

# Easter Hill Housing Corporation

## Special Meeting

FRIDAY, December 13, 2024 @ 10:00 a.m.

450 Civic Center Plaza, Third Floor, City Manager's Conference Room  
Richmond, CA 94804

## Zoom Meeting Link

Please click this link to join. <https://ci-richmond-ca-us.zoom.us/j/9491277785>

Or join by phone: Dial (for higher quality, dial a number based on your current location) US: +1 669 900 6833 or +1 669 444 9171 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000

Webinar ID: 949 1277 7785

### Public comments may be submitted in multiple ways:

1. Via email to [aterrell@rhaca.org](mailto:aterrell@rhaca.org) by 9:00 a.m. on December 13, 2024, or during the meeting as set forth below. Email must contain in the subject line public comments – not on the agenda or public comments – agenda item. Email must contain in the subject line **public comments – not on the agenda or public comments – agenda item #**.

Comments received via email or telephone during the meeting will be handled as follows:

Comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be read into the record and will be limited to a maximum of three minutes, depending on the number of commenters, as more fully described in the City Council meeting procedures below]. For public hearing items, the time will be limited to a maximum of three minutes. The staff will stop reading comments into the record after the allotted time of three minutes for such comments.

Comments received by telephone 510-621-1300, during the public comment period shall not to exceed the allotted time of three minutes – for such comments as provided above.

2. Via mail received by 9:00 a.m. on Friday, December 13, 2024, sent to Richmond Housing Authority 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804.

3. Via phone voice message received by 9:00 a.m. on Friday, December 13, 2024, phone: 510-621-1300. Please leave your comment on the voicemail or with staff member that answers the phone.

4. Via Telephone. If you would like to give your public comment via telephone, please email your telephone number with area code to [aterrell@rhaca.org](mailto:aterrell@rhaca.org) during the public comment period. You will be called during the public comment period and you will be given the opportunity to verbally submit public comment (not to exceed the allotted time – three minutes – for such comments as provided below).

The RHA cannot guarantee that its network will be uninterrupted. To ensure that the Board of Directors receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

**Comments received by 9:00 a.m. December 13, 2024, on the day of the meeting will be handled as follows:**

All email, phone, and mail comments received **by 9:00 a.m. on Friday, December 13, 2024**, will be provided to the Directors.

**Record of all public comments:**

All public comments will be considered a public record, put into the official meeting record, and considered before Commission action. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

**Accessibility for Individuals with Disabilities**

Upon request, the RHA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be emailed to [aterrell@rhaca.org](mailto:aterrell@rhaca.org) or submitted by phone at 510-620-1300. Requests can be made by mail to Antoinette Terrell 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804 Requests will be granted whenever possible and resolved in favor of accessibility.

**Effect of Advisory on In-person public participation**

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

**Board of Directors**

**Shasa Curl, President  
(City Manager)**

**Andrea Miller  
(Chief Financial  
Officer)**

**Antoinette Terrell  
(RHA Executive  
Director)**

**AGENDA**

1. Call to Order: (1 min.)
2. Roll Call: (1 min.)
3. Welcome and Meeting Procedures: (1 min.) – Individuals who would like to address the Board of Directors on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.
4. Agenda Review and Adoption: (4 min.)  
The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.
5. Corporation Overview
6. Financial Report– Claudia Brodie
7. Board of Director(s) Comments:
8. Open Forum: (Limit to 3 minutes per person)
9. Next Scheduled Meeting:  
Friday, March 21, 2025 @ 10:45 a.m.
10. New Business
11. Adjournment