

**City of Richmond - RECREATION AND PARKS COMMISSION**  
Community Services Building, Council Chambers, 440 Civic Center Plaza

**MINUTES**  
**WEDNESDAY, OCTOBER 2, 2019, 6:00 PM**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Hurlbut at 6:00 p.m.

**B. ROLL CALL**

PRESENT: Maryn Hurlbut, Pardip Saini, Soheila Bana, Joey Smith, Eleanor Thompson, Remi Payne  
ABSENT:

**C. AGENDA REVIEW AND ADOPTION**

Chair Hurlbut introduced a new item for presentation, Music and the Brain, and asked the Commission to make a motion to accept the change to the agenda. Commissioner Bana motioned to accept agenda with the new item; Commissioner Thompson seconded; passed unanimously.

**D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

- Outstanding Items
  1. Commission Roundtable work session scheduled for Tuesday, October 8, 2019
  2. Commission Trust balance: \$413.08
  3. Safety grab bars at the Richmond Swim Center and Plunge have been installed
  4. Snowball donations are matched and tax-deductible and can be made via link, upon request
- Membership Changes
  1. none

**E. OPEN FORUM**

- Cordell Hindler, Richmond resident – invited Commission members to a meeting event; asked Commissioners to attend other meetings
- Garry Hurlbut, Richmond resident, RTA President – provided updates on RTA school program

**F. CONSENT CALENDAR**

- APPROVE – September 4, 2019 minutes
  1. Chair Hurlbut asked to correct two typos.
  2. Commissioner Bana motioned to accept the minutes with changes; Commissioner Saini seconded; passed unanimously.

**G. STAFF REPORTS**

- Parks and Landscaping Division – oral & visual report provided by Greg Hardesty
- Engineering & Capital Improvement Projects – no report
- Community Services Department – oral & visual report provided by Tetteh Kisseh

**H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**

- Youth Commission proposal – Guadalupe Morales, Youth Services Coordinator, CSD
  1. Cordell Hindler, Richmond resident – offered his assistance with plan development
- Snow Ball – Sharolyn Babb, Recreation Program Coordinator, CSD, provided an oral and visual presentation giving the history and purpose of the Snow Ball in addition to detailed information for this year's event and request for assistance.

*The following item added to agenda at meeting inception:*

- Music and the Brain – Camille Cellucci, Washington Elementary School PTA Music Chair, and Founder of the national course gave a history of the overall program and the inception of the curriculum at Washington Elementary in Richmond

**I. COMMISSIONER LIAISON REPORTS**

- Commissioner Payne – attended events and connected with community members; no issues to report
- Commissioner Bana – approached by Citizens for Greener Communities for Commission support; announced that citizens expressed thanks for a restroom that was not the COR, asked for a restroom plan for the parks;
- Commissioner Saini – things are fine except for homelessness; Nevin Community Center is having issues with homelessness and breaking into the gate
- Commissioner Smith – will be following up with Eric from Nevin; has been in contact with residents; will be attending the Iron Triangle annual picnic and health fair
- Commissioner Thompson – attended several events and meetings
- Chair Hurlbut – asked about tabling at events; reminded about general email; fountain restoration project started, historical review needed
- Commissioner Bana – advised she was embarrassed to take credit for a restroom installed at a non-city park; inquired about plans for the city to install one at her neighborhood park

*Public speaker asked to speak – requested a trash can be installed at State Court Park near his home*

**A. ACTION ITEMS RECAP**

**B. FUTURE AGENDA ITEM RECOMMENDATIONS**

- Further presentation regarding the previous proposal to rename Nicholl 1 baseball diamond and subsequent celebration
- Budget review for DIMO & CIP
- presentations on any of the ad hoc committee completions

**C. ADJOURNMENT**

Meeting adjourned at 7:41 p.m.

**D. SCHEDULED MEETINGS**

Round Table Discussion – Tuesday, October 8, 2019

Commission Meeting – Wednesday, November 6, 2019, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

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Ms. Johann M. Frazier, Executive Secretary

**ATTACHMENT A:** Music and the Brain at Washington Elementary Highlights