



Hon. Mayor and Members of the City Council:

This is the report for the week ending November 1<sup>st</sup>, 2019.



1. **Meeting Notes**

The next City Council meeting is scheduled for Tuesday, November 5<sup>th</sup>. Closed Session begins at **3:00 P.M.**, followed by the Regular Meeting of the Richmond City Council 6:30 P.M. The agenda may be found by clicking this link: [November 5<sup>th</sup> City Council Agenda](#).

**DISTRICT ELECTIONS**  
**NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that on **Tuesday, November 5, 2019**, at 6:30 P.M., or as soon thereafter, the City Council will conduct a public hearing at the Community Services Building, 440 Civic Center Plaza to receive public input regarding composition of yet to be formed voting districts as part of the City’s transition from an “at-large” election system of electing City Council Members to a “by-district” election system.

The City Council is considering the change in order to ensure compliance with the California Voting Rights Act of 2001 (“CVRA”) and Federal Voting Rights Act of 1965. At the public hearing described in this notice, the City Council may receive staff presentations on an overview of the process and City demographics and receive public testimony to be used in establishing options for district boundaries and adopt mandatory and permissive districting criteria, pursuant to Elections Code section 10010 and Government Code section 34886.

All interested persons are invited to present their views and comments on this matter. Written statements may be filed with the City Clerk, City Hall, 450 Civic Center Plaza, 3rd Floor, Richmond, 94804, at any time prior to the hearing scheduled herein, and oral statements may be made at said hearing.

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## 2. **Upcoming Events**

### **PG&E Public Safety Power Shutoff (PSPS) and Fire Season**

Currently, we are in the midst of fire season until November 2019. To prevent potential wildland fires such as 2018's Camp Fire in Butte County and the 2017 Northern California Wine Country Fires, Pacific Gas & Electric Company (PG&E) is educating the public on the potential for Public Safety Power Shutoffs.

#### **What is a Public Safety Power Shutoff (PSPS)?**

As part of PG&E's Community Wildfire Safety Program, PSPS are precautionary measures to help reduce the risk of wildfires. If gusty winds and dry conditions, combined with a heightened fire risk, threaten a portion of the electric system service our community, it may be necessary for PG&E to turn off electricity in the interest of public safety.

For more information about PG&E's Public Safety Power Shutoff program, visit: [PG&E Webpage Public Safety Power Shutoffs](#).

Criteria for determining a public safety power shutoff:

While no single factor will drive a Public Safety Power Shutoff, some factors include:	
 <b>A RED FLAG WARNING</b> declared by the National Weather Service	 <b>LOW HUMIDITY LEVELS</b> generally 20% and below
 <b>FORECASTED SUSTAINED WINDS GENERALLY ABOVE 25 MPH AND WIND GUSTS IN EXCESS OF APPROXIMATELY 45 MPH</b> , depending on location and site-specific conditions such as temperature, terrain and local climate	
 <b>CONDITION OF DRY FUEL</b> on the ground and live vegetation [moisture content]	 <b>ON-THE-GROUND, REAL-TIME OBSERVATIONS</b> from PG&E's WSOC and field observations from PG&E crews

When the above criteria are met, PG&E will provide notification to power customers of a power shutoff:

- Forty-eight (48) hours prior to shut-off.
- Twenty-four (24) hours prior to the event
- One-hour (1) hour prior to a power shutoff event.

The reason for multiple notifications is due to rapidly changing conditions that may change the location of a power shutoff event.

#### **How do you prepare for a PSPS?**

California energy companies created a website our community can visit to learn how to prepare for power shutoffs, visit: [PrepareforPowerDown website](#) in which information is available in English, Spanish, Chinese, Vietnamese and Korean.

Preparedness steps include:

- Update your contact information with PG&E (pge.com/mywildfirealerts or call 1-866-743-6589)
- Plan for any medical needs
- Keep a hard copy of emergency phone numbers on hand
- Know how to manually open your garage door
- Build or restock your emergency kit
- Ensure any backup generators are ready to safely operate
- Designate an emergency meeting location
- Consider stay with a friend or relative, if necessary, during an outage.

### **Coffee with a Cop**

Join your neighbors and the Richmond Police Department for coffee and conversation. No agenda, no speeches, just a chance to ask questions, voice concerns, and get to meet the officers in your neighborhood. The Richmond Police Department will be at the Starbucks near Marina Bay Parkway on November 2<sup>nd</sup> from 9:00 A.M. -12:00 P.M.! Hope to see you there.

Questions? Email [RPDCommunity@richmondpd.net](mailto:RPDCommunity@richmondpd.net)



## This Saturday! Path to Clean Air Summit

Do you have concerns about health in the Richmond-San Pablo area? Join your Community and the Bay Area Air Quality Management District for an interactive community summit. Come to this summit and learn about the progress of a new community initiative to improve health and air quality in our neighborhoods.

The event will be held on Saturday, November 2<sup>nd</sup> from 10:00 A.M. to 1:30 P.M. in the Bermuda Room at 403 Civic Center Plaza, Richmond, CA. Registration and networking will take place from 10:00 A.M. to 10:30 A.M. Opening remarks will begin at 10:30 A.M. Light refreshments and lunch will be served.

Richmond - San Pablo Community  
Air Monitoring Plan

Plan Comunitario para Monitorear el Aire de  
Richmond - San Pablo

**PATH TO  
CLEAN AIR**

**CAMINO AL  
AIRE LIMPIO**

Join your community and the Bay Area Air Quality Management District for an interactive community summit! **Improve air quality** in the Richmond - San Pablo Area!

*Participants will be entered to win RAFFLE PRIZES!  
Lunch, childcare and Spanish translation provided!*

¡Únase a su comunidad y el Distrito de Gestión de la Calidad del Aire del Área de la Bahía para un foro comunitario interactivo! ¡Mejore la calidad del aire en el área de Richmond - San Pablo!

*¡Los participantes tendrán la oportunidad para ganar premios de rifas!  
¡Habrà almuerzo, cuidado de niños y la interpretación de Español!*

**Saturday, November 2, 2019**  
**10:00 AM to 1:30 PM**  
Richmond Memorial Auditorium  
403 Civic Center Plaza (Bermuda Room),  
Richmond, CA

**Sábado, 2 de Noviembre del 2019**  
**10:00 AM a 1:30 PM**  
Richmond Memorial Auditorium  
403 Civic Center Plaza (Sala de Bermuda),  
Richmond, CA

RSVP Today: [bit.ly/richmond-sanpablo-communitysummit](http://bit.ly/richmond-sanpablo-communitysummit)

RSVP Hoy: [bit.ly/richmond-sanpablo-communitysummit](http://bit.ly/richmond-sanpablo-communitysummit)

Lunch and light refreshments will be served. Child watch for children 3+ years will be provided! For interpretation in other languages, contact Kristen Law ([klaw@baaqmd.gov](mailto:klaw@baaqmd.gov) or 415-749-4653) by October 29th. Learn more at our website: [bit.ly/richmond-sanpablo-communityhealth](http://bit.ly/richmond-sanpablo-communityhealth)

Se servirá almuerzo y alimentos ligeros. ¡Habrà servicios de cuidado para niños de 3 años y mayor! Para la interpretación en otros idiomas, comuníquese con Kristen Law ([klaw@baaqmd.gov](mailto:klaw@baaqmd.gov) o 415-749-4653) antes de 29 de octubre. Para obtener más información: [bit.ly/richmond-sanpablo-communityhealth](http://bit.ly/richmond-sanpablo-communityhealth)

## The Best Time Ever! – A Main Street Celebration

The Richmond Main Street board of directors invites you to The Best Time Ever! - A Main Street Celebration on November 7<sup>th</sup>, from 6:00 P.M. - 9:00 P.M. at CoBiz (1503 Macdonald Avenue).

Join us as we bid farewell to long-serving Executive Director Amanda Elliott, acknowledge the outstanding accomplishments of the organization under her leadership, and welcome a new chapter for Richmond Main Street. Food, wine, music, community, and fun! Specialty appetizers by Roux, a Richmond Food Hall restaurant. No host bar featuring our famous Main Street Margaritas, wine, and more.

Tickets are now on sale: General - \$40, Legacy - \$50 (includes limited edition RMSI wine glass).

Proceeds benefit Richmond Main Street and the revitalization of Downtown Richmond.

Learn more about Amanda's tenure at Richmond Main Street at [www.RichmondMainStreet.org](http://www.RichmondMainStreet.org).

Purchase tickets at [www.eventbrite.com](http://www.eventbrite.com).

For more information, contact Alicia: [outreach@richmondmainstreet.org](mailto:outreach@richmondmainstreet.org) or (510) 236-4049.

Richmond Main Street Board of Directors invites you to

**The Best Time Ever!**  
A Main Street Celebration

Join us as we bid farewell to long-serving Executive Director Amanda Elliott & welcome a new chapter for Downtown and Richmond Main Street.

**General: \$40 Legacy: \$50**  
Specialty appetizers by Roux. No host bar featuring Main Street Margaritas, wine & more. Legacy ticket includes limited edition wine glass.

**Get Tickets & More Info**  
[RichmondMainStreet.org](http://RichmondMainStreet.org)  
(510) 236-4049

**November 7**  
6pm-9pm  
**CoBiz**

**Join Us Downtown**  
1503 Macdonald Ave  
Richmond, CA 94801

**Community Town Hall! New Emergency Room for Richmond! What are our options?**

Saturday, November 09, 2019 at 11:00 A.M. – 1:00 P.M.  
Craneway Pavilion in Richmond, CA

**[RSVP HERE](#)**

Hear from local experts about the impact that Doctors Medical Center's Emergency Room closure has had on our community and what can be done to re-establish access to emergency services in Richmond.

Watch the special screening of Bo Kovitz' documentary film [The Desert](#), which sheds light on the limited healthcare options available in West County and the challenges that patients, first responders and care providers face navigating this hospital and emergency room desert, years after the closure of Doctors Medical Center. Lunch will be provided.

For more information, please visit: [www.whensecondscountrichmond.com](http://www.whensecondscountrichmond.com)

You are invited

## Community Town Hall



***New Emergency Room for Richmond!  
What are our options?***

Hear from local experts about a critical healthcare need for Richmond/West County residents and watch a private screening of 'The Desert' by Bo Kovics. Lunch provided

Saturday, November 2<sup>nd</sup> at 11:00 am  
Craneway Pavilion, Richmond CA

RSVP at [www.whensecondscountrichmond.com](http://www.whensecondscountrichmond.com)

Reserve la Fecha

## **Asamblea Pública Comunitaria**



***Nueva Sala de Emergencias para Richmond!  
¿Cuáles son nuestras opciones?***

*Escuche a expertos locales sobre una necesidad de atención médica que es crítica para los residentes de Richmond/West County. Vea una proyección privada del documental 'El Desierto' dirigida por Bo Kovics. Almuerzo gratuito proporcionado para todos los asistentes.*

Sábado 2 de Noviembre, 11:00 am  
Craneway Pavilion, Richmond CA

Reserve en nuestro sitio web [www.whensecondscounrichmond.com](http://www.whensecondscounrichmond.com)

### 3. **City Clerk's Office**

#### **Consider Voting By Mail**

The Contra Costa County Elections Division is reaching out to voters who are currently registered as polling place voters. They are encouraging voters to consider the merits of requesting their ballot at home, as this may be a more convenient option for you. Part of the reason they are reaching out is that there is a new state law that took effect beginning this year that no longer requires postage for return ballot envelopes. Contra Costa County also has close to 40 ballot drop off boxes available countywide, including a dozen that will be available on a 24/7 basis. A permanent ballot drop off box will be located at Richmond City Hall - 450 Civic Center Plaza nearest the City Council Chambers parking lot.

Receiving your ballot by mail provides individuals with more flexibility than having to go to your set neighborhood polling place on just one day. It also allows individuals to vote comfortably wherever they choose and gives them more time to study the issues on increasingly-complex ballots at their leisure. There are a variety of ways to return a completed ballot envelope, including dropping it off at neighborhood polling place on Election Day.

The Contra Costa County Elections Division has made it easy to switch. Simply send an email to [Ballot@vote.cccounty.us](mailto:Ballot@vote.cccounty.us). Subject: "I want to Vote By Mail." Please include your Name, Date of Birth, Residential Address and Mailing Address in the body of the email. You can also call the Contra Costa County Elections Division at (925) 335-7800 to make your request over the phone.

## **Legislative History**

The City's legislative history including minutes, resolutions, ordinances, meeting content, and other important records, dating back to 1905, are available online at: <http://sireweb.ci.richmond.ca.us/sirepub/docs.aspx>.

## **Apply for Your U.S. Passport at Richmond City Hall!**

The City of Richmond City Clerk's Office is accepting passport applications on behalf of the United States Department of State. United States citizens planning international travel may apply for their passport at 450 Civic Center Plaza, Suite 300, during the following hours by appointment only:

Monday: 10:00 A.M. to 4:00 P.M.

Wednesday: 10:00 A.M. to 4:00 P.M.

Friday: 10:00 A.M. to 2:00 P.M.

(Closed 12:00 P.M. to 1:00 P.M. – days of operation only)

You **must** call **(510) 620-6786** to schedule **all** appointments.

Drop-in hours are also available on:

Thursdays: 9:30 A.M. to 12:00 NOON

Bring all required documents and complete all forms before your appointment. Drop-ins will be seen on a first come, first serve basis.

Please recognize that the area is an operational executive office, and a quiet zone.

For application forms, information on documentation required, fees, and a wealth of other passport and international travel information, visit the only official website for passport information – [travel.state.gov](http://travel.state.gov).

For more information about the City of Richmond Passport Acceptance Facility, please visit <http://www.ci.richmond.ca.us/passports>.



#### 4. **City Council Office**

##### **Richmond Government Alliance on Race and Equity Community Forum**

On Tuesday, October 29, 2019, Richmond residents and community organizations were invited to provide input on the City of Richmond's Racial Equity Plan draft. Members of the Richmond Government Alliance on Race and Equity (GARE) Team facilitated discussion groups on proposed action items to improve racial equity in Richmond. There were approximately 35 community members and leaders who came to share their unique experiences and insight through government and community collaboration. Two of our attendees included District Attorney Diana Becton and School Board Member Consuela Lara. Our City of Richmond team will continue to interface with the community to inform them of future events and next steps. A continued focus on providing communication, accessibility options, and joint efforts between the city and community will lead to a better understanding of how to achieve racial equity within Richmond. Visit <http://www.ci.richmond.ca.us/3701/GARE> for information about GARE.



## 5. **City Manager's Chronicles**

The last few weeks, I described the City's need to reorganize itself and noted that the matter would be heard by the City Council at its Tuesday meeting. Well, the Council *did* hear the item and largely encouraged the City Manager's Office to go ahead with the plan as drafted and consolidate the city's organization into eight departments. The support from the City Council for the program was gratifying, as has been the support from management and union leaders. So now the work begins!

As a starting point, we'll need eight department heads. Some of those positions, namely Police, Fire, Information Technology, are already occupied. Five other department head positions, however, are not and will need appointments. To fill those jobs, the City will conduct an internal recruitment wherein any employee can apply. The final selection will be made by the City Manager.

The positions that will be open in the internal recruitment are:

- Deputy City Manager for Economic Development
- Deputy City Manager for Internal Services
- Director of Library and Community Services
- Director of Public Works
- Community Development Director

The recruitment will open next Wednesday, October 30<sup>th</sup> and close on Thursday, November 15<sup>th</sup>. Employees interested in applying must complete an **Internal Job Application Form** which is available from Donna Newton in the Human Resources Department. Interviews for the positions will take place in late November, with the goal to announce appointments before the year-end holidays.

If you have any questions, please send them my way via [steven\\_falk@ci.richmond.ca.us](mailto:steven_falk@ci.richmond.ca.us).

## 6. **City Manager's Office**

### **All Richmond Residents Invited to Participate in 2019 Survey Online**

Every two years since 2007, the City of Richmond conducts a community survey to help the City evaluate services, measure resident satisfaction with current services, and to help plan for Richmond's future.

During the months of July and August 2019, 3,000 randomly selected households were asked to participate in the 2019 Richmond Community Survey. Residents who received a mail survey are encouraged to complete and return it as soon as possible or complete the survey online using the URL provided in the cover letter attached to your mail survey.

Richmond residents not randomly selected to participate in the survey still have an opportunity to have their opinions heard. The community-wide version of the survey is now available online at <http://bit.ly/2019richmond> in Spanish and English. The deadline to participate in the online opt-in survey is **Wednesday, November 13, 2019**.

Resident participation in the survey is very important and we look forward to hearing from you! Contact (510) 620-6828 if you have any questions or need a paper copy of the survey.

## THE CITY OF RICHMOND WOULD LIKE YOUR INPUT!

Complete the 2019 Richmond Community Survey by 11/13



Complete the 2019 Richmond Community Survey and submit a response by November 13th: <http://bit.ly/2019richmond>



### Transportation Services Division Updates

Are you interested in learning more about what services the City of Richmond's Transportation Services Division is working on for you?

Subscribe to receive updates: <http://www.ci.richmond.ca.us/list.aspx?ListID=374>  
Or Go To: <http://www.ci.richmond.ca.us/2876/Transportation>



### City of Richmond and Gotcha Mobility announce Richmond's First Bike Share Program

With support from Metropolitan Transportation Commission (MTC) funds, the City of Richmond's Transportation Division and Gotcha Mobility will launch the first public bike share system in Richmond. Bike share is a service that provides bicycles for short term-use for a fee. Richmond residents and visitors will have access to 250 electric assist bikes at 25 stations within the city, available for 24/7 use.

Launching later this year, the bike share system in Richmond will provide a seamless addition to the local and regional transportation network connecting residents, businesses, visitors to jobs, services, and the community. Bike share will enhance public access to destinations; expand mobility options for low income residents, especially with the provision of subsidized memberships for income-eligible residents; improve public health through increased physical activity and

reduced greenhouse gas emissions and other pollutants; and support community growth through safer, more vibrant streets.

Gotcha Mobility is a mobility-as-a-service (MaaS) company offering sustainable micro-transit products –100% electric ride share, bike share, electric scooters, and trikes. Gotcha helps communities lead happier, more productive lives through alternative forms of transportation and is committed to being the City of Richmond's mobility partner. Gotcha invests in communities by having local operations that include local staff. Below are full time positions with benefits which are currently open:

- **Partner Experience Manager** (overall account lead):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132182>
- **Regional Community Manager** (focused on marketing, community engagement, ridership, and performance-based KPIs):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132172>
- **Operations Manager** (mechanically-inclined and responsible for managing day-to-day operations of Richmond's system; will hire and manage a full fleet team to oversee repairs and rebalancing):  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/132150>
- **Rider Experience Coordinator** (extension of Gotcha's customer support team – the first on the west coast!) The REC will be located in Richmond:  
<https://recruiting.paylocity.com/Recruiting/Jobs/Details/140873>

To learn more about Gotcha visit <https://ridegotcha.com/>  
For questions, please contact Misha Kaur at (510) 620-6797.



### **Richmond Ferry to Bridge to Greenway Complete Streets Plan Community Survey**

Transportation Services needs your feedback to provide valuable local and regional connections for people walking and bicycling to the new Richmond Ferry Terminal, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond

Greenway. The survey is available [online](#) or via text. Simply text the word “active” to (510) 900-5861 to participate.

**HELP IMPROVE TRANSPORTATION  
OPTIONS IN RICHMOND!**

**RICHMOND FERRY TO BRIDGE TO GREENWAY COMPLETE STREETS PLAN**

**WHAT IS THE FERRY TO BRIDGE TO GREENWAY COMPLETE STREETS PLAN?**

The Plan is an exciting opportunity to provide valuable connections for people bicycling and walking to the new Richmond Ferry, the upcoming Richmond-San Rafael Bridge multi-use path, and the Richmond Greenway. These new connections will have regional significance, connecting three counties (San Francisco, Contra Costa and Marin) together for the first time with pedestrian and bicycle facilities.

The Plan will incorporate abundant local community input, with creative engagement intended to bring a wide variety of voices to the planning process.

**GET INVOLVED!**

**TAKE A SURVEY:**  
Text “active” to (510) 900-5861 or take the survey from the project website.

**VISIT THE WEBSITE:**  
Learn more about the project and upcoming events, and sign up to receive project updates!

[ferry2bridge2greenway.com](http://ferry2bridge2greenway.com)

**RICHMOND AREA  
COMMUNITY BASED  
TRANSPORTATION PLAN**

**WHAT IS THE RICHMOND AREA COMMUNITY BASED TRANSPORTATION PLAN?**

The Richmond Area Community Based Transportation Plan (CBTP) is an opportunity to improve transportation options and quality of life for neighborhoods in parts of Richmond, San Pablo, and El Cerrito.

The Plan will bring residents, community organizations and transportation agencies together to identify transportation challenges and develop workable solutions. The CBTP will evaluate transportation gaps and barriers identified by the community, develop solutions & projects to address challenges, and identify possible funding sources to pay for these solutions & projects.

**I WANT TO HEAR MORE ABOUT THE CBTP!  
HOW DO I STAY INFORMED?**

A project webpage is currently under development, so check out [www.ccta.net](http://www.ccta.net) soon to learn more about the project and upcoming events!

## **RAPID (R-Transit with Lyft) Workshop**

The City of Richmond’s R-Transit program provides safe and reliable transportation to persons with disabilities and seniors (age 55 and older).

**Service area:** Program registrants can travel to any destination between the cities of Richmond, El Sobrante, San Pablo, North Richmond, Kensington, and Pinole. The cost of a one-way trip booked in advance is \$4.00, and same-day reservations are \$5.00 one way.

To qualify for R-Transit, applicants must meet two eligibility requirements:

1. **Residency:** applicant must be a resident of any of the following cities: Richmond, Kensington, El Sobrante, unincorporated communities of East Richmond Heights, Hasford Heights, Rollingwood, or North Richmond.
2. **Age/disability:** applicant is age 55 or older OR between the ages of 18-54 and has a disability.

Fill out an application: online at [www.rtransit.com](http://www.rtransit.com) , [print the application here](#), or call (510) 307-8026 to request an application by mail.

RAPID: R-Transit with Lyft offers R-Transit clients a subsidy to use Lyft in the service area.

The R-Transit program's newest addition, RAPID, offers R-Transit clients a subsidy to use Lyft (24/7) for on demand trips in the R-Transit service area. RAPID also offers a subsidy to travel to and from the Contra Costa Regional Medical Center and Veterans hospital in Martinez, CA. R-Transit clients pay the first \$3.00 of each one way trip in the service area, and the subsidy will cover the next \$17.00 of the trip. If the total cost of the trip exceeds \$20.00, the client is responsible for the overage.

To use the RAPID service, you must first [complete an application for R-Transit service](#); have a smart phone, credit/debit card, and a registration and waiver of liability form on file.

R-Transit will host RAPID workshops the 3<sup>rd</sup> Monday of each month for the remainder of 2019. Workshops will be held at the Richmond Senior Center located at 2525 Macdonald Avenue, Richmond from 9:00 A.M. to 12:00 NOON. The workshops will provide in depth information about the new service and one-on-one assistance with downloading the Lyft mobile application, setting up an account, and requesting rides.



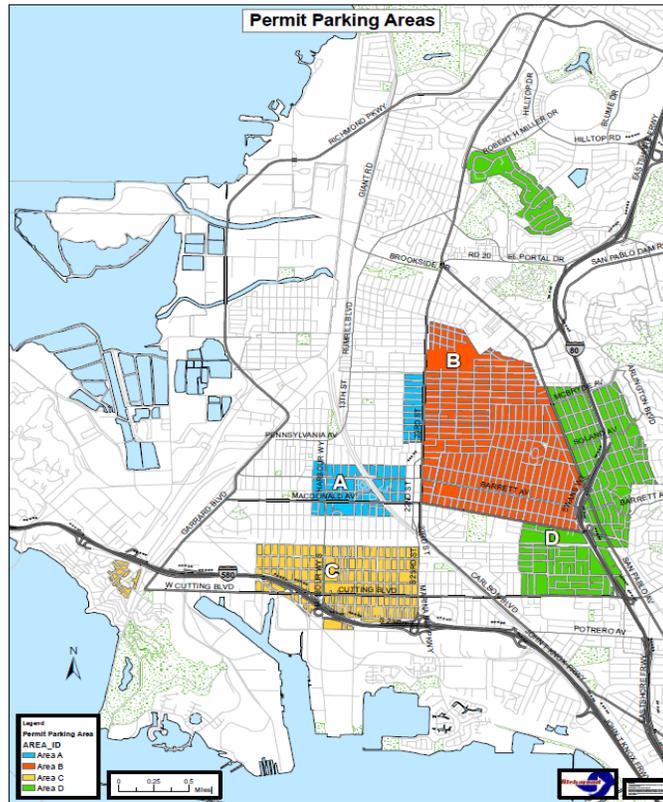
### **Residential Permit Parking Available**

The Neighborhood Permit Parking (NPP) program was created in Richmond to reduce traffic in residential areas, to protect those areas from the environmental impacts of commuting, and to allow parking access to properties. Non-permit holders may continue to park daily on a time restricted basis within the NPP areas.

If you live in an area that has already opted into the program, you are eligible to obtain a permit online: <https://richmond.getapermit.net> or in person by appointment through Transportation Services. Residents living within any of the highlighted areas on the Permit Parking Map must first submit a signed petition to "Opt In" to participate in the program.

For more information and to download forms, please go to: <http://www.ci.richmond.ca.us/3329/Parking-Management-Services>, call

Transportation Services at (510) 621-1718, or email:  
[RichmondParking@ci.richmond.ca](mailto:RichmondParking@ci.richmond.ca).



### **Free Green Waste Kitchen Pail**



Richmond residents that subscribe to compost services may pick-up a free kitchen pail at the West Contra Costa Household Hazardous Waste (HHW) Facility or Richmond City Hall.

[West Contra Costa County Household Hazardous Waste \(HHW\) Facility](#)

101 Pittsburg Avenue  
Richmond, CA 94801  
Wednesday through Saturday

9:00 A.M. - 4:00 P.M. (Closed Noon - 12:30 P.M.)

For more information about this and additional solid waste programs available to Richmond residents, please visit: [www.richmondenvironment.org](http://www.richmondenvironment.org)

### Recycling Tip of the Month



## 7. Community Services Department

### Candy Cane Tournament is back!

<b>Divisions</b>	10U, 12U, 14U Boys & Girls, Co-ed
<b>Dates</b>	December 13-15, 2019
<b>Game Times</b>	9:00 am - 6:00 pm
<b>Locations</b>	Richmond Recreation Complex, Booker T. Anderson, Richmond PAL
<b>Cost</b>	\$250.00 per team
<b>Spectator Entrance Fee</b>	\$4.00 for 11 and up \$2.00 for 10 and under \$1.00 for 5 and under
<b>Registration Opens</b>	October 7, 2019
<b>Registration Deadline</b>	December 2, 2019
<b>Registration Information:</b> Community Services Department Registration Office 3230 Macdonald Avenue Phone: (510)620-6793 Fax: (510)620-6583 Monday-Friday 9:00am - 4:00pm	

## 2019 Candy Cane Classic Basketball Tournament

For over 42 years the Candy Cane Classic Tournament has provided exciting recreational and competitive tournament play for Bay Area youth.

**Coaches must participate in mandatory coaches' meetings on:**

1. November 5, 2019 at 7:00 pm @ BTA
2. December 3, 2019 at 7:00 pm at Rec Complex

Community Services - EnRICHing Our Community

For more information, contact Maurice Range at [maurice\\_range@ci.richmond.ca.us](mailto:maurice_range@ci.richmond.ca.us)

## 8. **Engineering/CIP Departments**

### **Streets Division**

Paving crews finalized skin patching on Stenmark Drive, ground and repaired the parking lot of Richmond Works, installed and finalized barriers on Castro Street, and worked from the outstanding pothole list around various locations in the City.



*Paving Work at MLK Park*



## *Veolia Paving on Canal Boulevard*

Street sweeping staff performed commercial and residential sweeping services for the fourth Monday and fifth Tuesday through Thursday and first Friday in the Santa Fe, Point Richmond, Marina Bay, Coronado, Richmond Parkway and medians, May Valley, Vista View, and Clinton Hill I neighborhood areas.

### **Traffic Signs and Lines**

Traffic Signs and Lines staff installed five new signs, fabricated 32 new signs, and installed 180' of thermoplastic for pavement messaging.



*Duracurb Installation on Harbour Way*



*Crosswalk Refresh on Regatta Boulevard*



*New Sign Installation*



*Barrier Installation*



*Bike Lane Sweeping on Ohio Avenue*

## 9. **Fire Department**

### **Emergency Notification System – Nixle**

The City of Richmond uses the Nixle platform to communicate emergency alerts and advisory information directly with residents. To quickly sign up, text your Richmond zip code to 888-777. To sign up via email or customize your preferences, visit <https://local.nixle.com/richmond-ca> to register.

For more information, visit our website at [www.ci.richmond.ca.us/nixle](http://www.ci.richmond.ca.us/nixle).



**WHAT IS NIXLE?**

- ◆ Nixle is Richmond's Official Notification System
- ◆ Get local alerts & advisories from the City of Richmond sent directly to your cell phone or email. **It's quick, easy, secure and free.**

**Sign Up:** (1) Text your zip code to **888-777** or  
(2) Online at [www.nixle.com](http://www.nixle.com)

**For more information, visit our website:**  
[www.ci.richmond.ca.us/nixle](http://www.ci.richmond.ca.us/nixle)



**¿QUE ES NIXLE?**

- ◆ Nixle es el sistema oficial de notificación de Richmond
- ◆ Reciba alertas y notificaciones de la Ciudad de Richmond directamente a su teléfono celular o correo electrónico. **Es rápido, fácil, y seguro.**

**Registrarse** (1) Mande un texto con su código postal al **888-777** o  
(2) En el sitio web [www.nixle.com](http://www.nixle.com)

**Para mas información visite nuestra pagina web:** [www.ci.richmond.ca.us/nixle](http://www.ci.richmond.ca.us/nixle)

### **Community Emergency Response Team (CERT) Drill Day**

The Richmond Fire Department conducts CERT training classes twice a year in English and Spanish. CERT training provides participants with basic skills and knowledge to safely operate within their neighborhoods during a disaster.

CERT training topics include disaster preparedness, fire safety, basic disaster medicine, light search and rescue techniques, team organization, disaster

psychology, and homeland security information. The training culminates in an all-day hands-on drill allowing students to practice their newly learned skills.

On Saturday, October 26, 2019, nearly 100 CERT students from the cities of El Cerrito, Kensington, Richmond, San Pablo, and Crockett, 10 exercise volunteers, 14 fire and law enforcement personnel, and 6 fire youth academy cadets convened at Richmond's Fire Training Center to take part in the CERT drill day.

Overall, the CERT students were enthusiastic about the program with the desire to continue to learn and exercise their skills and knowledge. The next CERT course (English) will start in the Spring of 2020. Registration will open in January. To earn a certificate of completion, participants must complete all CERT training modules and the drill.

- Saturday, March 28, 2020
  - Modules 1: Disaster Prepared & CERT & 2: Fire Safety
- Sunday, March 29, 2020
  - Modules 3 & 4: Basic Disaster Medicine
- Saturday, April 18, 2020
  - Modules 5: Light Search & Rescue & 6: CERT Team Organization
- Sunday, April 19, 2020
  - Modules 7: Disaster Psychology & 8: Homeland Security
- CERT Drill Day is Saturday, May 9, 2020 (8:00 A.M. to 4:00 P.M.)

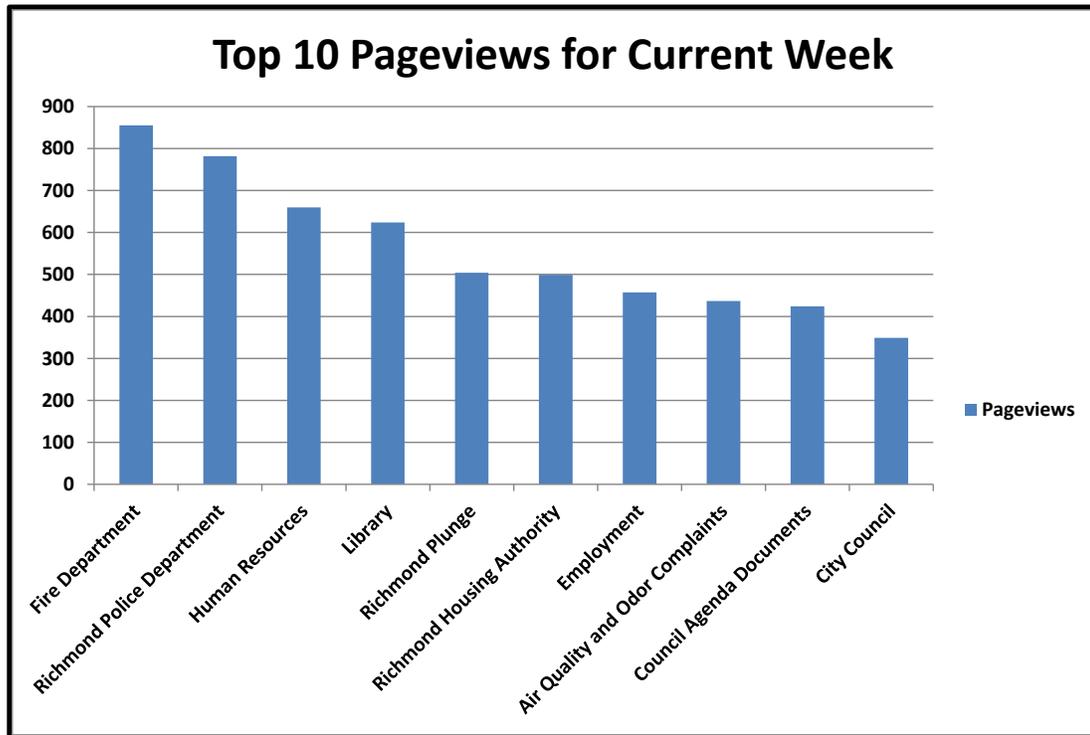
Class times are 8:30 A.M. to 4:30 P.M. each day unless otherwise noted. Location: City of Richmond, 440 Civic Center Plaza, Richmond, CA.

For more information, visit our website: <http://www.ci.richmond.ca.us/CERT>



## 10. Information Technology

### Website Statistics for the week of November 1, 2019



Page previews increased by 167%  
Tweets and Followers are UP!

### KCRT DATANET FOR THE WEEK

**Customer Resource Centers**

PG&E and Contra Costa County Health Services are providing our community with Customer Resource Centers with

Restrooms, Bottled Water, Electronic-Device Charging, and Air-Conditioned Seating for up to 100 people

**Contra Costa Health Services**  
North Richmond Health Center  
7:45 a.m. to 4:45 p.m. Weekdays  
1601 Fred Jackson Way  
Richmond, CA

## Customer Resource Centers

PG&E and Contra Costa County Health Services are providing our community with Customer Resource Centers with

Restrooms, Bottled Water, Electronic-Device Charging, and Air-Conditioned Seating for up to 100 people

**Environmental Health Services  
Division Centers**  
8 a.m. to 5 p.m.  
1305 MacDonaid Ave.,  
Richmond, CA

## Customer Resource Centers

PG&E and Contra Costa County Health Services are providing our community with Customer Resource Centers with

Restrooms, Bottled Water, Electronic-Device Charging, and Air-Conditioned Seating for up to 100 people

**PG&E Customer Resource Center**  
COSTCO (Parking Lot),  
4801 Central Avenue  
Richmond, CA



This Richmond Art Center exhibition examines personal expression through the medium of the motorcycle



## Countersteer

Custom Motorcycles  
as Self-Expression

**Exhibition Dates: September 10 – November 22, 2019**

## 11. **Infrastructure and Maintenance Operations (DIMO)**

### **Facilities Maintenance**

Stationary Engineers performed daily pool maintenance, daily Civic Center Plaza boiler inspections, replaced the icemaker at Fire Station #61, fixed the toilet at Fire Station #62, repaired restroom at Fire Station #64, replaced a hot water heater at the Corporation Yard, cleared a sink and fixed the sliding gate at Fire Station #68, replaced the pressure switch to one of the air conditioning units at 450 Civic Center Plaza, and installed a new furnace at the Parchester Community Center..

Utility Workers removed clogs from the Family Justice Center, removed broken glass from the parking lot of the Recreation Center, cleaned carpets at two locations, sanitized the Bayview Library, replaced urinal filters in the men's restrooms, cleaned showers at the Plunge, set up meeting rooms and serviced 29 city owned facilities.



*Plunge Restroom Cleaning*



*Furnace Installation*

### **Parks and Landscaping**

General fund crews prepared Nicholl Park for the Harmony Walk on October 26, 2019, raised Willow's on the Greenway between 6<sup>th</sup> and 10<sup>th</sup> Streets, trimmed trees on Amend Road, performed maintenance on Santa Rita Road, picked up trash on the Greenway and removed debris from Mira Vista Park.

The tree crew cut or removed trees on; South 25<sup>th</sup> Street, Cypress Avenue, Bissell Avenue, Burbeck Avenue, Rheem Avenue, Morningside Drive, May Road and in Point Molate.

Hilltop District crews continued general maintenance around the business area, completed right of ways on the Richmond Parkway from Interstate 80 to San Pablo Avenue, started replanting at Bay Vista Park and mowed turf in various locations.

Marina District crews removed roots from the planter near Marina Bay Park, repaired the irrigation system on the Bay Trail, mowed all park lawns, cleared trash and emptied receptacles, pulled weeds on the Marina Bay Parkway medians, cleaned Wright Avenue, abated islands at Regatta Boulevard and Marina Bay Parkway and abated weeds and dead plants from the planter on Bay Trail.



*Maintenance on the Greenway*



*Bay Trail Maintenance*

## 12. Library and Cultural Services

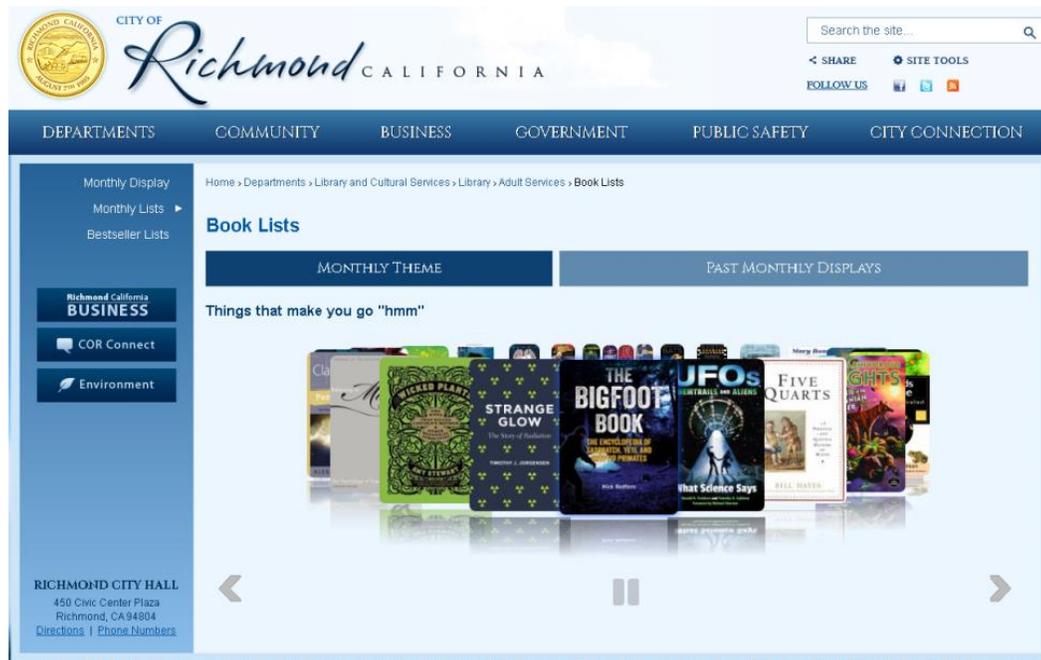
### The Richmond Public Library webpage

The Richmond Public Library webpage ([www.richmondlibrary.org](http://www.richmondlibrary.org)) has been refreshed! The main page is now interactive, featuring a moving carousel of recent arrivals, as well as links to catalog searches for new material. Links throughout the page have been simplified and consolidated.

Additionally, the links on the left-hand side have been simplified, and pages throughout the site are new, refreshed, or being updated. Our monthly themed book display has gone digital as well!

We hope that this helps you discover the many FREE resources of the Richmond Public Library! This includes newly acquired access to the K-12 resources Britannica School and Britannica Escolar, as well as the K-12 teaching resource TeachingBooks.net. All you need is a Richmond library card! Need one? Stop in at any of our branches.

The screenshot shows the Richmond Public Library website homepage. At the top, there is a search bar and navigation links for 'SHARE', 'SITE TOOLS', and 'FOLLOW US'. Below the search bar is a navigation menu with categories: DEPARTMENTS, COMMUNITY, BUSINESS, GOVERNMENT, PUBLIC SAFETY, and CITY CONNECTION. The main content area is titled 'Library' and features a 'New Books' section with a carousel of book covers. A prominent book is 'Ungovernable The Victorian' by Therese O'Neill, with a 'Check Availability' button. Below the carousel are links for 'New Adult Fiction | Urban Fiction | New Biography | New DVDs | New Children's'. A green button labeled 'MANAGE YOUR LIBRARY ACCOUNT' with the subtext 'RENEW MATERIALS - PAY FINES & FEES' is visible. On the right side, there is a 'CALENDAR' section with dates and events like 'Wed, Oct 30 Story Time @ Main' and 'Thu, Oct 31 Reading Buddies'. Below the calendar is a 'LIBRARY QUICK LINKS' section with links to 'LEAP: Literacy for Every Adult Program', 'Seed Lending Library', and 'Richmond, CA Community Information'. The footer includes 'Richmond California BUSINESS' and 'COR Connect'.



### 13. **Planning Department**

#### **Apply for CENSUS 2020 Mini-Grant Program “Count me in Richmond”**

The City of Richmond is accepting applications for the [Census 2020 Mini-Grant Program “Count me in Richmond”](#) to support local residents and organizations working to engage and promote the participation of all Richmond and North Richmond residents in the 2020 Census. The City seeks to fund grantees that are committed to ensuring a complete count of residents with an emphasis on hard-to-reach populations (unhoused, low income, people of color, immigrants, non-English speakers, and/or children under 5 years old).

Grant applications must be submitted by **November 18, 2019 at 5:00 P.M.** via email to [beatriz\\_guerrero@ci.richmond.ca.us](mailto:beatriz_guerrero@ci.richmond.ca.us) , or by mail to:

Attn: Beatriz Guerrero  
Planning and Building Services Department  
450 Civic Center Plaza, 2nd floor  
Richmond, CA 94804

Please apply and share the [Census 2020 Mini-Grant Program “Count me in Richmond”](#) with all local residents, organizations, school groups, neighborhood councils, businesses, and coalitions working on Census 2020 outreach and awareness. The mini-grant amounts range between \$300 and \$3,000.

Eligible mini-grant program activities include:

- Informational and educational events or workshops

- Canvassing or campaigns to raise awareness and provide information
- Other creative actions to increase participation in Census 2020

For more information about the City of Richmond's Census 2020 Mini-grant program, visit [www.ci.richmond.ca.us/censusminigrants](http://www.ci.richmond.ca.us/censusminigrants) or contact Beatriz Guerrero at (510) 620-6888 or by email at [beatriz\\_guerrero@ci.richmond.ca.us](mailto:beatriz_guerrero@ci.richmond.ca.us).

**APPLICATION  
OPEN!**

**DEADLINE NOVEMBER 18, 2019  
BY 5 P.M.**

[http://www.ci.richmond.ca.us/  
censusminigrants](http://www.ci.richmond.ca.us/censusminigrants)



**Census 2020  
Mini-grant Program**

**Objective:** Provide funding to promote, educate, and outreach to increase awareness and participation of hard-to-count populations (unhoused, low income, people of color, immigrants, non-English speakers, and/or children under 5 years old) to ensure a complete count of all residents in the City of Richmond and North Richmond in Census 2020.

**Funding focus areas:**

- Information or educational events or workshops about Census 2020.
- Canvassing to inform about Census 2020.
- Campaigns to raise awareness and provide information about Census 2020.
- Other creative actions to increase participation in Census 2020.

**Who is eligible for funding:** Residents, organizations, school groups, neighborhood councils, businesses and coalitions.

**Mini-grant amount:** From \$300 to \$3,000.

FOR MORE INFORMATION CONTACT: [BEATRIZ\\_GUERRERO@CI.RICHMOND.CA.US](mailto:BEATRIZ_GUERRERO@CI.RICHMOND.CA.US)

**¡APLICACIÓN  
ABIERTA!**

**HASTA EL 18 DE NOVIEMBRE, 2019  
A LAS 5 P.M.**

[http://www.ci.richmond.ca.us/  
censusminigrants](http://www.ci.richmond.ca.us/censusminigrants)

CUÉNTAME EN

**Programa de Mini-fondos para el  
Censo 2020**

**Objetivo:** Proveer fondos para educar, divulgar, incrementar el conocimiento y promover la participación de poblaciones difíciles de contar (personas sin hogar, de bajos ingresos, de color, inmigrantes, personas que no hablan inglés y/o niños menores de 5 años) a fin de asegurar que contemos a todas las personas de la Ciudad de Richmond y North Richmond en el Censo 2020.

**Áreas donde se pueden usar los fondos:**

- Talleres o eventos educativos o informativos para el Censo 2020.
- Volantes o carteles para informar acerca del Censo 2020.
- Campañas para incrementar conocimiento y dar información del Censo 2020.
- Otras propuestas creativas para crecer la participación en el Censo 2020.

**Quién puede obtener los fondos:** Residentes, organizaciones, grupos de escuelas, consejos vecinales, negocios o coaliciones.

**Fondos:** Desde \$300 hasta \$3,000 dólares.

PARA MAYOR INFORMACIÓN, ESCRIBE A BEATRIZ\_GUERRERO@CI.RICHMOND.CA.US

## 14. Police Department

### Cops and Goblins Fest at Richmond Police Department

Thank you all for attending the Cops and Goblins fest at the Richmond Police Department. We had a great time meeting and connecting with you all. Be sure to check out the Richmond Police Department's Facebook page for more pictures. It was a well-attended event. Over 300 people from the community came out for some safe trick or treating.



**Richmond Police Department Traffic Unit**

The Richmond Police Department Traffic Unit! Our traffic unit is primarily responsible for collision investigations, traffic-related criminal investigations, traffic law enforcement, and collision prevention. For urgent traffic complaints, you should call (510) 620- 6693. For parking/abandoned vehicle complaints, call (510) 620-6644.



**K-9 Unit**

The Richmond Police Department's K-9 unit was dressed and ready for Halloween. Which costume do you think is best? We have K9 Major dressed as Yoda, K9 Cash as an illegal dumper, K9 Oden as a taco, and K9 Gunner as Batman.



## 15. **Richmond Promise**

### **Career Coffee Chats – Mentor a Richmond Promise Scholar!**

Richmond Promise invites you to become a part of our new career-exploration program, Career Coffee Chats! This program provides Richmond Promise Scholars and alumni access to professionals in their perspective fields to conduct informational interviews in order to gain industry knowledge, build a professional network, and discover potential internship and employment opportunities. In order to formally launch the program in December, our goal is to recruit at least 30 professionals who are interested in becoming available for informational interviews. There is no long-term commitment and individuals choose their own availability. The application can be found at [bit.ly/RPCoffee](http://bit.ly/RPCoffee). Feel free to share company-wide and with your networks!

For questions, email [bquarles@richmondpromise.org](mailto:bquarles@richmondpromise.org)



### **Support the Richmond Promise at Promisenet 2019!**

The [Richmond Promise](#), is thrilled to be hosting the [PromiseNet 2019](#) national conference in partnership with [Contra Costa Community College District](#) and [UC Berkeley Division of Equity and Inclusion](#).

The two-day conference, Bridges to Opportunity, held November 4<sup>th</sup> & 5<sup>th</sup> at UC Berkeley, will build on more than a decade of [PromiseNet](#) convenings and bring together hundreds of mission-aligned education and civic leaders, policy makers, practitioners, philanthropists, and researchers from across the country. Among many highlights, Mayor Butt will join regional Mayor's including Mayor Libby Schaaf of Oakland, in the featured Day 1 plenary "Cities of Promise" moderated by the former Governor of Michigan, Jennifer Granholm.

Since the first PromiseNet was held in Kalamazoo in 2008 these gatherings have sparked ideas, energy and action to strengthen and build the Promise movement. We anticipate 400-500 attendees, including regional Promise initiatives such as Berkeley, Oakland, San Francisco, Stockton, and Richmond that collectively support thousands of Bay Area students through post-secondary degrees and into the workforce each year.

We hope to have strong Richmond and West County representation. [Listen to this message from our Scholars](#), and confirm your spot and [RSVP Today!](#)



**November 4 - 5, 2019**

University of California, Berkeley

[www.promisenet.net](http://www.promisenet.net)

**Interested in learning more about our 2019-20 Scholarship Application?**

If you are interested in applying or learning more about the 2019-20 Richmond Promise Scholarship, please fill out the [form](#) or find it at [bit.ly/RPInterestForm](http://bit.ly/RPInterestForm). Completing this form will allow us to determine your eligibility & provide us with your contact information to remind you of key deadlines, events and workshops at your school!

***\*THIS IS NOT THE RICHMOND PROMISE SCHOLARSHIP APPLICATION. YOU MUST SUBMIT A COMPLETED APPLICATION BY THE ESTABLISHED DEADLINE IN ORDER TO BE CONSIDERED FOR THE SCHOLARSHIP. APPLICATION WILL OPEN DECEMBER 2019.***

**YOU ARE  
THE PROMISE!**

**APPLY FOR THE RICHMOND PROMISE  
SCHOLARSHIP!**



- Are you a resident of Richmond or North Richmond?
- Will you graduate from a public, private, or charter school within the WCCUSD boundaries?
- Did you attend any school within the WCCUSD boundaries since the 9th grade?
- Will you complete your FAFSA/CA Dream Act Application by March 2?

Receive \$1,500 each  
year and extra college  
support!





Interested in learning more?  
Scan QR code or visit us @  
[bit.ly/RPInterestForm](http://bit.ly/RPInterestForm)



Questions? [scholarships@richmondpromise.org](mailto:scholarships@richmondpromise.org) // 510-230-0422

### **Interested in becoming a Student Leader in your Community?**

Richmond Promise is looking for Near-Peer Ambassadors for this year's school programming! This is a paid internship opportunity that runs from January-May, where local college students engage with High School Students to provide them with the support they need to learn about college and apply for financial aid.

Programming will run from January-March at De Anza High School and Kennedy High School, assisting 12<sup>th</sup> graders with their financial aid and scholarship applications.

From March-June, ambassadors will be providing college awareness conversations to 9<sup>th</sup> graders at Kennedy High School.

Ambassadors can earn a maximum of \$1500 for the program. Minimum requirements include 50 hours of work throughout the whole program (\$30/hour). Must be a current college student!

Want more info, interested in applying? Check the link here → [bit.ly/NearPeer2020](http://bit.ly/NearPeer2020)



## BECOME A NEAR-PEER AMBASSADOR!

Are you passionate about supporting students from Richmond get to college? Are you responsible and organized? You could be a Richmond Promise Near Peer Ambassador!



**THIS IS A PAID INTERNSHIP OPPORTUNITY**

**DECEMBER 2019 - MAY 2020**

Apply by November 8th  
at [bit.ly/NearPeer2020](https://bit.ly/NearPeer2020)

Questions? [aperez@richmondpromise.org](mailto:aperez@richmondpromise.org) // 510-775-1067

[@therichmondpromise](https://www.facebook.com/therichmondpromise) [@RichmondPromise](https://www.instagram.com/RichmondPromise) [@promiserichmond](https://www.twitter.com/promiserichmond)

## 16. Water Resource Recovery

### Valley View Sinkhole Emergency Repair

On June 12, 2019, a significant sinkhole was detected in the area near 4807 Valley View Road in the City of Richmond. Emergency repair was required for the 60-inch corrugated metal storm water culvert.



*Pipe tie-in to 60" (inside pipe) culvert running under and across Valley View Road*



*Liner is installed in culvert (not as visible) the ends have been properly finished with epoxy-resin*

### **Manhole Rehabilitation Program**

Many manholes in the City of Richmond's Collections System have sustained H<sub>2</sub>S damage, infiltration, or have no mortar on the surface and are in need of repair.



*Inside of Manhole at 28<sup>th</sup> and Moran before restoration*



*Inside of Manhole at 28<sup>th</sup> and Moran after restoration*



*Surface of Manhole at 28<sup>th</sup> and Moran before restoration*



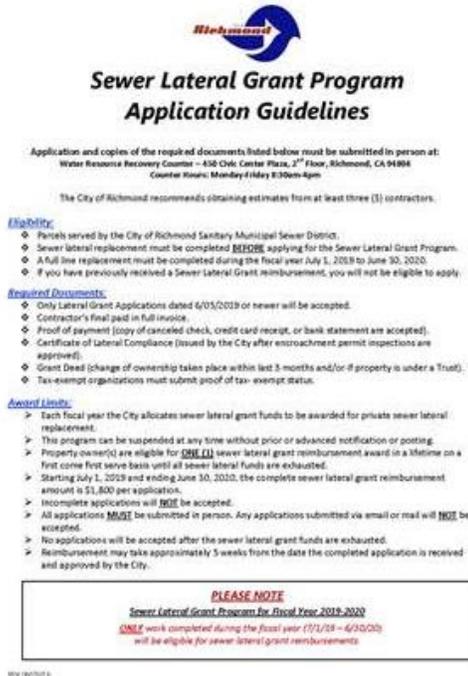
*Surface of Manhole at 28<sup>th</sup> and Moran after restoration*

## Sewer Lateral Grant Program

The City of Richmond's Water Resource Recovery Department administers the Sewer Lateral Grant Program. The program reimburses eligible homeowners in the Richmond Municipal Sewer District (RMSD No. 1) for some of the cost to replace their sewer lateral.

The program is open and accepting applications for the 2019-2020 Fiscal Year.

For more information about the Sewer Lateral Grant Program, please visit [www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program](http://www.ci.richmond.ca.us/2130/Sewer-Lateral-Grant-Program) or call (510) 620-6594.



**Sewer Lateral Grant Program Application Guidelines**

Application and copies of the required documents listed below must be submitted in person at:  
 Water Resource Recovery Counter – 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804  
 Counter Hours: Monday / Friday 8:30am-4pm

The City of Richmond recommends obtaining estimates from at least three (3) contractors.

**Eligibility:**

- Parcels served by the City of Richmond Sanitary Municipal Sewer District.
- Sewer lateral replacement must be completed **BEFORE** applying for the Sewer Lateral Grant Program.
- A full line replacement must be completed during the fiscal year July 1, 2019 to June 30, 2020.
- If you have previously received a Sewer Lateral Grant reimbursement, you will not be eligible to apply.

**Required Documents:**

- Only Lateral Grant Applications dated 4/03/2019 or newer will be accepted.
- Contractor's final paid in full invoice.
- Proof of payment (copy of canceled check, credit card receipt, or bank statement are accepted).
- Certificate of Lateral Compliance (issued by the City after encroachment permit inspections are approved).
- Grant Deed (change of ownership taken place within last 3 months and/or if property is under a Trust).
- Tax-exempt organizations must submit proof of tax-exempt status.

**Amount / Limits:**

- Each fiscal year the City allocates sewer lateral grant funds to be awarded for private sewer lateral replacement.
- This program can be suspended at any time without prior or advanced notification or posting.
- Property owner(s) are eligible for **ONE (1)** sewer lateral grant reimbursement award in a lifetime on a first come first serve basis until all sewer lateral funds are exhausted.
- Starting July 1, 2019 and ending June 30, 2020, the complete sewer lateral grant reimbursement amount is \$1,800 per application.
- Incomplete applications will **NOT** be accepted.
- All applications **MUST** be submitted in person. Any applications submitted via email or mail will **NOT** be accepted.
- No applications will be accepted after the sewer lateral grant funds are exhausted.
- Reimbursement may take approximately 5 weeks from the date the completed application is received and approved by the City.

**PLEASE NOTE**  
**Sewer Lateral Grant Program for Fiscal Year 2019-2020**  
**ONLY work completed during the fiscal year 7/1/19 - 6/30/20**  
**will be eligible for sewer lateral grant reimbursements.**



**CITY OF RICHMOND**  
 Water Resource Recovery Department  
 450 Civic Center Plaza, 2<sup>nd</sup> Floor  
 Richmond, CA 94804  
 Office: (510) 620-6594  
 Fax: (510) 620-6595  
 Email: [water@ci.richmond.ca.us](mailto:water@ci.richmond.ca.us)  
 Website: [www.ci.richmond.ca.us](http://www.ci.richmond.ca.us)

**Sewer Lateral Grant Program Application**

**APPLICANT INFORMATION**

Property Owner(s) Name (PRINT): \_\_\_\_\_  
 Property Address (PRINT): \_\_\_\_\_  
 Mailing Address (if different than above): \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Property Affiliation:  Primary Residence  Rental Property (answer question below)  Other: \_\_\_\_\_  
 Is the rental property currently registered with the City of Richmond Rent Program:  Yes  No

Contractor bill amount: \_\_\_\_\_ Total amount paid to contractor: \_\_\_\_\_

**APPLICANT INFORMATION** (continued)

I, the undersigned, certify that (a) I have read and understand the "Lateral Grant Application and Guidelines", (b) I am the legal owner or if the owner is a for-profit (C) or non-profit organization, the legal representative of the owner of the subject property described above, (c) I understand the stipulations of the sewer lateral grant application is not a guarantee or promise by the City of Richmond to approve sewer lateral grant funds for private sewer lateral replacement of the above-described property, (d) I understand the City of Richmond will award one (1) sewer lateral grant reimbursement to property owner(s) in a lifetime on a first come first serve basis and all sewer lateral grant funds are allocated for the subject property described above, (e) I must maintain the private sewer lateral at the above-described property in compliance with Richmond Municipal Code Chapter 12.02 even if the sewer lateral grant application is not approved, (f) I have not submitted a claim to the City or any other public agency for reimbursement of costs incurred to make the sewer lateral replacement described above, and (g) I understand that the City of Richmond does not guarantee the work of contractors on private sewer laterals. I hereby grant the City of Richmond all rights of access to the subject property necessary to process this application, such rights to be exercised only during normal business hours and with reasonable notice to occupants of the subject property.

APPLICANT NAME (PRINT): \_\_\_\_\_  
 APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**(FOR OFFICE USE ONLY)**

1. \_\_\_\_\_ 2. \_\_\_\_\_

CHECKBOXES: <input type="checkbox"/> Contractor's Final Invoice <input type="checkbox"/> Rental Property Ownership (PG/Guard Deed/POA) <input type="checkbox"/> Rental Property <input type="checkbox"/> Proof of Payment <input type="checkbox"/> Certificate of Lateral Compliance Commercial Property operated by a Non-Profit Organization: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Has the applicant previously received a lateral grant reimbursement: <input type="checkbox"/> Yes <input type="checkbox"/> No	APT: _____ FT: _____ SGA #: _____ Approved Date: _____ Approved Amount: _____
--	---

APPROVED FOR REIMBURSEMENT  RECOMPLETED  DENIED

Notes: \_\_\_\_\_

Thank you for keeping up with the activities in the City of Richmond. Feel free to contact me if you have any questions or comments about these or any other items of interest to you.

**Thank You!**

**Steven Falk**  
 Interim City Manager  
 City of Richmond  
 450 Civic Center Plaza  
 Richmond, California 94804  
 (510) 620-6512

You can sign up to receive the City Manager's weekly report and other information from the City of Richmond by visiting: [www.ci.richmond.ca.us/list.aspx](http://www.ci.richmond.ca.us/list.aspx)

See below for options to connect with the City of Richmond.

## **Connecting with the City of Richmond**



### **Using the City of Richmond Mobile Application:**

The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices. The app allows quick and real-time reporting of neighborhood-related issues; viewing the City's events calendar; finding addresses and phone numbers of local businesses, city departments and council members. The City of Richmond's mobile phone app is available on the Apple App store and Google Play store.

### **QR Codes are available for easy downloading of this APP:**

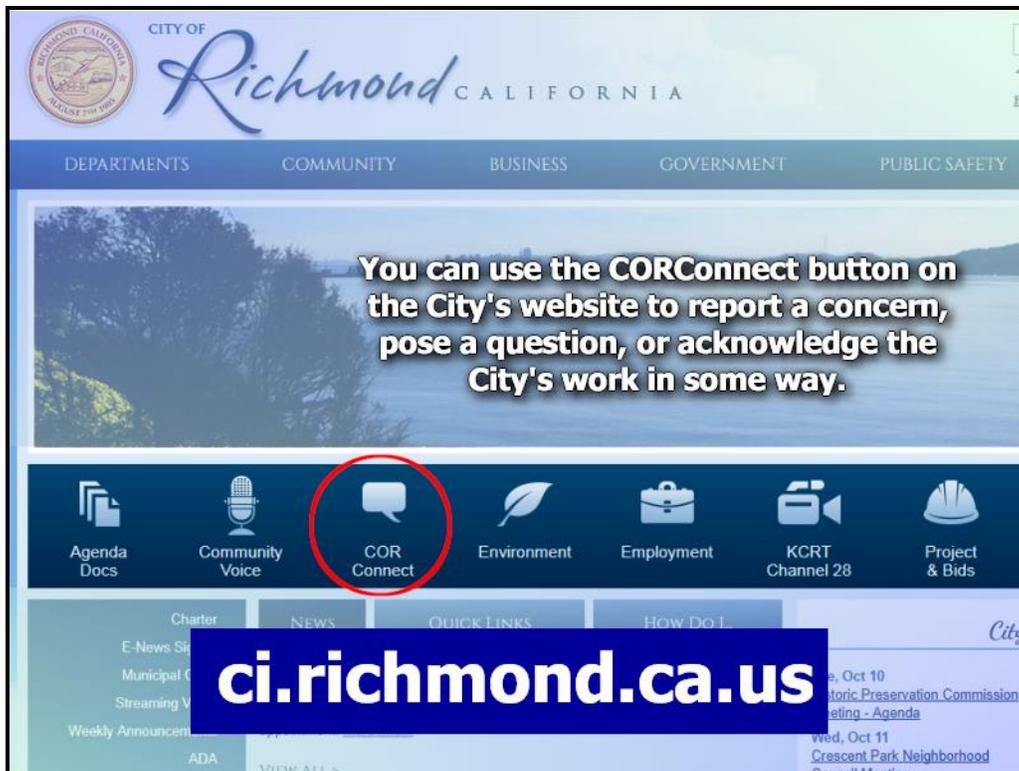
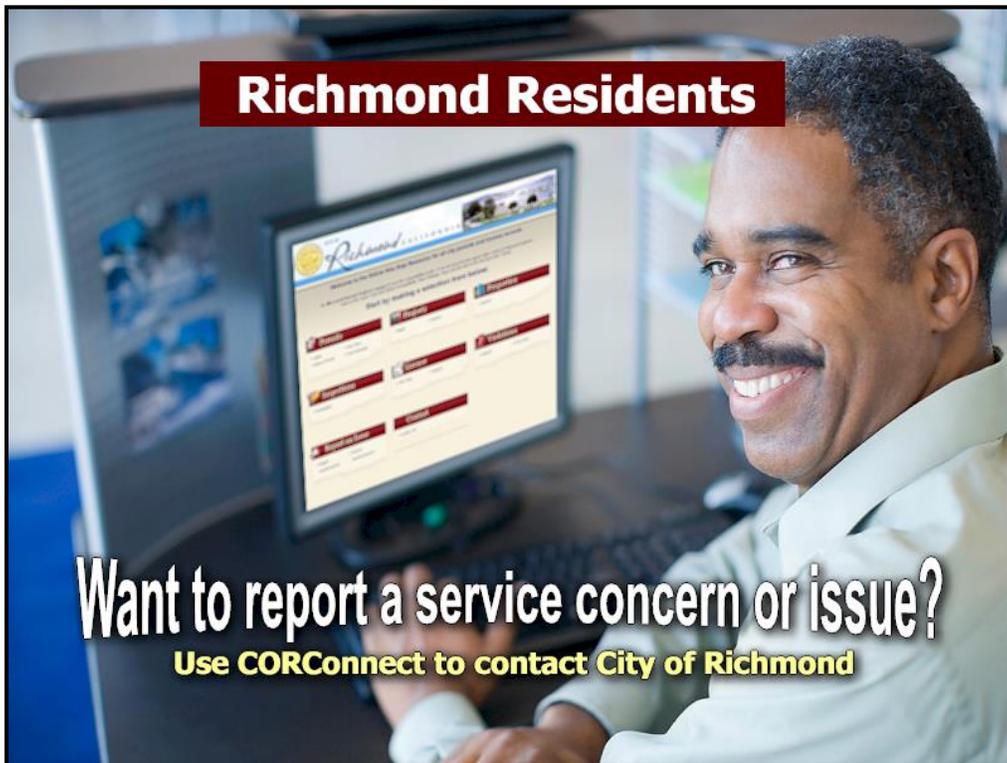
#### **Apple version of APP**



#### **Android version of APP**



We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)



On the next screen, under "Report an Issue," select "Report Issue/Concern," or "Search Issue/Concerns" to look up a previously reported issue.



You can also look up previously submitted issues to check on the current status if you provided your name, phone number or email when you submitted it.

## Want to report a service concern or issue?



### Use the City of Richmond Mobile Application:



The City of Richmond mobile app provides Richmond's community members with one-stop access to City services and information via mobile devices

E-mail your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)

To contact us by phone:

The City's website (<http://www.ci.richmond.ca.us/>) provides a department and staff directory at <http://www.ci.richmond.ca.us/Directory.aspx>.

If you're not sure which department you need to contact, we encourage you to phone the City Manager's office at (510) 620-6512.

**Using the CORConnect Application on the City's Website:**

You can use the **CORConnect** button on the City's website (<http://www.ci.richmond.ca.us/>) to report any comments, questions or concerns regarding the work being done by City staff. The CORConnect issues go directly to the responsible department, and the city manager reviews reported issues on a regular basis to determine if City staff members are responding appropriately. If you do not feel that you have received a satisfactory response, please contact the City Manager's Office at (510) 620-6512.

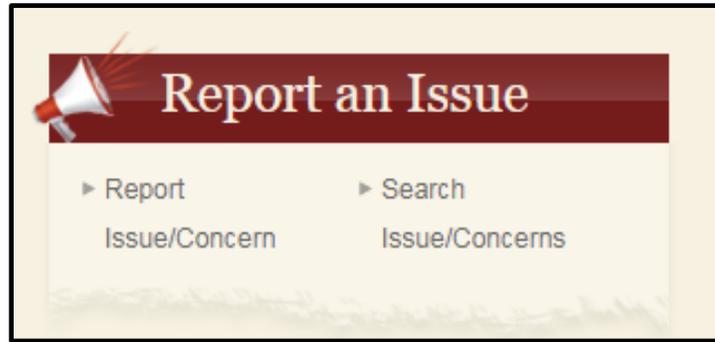
To access **CORConnect** select the CORConnect button on the homepage of the City website.



Alternatively, you can select the **COR Connect** button on any other webpage on the left hand side of the page.



On the next screen under Report an Issue select Report Issue/Concern to create a report or Search Issue/Concerns to look up a previously reported issue. You can also look up previously submitted issues to check on the current status if you provided you name, phone number or email when you submitted it.



On the page, you can also look up information on a parcel, see permits issued and look up business license information. If you have a current business license you can pay to renew it online with a credit card.

The recommended browsers are: **Microsoft Edge**, or **Microsoft Internet Explorer version 11** using the compatibility mode. It can be found in the upper right corner of Internet Explorer: click on the "gear" icon and select Compatibility View Settings, then add the site to the list and click "Close".

The City of Richmond is looking forward to feedback from the community on **CORConnect**. We welcome your comments at [webservices@ci.richmond.ca.us](mailto:webservices@ci.richmond.ca.us)