

## **RICHMOND, CALIFORNIA, September 15, 2020**

The Special Meeting of the Richmond Housing Authority was called to order at 6:28 p.m., by Chairperson Thomas K. Butt via teleconference.

*Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. Accordingly, Governor Gavin Newsom issued executive orders that allowed cities to hold public meetings via teleconferencing (Executive Order N-29-20).*

*DUE TO THE SHELTER IN PLACE ORDERS, attendance at the City of Richmond City Council meeting was limited to commissioners, essential City of Richmond staff, and members of the news media. Public comment was confined to items appearing on the agenda and was limited to the methods provided below. Consistent with Executive Order N-29-20, this meeting utilized teleconferencing only. The following provides information on how the public participated in the meeting.*

*The public was able to view the meeting from home on KCRT Comcast Channel 28 or AT&T Uverse Channel 99 and livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>.*

*Written public comments were received via email to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us). Comments received by 1:00 p.m. on September 15, 2020, were summarized at the meeting, put into the record, and considered before board action. Comments received via email after 1:00 p.m. and up until the public comment period on the relevant agenda item closed, were put into the record. Public comments were also received via teleconference during the meeting. **There were no public comments received.***

### **ROLL CALL**

**Present:** Commissioners Ben Choi, Demnlus Johnson III, Vice Chairperson Nathaniel Bates, Chairperson Thomas K. Butt, and Tenant Commissioner Jaycine Scott. **Absent:** Commissioners Eduardo Martinez and Melvin Willis arrived during the Report from the Executive Director. Commissioner Jael Myrick was absent for the entire meeting.

### **STATEMENT OF CONFLICT OF INTEREST**

None.

### **REPORT FROM THE EXECUTIVE DIRECTOR**

Richmond Housing Authority (RHA) Executive Director Nannette Beacham reported that a new resident housing manager was hired and conditions at Nevin Plaza had improved. Ms. Beacham announced that the RHA received a technical assistance grant from the U.S. Department of Housing and Urban Development to conduct a study of the debt owed to the City of Richmond. The first kick-off meeting for the debt study was held on

September 10, 2020. Ms. Beacham thanked the City of Richmond's Public Works and Abatement teams for assistance with the cleanup of the Nystrom Village parking lot. Ms. Beacham concluded her report by announcing that Nevin Plaza residents received free meals sponsored by The Hurlbut Trust with the help of the Library and Community Services Department.

**AGENDA REVIEW**

None.

**HOUSING AUTHORITY CONSENT CALENDAR**

On motion of Vice Chairperson Bates, seconded by Commissioner Willis, the items marked with an (\*) were approved by the unanimous vote of the Housing Authority Board of Commissioners.

**\*E-1.** Adopted **Resolution No. 2125** approving a contract amendment with Intergraded Security Management Group (ISMG) for security services at Nevin Plaza and Hacienda in the amount of \$667,732, for a total amount not to exceed \$1,403,572, with a one-year optional extension.

**\*E-2.** Adopted **Resolution No. 2126** authorizing a contract amendment with USA Carpet for as-needed carpet installation services to support unit turn over activities in the amount of \$30,000 for a new contract total amount not to exceed \$40,000 and extending the term to September 30, 2022.

**\*E-3.** Adopted **Resolution No. 2127** approving a one-year sole-source license agreement addendum with Yardi Computer Systems, Inc. to provide the computer software required to administer the Low-Income Public Housing Program in an amount not to exceed \$21,000 ending July 1, 2021.

**E-4.** Approved the minutes of the special June 30, 2020, and July 28, 2020, Richmond Housing Authority Meetings.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:37 p.m.

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Pamela Christian, Clerk of the City of Richmond

(SEAL)

Approved:

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Thomas K. Butt, Chairperson