



Richmond Youth Council Orientation

December 3, 2020

5:30pm to 6:30pm

- I. Welcome and Introductions
- II. Meeting Protocol
 - a. Attendance and Punctuality
 - b. Chairing the meeting
 - c. Voting
- III. Meeting Types
 - a. Regular
 - b. Special
 - c. Subcommittees
- IV. Appointing Officers
- V. Submitting items for the agenda
- VI. Monthly Stipend
- VII. The importance of responding to communications
 - a. Roster
- VIII. RYC Reference Information
 - a. Resolution
 - b. Guide to the Ralph M. Brown Act
 - c. Rosenberg's Rules of Order
- IX. The purpose of staff and city council liaisons
- X. The regular meeting for December will be held on December 10th at 5:00pm