

# Richmond Recreation & Parks Commission Meeting

## AGENDA

Wednesday, June 2, 2021 6:00 PM

This meeting is held on Zoom that is accessible to people with disabilities.

Zoom link: <https://zoom.us/j/93771521625?pwd=ZE11Q0ZiOHV4b0lRRnZjeUYxak9RZz09>

Webinar ID: 937 7152 1625

Passcode: 156963

Or One tap mobile: +16699006833, or 93771521625# US (San Jose)

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International numbers available: <https://zoom.us/u/abTvlsoMuJ>



**Board Members:** Maryn Hurlbut, Chair    Joey Smith, Vice Chair    Brendan Havenar-Daughton, Secretary    Remi Payne, Treasurer  
**Commissioners:** Soheila Bana, Allison Blakeley, Pardip Saini, Eleanor Thompson

6:00 **Call to Order and Pledge of Allegiance** (1 min.)

6:01 **Roll Call** (1 min.)

6:02 **Welcome and Meeting Procedures** (1 min.)

6:03 **Agenda Review and Adoption** (1 min.)

*The order in which items will be heard may be adjusted by Commissioner vote at this time. In addition, items may be removed from or placed on the Consent Calendar at this time.*

6:04 **Announcements through the Chair** (17 min.)

6:21 **Open Forum** (9 min.)

6:30 **Ad Hoc Committee Statements** (5 min.)

- List of Existing Committees

6:35 **Consent Calendar** (2 min.)

*Items on the consent calendar are considered matters requiring little or no discussion and will be acted upon in one motion: APPROVE – May 5<sup>th</sup> minutes.*

6:37 **Staff Reports** (16 min.)

- Community Services Division: CSD, Pools, Neighborhood & Volunteer Services. Introducing Interim Director of CSD/Library Services LaShonda White
- Public Works: Facilities and Parks & Landscaping Divisions

6:53 **Presentations** (15 min.)

Receive Presentation from Staff and James Atencio, Assistant City Attorney regarding combining the Commission's monthly Round Table meeting with the Commission's regularly scheduled first Tuesday of the month meetings

7:08 **Action Items:** *Following discussion of each item, the Commission will take action to make recommendations to commissioners, staff and/or to the City Council.*

1. **Election of Officers to the Recreation & Parks Commission (Officer Posts are Chair, Vice Chair, Secretary and Treasurer) – Joey Smith, Vice Chair**
2. **Presentation & action: Request to Rename "South Street" in honor and memory of Ethel Geraldine Dotson – Naomi Williams, Pullman Neighborhood Council**

3. **Discussion and prioritization of all pending items by Commission:**

Action Items to be Prioritized as of June 1<sup>st</sup>, 2021 Set priority and call for next action on each

- a) Request to City Council to name Baseball Diamond #2 at Nicholl Park the “Willie Mays Field” – requestor Charles Cavenes
- b) Request to City Council to declare a “Willie Mays Day” with fanfare at the Opening of the Field
- c) Request to City Council to accept a resolution to add one or two “Associate (youth) Commissioners” to a Junior College for credit program – requestor Recreation & Parks Commission with CSD (resolution letter was included)
- d) Request to create a Kiosk concept paper to go out to bid as part of a “Walk of Honor” to be installed as part of the Yellow Brick Road project – Requestors – Charles Cavenes, Michele Seville and Toody Maher
- e) Send updated Rules for Naming or Re-naming of Parks, Facilities or Streets or Park Tables and Benches with accompanying fill in the blanks application form with imbedded instructions – requestor by Rec. & Parks Commission, Parks & Landscaping and CSD
- f) Request to present to the Recreation & Parks Commission a renaming of part of South Street to Ethel Dotson South – requestor Naomi Williams
- g) Create new business cards for commissioners who do not have them – Remi Payne and Brendan Havenar-Daughton
- h) Address issues around the monthly Recreation & Parks Commission Round Table meeting
- i) Address presentations from staff and RTA on location and timing of placement of Pickle Ball lines on existing city tennis courts
- j) Address Action Plan for UFAC combined Arbor Day project to include tree plantings for 2021 – requestor Brendan Havenar-Daughton

8:00 **Commissioner Liaison Reports** [16 minutes, (2 min. per member)]

*At 8:00 PM, any items remaining on the agenda that require immediate attention may be moved to this time. All other items will be tabled to another or the following commission meeting in order to make fair and attentive decisions. **This meeting adjourns at 8:30 PM.** The meeting may be extended by a majority vote of the commissioners.*

8:16 **Commissioner Comments** [8 min. (1 min. per person)]

8:24 **Action Items Recap** (2 min)

8:26 **Future Agenda Item Recommendations** (4 min)

8:30 **Adjournment**

**ALL COMMISSION MEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE  
CORONAVIRUS DISEASE (COVID-19) ADVISORY**

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. (See, for example, March 31, 2020 County Order extending the shelter-in-place order until May 3, 2020 & March 19, 2020 statewide shelter-in-place order.) Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing (Executive Order N-29-20). Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/> Richmond-Coronavirus-Info provide updated coronavirus information.

**DUE TO THE SHELTER IN PLACE ORDERS**, participation in the Recreation and Parks Commission will be by teleconference only. Public comment will be confined to items appearing on the agenda and will be limited to the method provided below. Consistent with Executive Order N-29-20, this meeting will utilize video/teleconferencing only. The following provides information on how the public can participate in this meeting.

**How to observe and/or participate in the meeting from home:**

The Recreation and Parks Commission meetings can be accessed using the below methods:

Zoom webinar link: <https://zoom.us/j/93771521625?pwd=ZEI1Q0ZiOHV4b0lRRnZjeUYxak9RZz09>

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**MEETING SCHEDULE**

**Regular Commission Meeting: First Wednesday of the month; Second Wednesday for the July meeting**

**Roundtable Commission Meeting: Second Tuesday of the month**

**Recreation and Parks Commission Members:**

**Maryn Hurlbut, Chair    Joey Smith, Vice Chair    Brendan Havenar-Daughton, Secretary    Remi Payne, Treasurer**  
**Commissioners: Soheila Bana, Allison Blakeley, Pardip Saini, Eleanor Thompson**

**Public comments may be submitted:**

1. Via email to [rec.parkscommission@gmail.com](mailto:rec.parkscommission@gmail.com) and state "Rec. Parks Commission Speaker." Your email must contain in the subject line **public comments – Item #**. All comments must be submitted on or before 12 pm of meeting date and must include the following:

- a) Your Name
- b) Your Phone Number
- c) The item for which you wish to make a Public Comment.

Requests for comments received via email during the meeting and up until the public comment period on the relevant agenda item if closed, will be accommodated as is reasonably possible and will be limited to a maximum of one to two minutes, depending on the number of commenters.

The City cannot guarantee that its network and/or the site will be uninterrupted.

**Record of all public comments:** All public comments will be considered a public record, put into the official meeting record, and considered before Commission action. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

**Accessibility for Individuals with Disabilities:** Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting.

Requests should be emailed to [cprc@ci.richmond.ca.us](mailto:cprc@ci.richmond.ca.us) or submitted by phone at 510-620-6512, ext. 5458. Requests will be granted whenever possible and resolved in favor of accessibility. If an interpreter is required, that request must be submitted seven calendar days prior to the meeting in question by calling the CSD office at 510 620-6793, attention Ranjana Maharaj.

**Effect of Advisory on In-person public participation:** During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.