

City of Richmond - RECREATION AND PARKS COMMISSION
Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES
WEDNESDAY, NOVEMBER 6, 2019, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:00 p.m.

B. ROLL CALL

PRESENT: Maryn Hurlbut, Pardip Saini, Soheila Bana, Joey Smith, Eleanor Thompson

ABSENT: Remi Payne

C. AGENDA REVIEW AND ADOPTION

- Presentations b. & c. are postponed. Commissioner Bana motioned to accept the agenda with changes; Vice-Chair Smith seconded; passed unanimously.

D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR

- Outstanding Items
 1. Commission Roundtable work session scheduled for Tuesday, November 12, 2019
 2. Commission Trust balance: \$413.08
 3. Announced several events; highlighted collection of funds for Snowball
- Membership Changes
 1. Welcome to Brendan Havenar-Daughton

E. OPEN FORUM

- Cordell Hindler, Richmond resident – invited Commission members to several events
- Melvin Willis, Councilmember – thanked Commission for work on Snowball

F. CONSENT CALENDAR

- APPROVE – October 2, 2019 minutes
 1. Commissioner Bana motioned to accept the minutes; Commissioner ____ seconded; passed unanimously.

G. STAFF REPORTS

- Parks and Landscaping Division – oral & visual report provided by Greg Hardesty
- Engineering & Capital Improvement Projects – no report
- Community Services Department – oral & visual report provided by Rochelle Polk

H. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

- Review bench donation application from Karen Hanson – Cheryl Black, sister of Karen Hanson, presented background information of Karen Hanson's bench request. The bench is in honor of Cheryl Black's son who has passed. The Parks & Landscaping Division has approved and the family is requesting Commission approval.
 1. Commissioner Bana motioned to accept the proposal and approve the installation; Commissioner Thompson seconded; passed unanimously.

I. COMMISSIONER LIAISON REPORTS

- Commissioner Bana – talked about Richmond Promise and a presentation from the Fire Department
- Commissioner Havenar-Daughton – spoke about his future work with the Commission
- Commissioner Saini – spoke about his work
- Vice-Chair Smith – spoke about several events she attended and her discussion with community members about the Commission; invited Commissioners to events in December
- Commissioner Thompson – attended several events and meetings

- Chair Hurlbut – reminded everyone of her Commission email address; spoke about Indian Fountain; asked for nominations for Secretary and Treasurer; asked about ensuring occupancy rates are posted in every Community Center rental space

A. ACTION ITEMS RECAP

B. FUTURE AGENDA ITEM RECOMMENDATIONS

C. ADJOURNMENT

Meeting adjourned at 7:15 p.m.

D. SCHEDULED MEETINGS

Round Table Discussion – Tuesday, November 12, 2019

Commission Meeting – Wednesday, December 4, 2019, 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Ms. Johann M. Frazier, Executive Secretary