



Community Services Building  
440 Civic Center Plaza  
Richmond, CA 94804

**AGENDA**  
**Tuesday, January 14, 2020**

*Link to City Council Agendas/Packets*  
<http://sireweb.ci.richmond.ca.us/sirepub/meet.aspx>  
*Register to receive notification of new agendas, etc.*  
<http://www.ci.richmond.ca.us/list.aspx>

**Mayor**  
Thomas K. Butt

**Vice Mayor**  
Ben Choi

**Councilmembers**  
Nathaniel Bates  
Demnlus Johnson III  
Eduardo Martinez  
Jael Myrick  
Melvin Willis

**Housing Authority Tenant Commissioners**  
Jaycine Scott  
Vacancy

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**The Richmond City Council also serves as Board Members and Commission Members for the following:**

**Housing Authority**  
**Joint Powers Financing Authority**  
**Surplus Property Authority**  
**Local Reuse Authority**

**COMMUNICATION ACCESS INFORMATION:**

This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

## MEETING PROCEDURES

The City of Richmond encourages community participation at its City Council meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in City Council meetings, please observe the following procedures:

**PUBLIC COMMENT ON AGENDA ITEMS:** Anyone who desires to address the City Council on items appearing on the agenda must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. Your name will be called when the item is announced for discussion.

**Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

**OPEN FORUM FOR PUBLIC COMMENT:** Individuals who would like to address the City Council on matters not listed on the agenda or on items remaining on the consent calendar may do so under Open Forum. All speakers must complete and file a pink speaker's card with the City Clerk **prior** to the commencement of Open Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. **The time allocation for each speaker will be as follows:** 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

**SPEAKERS ARE REQUESTED TO OCCUPY THE RESERVED SEATS IN THE FRONT ROW BEHIND THE SPEAKER'S PODIUM AS THEIR NAME IS ANNOUNCED BY THE CITY CLERK.**

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the audience or the City Council. A member of the audience requesting to remove an item from the consent calendar that is sponsored by City staff must first complete a speaker's card and discuss the item with a City staff person who has knowledge of the subject material **prior** to filing the card with the City Clerk and **prior** to the City Council's consideration of Agenda Review. Councilmembers who request to remove an item from the consent calendar must do so during Agenda Review. An item removed from the Consent Calendar may be placed anywhere on the agenda following the City Council's agenda review.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

**CITY HARASSMENT POLICY:** The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made. These procedures supplement the Council Rules and Procedures relating to disruption of orderly conduct at Council meetings.

Any law enforcement officer on duty or whose service is commanded by the presiding officer shall be Sergeant-at-Arms of the Council meetings. He/she, or they, shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meetings (City Council Rules of Procedure and Order Section III F, RMC Section 2.12.030).

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**OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE  
CLOSED SESSION**

5:30 p.m.

- A. **ROLL CALL**
- B. **PUBLIC COMMENT BEFORE CLOSED SESSION**
- C. **ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

Shimada Room of the Community Services Building

**CITY COUNCIL**

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
(Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision  
(d) [as applicable] of Government Code Section 54956.9):

Anticipated Litigation (one case)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code  
Section 54957):

Title: City Manager

## REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

- A. **PLEDGE TO THE FLAG**
- B. **ROLL CALL**
- C. **STATEMENT OF CONFLICT OF INTEREST**
- D. **AGENDA REVIEW**
- E. **REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**
- F. **REPORT FROM THE CITY MANAGER**
- G. **OPEN FORUM FOR PUBLIC COMMENT**
- H. **CITY COUNCIL CONSENT CALENDAR**
  - H-1. APPROVE an Interagency Agreement between the City of Richmond and Contra Costa County and APPROPRIATE up to \$17,490 in funding to support the Love Your Block community beautification program in the North Richmond community, as authorized in the North Richmond Mitigation Fee (NRMF) Expenditure Plan - Community Services Department (Ranjana Maharaj 620-6972).
  - H-2. RECEIVE the City's Investment and Cash Balance Report for the month of November 2019 – Finance Department (Belinda Brown 620-6740).
  - H-3. APPROVE an amendment to the standard contract with Steven Falk to serve as Interim City Manager of the City of Richmond through January 24, 2020, and then to provide as-requested, as-needed consulting services through June 30, 2020 - City Attorney's Office (Bruce Reed Goodmiller/Carlos A. Privat 620-6509).
  - H-4. APPROVE the minutes of the December 3, 7, 10, and 17, 2019, Regular and Special City Council meetings - City Clerk's Office (Pamela Christian 620-6513).
  - H-5. ADOPT an ordinance (second reading) amending sections of Richmond Municipal Code Chapter 9.48 Integrated Pest Management - Office of the Mayor (Mayor Tom Butt 620-6503).

- H-6.** APPROVE a sole-source contract with Priority Dispatch to provide maintenance, support and critical updates to the ProQA software application and card sets used by the Communications Center, for a total amount not to exceed \$22,401 through March 31, 2023 - Fire Department (Chief Adrian Sheppard 307-8041).
- H-7.** RECEIVE and ACKNOWLEDGE receipt of a report pursuant to Health and Safety Code 13146.4 regarding fire inspection compliance for 2019 - Fire Department (Chief Adrian Sheppard 307-8041).
- H-8.** ADOPT a resolution to adopt the Richmond Community Wildfire Protection Plan, an appendix to the Contra Costa County Wide Community Wildfire Protection Plan - Fire Department (Chief Adrian Sheppard 307-8041).
- H-9.** APPROVE a contract with Websedge to develop police personnel promotional material and provide recruitment and branding services in an amount not to exceed \$25,000. The contract term will be from August 1, 2019, to June 30, 2020 - Police Department (Interim Chief Bisa French 621-1802).
- H-10.** APPROVE a police services agreement with Contra Costa County to provide monitoring of AB109 probationers and parolees from July 1, 2019, through June 30, 2020; and ACCEPT and APPROPRIATE \$146,795 in AB109 Realignment funds - Police Department (Interim Chief Bisa French 621-1802).
- H-11.** APPROVE the purchase of a trailer to be used for impaired driving enforcement operations, and the purchase of three portable speed displays for traffic safety and enforcement operations, through the approved and accepted Office of Traffic Safety (OTS) 2019/2020 Grant, in an amount not to exceed \$46,400 - Police Department (Interim Chief Bisa French 621-1802).
- H-12.** ADOPT a resolution authorizing the ACCEPTANCE and APPROPRIATION of a \$14,000 Target Mini-Pitch Enhancement Grant - Department of Infrastructure Maintenance and Operations (Yader Bermudez 774-6300).
- H-13.** ADOPT a resolution approving the transfer of \$50,000 from the District reserve funds to perform certain capital improvement projects at the Marina, as requested by the Marina Landscape and Lighting Maintenance District Advisory Committee - Department of Infrastructure Maintenance and Operations (Yader Bermudez 774-6300).
- H-14.** ADOPT a resolution authorizing on-call professional services contracts with three firms: Avila Project Management, CSW | ST2, and mack5, for as-needed project management services for capital projects, including federally funded projects, in an amount not to exceed \$400,000 per firm for a three year term with the option to extend the term for one additional year - Engineering and Capital Improvement Projects Department (Yader Bermudez 774-6300/Tawfic Halaby 621-1612).

- H-15.** ADOPT an ordinance (second reading) to establish wages, salary, and compensation for Deputy City Manager (Salary Range No. 5.5. \$12,338 - \$19,640); Community Development Director (Salary Range No. 5.2. \$11,801 - \$18,785), Library and Community Services Director (Salary Range No. 5.1 \$10,728 - \$17,078) and Public Works Director (Salary Range No. 5.1 \$10,728 - \$17,078) classifications - Human Resources Management Department (Lisa Stephenson/Donna Newton 620-6600).
- H-16.** ADOPT a resolution amending the City of Richmond's Position Classification Plan to add the new Communications Dispatcher III classification – Human Resources Management Department (Lisa Stephenson/Donna Newton 620-6600).
- H-17.** INTRODUCE an ordinance (first reading) to establish wages, salaries and compensation for the new classification specification for Communications Dispatcher III (Salary Range No.128 \$7,090 - \$8,577/month) - Human Resources Management Department (Lisa Stephenson/Donna Newton 620-6600).
- H-18.** APPROVE a contract with Governmentjobs.com dba NeoGov for software support and subscription with governmentjobs.com for job postings to the public - Human Resources Management Department (Lisa Stephenson 620-6600).
- H-19.** ADOPT by resolution the Demonstration Partnerships Policy as set forth in Exhibit A; and AUTHORIZE the city manager to enter into Demonstration Partnerships agreements when not otherwise subject to any City Code restrictions, if the agreements meet specified criteria of the Demonstration Partnerships Policy; and DIRECT the city manager to lead implementation of the Demonstration Partnership Policy; as specified therein - City Manager's Office (Steven Falk/Denée Evans 620-6512).

**I. PUBLIC HEARINGS**

- I-1.** HOLD the fifth public hearing to receive public input on draft maps of voting district boundaries and election sequencing as part of the City's transition from an "at-large" election system of electing City Councilmembers to a "by-district" election system; SELECT a map to establish district boundaries; and: (1) INTRODUCE and ADOPT an Urgency Ordinance adopting sections 2.16.050 (City Council Election Districts and Sequencing) and 2.16.060 (City Council Residency) of the Richmond Municipal Code to transition from at-large to by-district elections of City Councilmembers; and (2) INTRODUCE an ordinance (first reading) adopting sections 2.16.050 (City Council Election Districts and Sequencing) and 2.16.060 (City Council Residency) of the Richmond Municipal Code to transition from at-large to by-district elections of City Councilmembers - City Attorney's Office/City Clerk's Office (Bruce Reed Goodmiller 620-6509/Pamela Christian 620-6513).

**I-2.** INTRODUCE an ordinance (first reading): (1) adding Article 15.04.615 to the Richmond Municipal Code ("RMC") to prohibit new land uses and phase out existing land uses related to the storage and handling of coal and petroleum coke, and (2) making conforming amendments to the Richmond Municipal Code ("RMC") to ensure that it is internally consistent - Planning and Building Services Department (Lina Velasco 620-6706). **This item was continued from the December 3, 2019, meeting. The public hearing was opened and closed - item for Council deliberation only.**

**I-3.** ADOPT an order of vacation, vacating Meeker Avenue from an unbuilt portion of Meeker Avenue from the west line of South 19th Street to the east line of South 17th Street - Engineering and Capital Improvement Projects Department (Yader Bermudez 620-5478/Dane Rodgers 307-8112).

**J. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)**

**K. ADJOURNMENT**

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*This agenda may be previewed on KCRT – Channel 28, Richmond Television, City website [www.ci.richmond.ca.us](http://www.ci.richmond.ca.us). Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the Main Counter at City Hall located at 450 Civic Center Plaza.*