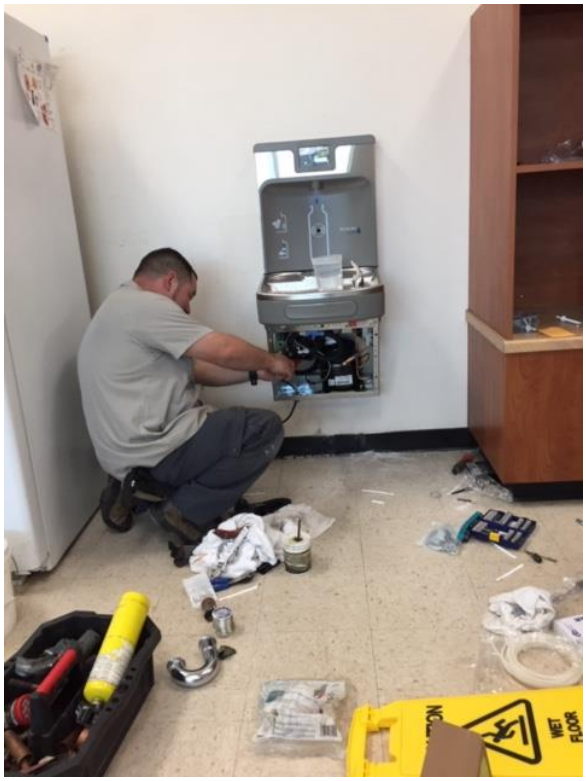



*Neighborhood Clean-Up & Seniors Assistance*

*Weeds/Debris/Graffiti Abatement*

## Facilities Maintenance

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, repaired a sewer leak at the Police Department, removed gas valve at Station #63, installed ergonomic station at the Police Department, cleared sewer lines at the Bayview Library, restarted boilers in various locations of Civic Center Plaza, replaced hot water for the sink at the Main Library, and installed a new drinking fountain at the Police Department.



*Drinking Fountain Installation*

## Parks and Landscaping

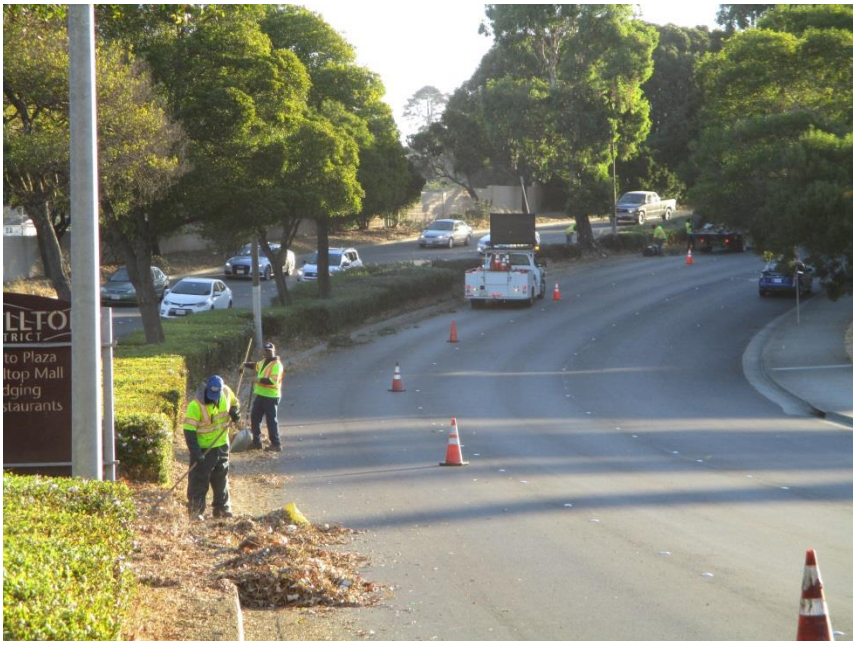
General fund crews planted 41 plants at Humboldt Park, spread mulch at Humboldt Park, weeded and trimmed on May Road right-of-ways, provided support for Arbor Day, performed irrigation repairs at the Main Library, installed new basketball nets at multiple parks, weed-whipped near Kipling Drive, and raised willow trees on the Greenway.

*Cutting on May Road*

*Basketball Net Replacement*

The tree crew cut or removed trees on Kern Street and Barnard Street. Staff also assisted with the Arbor Day celebration.

Hilltop District crews continued general maintenance around the business area, completed weeding the Richmond Parkway medians from the Causeway to Hilltop Drive, and completed maintenance and pruning on Hilltop Drive from Robert Miller Drive to Hillview Drive.



*Richmond Parkway Medians*

Marina District crews removed dead shrubs from Bay Trail, performed irrigation repairs in the Shimada parking lot, mowed all parks, picked up trash and emptied receptacles, continued weed abatement on the Bay Trail, pulled weeds on Marina Bay Parkway, and removed/replaced benches on the Esplanade.

## 13. Planning Department

### Apply for CENSUS 2020 Mini-Grant Program "Count me in Richmond"

The City of Richmond is accepting applications for the Census 2020 Mini-Grant Program "Count me in Richmond" to support local residents and organizations working to engage and promote the participation of all Richmond and North Richmond residents in the 2020 Census. The City seeks to fund grantees that are committed to ensuring a complete count of residents with an emphasis on hard-to-reach populations (unhoused, low income, people of color, immigrants, non-English speakers, and/or children under 5 years old).

Grant applications must be submitted by **November 18, 2019 at 5:00 P.M.** via email to beatriz_guerrero@ci.richmond.ca.us , or by mail to:

Attn: Beatriz Guerrero
Planning and Building Services Department
450 Civic Center Plaza, 2nd floor
Richmond, CA 94804

Please apply and share the Census 2020 Mini-Grant Program "Count me in Richmond" with all local residents, organizations, school groups, neighborhood councils, businesses, and coalitions working on Census 2020 outreach and awareness. The mini-grant amounts range between $300 and $3,000.

Eligible mini-grant program activities include:

- Informational and educational events or workshops
- Canvassing or campaigns to raise awareness and provide information
- Other creative actions to increase participation in Census 2020

For more information about the City of Richmond's Census 2020 Mini-grant program, visit www.ci.richmond.ca.us/censusminigrants or contact Beatriz Guerrero at (510) 620-6888 or by email at beatriz_guerrero@ci.richmond.ca.us.

# APPLICATION OPEN!

**DEADLINE NOVEMBER 18, 2019 BY 5 P.M.**
http://www.ci.richmond.ca.us/censusminigrants

Count Me In Richmond United States Census 2020

## Census 2020
## Mini-grant Program

**Objective:** Provide funding to promote, educate, and outreach to increase awareness and participation of hard-to-count populations (unhoused, low income, people of color, immigrants, non-English speakers, and/or children under 5 years old) to ensure a complete count of all residents in the City of Richmond and North Richmond in Census 2020.

**Funding focus areas:**
- Information or educational events or workshops about Census 2020.
- Canvassing to inform about Census 2020.
- Campaigns to raise awareness and provide information about Census 2020.
- Other creative actions to increase participation in Census 2020.

**Who is eligible for funding:** Residents, organizations, school groups, neighborhood councils, businesses and coalitions.

**Mini-grant amount:** From $300 to $3,000.

FOR MORE INFORMATION CONTACT: BEATRIZ_GUERRERO@CI.RICHMOND.CA.US

# ¡APLICACIÓN ABIERTA!

**HASTA EL 18 DE NOVIEMBRE, 2019 A LAS 5 P.M.**
http://www.ci.richmond.ca.us/censusminigrants

CUÉNTAME EN Richmond Censo 2020

## Programa de Mini-fondos para el
## Censo 2020

**Objetivo:** Proveer fondos para educar, divulgar, incrementar el conocimiento y promover la participación de poblaciones difíciles de contar (personas sin hogar, de bajos ingresos, de color, inmigrantes, personas que no hablan inglés y/o niños menores de 5 años) a fin de asegurar que contemos a todas las personas de la Ciudad de Richmond y North Richmond en el Censo 2020.

**Áreas donde se pueden usar los fondos:**
- Talleres o eventos educativos o informativos para el Censo 2020.
- Volantes o carteles para informar acerca del Censo 2020.
- Campañas para incrementar conocimiento y dar información del Censo 2020.
- Otras propuestas creativas para crecer la participación en el Censo 2020.

**Quién puede obtener los fondos:** Residentes, organizaciones, grupos de escuelas, consejos vecinales, negocios o coaliciones.

**Fondos:** Desde $300 hasta $3,000 dólares.

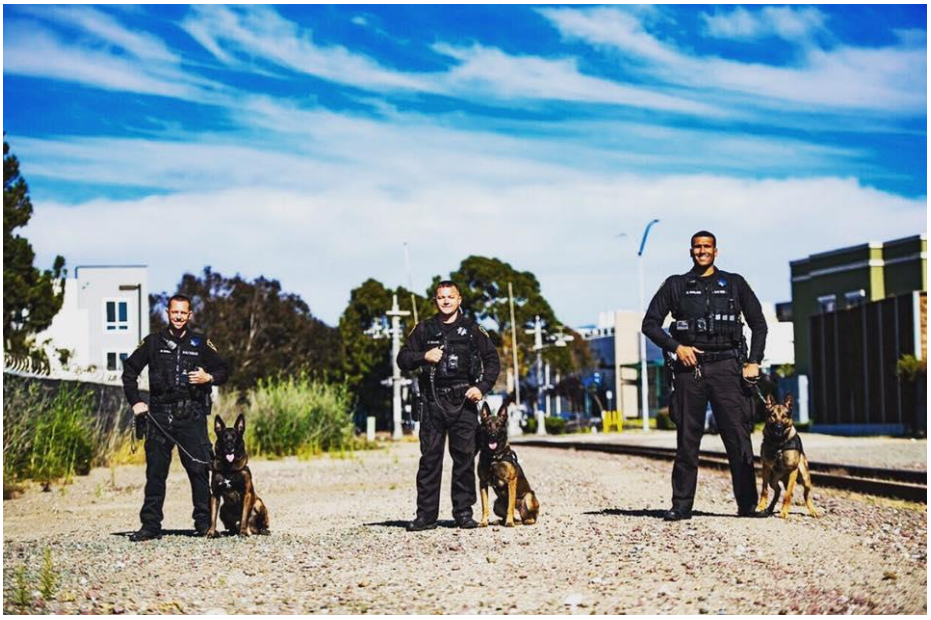
PARA MAYOR INFORMACIÓN, ESCRIBE A BEATRIZ_GUERRERO@CI.RICHMOND.CA.US

## 14. Police Department

### Meet Members of the K9 Unit

We are lucky to have a K-9 unit here at the Richmond Police Department. The primary function of this unit is to help in the searching and tracking of felony suspects who have fled the scene of a crime. Our smart K-9s help with evidence and narcotics detection, and occasionally assist with searches for lost children and/or elderly.

Three of the officers in our K-9 unit are pictured here (Left to right). Officer Brown and K9 Odin, Officer Hodges and K9 Gunner, and Officer Khalfan and K9 Cash.



### Olinda Fall Festival

Officers spent the morning at Olinda Elementary School for the Olinda Fall Festival. Officers enjoyed spending time with the kids, families and community.

**The Great Shake Out**

It's been 30 years since the Loma Prieta earthquake rattled the Bay Area. At 5:04 P.M. on Oct. 17, 1989, a magnitude 6.9 earthquake erupted along a section of the San Andreas Fault in the Santa Cruz Mountains. One that many of us will never forget. The Great ShakeOut Earthquake Drills has a dedicated day where millions of people across the globe practice three important steps: drop, cover, and hold on.

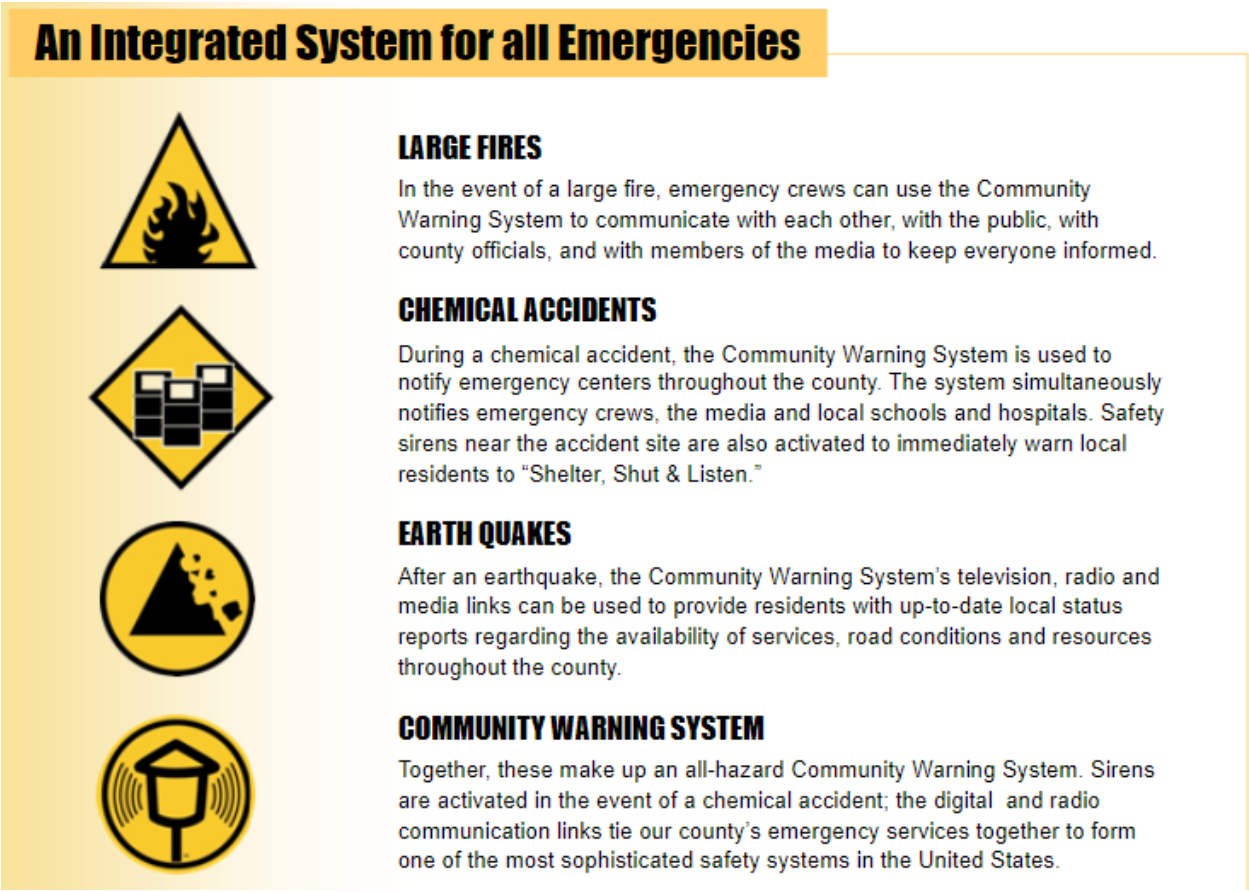
Officer Munguia and Officer Shanks are practicing here in our line-up room, but it's a little hard with all that gear!

## Richmond Police Department Recruiting New Officers

On October 17th, the Richmond Police Department attended a recruiting event at Marine Corps Base Camp Pendleton. We are looking for officers and dispatchers to join our RPD family. To apply, visit our brand new recruiting website: www.joinrichmondpd.com.

## Community Warning System Sign Ups

You should consider signing up for alerts with the Contra Costa County Community Warning System (CoCoCWS). It's an integrated system that sends alerts and information during large fires, chemical accidents, and earthquakes. You can sign up for voice, text, or email notifications. To sign up, visit www.cococws.us and click register. It only takes a few seconds and will deliver time-sensitive and potentially life-saving information.




## 15. Richmond Promise

### Become a Richmond Promise Mentor!

Interested in supporting a Richmond student through college? Richmond Promise is expanding its mentorship program and seeking individuals who can support our Scholars in their academic, personal, and career success.

Building on the success of our 2018-19 mentor pilot program, we aim to match mentors and mentees for the 2020-21 academic year. This goal is dependent on mentee/mentor interest and mutual fit.

The time commitment for mentors is approximately one hour per month starting in August 2019 with a minimum of a one-year commitment. If the mentee is based outside of the Bay Area, the interaction will be virtual.

If you're interested, please complete the mentor interest form at bit.ly/RichMentor20

For questions, email bquarles@richmondpromise.org

**Support the Richmond Promise at Promisenet 2019!**

The Richmond Promise, is thrilled to be hosting the PromiseNet 2019 national conference in partnership with Contra Costa Community College District and UC Berkeley Division of Equity and Inclusion.

The two-day conference, Bridges to Opportunity, held November 4th & 5th at UC Berkeley, will build on more than a decade of PromiseNet convenings and bring together hundreds of mission-aligned education and civic leaders, policy makers, practitioners, philanthropists, and researchers from across the country. Among many highlights, Mayor Butt will join regional Mayor's including Mayor Libby Schaaf of Oakland, in the featured Day 1 plenary "Cities of Promise" moderated by the former Governor of Michigan, Jennifer Granholm.

Since the first PromiseNet was held in Kalamazoo in 2008 these gatherings have sparked ideas, energy and action to strengthen and build the Promise movement. We anticipate 400-500 attendees, including regional Promise initiatives such as Berkeley, Oakland, San Francisco, Stockton, and Richmond that collectively support thousands of Bay Area students through post-secondary degrees and into the workforce each year.

We hope to have strong Richmond and West County representation. Listen to this message from our Scholars, and confirm your spot and RSVP Today!

**November 4 - 5, 2019**

University of California, Berkeley

ww.promisenet.net

**Interested in learning more about our 2019-20 Scholarship Application?**

If you are interested in applying or learning more about the 2019-20 Richmond Promise Scholarship, please fill out the form or find it at bit.ly/RPInterestForm. Completing this form will allow us to determine your eligibility & provide us with your contact information to remind you of key deadlines, events and workshops at your school!

***THIS IS NOT THE RICHMOND PROMISE SCHOLARSHIP APPLICATION. YOU MUST SUBMIT A COMPLETED APPLICATION BY THE ESTABLISHED DEADLINE IN ORDER TO BE CONSIDERED FOR THE SCHOLARSHIP. APPLICATION WILL OPEN DECEMBER 2019.***

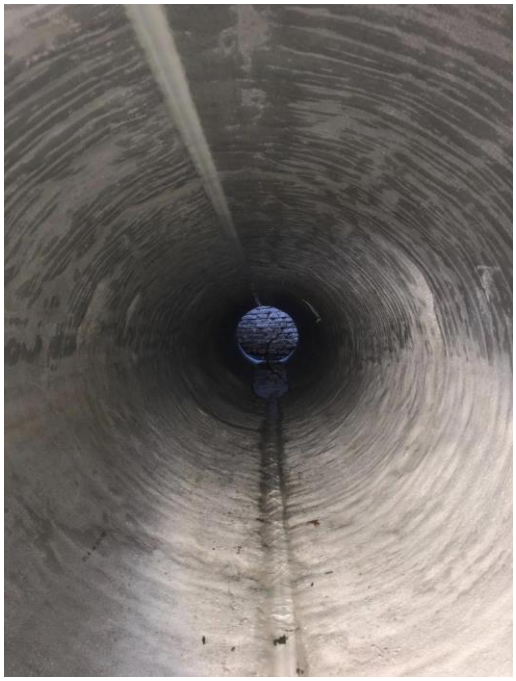
## 16. Water Resource Recovery

### Valley View Sinkhole Emergency Repair

On June 12, 2019, a significant sinkhole was detected in the area near 4807 Valley View Road in the City of Richmond. Emergency repair was required for the 60-inch corrugated metal storm water culvert. This week, after ordered materials had been delivered, installation of the cured in place pipe (CIPP) liner took place.

*Outfall area of culvert with installed liner visible.*

*Outfall area of culvert (west side of Valley View Rd.)*



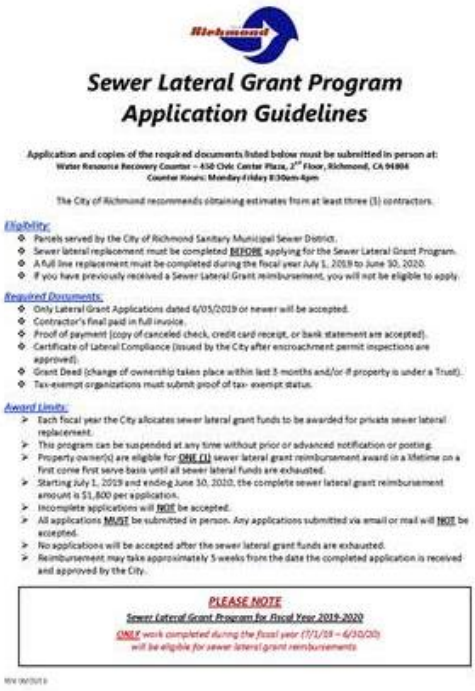
*Looking westward from manhole into culvert with liner installed*

## Sewer Lateral Grant Program

The City of Richmond's Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program or call (510) 620-6594.



**Sewer Lateral Grant Program**
**Application Guidelines**

**Application and copies of the required documents listed below must be submitted in person at:**
**Water Resource Recovery Counter – 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804**
**Counter Hours: Monday-Friday 8:30am-4pm**

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

*Eligibility:*
- Parcels served by the City of Richmond Sanitary Municipal Sewer District.
- Sewer lateral replacement must be completed BEFORE applying for the Sewer Lateral Grant Program.
- A full line replacement must be completed during the fiscal year July 1, 2019 to June 30, 2020.
- If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

*Required Documents:*
- Only Lateral Grant Applications dated 6/05/2019 or newer will be accepted.
- Contractor's final paid in full invoice.
- Proof of payment (copy of canceled check, credit card receipt, or bank statement are accepted).
- Certificate of Lateral Compliance (issued by the City after encroachment permit inspections are approved).
- Grant Deed (change of ownership taken place within last 3 months and/or if property is under a Trust).
- Tax-exempt organizations must submit proof of tax- exempt status.

*Award Limits:*
- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- This program can be suspended at any time without prior or advanced notification or posting.
- Property owner(s) are eligible for ONE (1) sewer lateral grant reimbursement award in a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2019 and ending June 30, 2020, the complete sewer lateral grant reimbursement amount is $1,800 per application.
- Incomplete applications will NOT be accepted.
- All applications MUST be submitted in person. Any applications submitted via email or mail will NOT be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 5 weeks from the date the completed application is received and approved by the City.

***PLEASE NOTE***
*Sewer Lateral Grant Program for Fiscal Year 2019-2020*
*ONLY work completed during the fiscal year (7/1/19 – 6/30/20) will be eligible for sewer lateral grant reimbursements*

CITY OF RICHMOND
**Water Resource Recovery Department**

**Sewer Lateral Grant Program**
**Application**

**APPLICANT INFORMATION**

Property Owner(s) Name (PRINT):
Property Address (PRINT):
Mailing Address (if different than above):
Phone: Cell: Email:
*Property affiliation: ☐ Primary Residence ☐ Rental Property (answer question below) ☐ Other:*
*Is the rental property currently registered with the City of Richmond Rent Program: ☐ Yes ☐ No*
Contractor bid amount: Total amount paid to contractor:

By signing this application, I certify that (a) I have read and understand the "Lateral Grant Application and Guidelines"; (b) I am the legal owner or, if the owner is a tax-exempt public service organization, the legal representative of the owner of the subject property described above; (c) I recognize the acceptance of this sewer lateral grant application is not a guarantee or promise by the City of Richmond to approve sewer lateral grant funds for private sewer lateral replacement at the above-described property; (d) I understand the City of Richmond will award one (1) sewer lateral grant reimbursement to property owner(s) in a lifetime on a first come first serve basis until all sewer lateral grant funds are exhausted for the subject property described above; (e) I must maintain the private sewer lateral at the above-described property in compliance with Richmond Municipal Code Chapter 12.10 even if the sewer lateral grant application is not approved; (f) I have not submitted a claim to the City or any other public agency for reimbursement of costs incurred to make the sewer lateral replacement described above; and (g) I understand that the City of Richmond does not guarantee the work of contractors on private sewer laterals. I hereby grant the City of Richmond all rights of access to the subject property necessary to process this application, such rights to be exercised only during normal business hours and with reasonable notice to occupants of the subject property.

APPLICANT NAME (PRINT):
APPLICANT SIGNATURE: DATE:

**(FOR OFFICE USE ONLY)**

1. 2.

CHECKED:
☐ Contractor's Final Invoice
☐ Proof of Property Ownership (PG/Grant Deed/PCOR)
☐ Rental Property
☐ Proof of Payment
☐ Certificate of Lateral Compliance
Commercial Property operated by a Non-Profit Organization: ☐ Yes ☐ No ☐ N/A
Has the applicant previously received a lateral grant reimbursement: ☐ Yes ☐ No

APN:
FY:
LGA #:
Approved Date:
Approved Amount:

☐ APPROVED FOR REIMBURSEMENT ☐ INCOMPLETE ☐ DENIED
Notes:

*Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.*

***Thank You!***


***Steven Falk***
*Interim City Manager*
*City of Richmond*
*450 Civic Center Plaza*
*Richmond, California 94804*
*(510) 620-6512*


*You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting:* www.ci.richmond.ca.us/list.aspx

See below for options to connect with the City of Richmond.

# Connecting with the City of Richmond

**Using the City of Richmond Mobile Application:**

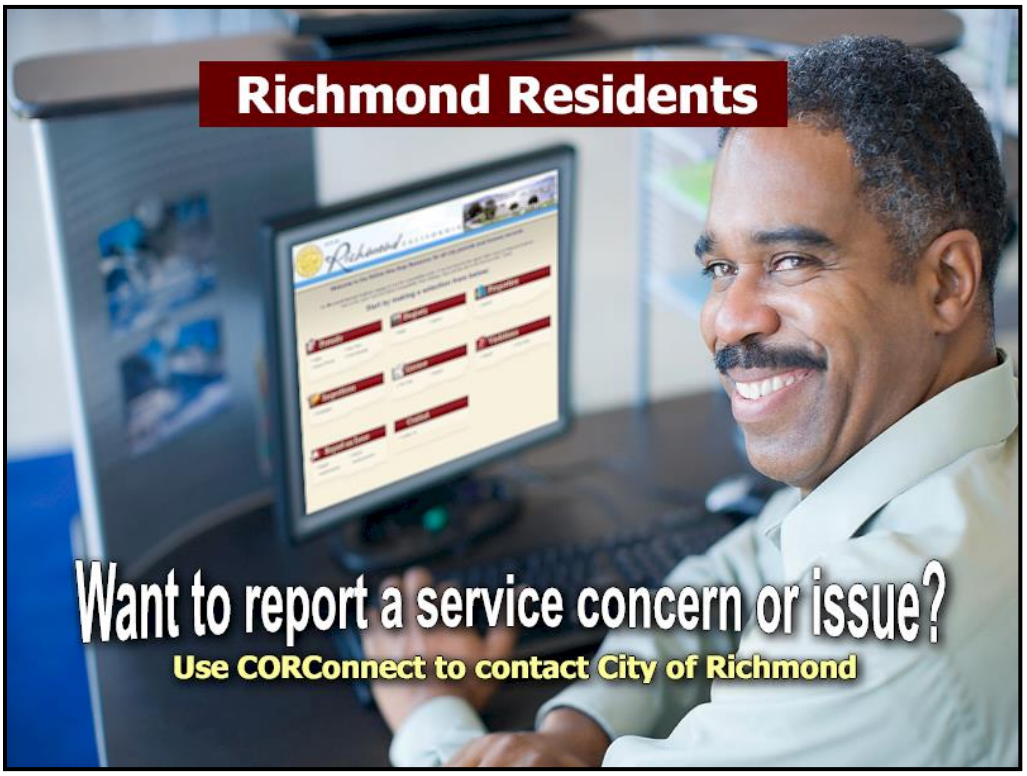
The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

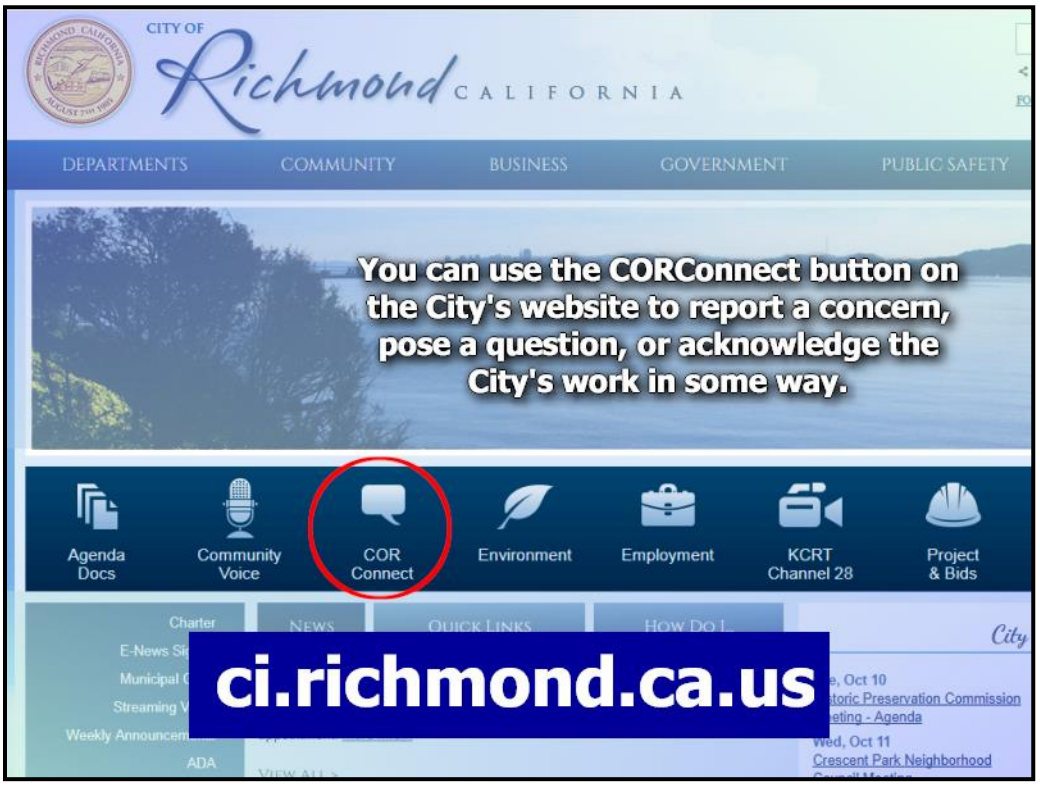
**QR Codes are available for easy downloading of this APP:**

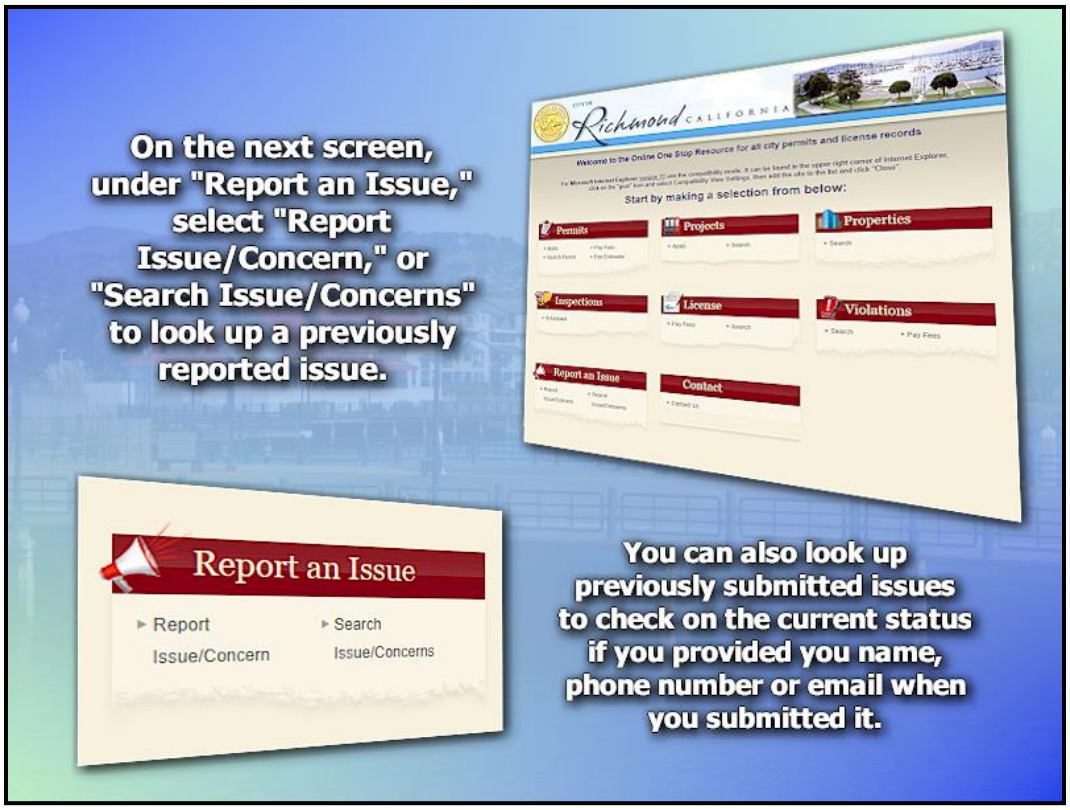
**Apple version of APP**

**Android version of APP**

We welcome your comments at webservices@ci.richmond.ca.us


Richmond Residents
Want to report a service concern or issue?
Use CORConnect to contact City of Richmond


CITY OF
Richmond CALIFORNIA
DEPARTMENTS
COMMUNITY
BUSINESS
GOVERNMENT
PUBLIC SAFETY
You can use the CORConnect button on the City's website to report a concern, pose a question, or acknowledge the City's work in some way.
Agenda Docs
Community Voice
COR Connect
Environment
Employment
KCRT Channel 28
Project & Bids
ci.richmond.ca.us



**To contact us by phone:**

The City's website (http://www.ci.richmond.ca.us/) provides a department and staff directory at http://www.ci.richmond.ca.us/Directory.aspx.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

**Using the CORConnect Application on the City's Website:**

You can use the **CORConnect** button on the City's website (http://www.ci.richmond.ca.us/) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

To access **CORConnect** select the CORConnect button on the homepage of the City website.

Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.

On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.

On the page, you can also look up information on a parcel, see permits issued and look up business license information.  If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer** version 11 using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at webservices@ci.richmond.ca.us